

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
				Full-time	Half-time	Part-time	Seasonal	Elected	Total
Date	Payroll	Vendor	Total	508	16	172	58	7	761
Aug-18	\$3,500,502.27	\$5,347,068.69	\$8,847,570.96	506	16	168	1	7	698
Sep-18	\$3,459,156.41	\$2,777,473.70	\$6,236,630.11	515	14	154	0	7	690
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	516	15	146	0	7	684
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	132	0	7	670
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	518	14	128	0	7	667
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	520	13	131	0	7	671
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	523	13	136	0	7	679
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	521	13	155	11	7	707
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	519	14	158	65	7	763
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	175	67	7	782
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	522	14	168	63	7	774
Jul-19	\$3,638,409.15	\$4,218,179.65	\$7,856,588.80	521	14	166	53	7	761
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57						
<i>1 mo. change:</i>				-1	0	-2	-10	0	-13

DATE: September 5, 2019

1. Total payroll and material claims: **\$9,125,047.57**

Of which: Payroll related: \$3,751,348.38 [761 employees (-13)]

Vendor claims: \$5,373,699.19

2. Large Vendor claims:

Valley Slurry Seal (VSS Int'l) Construction Services, Inc	597,613.00 227,212.45	Street/Sanitation- Microseal Sanitation- Garret Way Bldg Wash Bay
Zions Bank	20,377.47	Animal Shelter Bond Payment
Zions Bank	1,320,101.13	WPC Bond 2012D Payment
Zions Bank	1,149,592.08	WPC Bond 2015A Payment
Wells Fargo Purchase Card	266,472.64	August P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	125,234.61	Sanitation - Landfill fees
Idaho Power Co	264,049.45	Multiple Funds - electric utility
Intermountain Gas	11,391.14	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	18,075.76	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
AED Everywhere Inc	15,300.00	Police- AED Supplies
Asphalt Systems Inc	85,048.28	Street- Fog Seal Oil
Blue Cross of Idaho	18,724.62	Retiree & Cobra Medical Premiums
Conrad & Bischoff Inc.	137,720.93	Fuel Fund & Transit- Fuel
Ennis Paint Inc	15,983.49	Street- Pavement Marking Supplies
Fleetpride Inc	14,612.48	Street/Sanitation- Tools, Equipment Parts & Supplies
Harmony Design & Engineering	16,828.52	Sci & Enviro- Centennial Park Redesign Prof. Svcs.
Highlander Masonry and Construction	20,000.00	Library- Masonry Repair
Intermountain Claims	54,355.27	Workers Comp Monthly Admin Fees
Intermountain Electric	15,038.60	Parks- RPAC Concessions Bldg & Misc. Electrical
JAG Enterprises of Idaho	18,725.50	WPC- Sewer Repairs
Kellerstrass Enterprises Inc	11,984.93	WPC- Fuel
Mastercraft Pool & Spa	13,198.41	Rec/RPAC- Pool Chemicals
Mickelsen Construction Inc	53,270.60	Airport Construction- Hangar Taxiline; Water/WPC/Street- Asphalt
NWFF Employee Benefit Trust	109,827.32	Fire & Amb- Medical Insurance (Aug)
Rehrig Pacific Company	24,285.42	Sanitation- Garbage Carts
Route Match Software	36,467.50	Transit- Annual Support, Host, Data Plan; Tablets & Installation
Sierra Works	17,480.74	Lead Grant- Lead Hazard Control Projects
Stormwind	10,430.00	I.T.-Ultimate Access Training
Summit National Bank	28,458.00	Water- 1st Pmts & Doc Fees on 2 Backhoes
Thatcher Chemical Company	11,012.54	Water- Chlorine
T-O Engineering Company	96,955.40	Airport Construction- Taxiway, Apron, & Other Projects
Union Pacific Railroad Company	19,299.94	Fed. Aid Project- Flagging Benton Street
Vernal City	21,500.00	Police- 2017 Durango
Western Industrial Motor Repair	12,751.60	WPC- Gas Separators: Digesters
Western Recycling	29,015.92	Sanitation- Recycle Charges
Western States Equip Co Inc	96,379.68	Water- Multi Terrain Loader, AMI Thumb Attachment; Street/Sanitation- Equip Parts
Large Vendor Subtotal	\$5,004,775.42	Explains 93.13% of all vendor claims

Of note: Total vendor claims for the month of August FY2019 were up \$26,630.50 compared to August FY2018. This month reflected bond payments, insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net decrease of 13. The Wells Fargo Purchase Card Program totaled \$266,472.64 in a 31-day cycle with 1,239 transactions, summarized below:

August Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Aug-18	1,324	\$379,618.56	\$286.72	244	161
Sep-18	1,518	\$437,195.63	\$288.01	251	149
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172
Jul-19	1,138	\$315,950.13	\$277.64	265	162
Aug-19	1,239	\$266,472.64	\$215.07	263	164

Cycle dates went 7/20/2019 thru 8/20/2019 (31 days)

2. Transactions > \$10,000:

These 4 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau - WPC	\$ 29,444.14	DP-400 Sprinkler Pkg, Panels Wire & Conduit, Compressor Pump Repairs, OA-300 Pivot Repair, Fuses, Panel Bulbs, Valves, Guages, Gaskets, Pipe, Boiler Chem, Plumbing Parts, Weed Spray, Cleaning Supplies, Wire Labels, Gloves, A/C Compressor, other parts & supplies.
Rowe, Christi - WPC	\$ 13,762.40	Soil Samples, Drinking Water Supplies, other samples, parts & supplies.
Faust, Andrea - Parks	\$ 12,927.16	Fun Run Shirts, Prizes & Food; Fuel, other parts & supplies.
Hoskins, Andres - Transit	\$12,447.35	Tires, Driveshaft & Yoke, Injectors, Front End Parts, DOT Inspections, Tows, other parts & supplies.