

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL AGENDA  
CLARIFICATION MEETING AND  
REGULAR CITY COUNCIL MEETING  
JUNE 2, 2016

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CLARIFICATION MEETING The City Council Agenda Clarification Meeting was called to order at 5:32 p.m. by Mayor Brian Blad. Council members present were Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. No motions, resolutions, orders, or ordinances were proposed. No vote was taken.

REGULAR CITY COUNCIL MEETING

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m. ROLL CALL AND by Mayor Brian Blad. Council members present were Roger Bray, PLEDGE OF Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. ALLEGIANCE

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Reverend Jim Jones, Blazing Grace INVOCATION Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from 19, 2016; and the following meetings held May 12, 2016: Study Session, Budget Development meeting and Executive Session.

-PAYROLL AND (b) Payroll and material claims for the month of May 2016 in the MATERIAL CLAIMS amount of \$5,676,779.22.

-CONCESSION (c) Grant an exception to City Ordinance (City Code 5.06.020) to allow PERMIT-BOB'S Dani Bird, dba Bob's Polar Express, LLC, to operate a mobile ice POLAR EXPRESS, LLC cream concession on City streets. City Council approval is required as concession operation on City streets is not specifically identified in City code 5.06.020 as a public place where concessions are allowed. Mrs. Bird will be required to 1) provide the required liability insurance, naming the City as an additional insured; 2) provide the required liability insurance on each vehicle in use for the mobile concession permit; 3) meet the Southeast Public Health requirements; and 4) pay the applicable fee of \$80.00 per month during the term of her operation. City Council has approved an exception for a mobile concession vendor permit for Bob's Polar Express for the past six years.

-MEMORANDUM OF (d) Approve and authorize the Mayor to sign a proposed Memorandum AGREEMENT WITH of Agreement (MOA) between the City of Pocatello and SCHOOL DISTRICT Pocatello/Chubbuck School District No. 25 regarding the NO. 25-SCHOOL assignment of Pocatello School Resource Officers to work at RESOURCE OFFICERS designated schools within the City of Pocatello.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Brown, Bray, Moore and Orr.

AGENDA ITEM NO. 4: Mayor Blad presented an appreciation plaque to former City Council  
COMMUNICATIONS member and newly-appointed Bannock County Commissioner,  
AND PROCLAMATIONS Craig Cooper.

Mr. Cooper expressed appreciation to the Mayor, Council members and to City staff for their service to the City of Pocatello.

Mr. Johnston, on behalf of Mayor Blad, proclaimed June 2016 to be Adopt A Shelter Cat Month. Mayor Blad presented the proclamation to Richard Stewart, Animal Services Director.

Mr. Stewart thanked the Mayor and Council for the proclamation and announced reduced adoption fees for cats during the month of June.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the June 9<sup>th</sup> Study Session at  
CALENDAR REVIEW 9:00 a.m., followed by a Budget Development meeting; a Budget  
Development meeting on June 16<sup>th</sup> at 9:00 a.m. and a Regular City  
Council meeting at 6:00 p.m.

Mayor Blad announced Military Appreciation Day would be held at the Pocatello Zoo on June 4<sup>th</sup> from 11:00 a.m. to 1:00 p.m.; the Zoo Idaho Summer Concert Series and Open Air Art Fair begins June 4<sup>th</sup> and will continue each Saturday through August 27<sup>th</sup>. The event features local vendors, live music and “twilight” discounted Zoo Idaho entry rates after 4:00 p.m.; the Parks and Recreation “June Joy in the Journey Jog” Fun Run will be held on June 11<sup>th</sup>; Animal Services “Alley Cat Grill” event will be held June 11<sup>th</sup> from 11:00 a.m. to 3:00 p.m. at the Animal Shelter; June 11<sup>th</sup> is Free Day at the Zoo. There will be free admission to all Zoo Idaho visitors from 10:00 a.m. to 6:00 p.m.; the Idaho State High School Rodeo Finals will be held at the Bannock County Fairgrounds from June 11<sup>th</sup> to June 18<sup>th</sup>; and June 19<sup>th</sup> will be Father’s Day at the Zoo with fathers receiving a 50% discount off their admission when accompanied by paid child.

