

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	515	14	154	0	7	690
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	146	0	7	684
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	670
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	667
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	671
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	679
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
1 mo. change:				3	-1	-12	-7	0	-17

DATE: November 7, 2019

1. Total payroll and material claims: **\$7,716,460.17**

Of which: Payroll related: \$3,786,132.73 [706 employees (-17)]

Vendor claims: \$3,930,327.44

2. Large Vendor claims:

ICRMP	348,934.00	Liability Ins- 50% Annual Policy Premium
PNC Equipment Finance	203,343.88	Fire- 3 Pumper Pmt#2
Summit National Bank	155,418.43	Water- Wheel Loader Lease
Mickelsen Construction Inc	241,312.99	Water & Street/Sanitation- Asphalt
Wells Fargo Purchase Card	554,582.88	October P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	114,394.03	Sanitation - Landfill fees
Idaho Power Co	249,088.85	Multiple Funds - electric utility
Intermountain Gas	8,697.51	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	26,103.74	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
A+ Contractors	30,091.81	WPC- Sleepy Hollow Lift Station
Accushape Inc	17,169.00	Police- Comfort Fit Carriers, Shields
Advanced Cabling Technologies	10,381.94	Airport - CCTV Cameras & DVR; Water - Facility Security Camera Upgrade
AED Everywhere Inc	19,266.70	Police - Patrol Car AED Kits
Allied Business Solutions, Inc	11,340.85	Various Dept.- Copier Maintenance & Supplies
ARI-hetra(ARI Phoenix Inc)	29,743.45	Sanitation- 2 Lifts, Cables, Power Box, & Cart
Association of Idaho Cities	22,506.40	Non-Department -FY2020 AIC Dues
Bannock Transportation Planning Org	91,520.60	Transit- FY20 Transportation Planning; Street - FY20 Poky/Chubbuck Signal Agr
Blue Cross of Idaho	17,242.84	Retiree & Cobra Medical Premiums
BPAS Inc	89,000.00	Fire/Amb- VEBA
CDW Government Inc	12,879.81	Police- Arbitrator Vehicle Camera Kits, In-Car Video Svc Agr
C H 2 M Hill Inc	10,764.00	Sanitation- Landfill Groundwater Monitoring
CitySourced, Inc	15,000.00	I.T.- FY2020 Subscription Fee Platform
Commercial Tire Inc	18,164.60	Sanitation- Tires; Street- Tires & Svc; Fire-
Conrad & Bischoff Inc.	126,231.51	Fuel Fund & Transit- Fuel
DEQ Drinking Water	52,059.00	Water- Annual Drinking Water Fee
Emergency Responder Health Center	22,310.00	Fire- Annual Exams
Enterprise Sales, Inc	42,800.00	Sanitation- 6yd Front Loader Carts
ESRI	23,950.00	Eng- ArcGIS Mapping Software Maintenance Agreement
Frontier Precision Inc	11,243.45	GIS- Trimble Mapping Equipment
Hydro Specialties Company	23,040.00	Water- Itron 100W+ ERT Meters
Idaho Department of Water Resources	15,130.29	Non-Department - Admin Fees on Water Rights Leases
Idaho State Police (ILETS)	13,906.25	Police- ILETS Access & User Fees (Oct-Dec)
Intermountain Claims	35,980.10	Workers Comp Monthly Admin Fees
Intermountain Electrical (Horsley)	17,333.25	Parks- LED Lighting
Kellerstrass Enterprises Inc	22,737.85	Fuel Fund- Fuel
Lucity, Inc	29,831.77	Street/Water/WPC/Eng/Sci & Enviro - Maintenance Renewal & Svcs split
M & S Development & Construction	12,222.75	Street- ADA ramps
NWFF Employee Benefit Trust	110,525.97	Fire & Amb- Medical Insurance
Murraysmith Inc	32,836.88	Water- Eng Svcs (Aug & Sept)
Redi for Eastern Idaho	30,000.00	Economic Development- FY2020 Membership
Rehrig Pacific Company	18,289.02	Sanitation- Green Carts
Sierra Works	46,392.97	Lead Grant- Lead Hazard Project & Trmg; CDBG- Sidewalk Program
SOLV (IBF) Safeguard	19,855.45	UB- Billing statements & envelopes
System Tech, Inc	13,897.86	Street/Sanitation- Access Control & Cameras
T-O Engineering Company	51,904.72	Airport Construction- Taxiway, Apron, & Other Projects
Union Pacific Railroad Company	30,166.39	Fed. Aid Project- Flagging @Benton Street, Center St. Footpath Plan Review
Vehicle Lighting Solutions Inc	86,305.51	Police- Vehicle Cameras, Laptops, Radios, Modules, etc.
Weidner & Associates	11,560.12	Fire- Equipment, Gear & Supplies
West Wind Const, LLC	51,000.00	Sanitation-Truck Bay Framework
Western Recycling	25,784.03	Sanitation- Recycle Charges
Western States Equip Co Inc	61,041.30	WPC- Skidloader & Bucket; Fleet- Equip. Maintenance; Sanitation- Excavator Rental
Wilbur-Ellis Company	19,622.50	Parks- 50lb Bag Agrm
Large Vendor Subtotal	\$3,354,907.25	Explains 85.36% of all vendor claims

Of note: Total vendor claims for the month of October FY 2020 were up \$295,672.52 compared to October FY 2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, half-time, part-time, & seasonal employees this month with a net decrease of 17. The Wells Fargo Purchase Card Program totaled \$554,582.88 in a 27-day cycle with 1,213 transactions, summarized below:

October Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164
Sep-19	1,445	\$499,087.14	\$345.39	261	183
Oct-19	1,213	\$554,582.88	\$457.20	264	167

Cycle dates went 9/21/2019 thru 10/18/2019 (27 days)

2. Transactions > \$10,000:

These 14 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Figueroa, Juan - I.T.	\$ 63,168.49	Toughbooks, Software Licenses, Computers, Processors, Extended Warranty Svc, Motherboards, Cell Phones, Computer Cases, other parts & supplies.
Scharfen, Beau -WPC	\$ 58,855.57	Polaris Ranger, Valve Repair Kits, Tires, Oil, OA300 Pivot Repair, Welder, Fuses, Filters, Drinking Fountain, Drill Bits, Conduit Threading Dies, Temp Sensors, Pump Shafts, Welding Gas, Thermostats, Motions Sensors, Irrigation Valve, Bolts, Power Box Covers, other parts & supplies.
Dunn, Marshall -WPC	\$ 44,428.22	Hatch Equip Maintenance Agr, Polymer, DAF & Filter X2 Refrigerated Samplers; other parts & supplies.
Pincock, Kristy -Fire	\$ 21,098.52	Treadmills, ESO Q1 FY20, Carpet, Radio Harness, Laundry Svc, Cell Phones, Ipads, other parts & supplies.
Pincock, Jeremy -Fire	\$ 19,703.24	Ambulance Power Cot, Batteries for Cots, other parts & supplies.
Smith, Travis -Fire	\$ 16,976.97	Rescue Task Force Equip, Water Rescue Equip, Ipads, other parts & supplies.
Hoskins, Andres -Transit	\$ 16,639.97	Bus Motor Blower, Tires, Wire Rack Shelves, MB Cam Kit, Plow Kit, Air Bags, other parts & supplies.
Smith, Nephi -Water	\$ 14,499.78	Tires, Hydraulic Tank, Loader Parts, other parts & supplies.
Rogers, Dawn -Police	\$ 13,900.20	MaxOut Portable Acoustic Hailer, Vortex Prism Scopes, Batons, Holsters, Scene Lights, Standing Desk Bike, Car Washes, Radio Accessories, Halloween Candy @Community Events, Earpieces, other svcs & supplies.
Davis, Merlynn -Police	\$ 13,048.43	Phones, Paint & Decal Truck; Spillman Conference Travel, other svcs & supplies.
Beebe, Skyler -Transit	\$ 11,738.45	7th & Sherman Bus Shelter & Flags
Rowe, Christi -WPC	\$ 11,226.27	BOD Incubator, Samples & Testing, Automatic Pipette, Toner, & other supplies.
Gorringe, Greg -Parks	\$ 11,047.94	Gas Trailer Hydraulic Unit, Tires, Windows, other parts & supplies.
Stouse, Kimberly -Fire	\$ 10,343.35	Fire Prevention Outreach Supplies(Smoke Alarms, 1st Aid Kits, Bags, Handouts, etc), Camera, other parts & supplies.