

**PAYROLL & MATERIAL CLAIMS REPORT**

<b>Payroll &amp; Material Claims</b>				<b>Employee Count</b>					
<b>Date</b>	<b>Payroll</b>	<b>Vendor</b>	<b>Total</b>	<b>Full-time</b>	<b>Half-time</b>	<b>Part-time</b>	<b>Seasonal</b>	<b>Elected</b>	<b>Total</b>
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	<b>670</b>
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	<b>667</b>
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	<b>671</b>
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	<b>679</b>
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	<b>707</b>
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	<b>763</b>
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	<b>782</b>
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	<b>774</b>
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	<b>761</b>
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	<b>723</b>
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	<b>706</b>
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	<b>709</b>
Dec-19	<b>\$3,726,272.51</b>	<b>\$4,273,968.36</b>	<b>\$8,000,240.87</b>	526	13	146	0	7	<b>692</b>
<i>1 mo. change:</i>				0	0	-16	-1	0	-17

DATE: January 2, 2020

1. Total payroll and material claims: **\$8,000,240.87**

Of which: Payroll related: \$4,273,968.36 [692 employees (-17)]  
Vendor claims: \$3,726,272.51

2. Large Vendor claims:

A+ Contractors	354,423.13	Other- Fairgrounds Sewer Extension
Superior LLC	131,155.00	I.T.- Horizon Cloud Naviline Annual Fee, Analyticsnow Upgr, Conf. Reg
Multiple Vendors	2,065,293.53	Hill-Vu Settlement Reimbursements
Wells Fargo Purchase Card	277,388.22	December P-card cycle( transactions; report on reverse)
Bannock Co. Solid Waste	115,175.35	Sanitation - Landfill fees
Idaho Power Co	149,077.19	Multiple Funds - electric utility
Intermountain Gas	16,971.43	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	11,762.42	Multiple Funds -Water, Sewer, Garbage
<b>Remaining Large Vendor Claims</b>		
Blue Cross of Idaho	19,194.40	Retiree & Cobra Medical Premiums
Commercial Tire Inc	13,804.13	Fleet- Tires & Flat Repairs
Compass Minerals America Inc	20,004.80	Street- Salt
Conrad & Bischoff Inc.	47,031.07	Fuel Fund- Fuel
Harmony Design & Engineering	18,116.25	Env- Centennial Park Redesign
IAS Envirochem	17,706.00	Water- Nitrate, TTHM-HAAS Analysis
Intermountain Claims	37,667.95	Workers Comp Monthly Admin Fees
Kellerstrass Enterprises Inc	26,059.17	Fuel Fund & WPC- Fuel
Kenworth Sales Company Inc	15,333.32	Street/Fleet- On Spot Chains, Equip Parts
Land View Inc	13,020.00	WPC- Alum Supply
M & S Development & Construction	29,559.00	Street- ADA ramps
Macbutch Construction	14,105.00	CDBG- Targeted Rehab
Metroquip	10,817.84	Street- Sweeper Brooms; Water- Line Locator
Mickelsen Construction Inc	96,306.38	Street/Sanitation&Water- Asphalt & Sand; Env- Taysom Park & City Creek Work
Moreton and Company	32,500.00	Workers Comp- Annual Consulting Fees
Neighborworks/PNHS	52,051.00	CDBG- Targeted Rehab
NWFF Employee Benefit Trust	110,846.49	Fire & Amb- Medical Insurance
Pumpco Inc	25,996.42	WPC- Primary Pump & Return Pump Seals, Coupler Install
Sierra Works	15,972.27	Lead Grant- Lead Hazard Projects
Summit National Bank	15,462.12	Street- Backhoe Pmt
System Tech, Inc	13,821.00	Street/Sanitation- Access Control Shop Door & AV Cabling
T-O Engineering Company	44,400.35	Airport Construction- Taxiway, Apron, & Other Projects
TDX Power Services LLC	39,760.00	Env- Pocatello Creek Restoration
Union Pacific Railroad Company	10,427.72	Fed. Aid Project- Flagging @Benton Street
Vogts Heating & Air	11,995.00	CDBG- Bannock Youth Project
Western Recycling	27,964.24	Sanitation- Recycle Charges
Wilson Roofing	28,000.00	CDBG- Bannock Youth Project
<b>Large Vendor Subtotal</b>	<b>\$3,929,168.19</b>	Explains 91.93% of all vendor claims

**Of note:** Total vendor claims for the month of December FY 2020 were up \$2,651,585.53 compared to December FY 2019. This month reflected lawsuit settlement, insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in part-time, & seasonal employees this month with a net decrease of 17. The Wells Fargo Purchase Card Program totaled \$277,388.22 in a 29-day cycle with 1,114 transactions, summarized below:

### December Purchase Card Activity Report

**1. Cycle statistics:**

<b>Purchase Card Activity Summary</b>					
<b>Cycle Date</b>	<b># Transactions</b>	<b>Amount</b>	<b>Avg Transaction Size</b>	<b># of Cardholders</b>	<b># of Cardholders with Transactions</b>
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164
Sep-19	1,445	\$499,087.14	\$345.39	261	183
Oct-19	1,213	\$554,582.88	\$457.20	264	167
Nov-19	1,192	\$327,732.07	\$274.94	265	159
Dec-19	1,114	\$277,388.22	\$249.00	267	153

Cycle dates went 11/21/2019 thru 12/20/2019 (29 days)

**2. Transactions > \$10,000:**

These 5 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 66,979.08	Pumps, Pump Parts, Headworks Control Boxes & Heaters, Heat Trace, Fuses, Valves, Pipe, Heater Repair, Lighting, Boiler Chem, Power Outlets, Light Sockets/Relays, other parts & supplies.
Dunn, Marshall -WPC	\$ 16,779.36	DAF & Filter Polymer Totes X4, Reagent, Cleaning Solutions, & other supplies.
Hoskins, Andres -Transit	\$ 11,136.27	Tires, Ice Melt, Batteries, Bus Repair & Maintenance, other parts & supplies.
Rogers, Dawn -Police	\$ 10,441.88	CNT Jackets, Uniforms, Investigator & Evidence Supplies, Car Washes, other svcs & supplies.
Figueroa, Juan - I.T.	\$ 10,393.65	Toughbooks, Laptop, Surface Pro, Software Licenses, Cell Phones, Computer Cases, other parts & supplies.