

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

January 2, 2020 · 6:00 PM
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Gina Dietz, Pocatello resident.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve minutes from the Clarification and Regular Council meeting of December 19, 2019; the Work Session meeting of December 12, 2019; and the Council Liaison/Work Session Clarification And Mission/Values Statement Discussion meeting of December 19, 2019.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and materials claims for the month of December, 2019.

(c) HUMAN RELATIONS ADVISORY COMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of Ailinh Harris to serve as a member of the Human Relations Advisory Committee, replacing Sean Fay who resigned. Ms. Harris' term will begin January 3, 2020 and will expire August 18, 2021.

Documents:

[**AGENDA-ITEM-3.PDF**](#)

4. INSTALLATION OF NEWLY ELECTED COUNCIL MEMBERS

Ruth Newsom, City Clerk, will administer the oath of office to the newly elected City Council members.

5. COMMUNICATIONS AND PROCLAMATIONS

6. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

7. PUBLIC HEARING – ANNEXATION OF NORTHGATE PARKWAY ROADWAY

This time has been set aside for the Council to hear comments from the public regarding a request to annex and zone the roadway known as Northgate Parkway from the eastern extent of the Northgate Interchange to the north eastern extent of City limits. The applicant is requesting Commercial General zoning and a Comprehensive Plan Land Use Map amendment from Mixed Use to Commercial. The applicant is Town Center JV (mailing address: 4990 Valenty Road, Suite H, Chubbuck, ID 83202) and is represented by Ken Pape. **(ACTION ITEM)** (Quasi-Judicial Public

Hearing)

At their meeting on December 11, 2019, the Planning and Zoning Commission recommended approval of the annexation, with conditions.

Documents:

[AGENDA-ITEM-7.PDF](#)

8. EXCEPTION REQUEST – STEP AHEAD PRESCHOOL

April Clayson dba Step Ahead Preschool requests an exception to Municipal Code 5.28.110 requiring daycare facilities to have an outdoor play area. Ms. Clayson would like to relocate her home business, Step Ahead Preschool, to a commercial building located at 185 Jefferson. The commercial facility does not have an outside play area which is a requirement for preschools under the childcare code. The children will be in a classroom environment at the facility a couple of hours each day a few days a week. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. PRELIMINARY PLAT EXTENSION – CREEKSIDE DISTRICT DIVISION ONE

Scott and Nicole Seibert (mailing address: 1785 Pocatello Creek Road, Pocatello, ID 83201); Mike and Kathy Seibert (mailing address: 1665 Pocatello Creek Road, Pocatello, ID 83201); Mike Seibert – Iron Eagle LLC (mailing address: 1665 Pocatello Creek Road, Pocatello, ID 83201) represented by Rocky Mountain Engineering and Surveying (mailing address: 600 Oak Street, Pocatello, ID 83201) requests a six (6) month extension on the preliminary plat approval. The preliminary plat approval is valid for a period of 2-years from the date of Planning and Zoning Commission action per Municipal Code 16.20.070(A). **(ACTION ITEM)**

The Commission recommended approval of the preliminary plat with conditions on September 27, 2017. Council may wish to allow the extension to submit the final plat to be named Creekside District Division One and would expire on March 27, 2020. Staff recommended approval of the extension request.

10. OPTUMHEALTH AGREEMENT – COMMUNITY RECREATION CENTER

Council may wish to accept the recommendation of staff and approve an agreement with OptumHealth that will allow the Community Recreation Center (CRC) to accept memberships covered by Renew Active effective January 1, 2020. **(ACTION ITEM)**

Renew Active is free to eligible members who are enrolled with United

HealthCare, the current provider for Medicare. The City will receive \$20.00 per enrollee that visit CRC at least once a month and there is no direct expense for providing the service.

