

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
May-18	\$3,557,960.16	\$3,194,485.61	\$6,752,445.77	514	16	174	58	7	769
Jun-18	\$5,166,860.76	\$2,688,276.13	\$7,855,136.89	512	16	188	60	7	783
Jul-18	\$3,497,545.45	\$1,971,671.02	\$5,469,216.47	513	15	190	57	7	782
Aug-18	\$3,500,502.27	\$5,347,068.69	\$8,847,570.96	508	16	172	58	7	761
Sep-18	\$3,459,156.41	\$2,777,473.70	\$6,236,630.11	506	16	168	1	7	698
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	515	14	154	0	7	690
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	146	0	7	684
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	670
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	667
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	671
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	679
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
<i>1 mo. change:</i>				-2	1	3	54	0	56

DATE: June 6, 2019

1. Total payroll and material claims: **\$8,528,805.18**

Of which: Payroll related: \$5,086,731.40 [763 employees (+56)]

Vendor claims: \$3,442,073.78

2. Large Vendor claims:

Large Vendor Claims (Highlighted Vendor Payments)		
SWS-Solid Waste Systems, Inc.	292,519.16	Sanitation- Labrie Bodies, Decals, & Other Parts for Trucks
Jackson Group Peterbilt	287,504.00	Sanitation- 2 Trucks
A+ Contractors	277,768.37	WPC- Griffith Sewer Repair
Ellicott Dredges LLC	196,494.20	WPC- MC225 Dredge
Knife River Corp	192,142.54	Airport Construction- Taxiway & Runway Projects
Bannock County Clerk	101,430.00	Legal- FY19 Magistrate Court Contract Contribution
Wells Fargo Purchase Card	272,961.92	May P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	135,704.92	Sanitation - Landfill fees
Idaho Power Co	173,699.84	Multiple Funds - electric utility
Intermountain Gas	16,430.25	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	14,320.79	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Bio-One Idaho Falls	26,405.34	Lead Grant- Lead Hazard Projects
Blue Cross of Idaho	21,232.27	Retiree & Cobra Medical Premiums
Bureau of Reclamation/Pacific N.W.	11,891.85	Water- Palisades Reservoir O & M Contract
Cole Chevrolet Geo Inc.	38,029.00	Street/Sanitation- 2019 Chevy Tahoe
Compressor Pump & Service Inc	12,326.41	WPC- New Pumps:Indian Creek LS
Conrad & Bischoff Inc.	73,257.25	Fuel Fund- Fuel
District #6 Officials	13,781.50	Team Sports- ASA Softball Umpire Costs
Ennis Paint Inc	40,327.50	Street- Yellow & White Marking Paint
Enterprise Sales Inc.	73,179.00	Sanitation- 30 yd Dropboxes, Roll Off Boxes, Winch Operated Lids
G4S Secure Solutions	15,392.00	Nondept- Crossing Guard Services
Hirning Automotive, Inc.	69,079.31	WPC- '19 GMC Yukon & GMC Sierra; Street- Parts & Repairs
Intermountain Claims	28,015.23	Workers Comp Monthly Admin Fees
JAG Enterprises of Idaho	26,533.50	WPC- 12th & Benton Sewer Repair
Kellerstrass Enterprises Inc.	38,458.26	Fuel Fund, Transit, & WPC- Fuel; Sanitation- DEF Fluid
M & S Development & Construction	45,986.75	Street- ADA Ramps
Mastercraft	12,131.71	Rec- Pool Chemicals & Service
Metroquip Inc.	10,288.03	Street- Sweeper Brooms & Equip Maintenance Parts; Water- Connection Leads
Mickelsen Construction Inc	28,695.60	Street & Water- Asphalt
NWFF Employee Benefit Trust	110,121.36	Fire & Amb- Medical Insurance (May)
Postmaster - Bulk Mail	11,866.50	Utilities- Bulk Mail (May); Water- Water Quality Report
Potters Industries LLC (Chicago)	16,304.64	Street- LBS Reflective Beads for Pavement Marking
Pratt Lumber Inc.	17,193.21	Science & Environmental- Municipal Watershed Fence Project
Raftelis Financial Consultants Inc.	32,962.50	Water/WPC/Sanitation- Utility Fund Rate Study
Rehrig Pacific Company	26,030.87	Sanitation- Garbage Carts
Smith Group, The	71,218.77	Water- 2019 Van; Utilities- 2019 Chev Silverado
Summit National Bank	11,947.68	Water- Compactor Pmt #4 of 5
System Tech Inc.	15,134.50	Street/Sanitation- Security Access Control System
T-O Engineering Company	84,820.02	Airport Construction- Runway, Taxiway, Apron, & Other Projects
Thatcher Chemical Company	12,996.00	Water- Chlorine Cylinders
Viking-Cives Midwest Inc	10,000.00	Street- Wing Plow Mount
West Wind Construction, LLC	20,400.00	Sanitation- Truck Bays (Down Pmt)
Western Recycling	31,718.22	Sanitation- Recycle Charges (April)
Wilson Roofing	15,900.00	Airport- Fire Station Roof Replacement
Large Vendor Subtotal	\$3,034,600.77	Explains 88.16% of all vendor claims

Of note: Total vendor claims for the month of May FY 2019 were up \$247,588.17 compared to May FY 2018. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a larger payroll month with 3 payrolls. Employee count reflected changes in full-time, half-time, part-time, & seasonal employees this month with a net increase of 56. The Wells Fargo Purchase Card Program totaled \$272,961.92 in a 30-day cycle with 1,359 transactions, summarized below:

May Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
May-18	1,405	\$311,844.90	\$221.95	244	162
Jun-18	1,495	\$361,731.80	\$241.96	243	162
Jul-18	1,293	\$300,517.67	\$232.42	242	170
Aug-18	1,324	\$379,618.56	\$286.72	244	161
Sep-18	1,518	\$437,195.63	\$288.01	251	149
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157

Cycle dates went 4/20/2019 thru 5/20/2019 (30 days)

2. Transactions > \$10,000:

These 5 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Wellard, Brian - Sanitation	\$ 26,276.05	Tires & Tire Repairs, Hydraulic Oil, Truck Module & Core Charge, Oil, other parts & supplies.
Scharfen, Beau - WPC	\$ 16,773.03	Mixer Control Panels, Granular Weed Control, Security Cameras, Electrical Supplies, Cleaning Wipes, Mixer Contact Block, Screwdriver Sets & Sockets, Batteries, Conduit, other parts & supplies.
Siler, Shane, Fire	\$ 11,942.60	Medical Supplies, other parts & supplies.
Dunn, Marshall -WPC	\$ 11,223.75	Alum Truckload, Tar Guard Paint, Clamps, Cleaning Supplies, other parts &
Waite, Sheri	\$ 10,895.06	Library Books & Materials.