Mayor Blad reminded citizens of upcoming Gate City Grays Baseball/ Northern Utah League games.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the  
PUBLIC HEARING public regarding a request by RNR Properties, LLC (mailing address:  
-REZONE 435 Maysi Lane, Inkom, ID 83245), represented by Dioptra, LLC  
(mailing address: 4737 South Afton Place, Suite B, Chubbuck, ID  
83202), for a Zoning Map Amendment for the property located at the corner of Hawthorne Road and Snowbird Avenue (approximately 4175 Hawthorne Road). The property is located in a Residential Medium Density Single-Family (RMS) zoning district and the request is to rezone to a Residential Commercial Professional (RCP) zoning district.

At their meeting on May 11, 2016, the Planning and Zoning Commission recommended approval of the request.

Mayor Blad opened the public hearing.  
Mayor Blad announced there had been no ex parte communication from the Council.

Gwen Inskip, Dioptra, LLC representative, stated the proposed rezone would change the zoning of the property to be consistent with other properties in the surrounding area.

Terri Neu, Assistant Planner, gave an overview of the proposed zoning map amendment. She stated a rezone application was previously approved for the property owners along Hawthorne north of Quinn

Road, but the application excluded the proposed property. Ms. Neu stated the property owner has since decided to proceed with rezoning the property. In response to questions from Council, Ms. Neu stated setback requirement issues would be addressed during the planning process if future development takes place in the area.

Mayor Blad announced no written correspondence had been received.

Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the proposed zoning changes and shared her concern for children and pedestrians who travel in the area.

Ms. Inskeep stated the area has required setbacks and sidewalks for the safety of pedestrians and children.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Johnston, seconded by Mr. Orr, to approve a request by RNR Properties, LLC, represented by Dioptra, LLC, for a Zoning Map Amendment for the property located at the corner of Hawthorne Road and Snowbird Avenue (approximately 4175 Hawthorne Road) and to rezone the property from Residential Medium Density Single-Family (RMS) zoning district to a Residential Commercial Professional (RCP) zoning district and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Johnston, Orr, Bray, Brown and Moore.

AGENDA ITEM NO. 7: Dylan J. Field (mailing address: 1280 Field Drive, Pocatello, ID 83204) and Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted an application to subdivide approximately 5.49 acres into 2 residential lots located west of Shale Drive and north of Field Drive.

The Planning and Zoning Commission, at their meeting on May 25, 2016 recommended approval with staff's conditions.

A motion was made by Mr. Moore, seconded by Mr. Orr, to approve a request by Dylan J. Field and Rocky Mountain Engineering and Surveying and approve an application to subdivide approximately 5.49 acres into 2 residential lots located west of Shale Drive and north of Field Drive, with the following conditions: 1) All conditions on the Subdivision Application Staff Report dated May 25, 2016, and incorporated herein, shall be met; 2) all conditions set out in the Public Works Department Memorandum dated May 16, 2016, and incorporated herein, shall be met; 3) if applicable, the Covenants, Conditions and Restrictions (CCR's) shall be submitted to the City for review and approval by the Legal Department prior to recording; 4) all corrections noted by City Representatives on the plat shall be completed prior to recording of the final plat; 5) the plat shall conform to all State and local laws and ordinances; and 6) all other standards and conditions of Municipal Code not herein addressed but applicable to the commercial development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Moore, Orr, Bray, Brown and Johnston.

AGENDA ITEM NO. 8: Southeast Idaho Senior Games, represented by Dana Olson (mailing address: 427 North 6<sup>th</sup> Avenue, Pocatello, ID 83201) is requesting that "Council Select" funds in the amount of \$250.00 be used to help pay for expenses related to Senior Games events planned in Pocatello July 8 through 16, 2016. (As of May 27, 2016, \$3,900.00 remained in the Council Select fund.)

In response to a question from Council, Dana Olson stated the Senior Games began 14 years ago and typically has between 350 - 400 participants during the week-long event. She distributed Senior Games brochures to the Council members and encouraged the public to support the event.

A motion was made by Mr. Moore, seconded by Mr. Brown, to approve a request by Southeast Idaho Senior Games, represented by Dana Olson, that "Council Select" funds in the amount of \$250.00 be used to help pay for expenses related to Senior Games events planned in Pocatello July 8 through 16, 2016. Upon roll call, those voting in favor were Moore, Brown, Bray and Johnston. Mr. Orr voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 9: Pocatello Kiwanis Club, represented by Tim Shurtliff, (mailing address: PO Box 295, Pocatello, ID 83204-0295) is requesting that "Council Select" funds in the amount of \$200.00 be used to help pay for the moving of picnic tables for the 49<sup>th</sup> Annual Bing Hong Pancake Breakfast planned for June 25 and 26, 2016 at Tydeman Park. (As of May 27, 2016 \$3,900.00 remained in the Council Select fund.)

