

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
MARCH 3, 2022

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Roger
PLEDGE OF Bray, Rick Cheatum, Linda Leeuwrik, Josh Mansfield, Claudia
ALLEGIANCE Ortega and Chris Stevens.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: An invocation was offered by Pastor Starr Reardon, representing
First INVOCATION Congregational United Church of Christ.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

–MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the following meetings: Clarification and Regular Council Meetings
of February 3, 2022.

–COMMUNITY (b) Confirm the Mayor’s appointments of Kaitlin Blincoe and Doyle
DEVELOPMENT Livingston to serve as a members of the CDBG Advisory
BLOCK GRANT Committee replacing Brenda Pollard and Stephanie Heaton whose
ADVISORY terms expired. All terms will begin March 4, 2022 and will expire
COMMITTEE January 1, 2024.
APPOINTMENTS

–CHILD CARE (c) Confirm the Mayor’s appointment of Elizabeth Merkley to serve as
a ADVISORY member of the Child Care Advisory Committee, replacing Heather
COMMITTEE Kemp whose term expired. Elizabeth’s term will begin
APPOINTMENT March 4, 2022 and will expire March 4, 2026.

–COUNCIL DECISION (d) Adopt the Council’s decision approving the final plat for South
SOUTH CLIFFS Cliffs Industrial Park, which divides approximately 11.53 acres of
INDUSTRIAL PARK land into thirteen (13) lots. The property is located within a Light
FINAL PLAT Industrial (LI) zoning district and will be accessed from an
extension of Cliffs Drive.
APPROVAL

–COUNCIL DECISION (e) Adopt the Council’s decision approving the final plat for Parkside
PARKSIDE Townhouses Division 2, which subdivides approximately 8.67 acres
TOWNHOUSES of land into fifty-seven (57) lots, fifty-six (56) townhome lots and
DIVISION 2 one (1) lot to be utilized for stormwater retention. The property is
FINAL PLAT located within a Residential High Density (RH) zoning district and
APPROVAL will be accessed from extensions of South 1st Avenue and Stansbury
Street.

–COUNCIL DECISION (f) Adopt the Council’s decision approving the short plat for Portneuf
PORTNEUF GOLF Golf Estates II, which subdivides approximately .66 acres of land
ESTATES II SHORT located at the easternmost end of Wedge Way into one lot, subject
PLAT APPROVAL to conditions.

- COUNCIL DECISION (g) Adopt the Council’s decision approving the short plat for Riverside Heights, which subdivides approximately 2.65 acres of land west of Bannock Highway and south of Hawkweed Street into four (4) lots, subject to conditions.
- RIVERSIDE HEIGHTS
SHORT PLAT
APPROVAL
- COUNCIL DECISION (h) Adopt the Council’s decision to vacate and abandon the public's interest in an existing shared access and utility easement crossing Lots 1 and 2, Block 1, 14th Hole Subdivision.
- VACATION AND
ABANDONMENT OF
A SHARED ACCESS
UTILITY EASEMENT
- COUNCIL DECISION (i) Adopt the Council’s decision to approve the request by the City of Pocatello to amend the Comprehensive Plan Map to designate approximately 12.03 acres of land as Employment and 54.01 acres be designated as Mixed Use.
- COMPREHENSIVE
PLAN LAND USE
to MAP AMENDMENT
OF APPROXIMATELY
66.04 ACRES OF LAND
LOCATED EAST OF I-15
AND WEST OF THE
PORTNEUF WELLNESS
COMPLEX
- CHILD PASSENGER (j) Approve a request by the Police Department to apply for an Idaho Transportation Department (ITD) FY2022 Idaho Child Passenger Safety Grant in the amount of \$15,835.00 and if awarded, allow acceptance of the grant and authorize the Mayor’s signature on any related documents, subject to Legal Department review.
- SAFETY ANNUAL
GRANT REQUEST
POLICE DEPARTMENT
- MATERIAL CLAIMS (k) Consider Material Claims for the month of February 2022 in the amount of \$2,083,097.56.

