HISTORIC PRESERVATION COMMISSION  
Wednesday, June 5, 2019 - 6:00 p.m.  
City Council Chambers  
911 N. 7th Avenue  
Pocatello, ID

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days’ advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

AGENDA ITEM #1: ROLL CALL

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

AGENDA ITEM #3: CERTIFICATES OF APPROPRIATENESS
   A. Cottonwood Junction, represented by Blaze Sign and Graphic Design, requests a certificate of appropriateness and sign permit for new wall and awnings at 141 N. Main Street, Woolworth Building. (ACTION ITEM)
   B. Brady Errera of The Kingsman requests a certificate of appropriateness for a barber pole at 326 W. Clark Street, Western Walls Gallery. (ACTION ITEM)

AGENDA ITEM #4: BRADY CHAPEL OPEN HOUSE
The Commission may wish to discuss the outcome of the Brady Chapel open house. (ACTION ITEM)

AGENDA ITEM #5: IDAHO 100 WOMEN PROJECT
The Commission may wish to discuss the Idaho 100 Women Project that will take place in 2020. (ACTION ITEM)
TO: Historic Preservation Commission
FROM: Terri Neu, Assistant Planner
DATE: Meeting Date – June 5, 2019
RE: Certificate of Appropriateness for a new wall sign and awnings at 141 N. Main Street, the Woolworth Building

REQUEST

Cottonwood Junction, represented by Blaze Sign and Graphic Design, requests a certificate of appropriateness and sign permit for a new wall sign and awnings at 141 N. Main Street. The proposed colors of the sign are red with yellow lettering. The proposed color for the awnings is marbled black. The proposed sign is measured at 4.5' x 10.5' and will have external gooseneck lighting. The awnings are measured at 4' x 19' and 4' x 21'. No signage is being requested for the awnings.

BACKGROUND

The Inventory-Nomination Form for the Downtown Historic District listing on the National Register of Historic Places in 1972 states, “This single-story building was probably built after the district’s period of significance.”

ANALYSIS

Staff finds that Municipal Code Section 15.38.130(C) requires that the Commission consider the general compatibility of proposed work to the property itself as well as to the surrounding district. Exterior design, arrangement, proportion, detail, scale, color, texture and materials should be taken into consideration.

Municipal Code 15.20.230 governs size of signage within the Downtown Historic District as follows:

| Building Frontage (Bonneville): | 83 linear feet |
| Total Sign Area Allowed:       | 66.5 square feet |
| Sign Area Proposed:            | 47.25 square feet |
APPLICATION FOR AN ON-PREMISE SIGN PERMIT

Filing Fee $75.00
Submittal Date: __________
Contact Name: __________

Sign Contractor Information:
Name: Blaze Sign & Graphic Design
Address: 7175 S. 5th Ave
Phone: 208-232-7789
Email: sales@blazesign.com
Zoning: _______ Historic District: Yes ☑ No ☐
Illumination Source: External
Power Source: Existing ☑ New ☐

Business/Site Information:
Name: Cottonwood Junction
Address: 141 N Main
Phone: __________
Email: __________
Type of sign(s): Wall sign & awnings
Dimension of Face(s): 4' x 10.5', 4' x 19'
If new, elect. contractor name: American Electric Inc.

Is the electrical connection a standard three-prong? Yes ☐ No ☑
Height (from ground level to top of sign): 23'

Total Sign Area Existing on Site (include all painted wall signs, pole signs, and window signs):

Building Frontage (per street front): N Main 83'
Open Space (per street front): N Main 12'

Multi-Use Facility (more than one tenant in bldg.): Yes ☐ No ☑

THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION

1. A site plan which includes: the site with street locations, lot frontage dimensions, building locations(s), building frontage dimension, open space dimension, landscaping, location of all existing and proposed signage with setback dimensions from property lines, and the dimensions of said signs.

2. Schematic drawings of the proposed sign(s) which indicate dimensions, height, colors, message, type of illumination, and construction materials.

3. Structural details showing mounting to a building or pole (pole size, anchoring, concrete footings, etc.).

4. Photographs of the site showing building and proposed location of sign(s).
IF THIS PERMIT IS FOR REUSE OF NONCONFORMING SIGNAGE, THE FOLLOWING MUST ALSO BE PROVIDED:

5. Documentation that the message of the existing sign has not been incorrect for over one hundred eighty days. Such documentation may include lease papers, utility records, or the like.

