

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Sep-18	\$3,459,156.41	\$2,777,473.70	\$6,236,630.11	506	16	168	1	7	698
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	515	14	154	0	7	690
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	146	0	7	684
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	670
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	667
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	671
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	679
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	707
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	763
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	782
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	522	14	168	63	7	774
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
<i>1 mo. change:</i>				1	0	6	-45	0	-38

DATE: October 3, 2019

1. Total payroll and material claims: **\$7,252,991.53**

Of which: Payroll related: \$3,635,686.91 [723 employees (-38)]

Vendor claims: \$3,617,304.62

2. Large Vendor claims:

A+ Contractors	684,712.84	WPC- Fairgrounds Sewer Extension, Sleepy Hollow Lift Station
Mickelsen Construction Inc	253,870.43	Water & Street- Asphalt
Creative Bus Sales	128,668.00	Transit- Van
Platinum Plumbing LLC	111,000.00	Water- Water Lines Installed
Wells Fargo Purchase Card	499,087.14	Sept. P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	122,236.22	Sanitation - Landfill fees
Idaho Power Co	251,576.75	Multiple Funds - electric utility
Intermountain Gas	8,287.71	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	20,786.91	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Airgas USA	14,719.72	Sanitation- 2 Welders, Welding Supplies
Anderson, Julian & Hull	82,344.19	Police, Fire, Ambulance- Negotiations
Angle & Associates	18,010.00	Street- Relocate Poleline & Eldredge Signal Foundation
B & G Plumbing & Heating Co Inc	21,565.43	Water- Water Lines Installed; Street/Sanitation, Rec, Library- Minor Plumbing Jobs
Blue Cross of Idaho	19,926.33	Retiree & Cobra Medical Premiums
CDW Government Inc	51,826.80	Police- Cameras, Kits, Printers, Antennas, Other Vehicle Equipment
Commercial Office Interiors	14,040.00	Fire- 18 Leather Recliners for Fire Stations
Commercial Tire Inc (Pocatello)	18,472.29	Street/Sanitation- Truck Tires, Wheels, & Flat Repairs; Bldg- Vehicle Tires
Conrad & Bischoff Inc.	21,474.36	Fuel Fund- Fuel
Construction Services, Inc	93,499.95	Sanitation- Garret Way Bldg Renovation
Dyke's Electric Inc	22,055.50	Water- Spaulding Booster & Breathing Air Pump Motor Replacements
Ennis Paint Inc	11,089.02	Street- Pavement Marking Materials & Supplies
Foster Motors Inc	56,800.00	Police- 2 Dodge Charger Vehicles
G4S Secure Solutions	10,088.00	Non-Dept- Crossing Guard Svcs
Great Western Recreation LLC	25,553.00	Parks- 18 8' Tables, Engineered Wood
Hiring Pontiac Cadillac GMC Inc	37,967.48	WPC- 2019 Savana Box Truck ;Water- Vehicle Repair
Hydro Specialties Company	11,106.00	UB- Upgrade MVRs tp FCS Meter Reading Equipment
Intermountain Claims	37,395.70	Workers Comp Monthly Admin Fees
Kellerstrass Enterprises Inc	32,246.48	Fuel Fund- Fuel; WPC -Diesel Fuel
L N Curtis & Sons	28,231.41	Fire- Hurst Cutter & Ram Pkg, Spreader
Land View Inc	22,822.80	WPC- Alum
Leonard Petroleum Equipment Company	11,200.50	Fuel Fund- Veeder Root Install, Fuel Site Sensor Repair; WPC- Fuel Pump Repair
Mastercraft Pool & Spa	21,962.47	RPAC- New Pump & Install, Chlorine, Hydrochloric Acid
Metroquip Inc	12,814.89	Street- Sweeper & Equipment Parts; Water- Valve Box Locator Repair
Mountain Home Auto Ranch	28,009.80	Animal Svcs- Ford F150 Pickup
Mountain States Lighting LLC	17,300.00	Street- Blue Decorative Light Fixtures
NWFF Employee Benefit Trust	112,941.28	Fire & Amb- Medical Insurance (Sept)
P & R Auto Sales	14,550.00	Rec- 2006 Chev Silverado
Raftelis Financial Consultants Inc	10,980.00	Water/WPC/Sanitation- Storm Water Rate Study
Sierra Works	10,786.22	CDBG- Lead Hazard Control Projects
Signature Equipment Corp	14,599.34	Street- Labrie Parts, Rollers, Bearings, Arm Blades, & Stock Parts
Snap on Tools -Earl Boyer	17,326.86	Street/Sanitation- Parts Washer, Sand Blaster, Tool Scanner, Shop Tools
Socal Arcon LLC	14,354.00	Police- Arcon Training
Somach Simmons & Dunn	23,994.58	Water- Legal Services; WPC- Water Rights
Superior LLC (formerly Sunguard)	53,737.70	I.T.- Timeclock Plus Hardware, Navline Time & Attendance Interface
T-O Engineering Company	13,605.97	Airport Construction- Taxiway, Apron, & Other Projects
Top Notch Tree	17,250.00	Cemetery- Removal of Dead Trees
Union Pacific Railroad Company	24,607.11	Fed. Aid Project- Flagging @Benton Street
United Service & Sales Inc	12,396.00	Parks- SCAG Turf Tiger Mower
Vehicle Lighting Solutions Inc	19,156.48	Police- Patrol Pkgs on 2020 Dodge Chargers
Weidner & Associates	28,287.31	Fire- Equipment, Gear & Supplies
West Wind Const, LLC	20,400.00	Sanitation- Materials for 3-sided Bldg
Western Industrial Motor Repair	14,765.02	WPC- Rebuild Primary Pump, Digester#3 Gas Compressor
Western Recycling	27,766.01	Sanitation- Recycle Charges
Western Systems	17,778.54	Street- Signal Cabinet, Signal Head Bracket, Electrical Testing Tools
Wilson Roofing	10,450.00	Fire- Station#2 Upper Roof; Airport- Warehouse Bldg Repair
Large Vendor Subtotal	\$3,302,480.54	Explains 91.3% of all vendor claims