Mr. Bray requested that Agenda Item No. 3(k) be pulled from the Consent agenda and considered as a separate agenda item.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve items 3(a) through 3(j) of the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

Mr. Bray requested that more detailed information regarding purchases be provided to the Council and provided sooner. He added that without having a CFO, it is important that Council be provided time to review the material claims report.

Mayor Blad reviewed the budgetary process and material claims report. He added that the material claims report is prepared after printing checks the day before Council meetings and is given to Council as soon as it is completed. Mayor Blad stated that material claims will be presented at all future Regular Council meetings.

Ms. Leeuwrik stated that items on the material claims report have been discussed by Council beforehand through various budgetary processes.

In response to a question from Council, Tom Kirkman, Deputy Public Works Director, explained that the unpaid invoice to Conrad and Bischoff was due to an error by Conrad and Bischoff. He stated that Conrad and Bischoff had sent the invoice to the wrong agency.

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, to approve item 3(k) on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Mansfield, Bray and Leeuwrik. Ortega and Stevens voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 4: Ms. Leeuwrik, on behalf of Mayor Blad, proclaimed March 9, 2022
PROCLAMATIONS to be Registered Dietitian Nutritionist Day in Pocatello and encouraged citizens to recognize the contributions of Registered Dietitian Nutritionists to promote nutrition for better health.

Dennis Nguyen, ISU student representing Pocatello Dietitian's Group, accepted the proclamation and thanked the Mayor and Council for the recognition.

Mr. Mansfield, on behalf of Mayor Blad, proclaimed March 2022 to be National Nutrition Month in Pocatello and encourage citizens to become aware of their nutrition needs and the nutrition of others for better health.

Dennis Nguyen, ISU student representing Pocatello Dietitian's Group, accepted the proclamation and thanked the Mayor and Council for the recognition.

Mr. Bray, on behalf of Mayor Blad, proclaimed the month of March 2022 to be March For Meals Month in Pocatello and encouraged all citizens to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them.

Kathryn Dye, representing Meals on Wheels/SEICCA, accepted the proclamation and thanked the Mayor and Council for the recognition.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the March 10th
CALENDAR REVIEW Work Session at 9:00 a.m. immediately followed by a Special City Council meeting; and the following meetings to be held March 17th: City Council Liaison/Work Session Clarification meeting at 2:00 p.m., Clarification meeting at 5:30 p.m., and Regular Council meeting at 6:00 p.m.

Mayor Blad announced that the Annual Spring Clean Up at City Cemeteries begins March 28th. Crews will remove and discard all flowers and decorations. Citizens are asked to remove decorations, etc. they have placed on cemetery spaces if they wish to avoid disposal of the item by staff. Clean up is expected to continue through the end of April. Mayor Blad noted that in accordance with President Biden's Executive Order all individuals must wear a face covering while at Pocatello Regional Airport and on Pocatello Regional Transit vehicles.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding a request by Brian Ball, representing McCormick
-ANNEXATION OF 45.94 Ranch, LLC., (mailing address: 547 Partridge Lane, Rexburg, ID
ACRES EAST OF I-15 83440), to annex and zone 45.94 acres (more or less) of land located east of I-15, south of Venture Way, and west of the Portneuf Wellness Complex. The proposed zoning is Office Park (OP) and Residential-Commercial-Professional. Staff found the proposal compliant with all applicable standards with conditions.

Mayor Blad opened the public hearing.

Council members announced that there had not been any ex parte communication.

Sean O'Brien, representing Rocky Mountain Engineering and Surveying (RMES), gave an overview of the proposed annexation into the City of Pocatello. He noted that properties had previously been de-annexed from the City of Chubbuck due to the inability to provide services without substantial cost. Mr. O'Brien added that the City of Pocatello recently installed sewer lines east of said properties. He stated the City of Pocatello is much better suited to service these properties.

