

HISTORIC PRESERVATION COMMISSION
Wednesday, February 3, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

The meeting began at 6:00 PM

PRESENT: Jacquee Alvord, Stephanie Christelow, Latecia Herzog, Mary Kuehler, Nick Nielson, and Kelsey Stenersen.

EXCUSED: Jeffrey Jimenez.

STAFF: Aceline McCulla and Terri Neu.

GUESTS: Dave Katzin and Shane Martin of Sign Up

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #2: CERTIFICATES OF APPROPRIATENESS

- A. Stan Gates requests a certificate of appropriateness for a mural that has been painted on the north side of 226 N. Arthur Avenue, Fire Station One.

Nielson noted Stan Gates was not present and asked Terri Neu if she would be postponing this item. **Neu** stated she would. Neu did send the agenda and materials to Stephanie Palagi and let her know Neu did not have Gates' address.

Terri Neu, Assistant Planner with the City of Pocatello, noted that the Commission does not usually take public comments; however, Neu received telephone calls from Sally Gasser of the Arts Council and Frank Anderson, who expressed they would like to see the mural stay. Mayor Blad had asked Gates to apply for the Certificate of Appropriateness. Neu commented that Gates was going to call the media and sand blast the wall or paint over the mural without applying for a Certificate of Appropriateness. **Nielson** asked that this be tabled until Gates could be reached and personally appear to discuss this item.

Kuehler motioned and **Christelow** seconded to postpone Agenda Item 2A until Stan Gates had the opportunity to appear in front of the HPC. Motion passed unanimously.

- B. Shane Martin of Sign Up Signs and Graphics, representing Pocatello Co-Op, requests a certificate of appropriateness and sign permit for new window signs and to reface a projecting sign at 308 E. Center Street, Church-White Building.

Shane Martin with Sign Up Signs and Graphics, 3275 Highway 30 West, Pocatello stated that he sought approval for the Pocatello Co-Op's new signage at the 308 East Center Street location. A one-sided vinyl decal would be adhered to the existing white frame, the graphic as depicted on the lower portion of the windows, and the door logo. **Herzog** clarified that only one side of the double-sided sign would be

replaced. **Martin** replied yes, cost was a factor that only allowed for one side of the double-sided sign to be completed.

The Commission discussed the sign.

Herzog motioned and seconded by **Alvord** to approve the signage as presented and have Chair Nielson sign the Certificate of Appropriateness. Motion passed unanimously.

- C. Shane Martin of Sign Up Signs and Graphics, representing Myers Anderson, requests a certificate of appropriateness and sign permit for new window signs, projecting sign and transom signs at 122 S. Main Street, Hotel Nicollet.

Shane Martin with Sign Up Signs and Graphics, 3275 Highway 30 West, Pocatello asked that the Commission approved the request a certificate of appropriateness and sign permit for new window signs, projecting sign and transom signs at 122 S. Main Street, Hotel Nicollet. As depicted in the application materials, frosted vinyl decals on front windows and back door, the vinyl is a semi-translucent vinyl, so light shows through it. They planned to reuse the projecting sign and reuse the stainless steel piece from the old location, modify the text to fit, and install the sign in the existing one at the new location. The projecting sign will be double sided.

Herzog motioned and seconded by **Alvord** to approve the signage as presented and have Chair Nielson sign the Certificate of Appropriateness. Motion passed unanimously.

AGENDA ITEM #3: GREYHOUND BUS DEPOT

The Commission may wish to decide to take on the project of restoring the Greyhound Bus Depot.

Neu mentioned a discussion was held, during the January 20 work session, with Jerry Myers and the Relight the Night Committee about restoring the Greyhound Bus Depot. Everyone was in favor and wanted to move forward with an official vote to make sure the HPC was behind the project, as the HPC would be spearheading the project. **Nielson** asked for a discussion by the commission. **Neu** stated the following needed to be done, it needs to be listed on the National Register, create a list of potential grants, delegate a project manager (most likely Merrill Quayle, with a lot of help), and identify a potential use. It was discussed to have the main foyer area be open space, like a museum area, possibly traveling exhibits from the historical museum, and a transportation museum, and there are many options. The restrooms need to be updated to meet ADA standards. We would like to keep this area open throughout the day. If this were the case, transit would upgrade this to a hub and not just a stop, which would provide the transportation component of the building. We need the transportation dollars, as it would cost about \$500,000 to accomplish this project, and a transportation grant would pay 80% of that amount. We would need to get the \$100,000 matching funds. Dave Hunt is researching to see if the matching funds are hard dollars or in-kind volunteer efforts. Ideas were brought up about a subcommittee, where one or two members from the Commission as well as Old Town Pocatello, Bannock Transportation Planning Organization, Transit, Bannock Historical Museum. **Alvord** mentioned Ron Binggel was willing to support this also. **Herzog** mentioned if the Commission voted to support this that it is broken down into a couple smaller subcommittees, one being grants and another the National Register part of it. **Neu** has begun work on the National Register part already; she contacted State Historical Preservation Organization (SHPO), who recommended putting it out for bid. She also obtained the form to begin collecting data to see if it was viable. Tricia Canaday with SHPO mentioned it was viable, but recommended Neu complete and submit the form with as much information as Neu could find. Neu planned

to submit the application by February 17. **Alvord** stated she had a picture with copy write permission. We need a subcommittee to do grants.