6. If for a new business, estimates for the cost of refurbishing the existing sign and installing a conforming replacement.

The undersigned applicant and/or applicant's representative hereby agree to indemnify, protect, and save the City harmless from all costs, loss, or damage which may be sustained by reason of the erection, maintenance, use, or removal of the sign(s), and that the sign(s) may be removed as provided in the City ordinances. The approval of this sign does not permit the violation of any section of this or other City ordinances. I/we hereby acknowledge that I/we have read this application and certify that the information provided is correct. Further, I/we understand that it is my responsibility, as the sign contractor, to secure a sign permit prior to commencement of any work including fabrication and installation of said signs. A permit should be available in the City Planning & Development Services Department 5 working days after submittal of a complete permit application. Further, by my signature below, I acknowledge that any and all conditions will be adhered to and are understood, that all work will be done in accordance with the issued permit, and that I am authorized to do so by the building/property/business owner.

Signature of Sign Owner 5/23/19
Date
Signature of Sign Contractor 5/23/19
Date

Signage should be completed within ninety days of obtaining a permit. Permits and exceptions are not transferrable.

SEE ATTACHED SIGN PERMIT CHECKLIST FOR CITY'S APPROVAL SIGNATURE AND STAFF COMMENTS AND/OR REQUIREMENTS FOR THIS SIGN PERMIT.

Staff Use Only Below This Line

PERMIT INSPECTION - P & DS

Date: ____________________________ By: ____________________________

Status/Action: ____________________________

SIGN & ELECTRICAL INSPECTION - BUILDING

Date: ____________________________ By: ____________________________

Status/ Action: ____________________________
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
NEW CONSTRUCTION, DEMOLITION OR
BUILDING ALTERATION WITHIN THE
DOWNTOWN HISTORIC DISTRICT
(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 6:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 5/23/19  APPLICANT NAME: Blaze Sign & Graphic Design
MAILING ADDRESS: 712 S. 5TH  PHONE NUMBER: 208-232-7734
ADDRESS OF BUILDING/PROPOSED BUILDING: 141 N. MAIN

TYPE OF WORK:
☐ New Construction
☐ Demolition*
☐ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
☐ Preliminary Only
☐ Final Approval
☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See 9 below.

BRIEF DESCRIPTION OF WORK: One 4.5' x 10.5' wall sign - external illumination (3 gooseneck lamps) and two open-end awnings (6’ x 19’ and 41’ x 21’) of fabric

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.

2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.

3. Colored drawings illustrating the size, height and completed appearance of the proposed work.

4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.
5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

A. A detailed structural analysis conducted by a licensed architect or structural engineer.

B. The reasons for the building’s demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
   1. Changes to the defining characteristics of the building or site shall be minimized.
   2. Removal of historic materials and features of the building or site shall be minimized.
   3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

E. The Historic Preservation Commission must consider the property’s suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Print Building/Property Owner(s) Name: __________________________ Date: 5/23/19

Signature of Building/Property Owner(s): __________________________

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.

cdr:/com/form/applications/certappropriateness.doc (rev. 01/13)
Measure distance
Total distance: 13.07 ft (3.99 m)
BEFORE PHOTO

Approx. 4ft x 19ft & 4ft x 21ft Black Canvas Awnings
4ft 6in x 10ft 6in Di-Bond w/ 24in, 14in, & 12in Formed Plastic Letters
46in x 118in x 2in Formed Plastic or Vinyl Boarder
3 Goose-necked Lights

THIS IS YOUR PROOF! This is a copy of your job as it will be printed, built, and/or installed including position of all items. ANY ERRORS not corrected at this time will be corrected only at your expense.

