CITY OF POCATELLO
PUBLIC WORKS – DEVELOPMENT ENGINEERING
PO Box 4169, 911 North Seventh Avenue
Pocatello, Idaho 83205

APPLICATION FOR SUBDIVISION DEVELOPMENT PERMIT

Permit Fee:_____ Receipt #:_____ Date:_____ Permit #:_____

ENGINEERING REVIEW FEES:	Public Improvements Plan Review:		$200.00 + $20.00/lot
	Primary Inspections:	1-10 lots:	$80.00/lot ($300.00 minimum fee)
		11-20 lots:	$70.00/lot
		21+ lots:	$60.00/lot

Developer/Owner:

_____
Name

_____
Mailing address

_____
City/State/Zip Code

_____
Telephone (work/cell)

Project Engineer:

_____
Name/Firm/License No.

_____
Mailing address

_____
City/State/Zip Code

_____
Telephone (work/cell)

Subdivision Name & Location:_____

THE FOLLOWING INFORMATION MUST ACCOMPANY THIS APPLICATION IN ORDER TO BE COMPLETE:

A. All required fees must be paid and other specified plans & materials must accompany the application.
B. One (1) hard copy and one (1) PDF of the construction/development plans measuring 11”x17” or larger containing the following information:
   1. Plans must be stamped and signed by a Professional Engineer licensed in the State of Idaho
   2. North arrow and legible scale w/symbols legend and date of preparation.
   3. Vicinity map showing project location & a copy of the subdivision plat.
   4. Location & dimensions of property lines, adjacent streets, right-of-way width, curb, gutter, sidewalk, & street names.
   5. Standard notes, drawings and details pertaining to the development.
   6. Site plan w/contours at 2’ interval showing existing topography, water features, flood plain, & drainage.
   7. Grading & excavation plan w/volume calculations and finished grading contours at 2’ intervals & design benchmark.
   8. Erosion and Sediment Control (ESC) plan per Pocatello (ESC) Ordinance (section 8.44 Pocatello, Idaho City Code) depicting and noting the total disturbed area to the nearest 0.25 acres.
   9. Typical street cross sections showing curbs, gutters, sidewalks, & landscape strips.
   10. Rights-of –way w/center-line stationing, easements and dedications with dimensions & uses identified.
   11. Utility locations, size & depth w/typical trench details (sewer, water, storm, public utilities & street lights).
   12. Storm water calculations and drainage plan in compliance with the City of Pocatello Storm Water Master Plan and Portneuf Valley Storm Water Quality Design Manual.
   13. Traffic control plan or analysis (as needed) in accordance with current edition of MUTCD.
C. If a representative is submitting the application, an affidavit document evidencing the right to sign and submit items on behalf of the developer/owner is required.

I hereby acknowledge that I have read this application and state that the above information, including all submitted materials, is correct. I further agree to abide by all conditions that may be required for development of this site. I also understand that non-conformance with development conditions in a timely manner will result in automatic forfeiture of the permit. I acknowledge that approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. I acknowledge that I have the authority to execute this Application.

Developer/Owner:_____ Date:_____

Project Engineer:_____ Date:_____