HISTORIC PRESERVATION COMMISSION
Minutes for August 3, 2016 - 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:05 PM.

AGENDA ITEM #1: ROLL CALL
PRESENT: Jacquee Alvord, Stephanie Christelow (left at 6:59 PM), Latecia Herzog, Jeffrey Jimenez, Mary Kuehler, Nick Nielson (left at 6:59 PM), and Kelsey Stenersen.
GUEST: Councilman Michael Orr (left at 6:53 PM).
STAFF: Aceline McCulla and Terri Neu.

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #3: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from the July 6, 2016 regular meeting, July 16, 2016 special session, and July 20, 2016 work session.

Motion was made by **Kuehler** and seconded by **Jimenez** to approve the July 6, 17, and 20, 2016 minutes. Motion passed unanimously.

AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS
Sign Up Signs and Graphics, representing The Tasting Room, requests a Certificate of Appropriateness for a new projecting sign at 328 W. Clark Street.

Shane Martin, 3275 Highway 30 West, Pocatello, stated that The Tasting Room requested approval for a 36 inch by 60 inch (3-foot by 5-foot) two-sided projecting sign in a black metal frame, with guy wires securing it to the building. The sign will have a brushed metal look with logo graphics on both sides; the sign would not be lit. **Herzog** asked if there was a cost difference for a cut-out shaped sign verses a square panel sign. **Martin** stated there may be a 10-15 percent cost difference for a one-sided sign. **Herzog** mentioned other options to get away from square or rectangle shaped signs. **Alvord** mentioned shaped signs catch her eye over square or rectangular shaped sign and she was more aware of those signs and those businesses.

Councilman Orr asked the Commission to create guidelines if they wanted specific, unique signs for the Old Town Pocatello area. **Neilson** asked Neu if this sign met the guidelines. **Neu** stated the sign did meet the guidelines. **Herzog** commented that guidelines for sign contractors are available, as well as suggestions for other types of signs for different areas in Pocatello. The Commission recommended other ideas to improve the design or enhance the designs for the historic downtown area.

Motion was made by Jimenez and seconded by Kuehler to approve the Certificate of Appropriateness request as presented, and to have Chair Nielson sign the Certificate of Appropriateness. Those voting in favor were Kuehler, Jimenez. Those voting against were Alvord, Christelow, Herzog, and Stenersen. Those abstained were Nielson. Motion failed.

Discussion ensued between Commission members.

Stenersen suggested to eliminate the grey area and have four connection points. **Martin** felt that was doable and would present that to his client.

Motion was made by **Stenersen**, assisted by **Herzog** and seconded by **Christelow** to approve the Certificate of Appropriateness with an amended sign; the metal background proposed would be void and there would be four connections points from the rectangular metal frame to support the cut-out sign and to have Chair Nielson sign the Certificate of Appropriateness. Motion passed unanimously.

Chair Nielson asked Neu to discuss Jim Johnston's meeting on Monday, August 8, 2016. **Neu** stated the meeting would be held at Meridell Park from 6-8 PM. She sent an email to the Commission members; and she asked if the members could be there to R.S.V.P. Johnston expects 125 people who want to talk with the Idaho State Historical Society Trustees about historic preservation activities going on in Pocatello and in Southeast Idaho. Johnston asked if Herzog could be there to discuss the Brady Chapel. **Chair Nielson** stated he would discuss general information presented to City Council, Alvord would discuss the symposium, and Herzog would discuss the Brady Chapel. **Neu** clarified that a five minutes discussion was sufficient. **Alvord** mentioned that on Tuesday, the following morning, from 9-11:45 AM there would be presentations at the Bear River Massacre area on the massacre, and the Commission has been invited to attend this event and support the historical event.

Neu stated she and Randy Dixon met with Mayor Blad to discuss the floor plan of the Greyhound Bus Depot. Mayor Blad asked if the layout could be reworked, come back to the Mayor, and then present the final plan to City Council. He would like a non-profit entity in the building, with a work schedule and staff available, which would allow the building to remain open between 8 AM and 5 PM Monday through Friday. A total of $108,000.00 is needed for the match. There is $80,000.00 in the façade fund that could be used for the façade work.

Neu asked if the Commission reviewed the HPC presentation schedule for the next year, as Nick would present it to the Trustees at the Monday evening meeting.

With no other business, **Nielson** adjourned the meeting at 6:43PM and the Commission moved into the work session.

**** WORK SESSION ****

The Commission will adjourn to a work session to finalize plans for the October event at the Brady Chapel and review the draft policy on functions at the Brady Chapel.

The work session began at 6:44PM.

Neu mentioned the date for the Brady Chapel event was set for October 14 from 6-8 PM. The Commission discussed the final plans for the October event at the Brady Chapel and reviewed the draft policy on functions at the Brady Chapel.

Herzog adjourned the work session at 7:59 PM.

Submitted by: Aceline McCulla Approved on: August 17, 2016

Aceline McCulla, Secretary