☐ Approved AS IS  ☐ Approved with Changes

I have read this proof and noted corrections. I understand that by signing this proof, I accept full responsibility for any costs involved in reproducing due to errors not found at this time.
(Color Samples will be supplied upon request)

Customer Signature: ___________________________ Date: ___________________________

File Name: Cottonwood Junction
Proof Date: 5/17/19

BLAZE SIGN
7175 S. 5th Ave
Pocatello, Idaho 83204
(208) 232-7739
TO: Historic Preservation Commission

FROM: Terri Neu, Assistant Planner

DATE: Meeting Date – June 5, 2019

RE: Certificate of Appropriateness for a new barber pole at 326 W. Clark Street, Western Wails Gallery

REQUEST

Brady Barrera of The Kingsman requests a certificate of appropriateness for a new barber pole at 326 W. Clark Street. The location of the pole will be east of the door and directly above the mailbox.

BACKGROUND

This building was built before 1921. The Inventory-Nomination Form for the Downtown Historic District listing on the National Register of Historic Places in 1972 states, “Both street frontages of this single-story red brick building have decorative brick banding. The lower storefront is masked with diagonal wood siding.”

ANALYSIS

Staff finds that Municipal Code Section 17.04.210(G),(H) and (l) require a Certificate of Appropriateness and that the Commission consider the general compatibility of proposed work to the property itself as well as to the surrounding district. Exterior design, arrangement, proportion, detail, scale, color, texture and materials should be taken into consideration.
Dates for public hearing will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
NEW CONSTRUCTION, DEMOLITION OR
BUILDING ALTERATION WITHIN THE
DOWNTOWN HISTORIC DISTRICT
(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 6:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 5/24/2019(APPLICANT NAME: BRADY M BARRERA)
MAILING ADDRESS: 326 W CLARK ST PHONE NUMBER: (208)234-9204

ADDRESS OF BUILDING/PROPOSED BUILDING: 326 W CLARK ST

TYPE OF WORK:
☐ New Construction
☐ Demolition*
☐ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
☐ Preliminary Only
☐ Final Approval
☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: I WOULD LIKE TO MOUNT A BARBER POLE AT MY LOCATION COMMONLY KNOWN AS THE KINGSMAN. IT WILL BE PLACED OUTSIDE JUST TO THE RIGHT OF MY FRONT DOOR ABOVE MY MAILBOX. I HAVE CHosen A TASTEFUL DESIGN THAT WILL COMPLIMENT MY INTERIOR DESIGN AS WELL AS HISTORIC OLD TOWN POCATELLO.

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work.
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.
5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

A. A detailed structural analysis conducted by a licensed architect or structural engineer.

B. The reasons for the building’s demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
   1. Changes to the defining characteristics of the building or site shall be minimized.
   2. Removal of historic materials and features of the building or site shall be minimized.
   3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

E. The Historic Preservation Commission must consider the property’s suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Print Building/Property Owner(s) Name: _______________ Date: __________

Signature of Building/Property Owner(S): __________________________

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.
To Whom It May Concern,

I respectfully request to place a barber pole outside of my business. I recently received my Idaho State Barber license and am now permitted to provide hot towel straight razor shaves to our clients. I am currently helping my employed stylists to attend the course to receive their licenses, as well as providing financial support to do so. By exhibiting the traditional red, white, and blue barber pole, we are announcing to the local community that we are able to address all their barbering and grooming needs.

I believe I have chosen a non-traditional barber pole, the likes of which I have yet to see anywhere. While most barber shops in Pocatello all have almost, if not THE EXACT SAME barber pole, the pole I have selected is manufactured new but captures the nostalgic feeling of barbershops of yesteryear and promote the historic preservation I try to capture within The Kingsman.

I would like to mount our barber pole directly above our mailbox and under the building's awning, which would allow several inches of space above and below the barber pole. There is already an outlet box attached to the awning directly above the proposed mounting location. This would allow easy mounting and a direct plug-in power connection requiring no electrical alterations.

I look forward to hearing the decision of The Historic Preservation Commission, as well as any criticism and input. I strive to make every decision, from strategic to decorative, in the best interest of Historic Old Town Pocatello, and look forward to being a part of the community for decades to come.

Sincerely,

[Signature]

Brady Miguel Barrera
owner, The Kingsman
June

2019

Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

26  27  28  29  30  31  1

2  3  4  5  6  7  8
6:00 Meeting
1st Friday Art Walk

9  10  11  12  13  14  15

16  17  18  19  20  21  22
6:00 Meeting

23  24  25  26  27  28  29

30  1  2  3  4  5  6

Notes:
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Notes:
July 5 – Newsletter deadline: Articles of 250 words ready for publication.