Matthew Lewis, Senior Planner, reviewed the proposed request. He noted that McCormick Ranch, LLC., Idaho Power Company and Teton Communications, Inc. submitted an application to annex and zone 45.94 acres (more or less) of land located east of Interstate-15, south of Venture Way, and west of the Portneuf Wellness Complex. Mr. Lewis added the proposed zoning for the property is Office Park (OP) specifically for, parcel #RPRRBVS000200 (10.69 acres); parcel #RPR3853010009 (0.51 acres) and 0.83 acres of Venture Way. He stated that parcel #RPR3853010008 (5.50 acres) and parcel #RPR3850100010 (28.41 acres) are proposed to be zoned Residential-Commercial-Professional (RCP). Mr. Lewis added a separate City-initiated Comprehensive Plan Land Use Map amendment designating the parcels as Employment (E) and Mixed Use (MU) preceded the annexation request. He stated a public hearing was held before the Planning and Zoning Commission on February 9, 2022 and the Commission recommended approval of the zone map amendment application. Mr. Lewis noted that all public notice requirements were met and no written comments were received.

Mayor Blad announced no written comments had been received.

Jeff Maffuccio, representing Idaho Power, spoke in favor of the proposal. He stated it will help meet growing needs in the area and provide alternative access to the Highland Substation. Mr. Maffuccio added that there is adequate room for growth.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, approving a request by Brian Ball, representing McCormick Ranch, LLC. to annex and zone 45.94 acres (more or less) of land and the proposed zoning is Office Park (OP) and Residential-Commercial-Professional and staff found the proposal compliant with all applicable standards with the following conditions: 1) The subject property shall be annexed into the corporate boundaries of the City of Pocatello; 2) Applicants shall enter into an Annexation Agreement with the City of Pocatello; 3) Any corrections required of the legal description to the parcels of land to be annexed shall be submitted for review and approval by the City Surveyor prior to the annexation ordinance; 4) Upon annexation, parcel RPRRBVS000200 (10.69 acres), parcel RPR3853010009 (.051 acres) and .83 acres of Venture Way shall be zoned Office Park (OP). Parcel RPR3853010008 (5.50 acres) and parcel RPR3850100010 (28.41 acres) shall be zoned Residential Commercial Professional (RCP); 5) The annexation shall be subject to the conditions as provided in the Public Works Memorandum dated January 31, 2022; 6) A separate City initiated Comprehensive Plan Land Use Map amendment designating the parcels Employment (E) and Mixed-Use (MU) preceded the annexation request; 7) Any standards/regulations not herein noted but applicable to the proposed development shall be strictly adhered to; and 8) Any activity requiring a separate development or building permit shall comply with applicable regulations and that the decision be set out in appropriate Council decision format and that the property is located east of I-15, south of Venture Way and west of the Portneuf Wellness Complex. Upon roll call, those voting in favor were Bray, Cheatum, Leeuwrik, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the PUBLIC HEARING public regarding a request by Bill Isley (mailing address: 2227 East –ANNEXATION OF Center Street, Pocatello, ID 83201) to annex and zone 18.69 acres 18.69 ACRES NORTH (more or less) of land located north of Vista Drive. The proposed OF VISTA DRIVE zoning for the property is Residential Medium Density Single-Family with a concurrent Comprehensive Plan Land Use designation of Residential (R). Staff found the proposal compliant with all applicable standards with conditions.

Mayor Blad opened the public hearing.

Council members announced that there had not been any ex parte communication.

Bill Isley, BBAD Investments, LLC., gave an overview of the request. He noted the proposed annexation is approximately 18.69 acres and encompasses the High Terrace Division 3 development area. Mr. Isley added that the proposed zoning of Residential Medium Density (RMS) would facilitate new single-family development which will provide an increase in housing options for the community. He stated that with the future development it will facilitate the continued extension of East Center Street which is needed for secondary access.

In response to a question from Council, Mr. Isley stated that he will start selling lots and building this summer.

Matthew Lewis, Senior Planner, noted the annexation request was in statutory compliance with the Idaho State Code, that the property is within the Area of City Impact; and that a Comprehensive Plan Map designation was required as part of the request. He stated a public hearing was held before the Planning and Zoning Commission on February 9, 2022 and the Commission recommended approval of the zone map amendment application. Mr. Lewis noted that all public notice requirements were met and no written comments were received.

Mayor Blad announced no written comments had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, approving a request by Bill Isley to annex and zone 18.69 acres (more or less) of land and that the proposed zoning for the property is Residential Medium Density Single-Family with a concurrent Comprehensive Plan Land Use designation of Residential (R) with the following conditions: 1) The subject property shall be annexed into the corporate boundaries of the City of Pocatello; 2) Applicant shall enter into an Annexation Agreement with the City of Pocatello; 3) An updated legal description of the parcels of land to be annexed, prepared by a licensed surveyor, shall be submitted by the Applicant prior to the adoption of the annexation ordinance; 4) Upon annexation, the subject property shall be zoned Residential Medium Density Single-Family (RMS) with a concurrent Comprehensive Plan Land Use Map designation of Residential (R); 5) The annexation shall be subject to the conditions as provided in the Public Works Memorandum dated January 31, 2022; 6) Any standards/regulations not herein noted but applicable to the proposed development shall be strictly adhered to; and 7) Any activity requiring a separate development or building permit shall comply with applicable regulations and that the decision be set out in appropriate Council decision format and that the property is located north of Vista Drive. Upon roll call, those voting in favor were Bray, Cheatum, Leeuwrik, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 8: This time was set aside for the Council to hear comments from the public regarding a request by Dakota Worrell (mailing address: 1587 Surprise Valley, Pocatello, ID 83201) for a Zone Map Amendment to rezone approximately 3.05 acres of property from Residential Medium Density Single -Family (RMS) to Residential/ Commercial/ Professional (RCP). The subject property is located at 600 Jefferson Avenue. Staff found the proposal compliant with all applicable standards.

Mayor Blad opened the public hearing.

Council members announced that there had not been any ex parte communication.

Dakota Worrell gave an overview of his request. He noted the property has been vacant for over ten years and has previously been used as an excavation pit. Mr. Worrell stated that the zoning change would allow for construction of single family homes and provide the desperately needed housing in our community.

In response to a question from Council, Mr. Worrell stated that the proposed residential housing would focus on entry level single family homes.

Jim Anglesey, Senior Planner, provided a summary of the staff report, which included a description of the request. He noted the proposal to amend the zone map from RMS to RCP is consistent with the Mixed-use designation in the Comprehensive Plan's future land use map. Mr. Anglesey stated a public hearing was held before the Planning and Zoning Commission on February 9, 2022 and the Commission recommended approval of the zone map amendment application. He added that all public notice requirements were met.

Mayor Blad announced no written comments had been received.

Jan Wardell, Pocatello resident, spoke in opposition of the proposal. She expressed concerns with parking and safety on Jefferson Avenue, as it can be a very busy street.

