

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
FEBRUARY 6, 2020

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Rick Cheatum, Linda Leeuwrik, Claudia Ortega
ALLEGIANCE and Chris Stevens. Council member Roger Bray was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Merriann Forrest, representing
INVOCATION H.S. Jeshua Ministries.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the Work Session meeting of November 14, 2019; and the City
Council Executive Session of January 9, 2020.

-PAYROLL AND (b) Consider the payroll and material claims for the month of
MATERIAL CLAIMS January, 2020 in the amount of \$7,076,871.33.

-ANIMAL SHELTER (c) Confirm the Mayor's appointments of Arlen Walker and Kelly
ADVISORY BOARD Boodry to serve as members of the Animal Shelter Advisory Board.
APPOINTMENTS Mr. Walker will be replacing Kathy Reynolds, who resigned, and his
term will begin February 7, 2020 and will expire February 17, 2021.

Mr. Boodry will be replacing Mary Johnson, whose term expired, and his term will begin February 9, 2020 and will expire February 9, 2022.

-ANIMAL SHELTER (d) Confirm the Mayor's appointment of Ronna Martinez to serve as a
ADVISORY BOARD member of the Animal Shelter Advisory Board, representing the
APPOINTMENT Bannock Humane Society and replacing Cheryl Loiselle. Ms.
Martinez's term will begin February 17, 2020 and will expire
February 17, 2022.

-AMERICANS WITH (e) Confirm the Mayor's appointment of Mandy Greaser to serve as a
DISABILITIES ACT member of the Americans with Disabilities Act Grievance
GRIEVANCE Committee. Ms. Greaser will be filling a long-term vacancy, and her
COMMITTEE term will begin February 7, 2020 and will expire February 8, 2022.
APPOINTMENT

-COUNCIL DECISION (f) Adopt the Council's decision approving the final plat for Crestview
-CRESTVIEW COVE Cove, which subdivides approximately 2.66 acres of land into eleven
FINAL PLAT APPROVAL (11) lots, one (1) of which shall be held in common by the
homeowners association and dedicated for storm water retention,
subject to conditions. The property is located south of Monson Street and east of Satterfield Drive.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 4: Ms. Leeuwrik, on behalf of Mayor Blad, proclaimed February 14, 2020 to be League of Women Voters Day in Pocatello and encouraged citizens to honor and congratulate the League on its 100th anniversary and significant contributions to the community.

Jamar Brown, League of Women Voters President, accepted the proclamation and thanked the Mayor and Council for the recognition.

AGENDA ITEM NO. 5 Mayor Blad reminded the Council of the February 13th Work Session at 9:00 a.m.; the February 18th Town Hall meeting at 6:30 p.m.; and the following meetings to be held February 20th: Work Session Clarification/Liaison Meeting at 2:00 p.m.; Clarification meeting at 5:30 p.m.; and Regular City Council meeting at 6:00 p.m.

Mayor Blad announced the 42nd Annual Simplot Games would take place at Holt Arena February 13th through the 15th; City offices will be closed February 17th for Presidents Day. However, garbage and recycling pickups will be on schedule; winter programs are happening at Zoo Idaho. Contact the Zoo office for more information; and Citizen Police Academy is now accepting applications. Contact the Police Department for more information.

Mayor Blad reminded citizens when clearing sidewalks and/or driveways do not place snow in the street, as it becomes a driving hazard.

AGENDA ITEM NO. 6: Angela Hatch, represented by Krystal Chanda of A & E Engineering, Inc., (mailing address: PO Box 1327, Pocatello, ID 83204) has submitted a short plat application to subdivide 1.33 acres (more or less) into three (3) residential lots. The property, located at 540 University Drive, will be known as Hatch University Subdivision.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, to approve a request by Angela Hatch, represented by Krystal Chanda of A & E Engineering, Inc., for a short plat application to subdivide 1.33 acres (more or less) into three (3) residential lots with the following conditions: 1) all conditions on the Subdivision Application Staff Report shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated January 22, 2020, shall be met; 3) a Restricted (R) designation shall be placed on Lot 3, Block 1 restricting access from University Drive. Said access will only be permitted from the private drive; 4) Subdivision Covenants, Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City; 5) the plat shall conform to all State and local laws and ordinances.; and 6) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply, and that the property, located at 540 University Drive, will be known as Hatch University Subdivision and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 7: Council was asked to accept a donation from Friends of the Animal Shelter of an industrial washing machine and industrial dryer for use at the Animal Shelter. If accepted, Council may also wish to authorize the Mayor to execute a contract with Smith Taylor, Inc. for installation of the equipment. The installation, including modifications to the facility (concrete addition, gas line addition and duct work) will be paid for by the Friends of the Animal Shelter. There will be no cost to the City.

