

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
JANUARY 2, 2020

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:05 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik
ALLEGIANCE and Beena Mannan.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation volunteer was not in attendance. A moment of
INVOCATION silence was observed.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the Clarification and Regular Council meeting of December 19,
2019; the Work Session meeting of December 12, 2019; and the Council Liaison/Work Session
Clarification and Mission/Values Statement Discussion meeting of December 19, 2019.

-PAYROLL AND (b) Consider the payroll and material claims for the month of
MATERIAL CLAIMS December, 2019 in the amount of \$8,000,240.87.

-HUMAN RELATIONS (c) Confirm the Mayor's appointment of Ailinh Harris to serve as a
ADVISORY member of the Human Relations Advisory Committee, replacing
COMMITTEE Sean Fay who resigned. Ms. Harris' term will begin January 3, 2020
APPOINTMENT and will expire August 18, 2021.

Mr. Cheatum asked that Agenda Item 3(a) be moved to a separate agenda item, as he was not in attendance at the December 12, 2019 Work Session.

A motion was made by Mr. Johnston, seconded by Ms. Mannan, to approve Consent Agenda Items 3(b) and 3(c) as outlined. Upon roll call, those voting in favor were Johnston, Mannan, Adamson, Bray, Cheatum and Leeuwrik.

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to approve Consent Agenda Item 3(a) as outlined. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Leeuwrik and Mannan. Cheatum voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 4: Ruth Newsom, City Clerk, administered the oath of office to the
INSTALLATION OF newly-elected City Council members. Christine Stevens as sworn in,
NEWLY-ELECTED followed by Claudia Ortega and Roger Bray. Each person assumed
COUNCIL MEMBERS the dais as they completed their oath.

AGENDA ITEM NO. 5: Mayor Blad announced there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

AGENDA ITEM NO. 6 Mayor Blad reminded the Council of the January 9th Work Session
CALENDAR REVIEW at 9:00 a.m. immediately followed by an Executive Session; and the
following meetings to be held January 16th: Council Liaison/Work
Session Clarification meeting at 2:00 p.m.; Clarification meeting at 5:30 p.m.; and Regular City Council
meeting at 6:00 p.m.

Mayor Blad announced that Christmas tree drop off sites would be available through January 8th. Boxes are located at City Hall parking lot, Rainey Park on South Arthur and Sister City Park entrance on Pocatello Creek Road. Trees will be chipped and used in landscaping projects. Please remove all strings, wires and other objects to avoid damaging the City's wood chipping equipment; winter programs are happening at Zoo Idaho. Contact the Zoo office for more information; and City offices will be closed January 20th for Martin Luther King, Jr. Day. Garbage and recycling pickups will be on schedule.

Mayor Blad reminded citizens when clearing sidewalks and/or driveways do not place snow in the street, as it becomes a driving hazard.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding a request to annex and zone the roadway known as
–ANNEXATION OF Northgate Parkway from the eastern extent of the Northgate
NORTHGATE Interchange to the north eastern extent of City limits. The applicant
PARKWAY ROADWAY is requesting Commercial General zoning and a Comprehensive Plan
Land Use Map amendment from Mixed Use to Commercial. The
applicant is Town Center JV (mailing address: 4990 Valenty Road, Suite H, Chubbuck, ID 83202) and
is represented by Ken Pape.

At their meeting on December 11, 2019, the Planning and Zoning Commission recommended approval of the annexation, with conditions.

Mayor Blad opened the public hearing.

Matthew Lewis, Senior Planner, gave an overview of the application to annex and zone property to be used for a roadway.

Mayor Blad announced written correspondence had been received and distributed to the Council members.

LaVell Rupp, Chubbuck resident, spoke uncommitted to the proposal. He stated he would like to see water and property accessibility issues resolved before development occurs.

Nikki Taysom, Pocatello resident, spoke in opposition to the proposal. She stated she is opposed to any exceptions or questions regarding the development.

Ken Pape, representing Town Center JV, stated that the proposed roadway would enable citizens to access the area without further congestion of Pocatello Creek Road. He added that the developers are working on a solution to the water and sewer concerns.

There being no further public comments, Mayor Blad closed the public hearing.

In response to questions from Council, Merrill Quayle, Development Engineer, clarified the area proposed for annexation and explained that the property would be used primarily for roadways. He added that items identified by Mr. Rupp would be addressed by the developer and City staff.

Mayor Blad announced City Council would consider an ordinance at the January 16, 2019 Regular City Council meeting.