In response to questions from Council, Mr. Worrell stated that off street parking will be a priority. He noted that any future building would be brought before Council for approval. Mr. Worrell added that only the zoning change is being considered at this time.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, approving a request by Dakota Worrell for a Zone Map Amendment to rezone approximately 3.05 acres of land located at 600 Jefferson Avenue, from Residential Medium Density Single-Family (RMS) to Residential Commercial Professional (RCP) and that the decision be set out in appropriate Council decision format and that the property is located at 600 Jefferson Avenue. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 9: Council was asked to approve a final plat application submitted by McCormick Ranch, LLC., represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201), of 6.65 acres (more or less) into 64 lots. The proposed subdivision is located west of North Foothill Boulevard and north of North Gathe Road extension. Staff found the proposal compliant with all applicable standards with conditions.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve a final plat application submitted by McCormick Ranch, LLC., represented by Rocky Mountain Engineering and Surveying, of 6.65 acres (more or less) into 64 lots with the following conditions: 1) All conditions on the Final Plat Subdivision Application Staff report shall be met; 2) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated, February 22, 2022, shall be met; 3) All requirements of the Council Decision for the Planned Unit Development for The Townhouses at Trail Creek Ridges, recorded as Bannock County Instrument No. 22101596 shall be strictly adhered to; 4) A building permit may not be issued unless all applicable standards of City Municipal Section (PMC) 16.24.100 are adhered to or a subdivision surety bond and warranty bond is obtained as outlined in PMC 16.24.110, prior to recording; 5) Prior to recording of the plat, the area to remain undisturbed shall be shown on the plat and delineated with a building restriction line. The boundaries shown on the plat shall be surveyed and staked prior to beginning of construction. All other standards of PMC 17.05.140 shall apply. All building permit applications for structures on lots with a natural slope of 15% or greater shall be accompanied by a geotechnical assessment; 6) To address the requirements of the 2018 International Fire Code (IFC) D107.1 regarding fire apparatus access roads for one or two family dwelling residential developments, a fire access road to connect Gathe Road with the Trail Creek subdivision shall be constructed. This road must meet requirements as set forth in the 2018 IFC. If a second fire access road is not developed, fire sprinklers systems must be installed in all townhouses. Applicant must additionally comply with all other requirements listed in the February 8, 2022 Pocatello Fire Department Memorandum; 7) All common area and private drives shall be identified by lot and block and shown on the plat prior to recording; 8) A landscape plan shall be submitted at the time of application for a building permit and shall be compliant with all landscaping requirements of Pocatello Municipal Code; 9) The CC&R's shall include the Idaho Department of Fish and Game's request regarding fencing, open space and movement corridors for wildlife, landscaping and to make property owners aware of the wildlife preservation requirements; and 10) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and that the proposed subdivision is located west of North Foothill Boulevard and north of North Gathe Road extension. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 10: Council was asked to approve a request for de-annexation submitted REQUEST FOR DE-ANNEXATION -2772 AMERICAN ROAD by Tyson and Angela Spencer, represented by Rocky Mountain Engineering and Surveying, (mailing address: 600 East Oak Street, Pocatello, ID 83201). The subject property is located at 2772 American Road and is 37.83 acres (more or less). Staff found the proposal compliant with all applicable standards with conditions.

Tyson Spencer, stated the proposed property borders the county and sits east of American Road. He noted that his home sits outside the reach of City water, sewer, and natural gas hook up and the only option available was to put in a well, septic tank, and propane tanks. Mr. Spencer added that American Road is not maintained by the City and is not constructed up to City or County road standards.

In response to questions from Council, Tom Kirkman, Deputy Public Works Director, stated American Road is partially in the County and partially in the City. He noted that the road in front of Mr. Spencer's property is a city road. Mr. Kirkman added that the City does most of the maintenance of the road. He stated that American Road is a tertiary road and is not currently at City standard. Mr. Kirkman added that drainage is not ideal which can cause pavement failures.

In response to questions from Council, Brent McLane, Planning and Development Director, stated that if approved, one condition would be that the property owner enter into a non-protest annexation agreement stating that if or when public infrastructure (water and sewer) becomes available, that the property owner will connect into the City's services and annexation will occur at the City's discretion. He anticipates the sewer line to be extended up American Road in the next few years as there is development interest in the area to the north of Mr. Spencer's property. Mr. McLane added that condition number three (3) states a letter should be submitted from Bannock County stating that they do not object to the de-annexation and acceptance into their jurisdiction. He noted the Bannock County has indicated not supporting this annexation.

In response to a question from Council, Merrill Quayle, Public Works Engineer, stated that Bannock County and City of Pocatello have the same stormwater and drainage standards.

In response to a question from Council, Mr. Spencer noted that adding the expense of connecting into City water and sewer, if made available in future, after already paying for a well and septic system is a lot to ask of a property owner.

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, to deny the de-annexation request of 37.83 acres (more or less) submitted by Tyson and Angela Spencer, represented by Rocky Mountain Engineering and Surveying and that the proposed property is located at 2772 American Road. Upon roll call, those voting in favor were Cheatum, Mansfield, Bray, Leeuwrik and Ortega. Stevens voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 11: MUNICIPAL CODE 13.16.085 B EXCEPTION REQUEST -SPENCER PULLIAM	Council was asked to approve a request by Spencer Pulliam (mailing address: 1536 Chloe Lane, Pocatello, Idaho 83201) for an exception to City Municipal Code 13.16.085 to be allowed a private septic system on a parcel less than two and one-half (2 1/2) acres located on Fore Road.
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Spencer Pulliam, applicant, gave an overview of the subject property. He stated that he purchased two acres of land on Fore Road to build a single family dwelling. Mr. Pulliam noted that there is currently access to power, however, sewer and water utility access is approximately 753 feet away from the property. He stated the intent of the current 2 1/2 acre land requirement would be met due to the 297 acres of BLM land adjacent to the south, which would prevent any additional homes from being built in the vicinity. Mr. Pulliam added any homes built on the north or west sides of the property could have access to either City water and sewer, or could be able to meet the 2 1/2 acre minimum requirement due to the size of the remaining parcels.