"COUNCIL SELECT"  
FUNDING REQUEST  
-POCATELLO  
KIWANIS CLUB

In response to a question from Council, Tim Shurtliff stated the pancake breakfast is a major fundraiser for the Pocatello Kiwanis Club. He stated the Kiwanis Club contributes funding to many local agencies and youth programs. Mr. Shurtliff invited City Council members to attend the breakfast on June 25 and 26, 2016.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a request from Pocatello Kiwanis Club, represented by Tim Shurtliff, that "Council Select" funds in the amount of \$200.00 be used to help pay for the moving of picnic tables for the 49<sup>th</sup> Annual Bing Hong Pancake Breakfast planned for June 25 and 26, 2016 at Tydeman Park. Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 10: Council was asked to approve the following requests to continue the tradition of partnering with Aid for Friends Homeless Shelter for their annual "Splish-n-Splash" summer fundraiser, to be held Friday, August 12, 2016 from 5:30 p.m. to 9:30 p.m. at the Ross Park Aquatics Complex:

ANNUAL FUNDRAISING  
PARTNERSHIP REQUEST  
-AID FOR FRIENDS  
HOMELESS SHELTER

REDUCED a) Approve half price admission fees, consistent with Family Night Admission fees, for fundraiser attendees, up to a \$700.00 maximum remittance commitment to the City, as follows: Child (1-6 years) - \$1.00; Youth (7-17 years) - \$2.50; Adult (18-59 years) - \$3.00; and Senior (60+ years) - \$2.00; and

ADMISSION FEES

APPROVAL OF b) Approve continued fundraising partnerships for discounted rates at the annual event in future years, subject to the Parks and Recreation Director's review, barring any significant change or changes to events and/or fees and revenue remittance amounts.

FUTURE  
SPLISH-N-SPLASH  
EVENTS

In response to a question from Council, BJ Stensland, Aid for Friends Executive Director, gave an overview of the planned 4<sup>th</sup> annual fundraiser. She expressed appreciation to the Council and citizens who make the event successful.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a request to continue the tradition of partnering with Aid for Friends Homeless Shelter for their annual “Splish-n-Splash” summer fundraiser, to be held Friday, August 12, 2016 from 5:30 p.m. to 9:30 p.m. at the Ross Park Aquatics Complex, as outlined in Agenda Item No. 10(a) and 10(b). Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 11: Council was asked to consider granting an exception to a request by EXCEPTION REQUEST Pocatello Women’s Cycling, represented by DaNae Young, (mailing -VENDOR SALES FOR address: 3758 Dove Drive, Pocatello, ID 83201) to City Ordinance SPINDERELLA EVENT 5.06.010 to allow vendor sales of food and beverages in Ross Park for the “Spinderella” women’s cycling event June 17 and 18, 2016.

If the exception is granted, the event sponsors will be required to submit the required application, provide proof of liability insurance and pay the applicable vendor permit fees.

A motion was made by Mr. Moore, seconded by Mr. Brown, to approve a request by Pocatello Women’s Cycling, represented by DaNae Young, and grant an exception to City Ordinance 5.06.010 to allow vendor sales of food and beverages in Ross Park for the “Spinderella” women’s cycling event June 17 and 18, 2016 and that the event sponsors will be required to: 1) submit the required application; 2) provide proof of liability insurance; and 3) pay the applicable vendor permit fees. Upon roll call, those voting in favor were Moore, Brown, Bray, Johnston and Orr.

In response to a question from Council, DaNae Young stated the 5<sup>th</sup> annual “Spinderella” event organizers are anticipating between 1,400 and 1,500 participants from around the world at the 2016 event. She added that the proceeds from the event benefit local charitable organizations and community improvements.

