



HISTORIC PRESERVATION COMMISSION (HPC)

AGENDA

Wednesday, August 3, 2022, 6:00 p.m.

911 N. Seventh Avenue, City Council Chambers

Limited in-person attendance is allowed, but due to COVID-19 guidelines, social distancing measures are in place.

During low/medium community level designations, individuals are encouraged, but not required, to wear masks/face coverings. During high community level designations, individuals will be required to wear masks/face coverings.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription. The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

AGENDA ITEM 2: APPROVAL OF MINUTES - ACTION ITEM

The Commission may wish waive the oral reading of the minutes and approve the regular meeting minutes held June 1, 2022, and June 15, 2022.

AGENDA ITEM 3: IDAHO HERITAGE CONFERENCE UPDATE

The Commission may wish to hear updates from the Pocatello Heritage Committee regarding the Idaho Heritage Conference.

*** WORK SESSION ***

THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

- Assign an HPC member to write and mail thank you notes for donations received to date and future notes.

DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

TRAINING SESSION

Jim Anglesey, Staff Liaison, will present information regarding local preservation standards, Commission meeting proceedings and the City's Historic Preservation Plan.



Minutes for June 1, 2022 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

Tabatha Butler called the meeting to order at 6:05 p.m.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Tabatha Butler, Ruta Casabianca, Denis Clijsters and Cindy Peterson.

UNEXCUSED: Marty Vizcarra and Josh Pohlman.

STAFF: Jim Anglesey.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the HPC meeting minutes held May 4 and May 25 of 2022 and approve the minutes as written.

It was moved by **R. Casabianca** and seconded by **D. Clijsters** to approve the minutes as written held May 4 and May 25 of 2022. Those in favor: Butler, Casabianca, Clijsters and Peterson. Unanimous. Motion carried.

AGENDA ITEM #3: HPC CHAIR AND VICE CHAIR ELECTIONS

The Commission may wish to have elections for a new Chair and Vice Chair for the next year.

It was moved by **C. Peterson** and seconded by **D. Clijsters** to elect Marty Vizcarra as HPC Chair. Those in favor: Butler, Casabianca, Clijsters, Peterson. Unanimous. Motion carried.

It was moved by **D. Clijsters** and **R. Casabianca** to elect Tabatha Butler as HPC Vice Chair. Those in favor: Butler, Casabianca, Clijsters, Peterson. Unanimous. Motion carried.

With no other business, **Butler** closed the meeting and moved the Commission into the work session at 6:13 pm.

***** WORK SESSION *****

Interim Chair Butler opened the work session at 6:13 p.m.

THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss plans to engage the public in the Downtown Historic District.

The Commission would contact Randy Dixon about Downtown engagement meeting on June 15, 2022.

With no other business, **Butler** closed the work session at 6:32 p.m.

Submitted by: _____ Approved on: July 6, 2022
Aceline McCulla, Secretary

Minutes for June 15, 2022 at 6:00 p.m.

359 N. Main Street, Pocatello, Idaho

The meeting began at 6:07 p.m.

AGENDA ITEM #1: ROLL CALL

PRESENT: Tabatha Butler, Denis Clijsters, Cindy Peterson and Marty Vizcarra.

EXCUSED: Ruta Casabianca and Josh Pohlman.

STAFF: Jim Anglesey.

AGENDA ITEM #2: HPC WALKING TOUR

The Commission participated in a Historic Preservation Walking Tour of the downtown neon signs.

Following the walking tour, **Chair Vizcarra** closed the meeting at 7:33 p.m.

Submitted by: _____ Approved on: July 6, 2022
Aceline McCulla, Secretary

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