

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	146	0	7	684
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	670
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	667
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	671
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	679
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
<i>1 mo. change:</i>				1	0	2	0	0	3

DATE: December 5, 2019

1. Total payroll and material claims: **\$9,342,990.18**

Of which: Payroll related: \$5,351,191.85 [709 employees (+3)]

Vendor claims: \$3,991,798.33

2. Large Vendor claims:

Depatco Inc	952,712.95	Airport Construction- Apron Rehab
Rush (Interstate Billing Svc)	181,096.61	Sanitation- 2020 Intl-HV 613; Fleet- Equip. Maintenance
Kenworth Sales Company Inc	147,995.44	Street- Heavy Haul 2020 T800; Fleet- Equip Parts & Supplies
Beard St Claire Gaffney PA	1,103,217.94	Hill-Vu Settlement Atty Fees
Wells Fargo Purchase Card	327,732.07	November P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	120,867.08	Sanitation - Landfill fees
Idaho Power Co	161,060.73	Multiple Funds - electric utility
Intermountain Gas	14,903.10	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	7,236.71	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Abatement Pros	36,615.23	Lead Grant- Lead Hazard Projects
Anderson, Julian & Hull	10,648.76	Fire- Negotiations & Greivance Prof. Services
Avolve Software Corp	21,900.00	I.T.- FY2020 PDOX4 Annual Maintenance Fee
Blue Cross of Idaho	20,739.46	Retiree & Cobra Medical Premiums
Compass Minerals America Inc	11,240.14	Sanitation- Tires; Street- Tires & Svc; Fire-
Conrad & Bischoff Inc.	37,234.93	Transit- Fuel
Critex LLC (Mr. Manhole)	36,549.45	WPC- Manhole Cutter & Rebuild Kit
I A S Envirochem	15,961.00	Water- Coliform P/A & Various Chem Analysis
JAG Enterprises of Idaho	22,080.00	WPC- Sewer Line Repair
Kellerstrass Enterprises Inc	27,141.64	Fuel Fund- Fuel
Larson & Associates Inc	16,474.00	Street/Sanitation- Waste Removal
MHL Systems	28,576.00	Street- Snow Plow Blades
Mickelsen Construction Inc	13,676.43	Water & Street- Asphalt; Sanitation- Chips for Wash Bay
Moreton and Company	92,314.00	Workers Comp Policy & Bond
Murraysmith Inc	24,481.16	Water- Eng Svcs (Oct)
Neighborworks/PNHS	11,679.99	CDBG- Targeted Rehab(Mobile Home Repair)
NWFF Employee Benefit Trust	110,524.97	Fire & Amb- Medical Insurance
Physicians Immediate Care Ctr	19,141.00	Wellness- Flu Shots & Lab Tests
Pocatello Free Clinic	10,000.00	Non-Dept- FY2020 Contribution
Sierra Works	27,696.44	Lead Grant- Lead Hazard Control Projects
Somach Simmons & Dunn	12,480.00	Water- Legal Svcs thru Oct
West Wind Const, LLC	12,425.00	Sanitation-Truck Bay Final Pmt
Western Recycling	29,765.37	Sanitation- Recycle Charges
Large Vendor Subtotal	\$3,666,167.60	Explains 91.84% of all vendor claims

Of note: Total vendor claims for the month of November FY 2020 were up \$2,120,948.21 compared to November FY 2019. This month reflected attorney fees, insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a larger payroll month with 3 payrolls. Employee count reflected changes in full-time & part-time employees this month with a net increase of 3. The Wells Fargo Purchase Card Program totaled \$327,732.07 in a 32-day cycle with 1,192 transactions, summarized below:

November Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164
Sep-19	1,445	\$499,087.14	\$345.39	261	183
Oct-19	1,213	\$554,582.88	\$457.20	264	167
Nov-19	1,192	\$327,732.07	\$274.94	265	159

Cycle dates went 10/19/2019 thru 11/20/2019 (32 days)

2. Transactions > \$10,000:

These 8 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Davis, Merlynn -Police	\$ 52,909.06	Radios in New Cars), Cell Phones, other services & supplies.
Hoskins, Andres -Transit	\$ 31,137.20	Fuel Injectors, Bike Rack, Bus Repairs, Tires, Paint Jobs(Vans), Uniforms, Side Mirrors, Furnace Svc, Oil, Airbags, other parts & supplies.
Scharfen, Beau -WPC	\$ 25,521.34	Heaters, Tires, Airbags, Mixer Project Supplies, Maintenance Agreements, Fuses, Electrical Gutters, PLC Input Cards, Boiler Chem, Seal Rings, Hand Tools, Boxes & Condulets, Battery Charger, other parts & supplies.
Rogers, Dawn -Police	\$ 13,878.90	Uniforms & Equip, Car Washes, other services & supplies.
Dixey, Belinda -Police	\$ 13,629.02	Training Seminars & Travel Expenses, other services & supplies.
Shepard, Paul -Water	\$ 12,350.14	Pipe Saws, Mainline Tamper, Metal Locators, Trace Wire, Cables, & other supplies.
Clemons, Justin -Fire	\$ 11,662.48	EMS Medical Supplies, & other supplies.
Waite, Sheri -Library	\$ 10,689.18	Library Books & Materials, cataloging supplies.