Documents:

[AGENDA-ITEM-10.PDF](#)

11. ACCEPTANCE OF POLICE CANINE – AMERICAN K9 INTERDICTION, LLC

Council may wish to accept the donation of a 2 ½ year old police canine (K9) from American K9 Interdiction, LLC for use by the Police Department. The donation will include 2 weeks of training which will take place in Pocatello. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

12. INFRASTRUCTURE MANAGEMENT SERVICES SOLE SOURCE DECLARATION AND EXPENDITURE – STREET OPERATIONS

Council may wish to accept the recommendation of Street Operations staff and authorize the Mayor's signature on documents related to a request for the following items: **(ACTION ITEM)**

a) Declare services from Infrastructure Management Services (IMS) for pavement/asset data collections as a sole source expenditure; and

b) Approve the Consultant Services Agreement with IMS for professional services to complete a comprehensive pavement condition survey in the amount of \$59,900.00.

Funds for the agreement are available in the Street Operation Fiscal Year 2020 budget.

Documents:

[AGENDA-ITEM-12.PDF](#)

13. GRANT APPLICATIONS/ACCEPTANCE

Council may wish to approve submission of the following grants and, if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants. Local match for all 4 grants will come from Fund 70. **(ACTION ITEM)**

a) CLARK STREET ADA IMPROVEMENTS – 5310 Federal Transit

Administration Grant in the amount of \$292,600.00. The grant will be used to install several pedestrian improvements along the north side of Clark Street to bring it into ADA compliance. The project includes approximately 120 feet of sidewalk at the east end of Clark Street, 35 new curb ramps, and several asphalt approaches along the north side of Clark Street. This project will start at 18th Avenue and run down to Pocatello Avenue and includes 5 bus stops. If awarded, funding is available 2021 through 2022. Local match is 7.35% (\$58,520.00);

b) MAIN STREET AND ARTHUR STREET IMPROVEMENTS – Local Highway Safety Improvement Program (LHSIP) Grant for Main Street and Arthur Street pedestrian improvements in the amount of \$1,191,000.00. The grant will be used to construct bulb outs/curb ramps at all four corners on 10 intersections along Main Street from Fremont Street to Day Street (excluding Sherman Street) and multiple other improvements. There will also be four locations near Pocatello High School where rectangular rapid flash beacons will be installed to improve pedestrian safety while crossing Main Street and Arthur Street. If awarded, the project would begin in Fiscal Year 2023. Local match is 7.34% (\$87,420.00);

c) POLE LINE ROAD IMPROVEMENTS – PHASE ONE RIGHT OF WAY ACQUISITION: Idaho Local Highway Technical Assistance Council (LHTAC) Grant in the amount of \$600,000.00 for Right-of-Way acquisition, utility clearance and Preliminary Engineering for widening Pole Line Road from a four-lane road to a five-lane road from Alameda Road to Quinn Road. If awarded, the project would begin in Fiscal Year 2023. Local match is 7.34% (\$44,040.00); and

d) POLE LINE ROAD IMPROVEMENTS – PHASE TWO CONSTRUCTION: Surface Transportation Block (STBG) Grant for Construction Phase of the Pole Line Road Safety Improvements Project in the amount of \$3,858,000.00. The grant will be used for construction to widen Pole Line Road from a four-lane to a five-lane road. If awarded, funding is available 2027 to 2030. Local match is 7.34% (\$283,178.00).

Documents:

[AGENDA-ITEM-13.PDF](#)

14. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. **(Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)**

15. ELECTION OF PRESIDENT OF THE COUNCIL

This time has been set aside for Council to elect a President of the Council in conformance with Idaho Code Section 50 702. **(ACTION ITEM)**

16. STATE OF THE CITY

This time has been set aside for the Annual State of the City report.

17. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - o Ten (10) minute time limit on applicant presentation.
 - o Three (3) minute time limit on public testimony.
 - o Names and addresses are required from those presenting/testifying.
 - o Questions/comments should be addressed to the Mayor and Council.
 - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.