In response to questions from Council, Mr. Pulliam stated the cost estimates to connect to City utilities would be a minimum of \$100,000.00. He noted that a private septic system and well is approximately \$40,000.00.

Mr. Cheatum stated that it is a simple online process to apply for approval of a culinary well through IDWR.

In response to questions from Council, Merrill Quayle, Public Works Engineer, stated that Idaho Department of Water Resources (IDWR) regulates new wells and Southeastern Idaho Public Health (SIPH) regulates septic systems. He noted that when municipal services aren't available it falls within IDWR and SIPH jurisdiction and discretion to allow wells to be drilled. Mr. Quayle added that SIPH has a similar online process as IDWR for septic systems. He noted that he was not aware of any private septic system applications which had been denied.

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, to approve Spencer Pulliam's request for an exception to City Municipal Code 13.16.085 B to be allowed a private septic system on a parcel less than two and one-half (2 1/2) acres located on Fore Road. Upon roll call, those voting in favor were Cheatum, Mansfield and Leeuwrik. Bray, Ortega and Stevens voted in opposition.

Due to a tie in voting, Mayor Blad was required to cast the deciding vote.

Mayor Blad voted in favor of the motion. The motion passed.

AGENDA ITEM NO. 12: Council was asked to authorize the Mayor's signature on a Memorandum of Understanding (MOU) for the dedication and improvements to a proposed public park to be known as Legacy Park within the Crestview Estates Division 4 development. Staff recommended the execution of the Memorandum of Understanding between Satterfield Realty and Development, Inc. and the City of Pocatello, subject to Legal Department review.

–MEMORANDUM OF UNDERSTANDING (MOU) FOR PROPOSED PUBLIC PARK
–LEGACY PARK

In response to a question from Council, Ryan Satterfield, Satterfield Realty, stated that the MOU accomplishes the goal of having a public park within the development.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, authorize the Mayor's to sign, a Memorandum of Understanding (MOU), subject to Legal Department review, for the dedication and improvements to a public park to be known as Legacy Park within the Crestview Estates Division 4 development. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 13: Council was asked to consider the Pocatello Police Department's recommendation and accept a quote from Salt Lake Wholesale (Blue Label Glock Dealer for Law Enforcement) for the following firearms to be used by members of the Pocatello Police Department:

ANNUAL TRADE AND PURCHASE OF HANDGUNS
–POLICE DEPARTMENT

–TRADE-IN OF USED FIREARMS a) Trade-in 11 old Glock 21's, 1 old Glock 30 and 2 old Glock 17's firearms; and if approved

–PURCHASE OF NEW FIREARMS b) Purchase 16 new Glock 17 MOS handguns and 2 Glock 19 MOS handguns.

Staff can purchase the new Glock handguns at a discounted rate of \$274.88 per gun. Total purchase cost will be \$4,948.00. Funds are available in the Police Department's Fiscal Year 2022 budget.

In response to questions from Council, Bill Collins, Police Captain, stated the reason for the increased purchase number is due to retirements. He noted that officers are provided with their on duty handgun upon retiring. Mr. Collins added that reflex sight and holsters are optional and officers must purchase their own accessories.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to accept the Pocatello Police Department's recommendation and accept a quote from Salt Lake Wholesale (Blue Label Glock Dealer for Law Enforcement) for the trade-in and purchase of firearms as outlined in Agenda Item No. 13(a) and 13(b) and that the total purchase cost will be \$4,948.00. Upon roll call, those voting in favor were Bray, Cheatum, Leeuwrik, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 14: Council was asked to consider the following requests from
SURPLUS AND SALE the Police Department, subject to Legal Department review:
OF SEIZED
ASSETS REQUEST
-POLICE DEPARTMENT