AGENDA ITEM NO. 8: April Clayson dba Step Ahead Preschool requested an exception to EXCEPTION REQUEST Municipal Code 5.28.110 requiring daycare facilities to have an -STEP AHEAD outdoor play area. Ms. Clayson would like to relocate her home PRESCHOOL business, Step Ahead Preschool, to a commercial building located at 185 Jefferson. The commercial facility does not have an outside play area which is a requirement for preschools under the childcare code. The children will be in a classroom environment at the facility a couple of hours each day a few days a week.

April Clayson stated that she currently operates a preschool from her home and that the business has grown, so a larger facility is now necessary. She stated that she offers preschool classes for instruction and that no daycare services are provided. Ms. Clayson stated that she currently employs two certified teachers for instruction.

In response to a question from Council, Ms. Clayson stated that she keeps accurate attendance documentation and other information which is shared with the City during regular inspections. She added that five different classes are offered to children between the ages of 3 and 5 to help get them ready for kindergarten.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve a request by April Clayson dba Step Ahead Preschool for an exception to Municipal Code 5.28.110 requiring daycare facilities to have an outdoor play area at her business, Step Ahead Preschool, located at 185 Jefferson and that children enrolled in the preschool will be limited to 3-hour time periods for classroom instruction and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 9: Scott and Nicole Seibert (mailing address: 1785 Pocatello Creek PRELIMINARY PLAT Road, Pocatello, ID 83201); Mike and Kathy Seibert (mailing address: 1665 Pocatello Creek Road, Pocatello, ID 83201); Mike EXTENSION Seibert – Iron Eagle LLC (mailing address: 1665 Pocatello Creek -CREEKSIDE DISTRICT Road, Pocatello, ID 83201) represented by Rocky Mountain DIVISION ONE Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) has requested a six (6) month extension on the preliminary plat approval. The preliminary plat approval is valid for a period of 2 years from the date of Planning and Zoning Commission action per Municipal Code 16.20.070(A).

The Commission recommended approval of the preliminary plat with conditions on September 27, 2017. Council may wish to allow the extension to submit the final plat to be named Creekside District Division One and would expire on March 27, 2020. Staff recommended approval of the extension request.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to approve a request by Scott and Nicole Seibert; Mike and Kathy Seibert; and Mike Seibert – Iron Eagle LLC, represented by Rocky Mountain Engineering and Surveying, for a six (6) month extension on a preliminary plat approval allowing an

extension to submit the final plat to be named Creekside District Division One and that the extension will expire on March 27, 2020 and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 10: Council was asked to accept the recommendation of staff and approve an agreement with OptumHealth that will allow the Community Recreation Center (CRC) to accept memberships covered by Renew Active effective January 1, 2020.
OPTUMHEALTH
AGREEMENT
-COMMUNITY
RECREATION CENTER

Renew Active is free to eligible members who are enrolled with United HealthCare, the current provider for Medicare. The City will receive \$20.00 per enrollee that visits CRC at least once a month and there is no direct expense for providing the service.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to accept the recommendation of staff and approve an agreement with OptumHealth that will allow the Community Recreation center (CRC) to accept memberships covered by Renew Active effective January 1, 2020. Upon roll call, those voting in favor were Adamson, Leeuwrik, Bray, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 11: Council was asked to accept the donation of a 2 ½ year old police canine (K9) from American K9 Interdiction, LLC for use by the Police Department. The donation will include 2 weeks of training which will take place in Pocatello.
ACCEPTANCE OF
POLICE CANINE
-AMERICAN K9
INTERDICTION, LLC

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to accept the donation of a 2 ½ year old police canine (K9) from American K9 Interdiction, LLC for use by the Police Department and that the donation will include 2 weeks of training which will take place in Pocatello. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 12: Council was asked to accept the recommendation of Street Operations staff and authorize the Mayor's signature on documents related to a request for the following items:
INFRASTRUCTURE
MANAGEMENT
SERVICES SOLE SOURCE
DECLARATION AND
EXPENDITURE
-STREET OPERATIONS

SOLE SOURCE a) Declare services from Infrastructure Management Services (IMS) for
DECLARATION pavement/asset data collections as a sole source expenditure; and
-INFRASTRUCTURE
MANAGEMENT SERVICES

APPROVE b) Approve the Consultant Services Agreement with IMS for
CONSULTANT professional services to complete a comprehensive pavement
SERVICES AGREEMENT condition survey in the amount of \$59,900.00.
-INFRASTRUCTURE
MANAGEMENT SERVICES

Funds for the agreement are available in the Street Operation Fiscal Year 2020 budget.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to accept the recommendation of Street Operations staff and a) declare services from Infrastructure Management Services (IMS) for pavement/asset data collections as a sole source expenditure; and b) approve the Consultant Services Agreement with IMS for professional services to complete a comprehensive pavement condition survey in the amount of \$59,900.00.

