

**PAYROLL & MATERIAL CLAIMS REPORT**

<b>Payroll &amp; Material Claims</b>				<b>Employee Count</b>					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Jun-18	\$5,166,860.76	\$2,688,276.13	\$7,855,136.89	512	16	188	60	7	<b>783</b>
Jul-18	\$3,497,545.45	\$1,971,671.02	\$5,469,216.47	513	15	190	57	7	<b>782</b>
Aug-18	\$3,500,502.27	\$5,347,068.69	\$8,847,570.96	508	16	172	58	7	<b>761</b>
Sep-18	\$3,459,156.41	\$2,777,473.70	\$6,236,630.11	506	16	168	1	7	<b>698</b>
Oct-18	\$3,508,340.32	\$3,634,654.92	\$7,142,995.24	515	14	154	0	7	<b>690</b>
Nov-18	\$5,073,707.47	\$1,870,850.12	\$6,944,557.59	516	15	146	0	7	<b>684</b>
Dec-18	\$3,670,341.24	\$1,622,382.83	\$5,292,724.07	516	15	132	0	7	<b>670</b>
Jan-19	\$3,625,158.42	\$3,489,121.24	\$7,114,279.66	518	14	128	0	7	<b>667</b>
Feb-19	\$3,505,370.71	\$3,127,212.92	\$6,632,583.63	520	13	131	0	7	<b>671</b>
Mar-19	\$3,511,276.04	\$1,719,025.40	\$5,230,301.44	523	13	136	0	7	<b>679</b>
Apr-19	\$3,671,958.30	\$2,662,675.28	\$6,334,633.58	521	13	155	11	7	<b>707</b>
May-19	\$5,086,731.40	\$3,442,073.78	\$8,528,805.18	519	14	158	65	7	<b>763</b>
Jun-19	\$3,694,335.28	\$1,806,973.94	\$5,501,309.22	519	14	175	67	7	<b>782</b>
<i>1 mo. change:</i>				0	0	17	2	0	19

DATE: July 11, 2019

1. Total payroll and material claims: **\$5,501,309.22**

Of which: Payroll related: \$3,694,335.28 [782 employees (+19)]

Vendor claims: \$1,806,873.94

2. Large Vendor claims (Highlighted Vendor Payments)

H D Fowler Company	242,388.10	Water- Meters, Iron Pipe
Wells Fargo Purchase Card	294,846.60	June P-card cycle( transactions; report on reverse)
Bannock Co. Solid Waste	139,099.70	Sanitation - Landfill fees
Idaho Power Co	168,132.29	Multiple Funds - electric utility
Intermountain Gas	17,354.50	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	12,243.62	Multiple Funds -Water, Sewer, Garbage
<b>Remaining Large Vendor Claims</b>		
Bio-One Idaho Falls	36,920.05	CDBG- Targeted Rehab; Lead Grant- Lead Hazard Project
Blue Cross of Idaho	20,619.15	Retiree & Cobra Medical Premiums
C&B Operations	29,895.00	Airport- Flex Wing Rotary Cutter
Carpets Plus	16,825.63	City Hall- Carpet Material & Labor in Police
Conrad & Bischoff Inc.	44,012.94	Fuel Fund- Fuel
Conrad & Bischoff Inc.	41,135.66	Transit- Fuel
Construction Services, Inc	14,894.00	Street/Sanitation- Garret Way Bldg Renovation
CTF Global(previously Grossman Group)	10,440.00	Public Works- Lobbyist (June & April)
Emergency Responder Health Center	24,450.00	Fire- Annual Exams
Family Services Alliance	17,500.00	Non-Departmental- FY19 Advocacy Program Grant
Ferguson Enterprises Inc #3003	29,120.07	Water- Ductile Fittings, Misc. Parts
Harmony Design & Engineering	21,882.52	Sci & Enviro- Centennial Park Redesign
Intermountain Claims	38,759.34	Workers Comp Monthly Admin Fees (June)
Lynch Oil Inc.	23,565.67	Fuel Fund/Aiport- Fuel
Metroquip Inc.	16,998.51	Street- Equip. Parts; Water- Locator Repair
Mickelsen Construction Inc.	60,417.91	Street- Paving, Asphalt, Gravel(Split w/Sanitation); Water- Road Base
NWFF Employee Benefit Trust	109,961.10	Fire & Amb- Medical Insurance (June)
Sierra Works	23,000.00	Lead Grant- Lead Hazard Control Projects
Summit National Bank	13,986.36	Street- Cat Roller #4 of 6
Western Recycling	30,905.46	Sanitation- Recycle Charges (May)
<b>Large Vendor Subtotal</b>	<b>\$1,499,354.18</b>	<b>Explains 82.98% of all vendor claims</b>

**Of note:** Total vendor claims for the month of June FY 2019 were down \$881,302.19 compared to June FY 2018. This month reflected insurance, capital construction expenses, equipment, fuel, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in part-time & seasonal employees this month with a net increase of 19. The Wells Fargo Purchase Card Program totaled \$294,846.60 in a 30-day cycle with 1,343 transactions, summarized below:

### June Purchase Card Activity Report

#### 1. Cycle statistics:

<b>Purchase Card Activity Summary</b>					
<b>Cycle Date</b>	<b># Transactions</b>	<b>Amount</b>	<b>Avg Transaction Size</b>	<b># of Cardholders</b>	<b># of Cardholders with Transactions</b>
Jun-18	1,495	\$361,731.80	\$241.96	243	162
Jul-18	1,293	\$300,517.67	\$232.42	242	170
Aug-18	1,324	\$379,618.56	\$286.72	244	161
Sep-18	1,518	\$437,195.63	\$288.01	251	149
Oct-18	1,346	\$526,360.99	\$391.06	252	169
Nov-18	1,343	\$359,744.12	\$267.87	255	172
Dec-18	1,187	\$299,007.39	\$251.90	264	160
Jan-19	981	\$217,758.89	\$221.98	260	144
Feb-19	1,271	\$277,999.14	\$218.72	265	162
Mar-19	1,117	\$296,366.15	\$265.32	263	161
Apr-19	1,478	\$426,974.58	\$288.89	270	179
May-19	1,359	\$272,961.92	\$200.85	271	157
Jun-19	1,343	\$294,846.60	\$219.54	266	172

Cycle dates went 5/21/2019 thru 6/20/2019 (30 days)

#### 2. Transactions > \$10,000:

These 4 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau - WPC	\$ 35,354.02	Tires, Tire Repairs, Heater Elements & Motors, Generator Parts & Repairs, Wear Bars, McKinley LS Flush, Conduit, UV Couplers, Rock & Sand, Sump Pumps, Bio Tractor Parts, Pivot Control Update & Sprinkler Package, Grinders, Hour Meters, Plumbing Parts, Flags, Fuses, Bullbs, Cables, Swedges, other parts & supplies.
Ozburn, Aaron - Transit	\$ 12,420.73	Brakes, Hydraulic Fan Control & Line, Front End Components, Tires, Rear End Shims & Torque Arms, Alignments, Tows, Filters, Paint, other parts & supplies.
Dunn, Marshall - WPC	\$ 12,211.90	Alum, Boat for Lagoon & Clarifier Maintenance, PH Probe Salt Bridge & Cap Solution, PhosPhax Analyzer Reagent, IROC Lodging, other parts & supplies.
Lowman, Brian - Parks	\$ 10,442.36	Baseball Uniforms, Trophies, Office Supplies & Line Up Cards, Meter Valve, PA System, other parts & supplies.