AGENDA ITEM NO. 12: Council was asked to approve the following exceptions to City EXCEPTION REQUESTS ordinances to allow the Idaho Chapter of Oregon-California Trails -IDAHO CHAPTER OF Association (IOCTA), represented by Dr. John Briggs, (mailing OREGON-CALIFORNIA address: 5170 South Farmhouse Place, Boise, ID 83716) to host TRAILS ASSOCIATION their Idaho Chapter 2016 Convention Event at the Fort Hall Replica and surrounding areas August 4 through 6, 2016 as follows:

BEER/WINE PERMIT a) Grant a beer/wine permit at Fort Hall Replica and the adjacent Outdoor Amphitheater area; and

OVERNIGHT STAY b) Grant permission for the American Mountain Men (AMM), represented by Rusty Shoemake, to stay overnight at the Fort Hall Replica and immediate surrounding area August 4, through 6, 2016 while providing demonstrations in conjunction with the IOCTA Convention events. AMM has been granted permission to stay overnight at Fort Hall Replica on past occasions for their annual planning camps, without incident.

IOCTA has permitted and paid for use of the facilities, submitted and paid for an application for the consumption of beer and wine at the event, and provided required liability insurance. Exception approvals by Council are necessary since the Fort Hall Replica site is not specifically identified in City Code 12.36.060 as a facility where the consumption of alcohol is allowed, and an exception to City Code 12.36.020 (Restricted Hours in Parks) is needed to allow for overnight stays.

A motion was made by Mr. Moore, seconded by Mr. Orr, to grant an exception to City Code 12.36.060 and City Code 12.36.020 to allow the Idaho Chapter of Oregon-California Trails Association (IOCTA), represented by Dr. John Briggs, to host their Idaho Chapter 2016 Convention Event at the Fort Hall

Replica and surrounding areas August 4 through 6, 2016 as outlined in Agenda Item No. 12(a) and 12(b) and that IOCTA is required to: 1) pay for the use of the facilities; 2) submit and pay for an application for the consumption of beer and wine at the event; and 3) provide required liability insurance. Upon roll call, those voting in favor were Moore, Orr, Bray, Brown and Johnston.

AGENDA ITEM NO. 13: Council was asked to approve and authorize the Mayor to sign a CONTRACT WITH DEATON AND COMPANY CHARTERED-FINANCE 13: Council was asked to approve and authorize the Mayor to sign a contract with Deaton and Company, Chartered for financial audit services. The terms of the engagement will remain the same as were accepted in the 2001 contract. The contract will be in effect for the fiscal years ending September 30, 2016 through September 30, 2020.

The initial contract amount is \$34,000.00 and funds are available in the Finance Department's Fiscal Year 2016 budget.

A motion was made by Mr. Orr, seconded by Mr. Brown, to approve and authorize the Mayor to sign a contract with Deaton and Company, Chartered for financial audit services and that the contract terms will remain the same as were accepted in the 2001 contract, and that the contract will be in effect for the fiscal years ending September 30, 2016 through September 30, 2020 and that the initial contract amount will be \$34,000.00. Upon roll call, those voting in favor were Orr, Brown, Bray, Johnston and Moore.

AGENDA ITEM NO. 14: Council was asked to approve and authorize the Mayor to sign the ARBITRAGE COMPLIANCE SPECIALISTS ENGAGEMENT LETTER-WPC 14: Council was asked to approve and authorize the Mayor to sign the Engagement Letter for Arbitrage Compliance Services. The purpose of the service is to determine if the City earns interest income in excess of interest expenses on the \$22,315,000.00 Idaho Bond Bank Authority Revenue Bond, Series 2015A related to Water Pollution Control (WPC) improvements approved through the judicial confirmation proceedings in September 2014. Annual cost for the engagement is \$1,000.00 for a five-year period. Funds are available in the WPC Fiscal Year 2016 budget.

A motion was made by Mr. Bray, seconded by Mr. Orr, to approve and authorize the Mayor to sign the Engagement Letter for Arbitrage Compliance Services and that the annual cost for the engagement will be \$1,000.00 for a five-year period. Upon roll call, those voting in favor were Bray, Orr, Brown, Johnston and Moore.

AGENDA ITEM NO. 15: Council was asked to approve and authorize the Mayor to sign a CENTURYLINK AGREEMENT-IT 15: Council was asked to approve and authorize the Mayor to sign a contract with CenturyLink to upgrade the City's Voice over Internet Protocol (VoIP) telephone system. The cost of the contract is \$28,499.00 which includes CISCO mandated maintenance of

\$7,537.00. Funds are available in the Information Technology (IT) Department's Fiscal Year 2016 budget.