Mr. Bray clarified that the agreement with Infrastructure Management Services helps the Street Department identify areas in need of improvement and focus maintenance on needed locations over a 5-year period.

Mr. Cheatum's motion was voted upon at this time. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 13: Council was asked to approve submission of the following grants and, if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants. Local match for all 4 grants will come from Fund 70.

CLARK STREET ADA IMPROVEMENTS a) 5310 Federal Transit Administration Grant in the amount of \$292,600.00. The grant will be used to install several pedestrian improvements along the north side of Clark Street to bring it into ADA compliance. The project includes approximately 120 feet of sidewalk at the east end of Clark Street, 35 new curb ramps, and several asphalt approaches along the north side of Clark Street. This project will start at 18th Avenue and run down to Pocatello Avenue and includes 5 bus stops. If awarded, funding is available 2021 through 2022. Local match is 7.35% (\$58,520.00);

MAIN STREET AND ARTHUR STREET IMPROVEMENTS b) Local Highway Safety Improvement Program (LHSIP) Grant for Main Street and Arthur Street pedestrian improvements in the amount of \$1,191,000.00. The grant will be used to construct bulb outs-curb ramps at all four corners on 10 intersections along Main Street from Fremont Street to Day Street (excluding Sherman Street) and multiple other improvements. There will also be four locations near Pocatello High School where rectangular rapid flash beacons will be installed to improve pedestrian safety while crossing Main Street and Arthur Street. If awarded, the project would begin in Fiscal Year 2023. Local match is 7.34% (\$87,420.00);

POLE LINE ROAD IMPROVEMENTS -PHASE ONE RIGHT OF WAY ACQUISITION c) Idaho Local Highway Technical Assistance Council (LHTAC) Grant in the amount of \$600,000.00 for Right-of-Way acquisition, utility clearance and Preliminary Engineering for widening Pole Line Road from a four-lane road to a five-lane road from Alameda Road to Quinn Road. If awarded, the project would begin in Fiscal Year 2023. Local match is 7.34% (\$44,040.00);

POLE LINE ROAD IMPROVEMENTS -PHASE TWO CONSTRUCTION d) Surface Transportation Block (STGBE) Grant for Construction Phase of the Pole Line Road Safety Improvements Project in the amount of \$3,858,000.00. The grant will be used for construction to widen Pole Line Road from a four-lane to a five-lane road. If awarded, funding is available 2027 to 2030. Local match is 7.34% (\$283,178.00).

A motion was made by Ms. Leeuwrik, seconded by Ms. Adamson, to approve submission of grants as outlined in Agenda Item No. 13(a) through 13(d) and, if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants. Upon roll call, those voting in favor were Leeuwrik, Adamson, Bray, Cheatum and Stevens. Ortega voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 14: Niki Taysom, Pocatello resident, shared her support for the U.S. CONSTITUTION and her opposition to federally funded programs.

David Lybold, Pocatello resident, expressed his support to legalize cannabis products in Idaho.

AGENDA ITEM NO. 15: This time was set aside for Council to elect a President of the ELECTION OF PRESIDENT OF THE COUNCIL in conformance with Idaho Code Section 50-702.

Mr. Cheatum stated that it has been a long standing tradition to elect the longest serving Council member who has not yet had the opportunity to serve as Council President.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to elect Council member Heidi Adamson as Council President.

Ms. Stevens stated that she felt the initial information regarding guidelines for electing a Council president were unclear and urged the Council members and staff members to be very clear in all communications in order to avoid confusion and unnecessary tensions.

Mr. Cheatum's motion was voted upon at this time. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray and Stevens. Ortega voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 16: This time was set aside for the annual State of the City Report. STATE OF THE CITY REPORT Mayor Blad read a report highlighting special projects over the past year. Mayor Blad added that 2019 was a great year and City departments have accomplished many worthwhile projects. He thanked the City Council for working hard on projects and stated he is looking forward to the developments and improvements which will take place in 2020.

Mayor Blad expressed his appreciation to the City employees and Council members and emphasized that they remain focused on providing exceptional service to citizens. He thanked the Council for working hard to develop and maintain a sustainable budget.

AGENDA ITEM NO. 17: There being no further business, Mayor Blad adjourned the meeting at 7:10 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

REGULAR CITY COUNCIL MEETING
JANUARY 2, 2020

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ATTEST:

RUTH NEWSOM, CITY CLERK, C. C.

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK