

**PAYROLL & MATERIAL CLAIMS REPORT**

<b>Payroll &amp; Material Claims</b>				<b>Employee Count</b>					
<b>Date</b>	<b>Payroll</b>	<b>Vendor</b>	<b>Total</b>	<b>Full-time</b>	<b>Half-time</b>	<b>Part-time</b>	<b>Seasonal</b>	<b>Elected</b>	<b>Total</b>
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
<b>1 mo. change:</b>				-3	0	-11	39	0	25

DATE: May 7, 2020

1. Total payroll and material claims: **\$6,906,380.87**

Of which: Payroll related: \$3,729,457.21 [716 employees (+25)]

Vendor claims: \$3,176,923.66

2. Large Vendor claims:

**Large Vendor Claims (Highlighted Vendor Payments)**

Jackson Group Peterbuilt	734,893.28	Sanitation- Chassis(5) for RollOff Trucks & Front Loaders
Young Ford Inc	379,860.00	Other Activity- Ford Explorer Police Hybrids(10)
Depatco Inc	118,778.50	Airport Construction- Taxiway A North Rehab
Construction Services Inc	104,635.60	Street/Sanitation-Washbay Contractor Fees
Mastercraft	102,151.01	RPAC- Pool Resurfacing Project, CRC- Spa Shell, Plumbing, Tile
Wells Fargo Purchase Card	221,521.08	April P-card cycle( transactions; report on reverse)
Bannock Co. Solid Waste	111,202.71	Sanitation - Landfill fees
Idaho Power Co	163,336.40	Multiple Funds - electric utility
Intermountain Gas	16,631.52	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	14,357.88	Multiple Funds -Water, Sewer, Garbage
<b>Remaining Large Vendor Claims</b>		
Blue Cross of Idaho	15,484.66	Retiree & Cobra Medical Premiums
Clima-Tech Corporation	27,645.00	Emergency Repair- Animal Svcs HVAC Upgrade
CP Integrity Construction	43,386.61	CDBG- Targeted Rehab Proj; Lead Grant- Lead Hazard Proj; Police- Board Windows
Electric Construction & Sales	16,567.18	Sanitation- Weld Bay Electrical Installation/Upgrade
H D Fowler Company	89,303.00	Water- Lot 4 Valves Materials Bid
Idaho Dept of Labor	30,957.64	1st Qtr Unemployment Tax
Idaho Housing & Association	68,000.00	CDBG- Aid4Friends Shelter Rehab Grant
Idaho State Police (ILETS)	13,906.25	ILETS Police- Access & User Fees (Apr-Jun)
Ideacom ECSI	21,869.87	Park&Rec Depts/WPC- Phone System Upgrades; Str/San.- Annual Agr & Svcs
IMS (Infrastructure Mgmt Services)	37,521.25	Street- Pavement Mgmt Svcs
Intermountain Claims	61,013.05	Workers Comp Monthly Admin Fees
J C Berry & Sons (Berry Oil)	20,206.72	Fuel Fund- Fuel
Metroquip Inc	89,975.00	Street- 42' Etnyre Falcon Trailer
Mountain West Truck Center	12,373.58	WPC- Unit 113 Service Repair
Murraysmith Inc	72,614.23	Water- Pocatello Creek Project Design (thru Feb&March)
NWFF Employee Benefit Trust	110,151.93	Fire & Amb- Medical Insurance
Pocatello Chamber of Commerce	15,000.00	NonDept.- 2020 Visit Pocatello Contribution
Premier Powder Coating & Custom Fab	12,980.00	Parks- Picnic Tables
Pumpco Inc	11,039.50	WPC- Pump Rebuild, Primary Pump Coupler
Salt Lake Wholesale Sports	13,294.40	Police- Ammo
Somach Simmons & Dunn	12,978.00	Water- Legal Fees thru March
T-O Engineering Company	13,692.15	Airport Construction- Taxiway, Apron, & Other Projects
Western Recycling	28,704.90	Sanitation- Recycle Charges
Wilbur-Ellis Company	13,616.20	Street- Weed Killer
<b>Large Vendor Subtotal</b>	<b>\$2,819,649.10</b>	Explains 88.75% of all vendor claims

**Of note:** Total vendor claims for the month of April FY 2020 were up \$514,248.38 compared to April FY 2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, half-time, part-time, & seasonal employees this month with a net increase of 25. The Wells Fargo Purchase Card Program totaled \$221,521.08 in a 30-day cycle with 681 transactions, summarized below:

### April Purchase Card Activity Report

#### 1. Cycle statistics:

<b>Purchase Card Activity Summary</b>					
<b>Cycle Date</b>	<b># Transactions</b>	<b>Amount</b>	<b>Avg Transaction Size</b>	<b># of Cardholders</b>	<b># of Cardholders with Transactions</b>
Apr-19	1,478	\$426,974.58	\$288.89	263	161
May-19	1,359	\$272,961.92	\$200.85	270	179
Jun-19	1,343	\$294,846.60	\$219.54	271	157
Jul-19	1,138	\$315,950.13	\$277.64	266	172
Aug-19	1,239	\$266,472.64	\$215.07	265	162
Sep-19	1,445	\$499,087.14	\$345.39	263	164
Oct-19	1,213	\$554,582.88	\$457.20	261	183
Nov-19	1,192	\$327,732.07	\$274.94	264	167
Dec-19	1,114	\$277,388.22	\$249.00	265	159
Jan-20	836	\$258,000.99	\$308.61	267	153
Feb-20	1,360	\$251,844.62	\$185.18	264	150
Mar-20	1,002	\$225,246.48	\$224.80	269	163
Apr-20	681	\$221,521.08	\$325.29	268	132

Cycle dates went 3/21/2020 thru 4/20/2020 (30 days)

#### 2. Transactions > \$10,000:

These 5 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 23,729.69	Generator Oil, Bio Truck Tires, Lift Station Pump Parts, Small Tools, Air Comp. Tank, Mixer Parts, Weed Spray, Grease, Plumbing Parts, other parts & supplies.
Rowe, Christi -WPC	\$ 23,380.98	Annual Plant Testing Samples, WET Testing, Efficiency Lab Samples, River Samples, Drinking Water Supplies, Gloves; other samples, parts & supplies.
Dunn, Marshall - WPC	\$ 22,134.42	Totes Polymer for Filter & DAF, UV Disinfection System Lamps & Sensor Assemblies, DO Probe Mount Replacement, other parts & supplies.
Figueroa, Juan - I.T.	\$ 12,927.24	Surface Pros, Laptops, Software Licenses, Computers, CTEK Modem & Dual Antennas, other parts & supplies.
Rogers, Dawn -Police	\$ 12,330.09	Uniforms, Spec Gas for Intox, Ear Pieces, Work Lights, K9 Bite Tugs, Headphones, other svcs & supplies.