

EXECUTIVE SUMMARY

To: Mayor Blad
City Council Members

From: Joyce Stroschein, Chief Financial Officer/Treasurer
Finance Department

Date: For Meeting of 10/19/2017

Subject: Public Hearing for the Abatement of 2255 Satterfield Dr.

The City of Pocatello Building department determined on February 28, 2017 that 2255 Satterfield Drive would be issued an order of condemnation with an order to abate. The listed owner was sent a certified notice, but the letter was returned undeliverable. The notice and order was recorded with the Bannock County Clerk's office.

On April 7, 2017, the Building department made a formal request with the City Council to utilize Fund 964 to abate the dangerous building. The request was approved.

The Building Department requested bids from 3 Fire and Restoration companies based on the scope of work document for the partial repair to satisfy the abatement notice and order.

The work was completed on the abatement of this building and the total cost was \$19,705.91. This amount includes the \$100.00 administrative fee for abatement processing.

Under Chapter 9 of the 1994 Abatement of Dangerous Buildings, the City is required to provide an account of expense for the abatement of the property. Then a public hearing will be held to allow for protests and objections of the expense report charged.

A certified letter including the expense report and notice of public hearing was sent to Rebecca Farrelly. On October 4th, 2017 the letter was returned undeliverable. On October 19, 2017 the public hearing will be held to complete the process. This hearing will determine whether the City of Pocatello will file the special assessment with Bannock County. The City Council will need to approve what action will be taken upon closing the public hearing.

2255 Satterfield Abatement Building Abatement Timelines

- 02/05/2017 – house fire
- 02/10/2017 - start efforts to locate the listed owner, Rebecca Farrelly
- 02/14/2017 – Found a possible contact for Rebecca, from an old acquaintance of hers and her children. Acquaintance tried text messaging, no reply.
- 02/14/2017 – Effort to personally contact by phone, no availability.
- 02/27/2017 – Additional effort to contact through the old acquaintance, no response.
- 02/28/2017 – Drafted and mailed (Certified Mail) a “NOTICE of Condemnation and Order to Abate” to the last known address of Rebecca Farrelly.
- 03/1, 2017 – Recorded the notice and order with the Bannock County Clerk’s office.
- 04/06/2017 – Placed the request to utilize fund 964 (Abatement of Dangerous Building Fund) on the agenda for council consideration. (Motion Passed)
- 04/07/2017 – Drafted a “Scope of Work” listing the construction requirements to bring the building into compliance with the recorded notice and order to abate.
- Approximately 04/12/2017 – Contacted three fire restoration companies for bids on the “Scope of Work” document on the partial repair to satisfy the abatement notice and order.
- Approximately 04/17/2017 – City entered into a contract with Idaho Fire and Flood Restoration to perform the work as listed in the Scope of Work for the fixed sum of \$19,503.06.
- 04/30/2017 – City draft # 7100041, in the amount of \$9,751.53 issued to Idaho Fire & Flood Restoration for partial payment of the contract work.
- Approximately 08/01/2017 – Contract work completed.
- 08/07/2017 – Final invoice submitted to city.
- 09/13/2017 – City Draft # 7102587, in the amount of \$9751.53 issued to Idaho Fire and Flood Restoration for final payment on contract.
- Approximately 09/14/2017 – Finance had question on three separate invoices that were thought to be associated with the Satterfield project. They were later found to be charges that were inadvertently charged to the City of Pocatello and the vendor should have charged them to the contractor, Idaho Fire and Flood.
- 09/29/2017 - Obtained Legal department guidance on the processing of the abatement for collection.
- 09/29/2017 – Discussed timeline for filing assessment with Bannock County Treasurer’s office.

INVOICE

CITY OF POCATELLO
911 NORTH 7TH AVENUE
P O BOX 4169
POCATELLO, ID 83205-4169
(208) 234-6214

TO: REBECCA FARRELLY
8115 SW SENECA ST
TUALATIN, OR 97062-8416

INVOICE NO: 60912
DATE: 9/22/17

CUSTOMER NO: 3200/5072

TYPE: AB - ABATEMENT

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	ABATEMENT REIMBURSEMENT ABATEMENT ON PROPERTY AT 2255 SATTERFIELD DR. ADMIN FEE= \$100.00 LABOR= \$102.85 CONSTRUCTION ON UNSAFE PROPERTY= \$19503.06	19,705.91	19,705.91
		TOTAL=	\$19705.91

*** THE CITY OF POCATELLO THANKS YOU FOR YOUR ***
** PROMPT PAYMENTS !!! **

TOTAL DUE: \$19,705.91

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 9/22/17 DUE DATE:10/09/17
CUSTOMER NO: 3200/5072

NAME: FARRELLY, REBECCA
TYPE: AB - ABATEMENT

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF POCATELLO
911 NORTH 7TH AVENUE
P O BOX 4169
POCATELLO ID 83205-4169

INVOICE NO: 60912
TERMS: NET 15 DAYS

AMOUNT: \$19,705.91

**** NOTICE OF PUBLIC HEARING ****

DATE: Thursday October 19, 2017

TIME: 6:00 p.m.

PLACE: Council Chambers, Municipal Building, 911 North 7th, Pocatello, Idaho

ORGANIZATION HOLDING HEARING: City of Pocatello City Council

The Pocatello City Council will hear comments from the public concerning a request by the Finance Department to submit the account of expense report to Bannock County for a special assessment to recover the expense of abatement on the property for the abatement of a dangerous building at 2255 Satterfield Dr..

A staff report will be available on Wednesday, October 4, 2017, on the City Website for review.

All interested persons are invited to attend the hearing to express their views regarding this proposal. Oral testimony may be offered at the meeting and may be restricted to no more than 3 minutes per person. Written testimony may be submitted up to the time of or at the hearing or submitted to the Finance Department.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at dhunt@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

This information voids the notice for the Public Hearing to occur on October 5, 2017 so the new public hearing notice states the hearing will now occur on Thursday October 19, 2017.

Sincerely,



Joyce Stroschein
Chief Financial Officer/ Treasurer