-DECLARE SEIZED a) Declare three (3) vehicles as surplus which were seized during
VEHICLES AS ongoing investigations. The vehicles have been adjudicated
SURPLUS and awarded to the Police Department by the Bannock County
Prosecutor's Office in accordance with Asset Forfeiture Laws;

-DECLARE b) Declare one (1) vehicle as surplus that was purchased with
PURCHASED narcotics funds and has been in use by the narcotics unit for
VEHICLE AS SURPLUS several years; and

-AUTHORIZE c) Authorize the sale of the vehicles through auction and authorize
AUCTION AND the Mayor's signature on all applicable documents, subject to
MAYOR'S SIGNATURE Legal Department review.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik to accept the Police Department's request to declare vehicles as surplus, authorize the sale of vehicles through auction and authorize the Mayor's signature on all applicable documents, subject to Legal Department review, as outlined in Agenda Item No. 14(a), 14(b) and 14(c). Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 15: Council was asked to approve the 2022 Operating and Capital
FISCAL YEAR 2022 Program of Projects for Transit's Urban and Rural services and
PROGRAM OF authorize the Mayor and City Attorney to PIN the Grant
PROJECTS Certifications (5307) and authorize the Public Transit Director to
-TRANSIT make necessary amendments and modifications related to the grants
as required, subject to Legal Department review for the following:

-FTA URBAN a) Federal Transit Administration Urban Grant (5307) in the amount
of GRANT (5307) \$1,204,232.00 for Fiscal Year 2022 with a local share of \$687,382.00.
Local Share is available in the Fiscal Year 2022 Public Transit
budget; and

–FTA RURAL IDAHO GRANT (5311) b) Federal Transit Administration Rural Idaho Transportation Department Grant (5311), in the amount of \$737,014.00 and \$320,405.00 for Fiscal Year 2022. No City funds are used for the Rural Program.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to approve the 2022 Operating and Capital Program of Projects for Transit’s Urban and Rural services and authorize the Mayor and City Attorney to PIN the Grant Certifications (5307) and authorize the Public Transit Director to make necessary amendments and modifications related to the grants as required, as outlined in Agenda Item No. 15 (a) and 15 (b), subject to Legal Department review. Upon roll call, those voting in favor were Bray, Cheatum, Leeuwrik, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 16: Council was asked to authorize the execution of an Intelligent Transportation Systems (ITS) agreement and Notice of Award between the City and Trapeze Software Group, Inc. dba TripSpark and authorize the Mayor to sign, subject to Legal Department review, all pertinent documents. This is a one-time project in the amount of \$442,707.00 with an annual software maintenance fee of \$40,678.00 starting in Fiscal Year 2023. The one-time project amount is provided by a 100% federally funded CARES Act grant and does not require a local match.

In response to questions from Council, Skyler Beebe, Public Transit Director, stated that the Transit Department currently pays \$30,000.00 annually for only the Paratransit services. He noted that the new system will be inclusive of all systems.

A motion was made by Mr. Mansfield, seconded by Ms. Leeuwrik, to authorize the execution of an Intelligent Transportation Systems (ITS) agreement and Notice of Award between the City and Trapeze Software Group, Inc. dba TripSpark and authorize the Mayor to sign, subject to Legal Department review, all pertinent documents. This is a one-time project in the amount of \$442,707.00 with an annual software maintenance fee of \$40,678.00 starting in Fiscal Year 2023 and the one-time project amount is provided by a 100% federally funded CARES Act grant and does not require a local match. Upon roll call, those voting in favor were Mansfield, Leeuwrik, Bray, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 17: There were no individuals signed up to speak during this agenda ITEMS FROM THE AUDIENCE item.

AGENDA ITEM NO. 18: There being no further business, Mayor Blad adjourned the ADJOURN meeting at 7:38 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

REGULAR CITY COUNCIL MEETING
MARCH 3, 2022

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KONNI R. KENDELL, CITY CLERK
PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK