

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Employee Count

Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
				Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	671
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	679
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
<i>1 mo. change:</i>				-1	0	-3	0	0	-4

DATE: February 6, 2020

1. Total payroll and material claims: **\$7,076,871.33**

Of which: Payroll related: \$3,886,422.68 [688 employees (-4)]

Vendor claims: \$3,190,448.65

2. Large Vendor claims:

Multiple Vendors	432,195.56	Hill-Vu Settlement Reimbursements
Key Government Finance Inc	534,911.46	Water Revenue Bond Payment
Wells Fargo Purchase Card	258,000.99	January P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	97,162.38	Sanitation - Landfill fees
Idaho Power Co	169,391.17	Multiple Funds - electric utility
Intermountain Gas	30,578.82	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	10,471.97	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Abatement Pros	11,493.48	Lead Grant- Lead Hazard Project
Bancorp Bank	25,642.95	Police-2019 Dodge Ram 1500 Truck
Blue Cross of Idaho	18,421.87	Retiree & Cobra Medical Premiums
Bureau of Reclamation/Pacific N.W.	12,226.09	Water- Palisades Reservoir O&M Contract
Cate Idaho Equipment Co	21,022.73	Water- Air Compressor; Street- Liquid Separator; Fleet- Jack & Tube
CHC Training LLC	22,475.00	Lead Grant- Supervisor Training
Cole Chevrolet	31,948.25	WPC-2020 Chev Silverado 1500
Commercial Tire Inc	19,158.51	Fleet- Tires, Wheels & Repairs
Compas Minerals America Inc	22,992.17	Street- Salt
Conrad & Bischoff Inc.	68,578.90	Fuel Fund/Transit- Fuel
Ferguson Enterprises	20,282.08	Other Activity- Parks Shop Stormwater Proj; Water/Sanitation/WPC- Plumbing Parts
G4S Secure Solutions	14,872.00	NonDept.- Crossing Guards Services
Idaho Department of Labor	19,645.61	State Unemployment 4th Qtr 2019
Idaho State Police (ILETS)	13,906.25	Police- ILETS Access & User Fees Jan-Mar
Intermountain Claims	88,953.13	Workers Comp- Monthly Admin & Claim Fees (Dec & Jan)
J C Berry & Sons	18,893.10	Transit- Fuel
Kellerstrass Enterprises Inc	19,462.92	Fuel Fund- Fuel
Larson & Associates Inc	12,150.00	Street/Sanitation- Sump Pumps & Sump Cleaning
Library Consortium of E. ID	15,908.00	Library- ILS Annual Database, Platform, & Membership Fees
Mickelsen Construction Inc	54,974.92	Water- Asphalt; Street- Sand
Milliman Inc	10,250.00	Finance- OPEB Actuary Review Audit
Motorola Solutions Inc	23,190.18	Police- Spillman Annual Maintenance Agr
Murraysmith Inc	31,343.85	Water- Pocatello Creek Project Design (thru Nov&Dec)
NWFF Employee Benefit Trust	227,562.60	Fire & Amb- Medical Insurance (Jan & Feb)
Rehrig Pacific Company	21,918.27	Sanitation- Garbage & Recycle Carts
Schaeffer Mfg Co	14,399.96	Transit- Fuel; WPC- Oil/Lube
SICOG	11,933.32	Transit- Mobility Support Svcs (Oct&Nov); Enviro- PVEF Sponsorship
Sierra Works	47,930.29	Lead Grant- Lead Hazard Projects
Smylie D's Masonry & Stucco	11,114.00	Street/Sanitation- Wash Bay Repairs
Somach Simmons & Dunn	13,840.08	Water- Legal Services (Nov&Dec)
Source Refrigeration & HVAC Inc	11,631.53	Airport- Fall HVAC Maintenance & Repairs
Summit National Bank	85,928.03	Water- Track Excavator Pmt; Street- Grader & Wheel Loader Pmts
System Tech, Inc	60,478.90	Airport Construction- ARFF Crash Alarm Grant Project
T-O Engineering Company	46,484.41	Airport Construction- Taxiway, Apron, & Other Projects
U S Postal Service- Postage by Phone	10,400.00	Nondept & Various Dept- Postage (mainly for Settlement Checks)
Visit Pocatello Inc	15,000.00	Nondept- FY20 Visit Pocatello Contribution
Weidner & Associates	21,364.67	Fire- Equipment & Gear
Western Industrial Motor Repair	48,054.38	WPC- Blower Motors
Western Recycling	30,493.87	Sanitation- Recycle Charges
Large Vendor Subtotal	\$2,809,038.65	Explains 88.05% of all vendor claims

Of note: Total vendor claims for the month of January FY 2020 were down \$298,672.59 compared to January FY 2019. This month reflected bond payment, insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time & part-time employees this month with a net decrease of 4. The Wells Fargo Purchase Card Program totaled \$258,000.99 in a 27-day cycle with 836 transactions, summarized below:

January Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164
Sep-19	1,445	\$499,087.14	\$345.39	261	183
Oct-19	1,213	\$554,582.88	\$457.20	264	167
Nov-19	1,192	\$327,732.07	\$274.94	265	159
Dec-19	1,114	\$277,388.22	\$249.00	267	153
Jan-20	836	\$258,000.99	\$308.61	264	150

Cycle dates went 12/21/2019 thru 1/17/2020 (27 days)

2. Transactions > \$10,000:

These 3 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 63,446.95	AB Pumps, Mixer Relays, Check Valves, Level Tranducers, Breakers, Conduit Bender, Electrical Parts, Generator Repairs, Filters, Plugs, Gas Pump Inspection, Uninterruptible Power Source (UPS), Valves, Winter Boots, Electrical Fittings, Other Parts & Supplies.
Lyon, Aaron - IT	\$ 23,427.48	Multi-Factor Authentication Software, Server Maintenance Agr, Cambium cnPilot Access, Other Parts & Supplies
Pincock, Kristy -Fire	\$ 10,351.24	ESO Software, ESO WAVE Training Registration, Laundry Svcs, Airfare, Payor Logic Svc, Cell Phones, Other Parts & Supplies.