

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Employee Count

Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
Jun-20	\$3,797,487.87	\$3,812,217.78	\$7,609,705.65	525	11	129	101	7	773
Jul-20	\$3,802,944.82	\$3,759,239.98	\$7,562,184.80	523	11	128	99	7	768

1 mo. change: -2 0 -1 -2 0 -5

DATE: August 6, 2020

1. Total payroll and material claims: **\$7,562,184.80**

Of which: Payroll related: \$3,802,944.82 [768 employees (-5)]

Vendor claims: \$3,759,239.98

2. Large Vendor claims:

Depatco Inc	1,660,499.41	Airport Construction- Taxiway, Apron & Electrical Vault Projects
Mickelsen Construction Inc	145,552.40	Street & Water- Asphalt, Gravel
Wells Fargo Purchase Card	272,002.97	July P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	135,873.41	Sanitation - Landfill fees
Idaho Power Co	215,522.99	Multiple Funds - electric utility
Intermountain Gas	17,021.36	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	24,674.34	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Applied Concepts Inc	23,781.00	Police- Operating Equip: Radars, Mounts, Antennas, Remotes, Kits
Arnold Machinery Co Inc	23,500.00	Transit- Hyster Forklift
Blue Cross of Idaho	13,289.08	Retiree & Cobra Medical Premiums
Briggs Built Metal Inc	21,369.04	Bldg- Bond Claim Pass Thru Pmt from West Wind Construction
Commercial Tire Inc	21,433.68	Fleet- Tires, Installs, Alignments, Flat Repairs, & other service
Conrad & Bischoff Inc.	30,654.53	Fuel Fund- Fuel
CP Integrity Construction	53,146.60	CDBG- Sidewalk Proj; Lead Grant- Lead Hazard Proj; Property Abatement Svcs
Emergency Responder Health Center	17,640.00	Fire- Annual Exams
IAS Envirochem	25,075.00	Water- Chemical Analysis ; Nitrate, Coliform, TTHM, Lead in Paint
ID Dept of Environmental Quality	46,137.84	WPC- 2020 Annual Assessment for IPDES Permit
Idaho Materials & Construction - Poc	16,557.58	Transit- W. Day Shelter Prep
Idaho State Police (ILETS)	13,906.25	ILETS Police- Access & User Fees (July-Sept)
Intermountain Claims	54,242.66	Workers Comp Monthly Admin Fees
JAG Enterprises of Idaho	28,661.41	Street- Donrich Stormwater Pump
Land View Inc	13,032.60	WPC- Aluminum Sulfate
M & S Development & Construction	67,328.00	Streets- ADA Ramps
Mountain Home Auto Ranch	26,860.00	Emergency Repair- Ford F150 (Animal Svcs vehicle)
Murraysmith Inc	19,335.63	Water- Pocatello Creek Booster Project Eng Svcs (thru May)
National Medical Ed & Training Ctr	15,600.00	Amb- NMETC Paramedic Course
NWFF Employee Benefit Trust	120,399.95	Fire & Amb- Medical Insurance
Old Town Pocatello (BID)	10,502.57	BID-Business Improvement District Pass Thru Revenues(July)
Pocatello Nissan KIA	48,853.00	Police- 2020 KIA Optima, 2020 Nissan Altima
Scott Chappel	14,056.30	Zoo- Alfalfa & Hay
Somach Simmons & Dunn	18,061.76	Water & WPC- Legal Fees
Steel Design	31,392.43	WPC- Storage Bldg Upgrade (Mar5-Jul14)
Summit National Bank	13,986.36	Street- CAT Roller Lease Pmt
T-O Engineering Company	71,070.45	Airport Construction- Taxiway, Apron, & Other Projects
Weidner & Associates	22,254.04	Fire- Safety Gear, Compressor Repair, SCBA Inspections
Western Recycling	29,215.18	Sanitation- Recycle Charges
Western States Equip Co Inc	62,491.49	Outdoor Rec- Mini Excavator & Skid Steer (Portneuf Health Trust Donation)
Large Vendor Subtotal	\$3,444,981.31	Explains 91.64% of all vendor claims

Of note: Total vendor claims for the month of July FY2020 were down \$458,939.67 compared to July FY2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net decrease of 5. The Wells Fargo Purchase Card Program totaled \$272,002.97 in a 30-day cycle with 1,132 transactions, summarized below:

July Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Jul-19	1,138	\$315,950.13	\$277.64	271	157
Aug-19	1,239	\$266,472.64	\$215.07	266	172
Sep-19	1,445	\$499,087.14	\$345.39	265	162
Oct-19	1,213	\$554,582.88	\$457.20	263	164
Nov-19	1,192	\$327,732.07	\$274.94	261	183
Dec-19	1,114	\$277,388.22	\$249.00	264	167
Jan-20	836	\$258,000.99	\$308.61	265	159
Feb-20	1,360	\$251,844.62	\$185.18	267	153
Mar-20	1,002	\$225,246.48	\$224.80	264	150
Apr-20	681	\$221,521.08	\$325.29	269	163
May-20	931	\$251,759.31	\$270.42	268	132
Jun-20	1,172	\$259,476.29	\$221.40	268	147
Jul-20	1,132	\$272,002.97	\$240.29	268	138

Cycle dates went 6/20/2020 thru 7/20/2020 (30 days)

2. Transactions > \$10,000:

These 4 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Figueroa, Juan -I.T.	\$ 39,591.98	10 Panasonic Toughbooks w/Extended Warranty, MS Surface Pro, MS Surface Go, MS Office Pro Software, other parts & supplies.
Hoskins, Andres - Transit	\$ 31,869.69	Heavy Duty Automotive Diagnostic Scan Tool, Rear Suspension Kit, I.S.U. Bus Shelter Roof, Rims, Shop Bin Restock, Side Mirror, Tires, DOT Inspections, Coolant, Windshield Wash, Struts & Shocks; other parts & supplies.
Scharfen, Beau -WPC	\$ 30,989.30	Conduit, Oil, Cooling Fan, Decking, Pipe Fittings, Filters, Wire, DIN Rail, CM Boiler Chemical, Pipe, Stock Supplies, other parts & supplies.
Waite, Sheri -Library	\$ 14,229.28	Library Books & Materials, cataloging supplies.