

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Employee Count

Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
<i>1 mo. change:</i>				1	0	-2	10	0	9

DATE: June 4, 2020

1. Total payroll and material claims: **\$8,378,803.93**

Of which: Payroll related: \$5,264,743.45 [725 employees (+9)]
Vendor claims: \$3,114,060.48

2. Large Vendor claims:

Large Vendor Claims (Highlighted Vendor Payments)

Proforce Law Enforcement	299,280.00	Other Activity- Police Tasers
Depatco Inc	1,134,909.04	Airport Construction- Terminal & FBO Apron Rehab
Wells Fargo Purchase Card	251,759.31	May P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	118,356.80	Sanitation - Landfill fees
Idaho Power Co	135,769.07	Multiple Funds - electric utility
Intermountain Gas	10,049.17	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	7,611.26	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Blue Cross of Idaho	15,484.66	Retiree & Cobra Medical Premiums
Commercial Tire Inc	11,489.32	Fleet- Tires & Svcs
Conrad & Bischoff Inc.	44,715.72	Fuel Fund- Fuel
CP Integrity Construction	38,500.00	CDBG- New Day Products Proj; Lead Grant- Lead Hazard Proj
Economy Heating & Refrigeration	12,486.55	Street/Sanitation- Waste Oil Furnace, Heaters, & Gas Valve
Enterprise Sales, Inc	24,393.00	Sanitation- Roll Off Boxes
Family Services Alliance	17,500.00	Non-Departmental- FY2020 Advocacy Program Grant Contribution
Ferguson Enterprises #3007	22,406.06	Other Activity- RPAC MBH Water Heater(\$22,315.52); Street/Sanitation- Parts
First American Title Co	12,961.46	Fed. Aid Proj- Hawthorne & Quinn Intersection
H D Fowler Company	67,517.00	Water- Lot 3 Fire Hydrants Materials Bid
IMS (Infrastructure Mgmt Services)	10,237.25	Street- Pavement Mgmt Survey Phase 3
Intermountain Claims	55,157.91	Workers Comp Monthly Admin Fees
JAG Enterprises of Idaho	16,601.20	Street- Donrich Stormwater Pump
Jackson Group Peterbilt	14,990.00	Water- Peterbilt 2021 Dump Body
Land View Inc	12,999.00	WPC- Aluminum Sulfate
Mastercraft	32,385.73	Other Activity- RPAC Heaters(\$23,500); RPAC- Chemicals & Test Kit
Mickelsen Construction Inc	10,159.82	Water- Asphalt; Street & Zoo- Road Base
Murraysmith Inc	11,177.50	Water- Pocatello Creek Booster Project Eng Svcs (thru April)
NAPA Auto Parts	19,317.26	Fleet- On-Site Costs IBS Store (Mar & Apr), Tools
NWFF Employee Benefit Trust	111,703.34	Fire & Amb- Medical Insurance
Old Town Pocatello (BID)	12,714.49	BID-Business Improvement District Pass Thru Revenues(May)
Safety Supply & Sign Co Inc	11,957.85	Street- Sign & Lettering Stock for Shop
Somach Simmons & Dunn	10,980.00	Water & WPC- Legal Fees thru April
Starr Corporation	65,239.00	WPC- Sanitary Sewer Point Repairs(CIPP Project)
Summit National Bank	25,876.68	Water- CAT Compactor & Backhoe Lease Pmts
Superior LLC (CentralSquare)	17,012.50	I.T.- Timeclock Plus Lic Fees & Mtnc Agr; Cemetery & Amb- Timeclock Plus Lic Fees
T-O Engineering Company	50,508.24	Airport Construction- Taxiway, Apron, & Other Projects
Watts Steam Store Rocky Mountain	43,897.70	Sanitation- Wash Bay Pressure Washer
Wausau Everest	28,800.62	Airport Construction- Plow/Material Spreader (Grant 40)
Western Recycling	29,926.13	Sanitation- Recycle Charges
Wilson Roofing	16,100.00	Airport- Forrest Svc Bldg Roof Replacement; Rec- Cover Duct CRC Roof
Large Vendor Subtotal	\$2,832,930.64	Explains 90.97% of all vendor claims

Of note: Total vendor claims for the month of May FY2020 were down \$328,013.30 compared to May FY2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a larger payroll month with 3 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net increase of 9. The Wells Fargo Purchase Card Program totaled \$251,759.31 in a 29-day cycle with 931 transactions, summarized below:

May Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
May-19	1,359	\$272,961.92	\$200.85	270	179
Jun-19	1,343	\$294,846.60	\$219.54	271	157
Jul-19	1,138	\$315,950.13	\$277.64	266	172
Aug-19	1,239	\$266,472.64	\$215.07	265	162
Sep-19	1,445	\$499,087.14	\$345.39	263	164
Oct-19	1,213	\$554,582.88	\$457.20	261	183
Nov-19	1,192	\$327,732.07	\$274.94	264	167
Dec-19	1,114	\$277,388.22	\$249.00	265	159
Jan-20	836	\$258,000.99	\$308.61	267	153
Feb-20	1,360	\$251,844.62	\$185.18	264	150
Mar-20	1,002	\$225,246.48	\$224.80	269	163
Apr-20	681	\$221,521.08	\$325.29	268	132
May-20	931	\$251,759.31	\$270.42	268	147

Cycle dates went 4/21/2020 thru 5/20/2020 (29 days)

2. Transactions > \$10,000:

These 2 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 68,292.41	DAF Polymer, Pump Parts, Comp. Rebuild, Generator Cooling Flush, Impeller, Wire Conduit & Tray, Primary Clarifier Boxes & Parts, Plugs, Gaskets, Filters, Uni Strut, Conduit, Bushings, & Straps; DAF Comp Service, Pipe, Fittings, Motor Bearings, Backflow Preventers, Socket Sets, Plumbing Parts, Contacts & Box Covers, other parts & supplies.
Dunn, Marshall -WPC	\$ 19,646.88	AmTax Ammonia Analyzer Instrument, Controller, & Power Supply; DAF Pressure Pump Shafts & Sleeve Fabrication; other parts & supplies.