Kuehler motioned and co-seconded by **Alvord** and **Christelow** to approve, spearhead, and support the restoration of the Greyhound Bus Depot. Motion passed unanimously.

Neu continued with a list of potential grants, the Museum and Library Services Grant and the America's Treasures Grant. **Christelow** asked what exactly would the grant pay for. **Neu** stated bricks and mortar is what we need. CLG is out, as they would not pay for the bricks and mortar, they would pay the contractor to do the listing. **Herzog** asked if that would be counted towards the matching \$100,000.00 needed. **Neu** stated that yes; it could be counted towards the matching funds. **Herzog** asked if Neu knew the grant application deadline dates. **Neu** state she did not, she was familiar with these and would do more research. She knew Idaho Heritage Trust was August or September and they only do between \$2,500.00 and \$3,000.00. Ifft Foundation Fund Grant is for landscaping for \$10,000.00, but that is part of what needed to be done in order to stabilize the exterior of the front tile work. The sprinkler system sprays water onto the tile, which degraded the mortar, so the sprinkler heads need to be fixed or the system corrected. Palagi knows the deadline for Ifft Foundation Fund Grant and Neu believed there were two a year. The Spaulding Foundation is another one that Palagi mentioned and probably would help write the grant. The Society for Industrial Archeology and the Railroad also have grants available that would be investigated. **Christelow** asked if there were a budget breakdown of what was needed. **Neu** stated there was not but could be completed from Jerry Myers spreadsheet. Neu also mentioned the façade funds have about \$90,000.00 and may be used to supplement if needed, but we need to see how much is available in grants and see what we can get from them before taking from the façade funds. **Christelow** asked if we could place the donor names on a plaque. **Neu** commented she was researching that and could do levels Gold, Silver, Bronze, and Platinum. Donations could be taken and names added to the plaque under the proper financial category. **Kuehler** stated the society for Archeology grants range from \$1,000.00 to \$3,000.00 and the grant application deadline is March 1. **Herzog** mentioned that the National Parks Services administered the Save America's Treasures grant, and that there is a downloadable manual to help complete the application packet. However, there was currently no funding and grants would only be authorized in legislation. **Nielsen** asked Neu if she would send out feelers to the entities mentioned earlier, asking for nominations to be on subcommittees. **Neu** replied that she would. **Neu** felt two volunteers from the HPC would be needed on the subcommittee as well. **Christelow** and **Nielsen** volunteered to be on the subcommittee. **Kuehler** mentioned the National Railroad Historical Society offered up to \$5,000.00 with a 50/50 match, with at least half the match being cash. **Neu** asked people to send the links or documents with the information to her via email. **Alvord** stated Brenda Carter's family, who ran the Depot for 35 years, could help locate information, data, and photos for the HPC. **Neu** commented she was only doing the preliminary steps and the subcommittee will do the rest of the work for the grants and National Register process.

AGENDA ITEM #4: PROJECT UPDATE

- A. Old Town Update – **Neu** stated there was not an update at this time.
- B. Newsletter – **Neu** commented she had begun the newsletter, but has had to change to working on the Greyhound Bus Depot project. She would continue after the National Register process, it was a bigger priority. Neu will send an email for articles and the theme for the next newsletter.
- C. Student Interns – **Christelow** commented that Marsh has not be able to recruit anyone. She spoke with the person who was teaching the public history course and he would talk with two or three students in his class. Christelow was also going to make inquiries with the English, Political Science, and Sociology Departments for interested recruitments.
- D. Idaho Day – **Alvord** mentioned she and Palagi discussed combining efforts during the Art Walk, which would draw more people than having competing events. **Neu** recommended requesting the Mayor make a proclamation. We could ask the Mayor the end of February or the first meeting in March. Neu asked

Alvord if she had ever written a proclamation. **Alvord** stated she had. **Neu** reminded everyone to keep track of any hours working on HPC projects.

- E. HP Month – **Alvord** stated she had been in touch with Bingham County and they would like to participate in the event. If more outside communities want to participate, Alvord would like to hold the event at ISU and have the slide show presentation. Her thoughts were each county would have 15-20 minutes for their presentation and display their collage in the gallery. Another idea would be to ask the Pocatello historical districts to participate. **Christelow** asked Alvord how many participants she expected, as it would affect the location. **Alvord** replied that she did not know. Alvord has spoken with Bingham and Bear Lake Counties, and the Bannock County Historical Museum. She has a signed agreement from Lynn with Bannock County Historical Museum to co-chair, showing we have the support of the county to go along with what we are doing. This would be the day event and the reception would be at the Brady Chapel in the evening. **Christelow** mentioned that the Rendezvous Center was being booked for other events and we need to set a date to reserve the venue. **Alvord** suggested that at the next HPC meeting a date be set for the event. **Kuehler** reminded people that any event held on the ISU campus would be required to use Chartwells for all food and beverage, no outside food or beverages are allowed.

AGENDA ITEM #5: ITEMS FROM STAFF/COMMISSION

Kuehler mentioned there were boards on the Fire House, where the roll up door.

AGENDA ITEM #6: CALENDAR OF EVENTS

2/5 – First Friday Art Walk

3/4 – Idaho Day

With no other business **Kuehler** motioned and **Alvord** seconded to adjourn the meeting at 7:09 P.M.

Submitted by: *Aceline McCulla* Approved on: 3.3.16

Aceline McCulla, Secretary