

408 EAST WHITMAN
POCATELLO, ID 83201



208.234.6201
FAX: 208.233.4043

DAVID G. GATES - FIRE CHIEF

Pocatello Fire Department transitions to new inspection reporting system.

Fire and life safety systems, such as fire alarms, sprinkler systems, and cooking hood extinguishers, are among the most important components in your building for preserving lives and protecting property. To help ensure these systems are functioning correctly, the Pocatello Fire Department has transitioned to a more efficient **web-based program** for service providers to submit inspection reports. Historically, life safety system companies had to send in the reports via mail, email or physically drop them off at the fire station. The previous method was cumbersome and caused delays in the notification of deficiencies.

Under the new reporting procedure, your service technicians are required to upload their inspections electronically. This allows us to streamline the reports and administer corrections more efficiently. The website company, Life-safety Inspection Vault (LIV), charges the service provider an upload fee of \$15.00 per system inspection (alarm, sprinkler, hood, etc.). There are no additional follow-up charges for repairs and closing out deficiencies. Some service companies may choose to charge an additional processing fee for them to upload the report. Please note the fire department is not receiving any of these fees. The requirement to submit inspection reports is not new, just the means by which they are sent in has changed. If your provider does not upload your report into LIV, your inspection will not be valid and will not be recognized by the Pocatello Fire Department. The Pocatello Fire Department will continue to conduct inspections as usual to ensure all fire codes are being met. Businesses can also use the Business Self Inspection Form as a tool to ensure their business is following the Fire Code <https://www.pocatello.us/ImageRepository/Document?documentId=7858>.

The following systems inspection reports must be uploaded to LIV:

- **Fire Extinguishers (5 or fewer \$0 upload, 6 and over \$10 upload fee)**
- **Commercial Hood Suppression**
- **Fire Alarms**
- **Fire Sprinklers (standpipes, fire pumps, backflow preventers and other system components are filed as separate reports)**



This new method of reporting has no impact on who you choose as a life-safety system vendor. Our only requirement for service providers is that they are licensed through the State of Idaho (sprinklers only) and permitted through the Pocatello Fire Department to meet acceptable knowledge levels and NFPA standards. For a list of permitted companies visit:

<https://www.pocatello.us/DocumentCenter/View/132/Permitted-Contractors-PDF>

On behalf of the Pocatello Fire Department, thank you for your cooperation and efforts toward fire safety and preventative maintenance. If you have further questions please email fireprevention@pocatello.us or call 208-234-6201.



Dedicated to preserving life and property through public education and professional, compassionate response