The meeting began at 6:30 PM.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST, EX-PARTE COMMUNICATION AND SITE VISIT.
Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit, and what was seen.

Bernt had nothing to report. Moore had nothing to report. O’Connor had nothing to report. Ricks had nothing to report. Sanders had nothing to report. Satterfield had nothing to report.

Present: Jared Bernt, Jack Moore, Sara O’Connor, Dorothy Ricks, Julia Sanders, and Ryan Satterfield.
Unexcused: Richard Larzen.
Staff: Melanie Gygli, Matthew Lewis, and Aceline McCulla.
Guest: Anne Nichols and Shawnie Satterfield-Ferrin.

AGENDA ITEM #2: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from their clarification and regular meetings on February 13, 2019.

It was moved and seconded, (S. O’Connor, J. Sanders) to approve the minutes for the clarification and regular meeting on February 13, 2019. Those voting in favor were Bernt, Moore, O’Connor, Ricks, Sanders, and Satterfield. Those voting against were none. Motion passed unanimously.

AGENDA ITEM #3: PUBLIC HEARING – WIRELESS COMMUNICATION FACILITIES
This time has been set aside for the Commission to hear comments from the public regarding changes to Municipal Code 15.42, Wireless Communication Facilities.

Chair Satterfield opened up the public hearing at 6:34 PM.

Senior Planner Matthew Lewis of the City of Pocatello, discussed the amendments in Chapter 15.42 (Wireless Telecommunications Towers and Facilities) and stated that they are in conformance with the Comprehensive Plan and required based on the latest Federal Communication Commission.

Lewis noted that small cells are currently not allowed on City owned street poles in Pocatello. The Street Department Officials stated they would consider applications when submitted for review. This is an added amendment in the proposed changes.

No public comments were received for this application.

Staff finds the amendments are in conformance with the Comprehensive Plan.

With no public comments, Chair Satterfield closed the public hearing at 6:38 PM.

Commission members engaged in discussion.

It was moved and seconded, (J. Sanders, S. O’Connor) to recommend approval of the proposed amendments.
to Chapter 15.42 (Wireless Telecommunications Towers and Facilities) of the Pocatello Municipal Code findings they are in conformance with the Comprehensive. Those voting in favor were Bernt, Moore, O’Connor, Ricks, Sanders, and Satterfield. Those voting against were none. Motion passed unanimously.

With no other business, Chair Satterfield closed the meeting at 6:40 P.M. and the Commission adjourned to the training session.

** ADJOURN TO A TRAINING SESSION **

The Commission commenced in a training session on the State’s open meeting laws and general land use/commission training.

Present: Jared Bernt, Jack Moore, Sara O’Connor, Dorothy Ricks, Julia Sanders, and Ryan Satterfield.

Unexcused: R. Larsen.

Staff: Melanie Gygli, Matthew Lewis and Aceline McCulla.

Guest: Anne Nichols and Shawnie Satterfield-Ferrin.

Anne Nichols, Administrative Services Manager with the City of Pocatello provided training and policy guidelines of quasi-judicial open-meeting laws. Nichols covered attendance policy, public notice postings for public meetings, and mentioned that if members’ text, call, or email (electronic means of communication) with another commission member about an agenda item, the conversation, text, or email would be records requestable. If mobile phone use occurs during a public meeting, it may be requestable. Nichols advised members not to use mobile phones during a public meeting.

Nichols discussed serial meetings. Nichols clearly identified that the commission members have been trained and notified about the serial meeting rules, and that members would be subject to the $1,500.00 fine for first offense and $2,500.00 if a second offense was committed within 12 months of the first offense. The members stated they all understood.

The public is not allowed to speak during public meetings. The public may speak after the chair opens up a hearing and asked for public comments.

All public relations are handled through the City’s Public Information Officer Logan McDougall, contact McDougall for assistance when approached to speak about commission business. If you participated in an on-the-spot interview, notify the Mayor’s office immediately and let Nichols know the topic of the discussion.

Lewis covered the legislative refresher, types of decisions and rules for quasi-judicial decisions, distinction between policies and codes, conduct of meetings and decision-making, and ways to improve, which are included in the Planning and Development Services Commissioners’ Training presentation packet, included in the agenda packet.

With no other items to discuss, Chair Satterfield closed the training at 7:30 PM.

Submitted by Aceline McCulla, Secretary

Approved on 5/18/19
Chair Ryan Satterfield called the meeting to order at 6:00 PM.

AGENDA ITEM #1: ROLL CALL

Present: Jared Bernt, Jack Moore, Sara O’Connor, Dorothy Ricks, and Ryan Satterfield.
Excused: Julia Sanders.
Unexcused:
Staff: Matthew Lewis and Aceline McCulla.

**WORK SESSION**

Chair Satterfield introduced Mori Byington with the Bannock Transportation Planning Organization (BTPO). Byington presented and discussed the proposed Metropolitan Transportation Plan with the Commission.

With no further discussion, Chair Satterfield adjourned the work session at 6:52 P.M.

Submitted by A. McCulla by Aceline McCulla, Secretary

Approved on 5/8/19
The Balanced Growth Scenario combined the 2040 MTP Preferred Scenario with new employment and mixed-used development near the Northgate Interchange. The balanced growth scenario continues to emphasize transportation options that promote healthy lifestyles by promoting three centers of development. The University and Downtown Center has robust residential and employment growth and a heavy emphasis on in-fill, mixed-use, and redevelopment. The Chubbuck Center identifies more mixed-use and residential development in the heart of Chubbuck’s existing City limits, with residential growth and mixed-use/neighborhood commercial nodes in northwest Chubbuck. The Northgate Center provides strong commercial developed near the Northgate Interchange which transitions to mixed-use and residential development.
CommunityViz Forecast
Residential Growth

- One Dot = 10 New Dwelling Units
- Pocatello City Limits
- Chubbuck City Limits
- City Parks
- Public Lands
- Major Roads
CommunityViz Forecast
Non-Residential Growth

- One Dot = 5 New Employees
- Pocatello City Limits
- Chubbuck City Limits
- City Parks
- Public Lands
- Major Roads
CommunityViz Forecast
Residential Growth

- One Dot = 10 New Dwelling Units
- Pocatello City Limits
- Chubbuck City Limits
- City Parks
- Public Lands
- Major Roads