Of note: Total vendor claims for the month of September FY 2019 were up \$839,830.92 compared to September FY 2018. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net decrease of 38. The Wells Fargo Purchase Card Program totaled \$499,087.14 in a 30-day cycle with 1,445 transactions, summarized below:

September Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Sep-18	1,518	\$437,195.63	\$288.01	251	149
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164
Sep-19	1,445	\$499,087.14	\$345.39	261	183

Cycle dates went 8/21/2019 thru 9/20/2019 (30 days)

2. Transactions > \$10,000:

These 10 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 68,992.14	Trailer, Alum, Oil, Generator Hoses & Plugs, Tires, P40 Pump Rams & Cylinders, Fuses, Seals, Flandro LS Parts, Uni-Strut, Cutting Oil, Tools, Auto Drains, Bolts, Washers, Cable, Airport LS Electrical Parts, Valve Repair Kits, Conduit, Power Panel, Antero Support Renewal, Fuel Caps, Chain Saw, other parts & supplies.
Figueroa, Juan - I.T.	\$ 45,597.25	Software Licenses, Computers, Processors, Promethean ActivPanel, Sit-Stand Workstations, LiteOn DVDRW, Motherboards, Desks, Pedestals, Surface Pros, Brackets, Partitions, Power Supplies, Computer Cases, other parts & supplies.
Pincock, Kristy -Fire	\$ 21,568.34	Priority Dispatch Renew, Fire Hoods, CentreLearn Contract, Certified Ambulance Coder, Phones, Laundry Svc, ESO User Group Travel, & other supplies.
Rowe, Christi -WPC	\$ 21,016.51	Sampling & Testing, File Cabinet, other parts & supplies.
Bigelow, Jonathan -Police	\$ 20,502.39	Opticoms, PDUS, Windshields, Mic Replacements, other parts & supplies.
Rogers, Dawn -Police	\$ 16,668.28	Vortex Optics Sights, Uniforms, other svcs & supplies.
Davis, Merlynn -Police	\$ 15,665.01	Phones, Pawn Ticket Access, Fingerprint Equip Mtnc, other svcs & supplies.
Lyon, Aaron -I.T.	\$ 13,377.96	Cemetery Fiber Install & Security Camera System, GIS Servers Dell Memory Upgrade, MS Windows Server for Time Clock Plus, Police Video Backup My Book Duo External Hard Drive, other parts & supplies.
Hoskins, Andres -Transit	\$ 12,555.15	A/C Condenser, Bus Fire Systems Svc, Antifreeze, Tires, other parts & supplies.
Smith, Nephi -Water	\$ 10,883.10	Tires, Radiator, Power Steering Pump, Fuel Tank, other parts & supplies.