A motion was made by Mr. Moore, seconded by Mr. Johnston, to approve and authorize the Mayor to sign a contract with CenturyLink to upgrade the City's Voice over Internet Protocol (VoIP) telephone system and that the cost of the contract will be \$28,499.00, including CISCO mandated maintenance of \$7,537.00. Upon roll call, those voting in favor were Moore, Johnston, Bray, Brown and Orr.

AGENDA ITEM NO. 16: Council was asked to approve a grant reimbursement application in

TSA GRANT  
REIMBURSEMENT  
APPLICATION-POLICE

the amount of \$11,000.00 and, if the grant is approved, authorize the Mayor's signature on documents relating to participation to the Transportation Security Administration (TSA) Law Enforcement Officer Reimbursement Program, subject to Legal Department review.

The program provides partial reimbursement for the cost of assigning officers to the TSA screen checkpoint at the Pocatello Airport during screening operations for departing flights. There is no City match.

A motion was made by Mr. Moore, seconded by Mr. Johnston, to approve a grant reimbursement application in the amount of \$11,000.00 and, if the grant is approved, authorize the Mayor's signature on documents relating to participation to the Transportation Security Administration (TSA) Law Enforcement Officer Reimbursement Program, subject to Legal Department review. Upon roll call, those voting in favor were Moore, Johnston, Bray, Brown and Orr.

AGENDA ITEM NO. 17:  
AVCENTER CONSENT  
TO LEASE ASSIGNMENT  
-AIRPORT

Council was asked to approve and authorize the Mayor to sign a Consent to Lease Assignment, subject to Legal Department review, for the lease agreement between the City of Pocatello and AvCenter, Inc. dated March 3, 1994 for property at the Pocatello Regional Airport. AvCenter representatives have requested to assign their rights under the lease to AvFuel, Inc. as surety for a business loan.

A motion was made by Mr. Bray, seconded by Mr. Brown, to approve and authorize the Mayor to sign a Consent to Lease Assignment, subject to Legal Department review, for the lease agreement between the City of Pocatello and AvCenter, Inc. dated March 3, 1994 for property at the Pocatello Regional Airport. Upon roll call, those voting in favor were Bray, Brown, Johnston, Moore and Orr.

AGENDA ITEM NO. 18:  
FLEET MANAGEMENT  
SERVICES AGREEMENT  
-STREET OPERATIONS

Council was asked to approve a 12-month agreement with Synovia Solutions in the amount of \$495.00 per month to provide fleet management services, including installation of global positioning systems, to assist in determining inefficiencies in vehicle usage. Funds for the agreement are available in the Street Operations Fiscal Year 2016 Budget.

A motion was made by Mr. Orr, seconded by Mr. Johnston, to approve a 12-month agreement with Synovia Solutions in the amount of \$495.00 per month to provide fleet management services, including installation of global positioning systems, to assist in determining inefficiencies in vehicle usage. Upon roll call, those voting in favor were Orr, Johnston, Bray, Brown and Moore.

AGENDA ITEM NO. 19:  
TRANSPORTATION  
PROVIDER AGREEMENT  
WITH VEYO, LLC  
-TRANSIT

Council was asked to approve an agreement, subject to Legal Department review, with Veyo, LLC, to serve as the Idaho broker for non-emergency medical transportation beginning July 1, 2016 replacing American Medical Response. Pocatello Regional Transit proposes to continue the service according to the terms of the contract. Medicaid funds are eligible as local match and essential to sustain current services.

A motion was made by Mr. Johnston, seconded by Mr. Moore, to approve an agreement, subject to Legal Department review, with Veyo, LLC, to serve as the Idaho broker for non-emergency medical transportation beginning July 1, 2016. Upon roll call, those voting in favor were Johnston, Moore, Bray,

Brown and Orr.

AGENDA ITEM NO. 20: Idaho Lorax, Pocatello resident, shared his concerns regarding  
DISCUSSION ITEMS community service organizations, the safety of citizens and  
community cleanup efforts.

Niki Taysom, 4964 Yellowstone Avenue, Chubbuck, shared her concerns regarding holiday celebrations, children's safety and local crime statistics.

Kelly Benningfield, 624 West Cedar Street, shared his concerns regarding tax revenues, government accounting standards and expenditures by the State of Idaho.

There being no further business, Mayor Blad adjourned the meeting at 7:00 p.m.

APPROVED:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK