HISTORIC PRESERVATION COMMISSION
Minutes for June 15, 2016 - 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:10 PM.

AGENDA ITEM #1: ROLL CALL
PRESENT: Jacquee Alvord, Latecia Herzog, Jeffrey Jimenez, and Nick Nielson.
EXCUSED: Stephanie Christelow and Kelsey Stenersen.
UNEXCUSED: Mary Kuehler.
STAFF: Aceline McCulla and Terri Neu.
GUEST: Councilmen Michael Orr (left at 6:55 PM)

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #3: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from the April 20 and May 4, 2016 regular meetings and the Historic Preservation Conference on May 20 and 21, 2016.

Motion was made by **Alvord** and seconded by **Herzog** to approve the minutes for April 20, May 4, May 20 and 21, 2016. Motion passed unanimously.

AGENDA ITEM #4: HP MONTH
The Commission may wish to continue discussion and finalize plans for HP Month activities.

Neu stated that on June 1 Alvord, Christelow, and Neu had met to discuss the results of the HP Month event. *First*, they discussed holding the future events the end of April, the week before ISU finals, to capture more Idaho State University (ISU) students and faculty before the end of spring semester. *Second*, it was suggested to have a one-day historic preservation event instead of two-day event and to hold it on Saturday. If the Anthropology Department/Museum wanted to have a separate day, they could have it the next weekend. The HPC and the Anthropology Department/Museum could cross-promote both events. *Third*, it was recommended to reorganize the presentations to two 1-hr presentations in the morning and four 20-minutes presentations in the afternoon and one 1-hour presentation, the keynote speaker, and two 20 minutes presentations in the morning and four 20-minute presentations in the afternoon. *Fourth*, Neu mentioned a need for better publicity. The public relations material should inform the public about the HPC's purpose and function, and the event should be promoted earlier and have the information placed on the statewide published-schedule. Some media ideas suggested were the ISU newspaper and the Idaho State Journal. Christelow stated she would be willing to write some articles for the newspapers. Another suggestion was to incorporate the School District. *Fifth*, begin planning for the 2017 HP Month Event this fall.

Suggested presentations:

- Kristine Hunt - bungalows
- Jacquee Alvord
- Presentation on the cemetery
- Pete L'Orange, SHPO
- Kevin Marsh, Keynote speaker
- Paul Sivitz

AGENDA ITEM #5: OCTOBER'S CEMETERY ACTIVITIES
The Commission may wish to discuss the proposed activities at the Mountain View Cemetery in October.

Herzog stated she and Alvord worked for about four hours on Memorial Day at the Brady Chapel. She discussed the changes in the Brady Chapel and stated there was an open floor plan and three original benches were set along the interior walls. Media equipment worked but did not have sound.

Herzog mentioned Martin Peace found photographs stored in the Brady Chapel. Herzog mentioned she would pick them up and scan them into digital copies as well as the pamphlets, brochures, articles and other documents he had and try to write a progressive history from the oral history capturing 1966 through 1979, while the building was locked. She could write an article for the Journal requesting the original pew benches to be returned to the church and offer to mount a plaque on the restored bench with the donated family name.

Water damage has been resolved due to the planting buffer between the grass and the building. There is efflorescence on the north wall caused by day and night temperature fluctuation, which causes condensation more on the north wall. A future fundraising project may include reinstalling radiant space heaters that were taken out. **Neu** mentioned when the Friends of the Cemetery Committee was disbanded the annual workday was lost. The HPC could schedule an annual workday before Memorial Day to work on the Brady Chapel and maybe take that over.

Herzog mentioned having a game brochure to locate famous people's graves (with information explaining why the selected people were famous) during the walking tour and people could receive a treat or coupon from a neighboring restaurant for a free treat if they find all of them.

Alvord stated she had spoken with John Banks with the Parks and Recreation Department on other projects, and she felt the HPC should have a sit down with Banks and Peace to discuss concerns of the Brady Chapel to get support and help with projects. **Neu** stated she would talk with the Finance Department about renting out the Brady Chapel and include it on the Fee Resolution for 2017, this would be set up and ready to accept requests and payment. **Herzog** wanted to use the funds for restorative purposes and she would volunteer her time to oversee the property during events. She stated a schedule could be set listing special events and activities and include known blackout dates for paid reservations and posted on the City's website. Herzog also wanted to get a new sound system and a new flagpole. **Alvord** stated it would not be hard to get Veterans to perform a flag ceremony. **Neu** stated that the Parks and Recreation Committee oversee the Brady Chapel now and she did not believe the Chapel was on any project list. **Herzog** mentioned Peace stated he had set aside funds for upkeep on the Brady Chapel, but the funds disappeared. **Neu** stated an account could be set up specifically for the Brady Chapel maintenance, repairs, and other specific identification markers for donations and

fundraising monies to be held and the money would not disappear. She will discuss this with Joyce Stroschein in Finance. **Neilson** asked for a work session on the Brady Chapel, maybe an agenda item to discuss at the next meeting, and if Neu would invite Peace if he is able to attend.

AGENDA ITEM #6: PROJECT UPDATE

A. Old Town Update – **Herzog** stated there was not a meeting this past month, there was nothing to report.
B. Newsletter - **Neu** stated there was nothing to report
C. Greyhound Bus Depot repairs and cleanup - **Neu** stated there was nothing to report
D. Student Interns – **Christelow** was absent - nothing to report
E. The 2017 HP Conference - **Neu** stated planning would begin this fall.

AGENDA ITEM #7: OTHER ITEMS FROM STAFF AND COMMISSION

Nielsen asked Neu to add an agenda item for next meeting to set a work date for the green and white wood sign on East Center at the underpass.

AGENDA ITEM #8: CALENDAR OF EVENTS

July 1 – First Friday Art Walk **Herzog** approved a new piece of art for the Center Street underpass tunnel, and it will be ready by the August First Friday Art Walk.

With no other business, **Jimenez** motioned and **Alvord** seconded to adjourn the meeting at 7:18 PM.

Submitted by: Aceline McCulla Approved on: July 6, 2016

Aceline McCulla, Secretary