

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Date	Payroll	Vendor	Total	Employee Count					
				Full-time	Half-time	Part-time	Seasonal	Elected	Total
Apr-18	\$3,581,358.29	\$2,482,938.53	\$6,064,296.82						
May-18	\$3,557,960.16	\$3,194,485.61	\$6,752,445.77	517	16	160	13	7	713
Jun-18	\$5,166,860.76	\$2,688,276.13	\$7,855,136.89	514	16	174	58	7	769
Jul-18	\$3,497,545.45	\$1,971,671.02	\$5,469,216.47	512	16	188	60	7	783
Aug-18	\$3,500,502.27	\$5,347,068.69	\$8,847,570.96	513	15	190	57	7	782
Sep-18	\$3,459,156.41	\$2,777,473.70	\$6,236,630.11	508	16	172	58	7	761
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	506	16	168	1	7	698
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	515	14	154	0	7	690
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	146	0	7	684
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	516	15	132	0	7	670
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	518	14	128	0	7	667
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	520	13	131	0	7	671
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	523	13	136	0	7	679
		<i>1 mo. change:</i>		-2	0	19	11	0	28

DATE: May 2, 2019

1. Total payroll and material claims: **\$6,334,633.58**

Of which: Payroll related: \$3,671,958.30 [707 employees (+28)]

Vendor claims: \$2,662,675.28

2. Large Vendor claims:

IC R M P	345,738.00	Liability Ins Fund -FY19 Premium(2nd half), First Party Deductibles
RSCI	277,000.00	WPC- Phosphorus Design Ph2
Hydro Specialties Company	194,539.66	Water- Itron ERT Meters, Pilot Valves
A+ Contractors	118,548.13	WPC- Griffith Sewer Line Replacement
Wells Fargo Purchase Card	426,974.58	April P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	112,075.50	Sanitation- Landfill fees(Mar); Various Dept - Misc. Item Disposal Fees
Idaho Power Co	140,069.87	Multiple Funds - electric utility
Intermountain Gas	15,969.96	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	5,331.76	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Assetworks LLC	27,880.00	Fleet- System Set up
Avolve Software Corp	12,650.00	Bldg- ProjectDox Tier 4 Software
Blue Cross of Idaho	22,458.51	Retiree & Cobra Medical Premiums
Carpet Plus	22,017.58	Police- Materials to Replace Carpet
Conrad & Bischoff Inc.	23,286.92	Fuel Fund- Fuel
Core & Main	21,865.99	Transit- Fuel
H D Fowler Company	58,342.65	Water- Valves, Fire Hydrant Parts
Idaho Dept of Labor	18,500.02	State Unemployment 1st Qtr 2018
Idaho State Police(ILETS)	13,906.25	Police- ILETS User & Access Fees (April-June)
Intermountain Claims	33,600.94	Workers Comp Monthly Admin Fees (April)
Library Consortium of E. ID(LCEI)	22,361.50	Library- ILS Annual Database, Platform, & Membership Fees
Lynch Oil Inc	22,211.87	Fuel Fund- Fuel
NWFF Employee Benefit Trust	112,127.00	Fire & Amb- Medical Insurance (April)
Old Town Pocatello	13,653.40	BID-Business Improvement District Pass Thru Revenues(April)
Phil Meador Toyota	13,967.50	Police- 2018 Yaris Smart Car, Vehicle Maintenance
Primary Weapons Systems, Inc	21,714.15	Police- Rifles & Accessories
Rocky Mtn Valves & Automation Inc	21,198.96	Water- Bladder Surge Tank
SICOG	29,799.96	Transit- Mobility Support Svcs (Oct 2018 thru Mar 2019)
T-O Engineering Company	69,815.00	Airport Construction- Beacon, Electrical Vault, Taxiway, Apron, & Other Projects
Superion LLC	23,980.00	Cemetery- Software License & Maintenance Fees
Vogts Heating & Air	17,012.50	CDBG- New Day Products Project; Library- Filter Replacement
Western Industrial Motor Repair	40,942.21	WPC- Blower Motor Repair
Western Recycling	27,494.08	Sanitation- Recycle Charges (March)
Large Vendor Subtotal	\$2,327,034.45	Explains 87.39% of all vendor claims

Of note: Total vendor claims for the month of April FY 2019 were up \$179,736.75 compared to April FY 2018. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net increase of 28. The Wells Fargo Purchase Card Program totaled \$426,974.58 in a 30-day cycle with 1,478 transactions, summarized below:

April Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Apr-18	1,428	\$389,018.47	\$272.42	241	157
May-18	1,405	\$311,844.90	\$221.95	244	162
Jun-18	1,495	\$361,731.80	\$241.96	243	162
Jul-18	1,293	\$300,517.67	\$232.42	242	170
Aug-18	1,324	\$379,618.56	\$286.72	244	161
Sep-18	1,518	\$437,195.63	\$288.01	251	149
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179

Cycle dates went 3/21/2019 thru 4/20/2019 (30 days)

2. Transactions > \$10,000:

These 7 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau - WPC	\$ 98,935.75	Portable Gen Repair, Spare Mixer, Alum, Emergency Lights, Heater Parts, Mixer Panels & Control Boxes, Oil, Sump Pumps, Seals, Phone Dialer, Load Switch, Din Rail, Steel, Grass Seed, Weed Spray, Plugs & Filters, other parts & supplies.
Figuro, Juan -IT	\$ 17,538.73	AutoCAD Annual Subscription, Laptop, Surface Go, Surface Pro, Storage Drive, Monitors, MS Office Licenses, other parts & supplies.
Wellard, Brian-Sanitation	\$ 17,526.01	Tires, Arm Lift Cylinder, Travel Expenses to Waste Expo, Steel, Oil & Fluids, Filters, Utilities, Gloves, other parts & supplies.
Hewatt, Brett-Parks	\$ 15,935.01	RPAC Hood & Ansul System, Skid Steer Broom Attachment, Handicap Swings, Chipper Repair, other parts & supplies.
Lowman, Brian-Rec	\$ 14,648.41	Basketball & Volleyball Jerseys, Baseballs, Softballs, other parts & supplies.
Clark, Lance -Rec	\$ 13,787.36	Fun Run Shirts, Rafting Equipment/Supplies, Kayaks, other parts & supplies.
Rowe, Christi -WPC	\$ 13,005.86	Samples, 4-Paddle Jar Tester, Colilert Supplies, Epure Remote Dispenser, Enviromental Fair Materials, other parts, & supplies.