Ms. Stevens announced she serves on the Board of Directors for Friends of the Animal Shelter.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to accept a donation from Friends of the Animal Shelter of an industrial washing machine and industrial dryer for use at the Animal Shelter and authorize the Mayor to execute a contract with Smith Taylor, Inc. for installation of the equipment, subject to Legal Department review and that modifications to the facility will be paid for by the Friends of the Animal Shelter and there will be no cost to the City. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Ortega and Stevens.

AGENDA ITEM NO. 8: Council was asked to consider the following regarding the Carson Street Bridge Project:
LHTAC STATE LOCAL AGREEMENT FOR CARSON STREET BRIDGE PROJECT

APPROVE AGREEMENT LHTAC a) Approve State Local Agreement with LHTAC for the Bridge Bundle Project;

AUTHORIZE AGREEMENT b) Authorize the Mayor to execute the State Local Agreement and other documents related to the Bridge Bundle Project; and

AUTHORIZE EXPENDITURE c) Authorize the expenditure of \$28,328.87 for the Bridge Bundle Project.

Funds for the project are available in Fund 70.

A motion was made by Ms. Adamson, seconded by Ms. Stevens, to approve the requests as outlined in Agenda Item No. 8(a) through 8(c) regarding the Carson Street Bridge Project. Upon roll call, those voting in favor were Adamson, Stevens, Cheatum, Leeuwrik and Ortega.

AGENDA ITEM NO. 9: Council was asked to consider the recommendations of staff for the following requests regarding the WPC Facility Storage Building Upgrades:
-WPC FACILITY STORAGE BUILDING UPGRADES

ACCEPT LOW BID -STEEL DESIGN LLC a) Accept the low responsive bid received on January 14, 2020, from Steel Design LLC in the amount of \$93,687.08 for total bid, and if the bid is accepted;

AUTHORIZE AGREEMENT -STEEL DESIGN LLC b) Authorize the Mayor's execution of the Agreement between the City of Pocatello and Steel Design LLC, in the amount of \$93,687.08, for the WPC Facility Storage Building Upgrades, subject to Legal Department review.

The project includes expansion of the enclosed area of an existing storage building and addition of bay doors. The upgrades will allow for more dry storage for equipment and materials at the WPC facility. If approved, the work will begin March 2020 and will be completed beginning of April 2020. Funds for the project are budgeted and available in the WPC capital account.

A motion was made by Ms. Stevens, seconded by Mrs. Ortega, to accept the recommendations of staff

for requests regarding the WPC Facility Storage Building Upgrades as outlined in Agenda Item No. 9(a) and 9(b). Upon roll call, those voting in favor were Stevens, Ortega, Adamson, Cheatum and Leeuwrik.

AGENDA ITEM NO. 10: Council was asked to consider bids received on January 16, 2020 for 2020 WATER DEPARTMENT MATERIALS BID for materials used by the Water Department for capital improvement projects, maintenance and replenishing inventory. The bid was separated into thirteen separate lots in an effort to guarantee the lowest price for the City. Staff requests that Council award each lot to the lowest responsive bidder as follows:

-CORE & MAIN LP a) Lots One, Two, Five, Six, Eleven, Twelve and Thirteen (\$190,551.71);

-FERGUSON WATERWORKS b) Lots Seven, Eight and Nine (\$8,815.00); and

-HD FOWLER CO. c) Lots Three, Four and Ten (\$156,790.00).

Total cost for the materials bids is \$356,156.71. Funds are available in the Water Department's Fiscal Year 2020 budget.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to accept the bids received on January 16, 2020 for materials used by the Water Department for capital improvement projects, maintenance and replenishing inventory as outlined in Agenda Item No. 10(a) through 10(c) and that the total cost for the materials bids is \$356,156.71. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Ortega and Stevens.

AGENDA ITEM NO. 11: Council was asked to approve and authorize the Mayor to sign a NOTICE OF AWARD AND CONSTRUCTION AGREEMENT-AIRPORT -AIRCRAFT PARKING APRON REHAB PROJECT. Council was asked to approve and authorize the Mayor to sign a Notice of Award, Construction Agreement and any other pertinent documents between the City of Pocatello and DePatco for rehab of a portion of aircraft parking apron at the Airport. Cost of the project will be \$1,502,981.90 and will be funded 93.75% by FAA grant funds and 6.25% by Airport Passenger Facility Charges.

A motion was made by Mrs. Ortega, seconded by Mr. Cheatum, to approve and authorize the mayor to sign a Notice of Award, Construction Agreement and any other pertinent documents between the City of Pocatello and DePatco for rehab of a portion of aircraft parking apron at the Airport and that the cost of the project will be \$1,502,981.90 and will be funded 93.75% by FAA grant funds and 6.25% by Airport Passenger Facility Charges. Upon roll call, those voting in favor were Ortega, Cheatum, Adamson, Leeuwrik and Stevens.

