

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Employee Count

Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
Jun-20	\$3,797,487.87	\$3,812,217.78	\$7,609,705.65	525	11	129	101	7	773
		<i>1 mo. change:</i>		3	-2	-4	51	0	48

DATE: July 2, 2020

1. Total payroll and material claims: **\$7,609,705.65**

Of which: Payroll related: \$3,797,487.87 [773 employees (+48)]

Vendor claims: \$3,812,217.78

2. Large Vendor claims:

Depatco Inc	1,015,357.48	Airport Construction- Taxiway, Apron & Other Projects
Oshkosh Truck Corporation	616,803.65	Airport Construction- SRE Plow/Blower Grant Project
CP Integrity Construction	123,985.87	CDBG- New Day Product & Sidewalk Proj; Lead Grant- Lead Hazard Proj
NAPA Auto Parts	119,917.93	Fleet- IBS On-site Operating Costs & Parts (Feb-May)
Wells Fargo Purchase Card	259,476.29	June P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	128,326.12	Sanitation - Landfill fees
Idaho Power Co	165,695.16	Multiple Funds - electric utility
Intermountain Gas	15,322.07	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	11,037.64	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Anderson, Julian & Hull	14,631.58	Fire & Amb- Attorney Fees
Bannock Development Corp	75,000.00	FY2020 Annual Contribution for Economic Development
Blue Cross of Idaho	14,712.13	Retiree & Cobra Medical Premiums
CDW Government Inc	12,339.48	Fleet- Police Vehicle Camera Systems; Police- Camera Licenses
Commercial Tire Inc	17,713.03	Fleet- Tires & Svcs
Conrad & Bischoff Inc.	55,145.63	Fuel Fund & Transit- Fuel
Dana Safety Supply Inc	10,420.80	Fleet- Police Unit K9 Partitions, Printer Mounts, & Speakers
District #6 Officials	10,363.00	Team Sports- Softball Umpire Services
Dyke's Electric Inc	15,480.00	Water- Well#3 Motor Replacement, Motor Hub, & Coupler
ICRMP	13,384.13	Liability Ins- Semi-Annual Deductible
Idaho Materials & Construction - Poc	24,464.40	Transit- W. Day Shelter Prep
Intermountain Claims	38,566.62	Workers Comp Monthly Admin Fees
Jackson Group Peterbilt	48,573.07	Water- Peterbilt 2021 Roll-Off, Solenoid Valve
Keller Associates Inc	51,070.00	WPC- Facility Plan FY2020
Mastercraft	36,024.05	Other Activity- CRC Hot Tub, Circulation Pump; RPAC- Chemicals & Supplies
Mickelsen Construction Inc	25,686.49	Water- Asphalt; Street & Zoo- Road Base
Motorola Solutions Inc	12,378.15	Fleet- Police K9 Unit Radios
NWFF Employee Benefit Trust	107,689.53	Fire & Amb- Medical Insurance
P & R Auto Sales	24,550.00	Street- 2013 Ford F350
Postmaster - Bulk Mail	10,929.37	UB- 1st Class Presort Bulk Mail; Water- Water Quality Report Postage
Potters Industries LLC	17,571.84	Street- Drums of Glass Paint Beads
Primary Weapons Shystems Inc	11,987.00	Police- Rifles, Swingmounts, Sights, Stocks, & Slots
Rehrig Pacific Company	27,605.42	Sanitation- Green Carts, Brown Compost Cart Lids
Roan Concrete	10,110.00	Fire- Final Pmt on Driveway, Approach, & Sidewalk @Station#2
Routeware Inc	99,690.00	Sanitation- Route/Asset Management Software
Siemens Government Technologies Inc	14,179.60	Water- Flow Meters
Stryker Sales Corporation	14,806.61	Amb- Ambulance Parts & Repair, Equip Batteries
Suburban Surgical Co Inc	52,843.10	Animal- Cat Kennels
T-O Engineering Company	63,085.66	Airport Construction- Taxiway, Apron, & Other Projects
Weidner & Associates	10,453.43	Fire- Safety Gear & Equipment
Western Industrial Motor Repair	39,680.51	WPC- Gas Compressor, Motor Bearings Repair, Blower Alignment, Blower Motor
Western Recycling	26,189.07	Sanitation- Recycle Charges
Wetco (Ogden)	11,658.80	WPC- Siemens Level Controls
Large Vendor Subtotal	\$3,474,904.71	Explains 91.15% of all vendor claims

Of note: Total vendor claims for the month of June FY2020 were up \$2,005,243.84 compared to June FY2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, half-time, part-time, & seasonal employees this month with a net increase of 48. The Wells Fargo Purchase Card Program totaled \$259,476.29 in a 29-day cycle with 1,172 transactions, summarized below:

June Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Jun-19	1,343	\$294,846.60	\$219.54	271	157
Jul-19	1,138	\$315,950.13	\$277.64	266	172
Aug-19	1,239	\$266,472.64	\$215.07	265	162
Sep-19	1,445	\$499,087.14	\$345.39	263	164
Oct-19	1,213	\$554,582.88	\$457.20	261	183
Nov-19	1,192	\$327,732.07	\$274.94	264	167
Dec-19	1,114	\$277,388.22	\$249.00	265	159
Jan-20	836	\$258,000.99	\$308.61	267	153
Feb-20	1,360	\$251,844.62	\$185.18	264	150
Mar-20	1,002	\$225,246.48	\$224.80	269	163
Apr-20	681	\$221,521.08	\$325.29	268	132
May-20	931	\$251,759.31	\$270.42	268	147
Jun-20	1,172	\$259,476.29	\$221.40	268	134

Cycle dates went 5/21/2020 thru 6/19/2020 (29 days)

2. Transactions > \$10,000:

These 3 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 40,800.33	UV & Cottonwood LS Generator Svc, Mini Excavator & Grade Rental, Collection Skid Steer Forks, Bannock LS Seals, Clarifier & Fan Boxes, Hydraulic Knock Outs, Air Filters, Electrical Parts, Clarifier Unistrut Straps, Flow Meter Remote Control Box, VFD Blower Fans, Spray Chemical, Gasket Maker, Gravel, Lawn Trailer Blower Motor Fans & Svc, Plumbing Reducers & Bushings, Generator Oil, Oil Pads & Coolant; other parts & supplies.
Hoskins, Andres - Transit	\$ 17,582.14	Multiplex Module Stop Request, AC Hose Fitting Clip Tool & Shop Bin Restock, Unleaded Fuel Pump Repair, Steel Tubing, Drag Links, Tires, Weed Killer & Fertilizer Applications, other parts & supplies.
Rogers, Dawn -Police	\$ 12,108.87	SWAT 40mm Compact Single Launchers, Uniforms & Gear, Car Washes, Drug Test Kits, other svcs & supplies.