AGENDA ITEM NO. 12: Council was asked to approve and authorize the Mayor to sign the AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) PROGRAM POLICY AND GOAL METHODOLOGY-AIRPORT. Council was asked to approve and authorize the Mayor to sign the Pocatello Regional Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and pertinent documents. The program is a requirement by FAA to be submitted every three years along with an ACDBE Participation Goal and Goal Methodology.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve and authorize the Mayor

to sign the Pocatello Regional Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and pertinent documents, as a requirement by FAA along with an ACDBE Participation Goal and Goal Methodology. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Adamson, Ortega and Stevens.

AGENDA ITEM NO. 13: Council was asked to consider the following ordinances:
ORDINANCES

-AMENDING SUBDIVISION REGULATIONS a) An ordinance amending Pocatello Municipal Code Title 16 “Subdivision Regulations”, specifically by amending Sections 16.04.040 “Extraterritorial Authority”, 16.08.010 “General Definitions” and 16.16.010 “Short Plat Subdivision” as well as various sections of Chapters 16.12 “Pre-application Review”, 16.120 “Preliminary Subdivision Plat Application”, 16.24 “Final Subdivision Plat Application” and 16.28 “Property Line Adjustment Provisions”, to improve the subdivision process and applicable code sections within said Title.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, that the Ordinance, Agenda Item No. 13(a), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens.

Rich Diehl, Deputy City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending Pocatello Municipal Code Title 16 “Subdivision Regulations”, specifically by amending Sections 16.04.040 “Extraterritorial Authority”, 16.08.010 “General Definitions” and 16.16.010 “Short Plat Subdivision” as well as various sections of Chapters 16.12 “Pre-application Review”, 16.120 “Preliminary Subdivision Plat Application”, 16.24 “Final Subdivision Plat Application” and 16.28 “Property Line Adjustment Provisions”, to improve the subdivision process and applicable code sections within said Title. Mayor Blad asked, “Shall the ordinance pass?” Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3043 and be submitted to the Idaho State Journal for publication.

-AMENDING ZONING REGULATIONS b) An ordinance amending Pocatello Municipal Code Title 17 “Zoning Regulations”, specifically by amending Chapters 17.01 “General Provisions”, 17.02 “Land Use Decisions”, 17.04 “Overland Areas”, 17.05 “Development Standards” and 17.06 Special Use Standards and by repealing and replacing Chapter 17.03 “Zoning Districts” to improve the function and administration of this Title.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, that the Ordinance, Agenda Item No. 13(b), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens.

Rich Diehl, Deputy City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending Pocatello Municipal Code Title 17 “Zoning Regulations”, specifically by amending Chapters 17.01 “General Provisions”, 17.02 “Land Use Decisions”, 17.04 “Overland Areas”, 17.05 “Development Standards” and 17.06 Special Use Standards and by repealing and replacing Chapter 17.03 “Zoning Districts” to improve the function and

administration of this Title. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3044 and be submitted to the Idaho State Journal for publication.

-AMENDING ELECTRICAL CODE STANDARDS c) An ordinance amending Pocatello Municipal Code 15.02.010 (A) "National Electrical Code, 2017 Edition, Appendix H and IDAPA Standards 07.01.06" to bring the City into conformity with the National Electrical Code and in-line with other jurisdictions.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, that the Ordinance, Agenda Item No. 13(c), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Ortega and Stevens.

Rich Diehl, Deputy City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending Pocatello Municipal Code 15.02.010 (A) "National Electrical Code, 2017 Edition, Appendix H and IDAPA Standards 07.01.06" to bring the City into conformity with the National Electrical Code and in-line with other jurisdictions. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Cheatum, Leeuwrik, Ortega and Stevens. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3045 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 14: White Otter Goggles, representing the Shoshone-Bannock DISCUSSION ITEMS Vocational Rehabilitation Program, announced a resource and job fair to be held March 24 at the Sho-Ban Event Center in Fort Hall. He stated the job fair will be held 3:00 p.m. to 8:00 p.m. and invited the Council to offer a letter of support for the event.

Ted King, Pocatello resident, shared his opposition to activities at the Marshall Public Library. He stated he feels children are very impressionable and that all ideologically-driven groups be restricted from using public spaces.

John Jones, Pocatello resident, stated he feels the Senior Activity Center should not combine resources with New Knowledge Adventures (NKA) and should remain a center for senior citizens. He distributed a petition opposing the proposal to share facilities with other groups.

AGENDA ITEM NO. 15: There being no further business, Mayor Blad adjourned the ADJOURN meeting at 6:37 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH NEWSOM, CITY CLERK, C. C.

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK