

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL AGENDA  
CLARIFICATION MEETING AND  
REGULAR CITY COUNCIL MEETING  
JANUARY 21, 2016

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CLARIFICATION  
MEETING

The City Council Agenda Clarification Meeting was called to order at 5:30 p.m. by Mayor Brian Blad. Council members present were Roger Bray, Steve Brown, Craig Cooper, Jim Johnston and Michael L. Orr. Council member Gary Moore was excused. No motions, resolutions, orders, or ordinances were proposed. No vote was taken.

REGULAR CITY COUNCIL MEETING

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m. by ROLL CALL AND Mayor Brian Blad. Council members present were Roger Bray, Steve PLEDGE OF BROWN, CRAIG COOPER, JIM JOHNSTON AND MICHAEL L. ORR. ALLEGIANCE Council member Gary Moore was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by a Brian O'Flanagan of the Baha'i INVOCATION Faith.

Mayor Blad announced that Agenda Item No. 3(h) had been pulled from the agenda.

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the following minutes from January 7, 2016: Budget Restructuring meeting; Clarification and Regular Council meeting.

-TREASURER'S REPORT (b) Treasurer's Report for December, showing cash and investments as of December 31, 2015 in the amount of \$42,414,246.67.

-AIRPORT COMMISSION REAPPOINTMENT (c) Confirm the Mayor's reappointment of Dawn Sparrow-Clark to continue her service as a member of the Airport Commission. Ms. Sparrow-Clark's term will begin February 5, 2016 and will expire February 5, 2018.

-ANIMAL SHELTER ADVISORY BOARD REAPPOINTMENTS (d) Confirm the Mayor's reappointments of Mary Johnson, Eileen Jackson and Stephanie Adams to continue their service as members of the Animal Shelter Advisory Board. Ms. Johnson's and Ms. Jackson's term will begin February 8, 2016 and will expire February 8, 2018; Ms. Adams' term will begin February 2, 2016 and will expire February 2, 2018.

-FORT HALL REPLICA COMMISSION REAPPOINTMENTS (e) Confirm the Mayor's reappointments of Dorsey Plenty Wounds and Judy Taylor to continue their service as members of the Fort Hall Replica Commission. Mr. Plenty Wounds' term will begin January 6, 2016 and will expire January 6, 2020. Ms. Taylor's term will begin February 3, 2016 and will expire February 3, 2020.

-HISTORIC  
PRESERVATION  
COMMISSION  
REAPPOINTMENT

- (f) Confirm the Mayor's reappointment of Stephanie Christelow to continue her service as a member of the Historic Preservation Commission. Dr. Christelow's term will begin February 5, 2016 and will expire February 5, 2019.

-HOUSING  
AUTHORITY  
OF POCATELLO  
APPOINTMENT

- (g) Confirm the Mayor's appointment of Ashley Batts to serve as the resident representative on the Housing Authority of Pocatello, replacing Barbara Martin who resigned. Ms. Batt's term will begin January 22, 2016 and will expire June 23, 2019.

-MEMORANDUM OF  
UNDERSTANDING FOR  
SEICAA RSVP PROGRAM

- (h) As announced earlier, the request to approve a Memorandum of Understanding (MOU) between the City of Pocatello and Southeastern Idaho Community Action Agency, Inc. (SEICAA) for the Retired Senior Volunteer Program (RSVP) to establish a volunteer workstation at Marshall Public Library was pulled from the agenda.

A motion was made by Mr. Johnston, seconded by Mr. Cooper, to approve items 3(a) through 3(g) on the consent agenda. Upon roll call, those voting in favor were Johnston, Cooper, Bray, Brown and Orr.

AGENDA ITEM NO.  
COMMUNICATIONS  
AND PROCLAMATIONS

- 4: Mayor Blad announced there were no communications or proclamations.

David Gates, Fire Chief, introduced an exchange student studying in Pocatello through the Rotary International Student Exchange Program.

AGENDA ITEM NO.  
CALENDAR

- 5: Mayor Blad reminded the Council of the February 4<sup>th</sup> Regular Council meeting at 6:00 p.m. and the February 11<sup>th</sup> Study Session at 9:00 a.m. immediately followed by a Budget Restructuring Meeting.

Mayor Blad announced winter programs are happening at the Zoo. Contact the Zoo office for more information; and he reminded citizens when clearing snow from sidewalks and driveways, residents are asked to refrain from throwing snow into the streets as it can become a driving hazard.

AGENDA ITEM NO.  
SHORT PLAT-KJ'S  
SUBDIVISION

- 6: Kristy Jensen (mailing address: 617 McKinley Avenue, Pocatello, Id 83201), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201), has submitted a short plat application for a replat of the South ½ of Lot 4, Block 1, Richland Townsite into 3 residential lots. The subdivision is to be known as KJ's Subdivision.

At their meeting held on January 13, 2016, the Planning and Zoning Commission recommended approval of the plat.

A motion was made by Mr. Cooper, seconded by Mr. Johnston, to approve a request by Kristy Jensen, represented by Rocky Mountain Engineering and Surveying for a replat of the South ½ of Lot 4, Block 1, Richland Townsite into 3 residential lots with the following conditions: 1) all Public Works and Fire Department comments contained in the memorandum dated January 4, 2016 from Merrill Quayle to Terri Neu, shall apply; and 2) all other standards or conditions required by Municipal Code not herein stated but applicable to the development shall apply and that the subdivision is to be known as KJ's

Subdivision and that the decision be set out in appropriate Council Decision format. Upon roll call, those voting in favor were Cooper, Johnston, Bray, Brown and Orr.

AGENDA ITEM NO. 7: Steve Ernst (mailing address: 114 Davis Drive, Pocatello, ID 83201),  
SHORT PLAT-VISTA represented by Rocky Mountain Engineering and Surveying (mailing  
VILLAGES address: 600 East Oak Street, Pocatello, ID 83201), has submitted a  
SUBDIVISION REPLAT short plat application for a replat of Lots 1 and 4, Block 1 Vista  
Villages Subdivision. The request is to subdivide the two existing lots  
into 4 residential lots. The subdivision is to be known as Vista Villages Subdivision Replat.

At their meeting held on January 13, 2016, the Planning and Zoning Commission recommended approval of the plat.

A motion was made by Mr. Johnston, seconded by Mr. Cooper, to approve a request by Steve Ernst, represented by Rocky Mountain Engineering and Surveying for a short plat application for a replat of Lots 1 and 4, Block 1 Vista Villages Subdivision to subdivide the two existing lots into 4 residential lots with the following conditions: 1) all Public Works and Fire Department comments contained in the memorandum dated January 4, 2016 from Merrill Quayle to Terri Neu, shall apply; and 2) all other standards or conditions required by Municipal Code not herein stated but applicable to the development shall apply and that the subdivision is to be known as Vista Villages Subdivision Replat and that the decision be set out in appropriate Council Decision format. Upon roll call, those voting in favor were Johnston, Cooper, Bray, Brown and Orr.

AGENDA ITEM NO. 8: Southeast Idaho MATHCOUNTS, represented by Krystal Chanda  
"COUNCIL SELECT" (mailing address: PO Box 1327, Pocatello, ID 83204), is requesting  
FUNDING REQUEST that "Council Select" funds in the amount of \$250.00 be used to help  
-MATCHOUNTS pay for expenses in connection with a math competition for middle  
school students living in southeast Idaho. The competition will be  
held at Idaho State University on February 6, 2016. (As of January 15, 2016 \$5,000.00 remained in the  
"Council Select" fund).

Krystal Chanda, MATHCOUNTS representative, stated the upcoming math competition will have competitors from 19 schools, 8 of which are in Pocatello. She added that the extracurricular activity is not school-sponsored and the competition is funded solely through donations. Ms. Chanda stated the competition is open to middle school students and provides opportunities for networking and mentoring to help youth pursue their interest in math, engineering and science.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve the request to use "Council Select" funds in the amount of \$250.00 for expenses in connection with a math competition for middle school students living in southeast Idaho to be held at Idaho State University on February 6, 2016.

Mr. Bray stated he feels "Council Select" funds should not be used for school functions.

Ms. Chanda clarified that the competition is not a school-sponsored activity.

Mr. Brown stated the original intent of "Council Select" funds was to help provide funding for community events in need of City services and allow departments to recover expenses for those services.

Mr. Johnston's motion was voted upon at this time. Upon roll call, those voting in favor were Johnston,

Brown and Cooper. Mr. Bray and Mr. Orr voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 9: Council was asked to consider staff's recommendation to approve a PIGGY-BACK BID on a State of Idaho Department of Commerce bid in the amount of \$12,700.00 and, if it is accepted, authorize the Mayor to sign necessary documents, subject to Legal Department review. -ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING The bid is for completion of an update to the City's Analysis of Impediments to Fair Housing (AI) a requirement of the City's participation in the CDBG program. The chosen contractor is BBC Research and Consulting.

Melanie Gygli, Neighborhood and Community Services Division Manager, stated the City of Pocatello, as a Community and Development Block Grant (CDBG) recipient, is required to complete a five-year plan and accompanying analysis of impediments to fair housing. In response to questions from Council, she stated educating property owners and property managers on fair housing regulations is a priority. Ms. Gygli added that great strides have been attained since the inception of the Fair Housing Act in 1964. She stated the most common property owner concerns relate to accommodations regarding companion animals and handicap parking designations.

A motion was made by Mr. Johnston, seconded by Mr. Cooper, to approve a piggy-back bid on a State of Idaho Department of Commerce bid in the amount of \$12,700.00 and authorize the Mayor to sign necessary documents, subject to Legal Department review. Upon roll call, those voting in favor were Johnston, Cooper, Bray, Brown and Orr.

AGENDA ITEM NO. 10: Council was asked to accept the recommendations of staff regarding BID/CONTRACT-2016 the 2016 Sanitary Sewer (CIPP) Project, subject to Legal Department SANITARY SEWER review, as follows: REHABILITATION (CIPP) PROJECT

PLANNED AND a) Accept the lowest responsive bid received on January 12, 2016 from ENGINEERED Planned and Engineered Construction, Inc., in the amount of CONSTRUCTION-BID \$228,500.00 (**base bid**); and, if the bid is accepted;

PLANNED AND b) Authorize the Mayor's execution of an Agreement between the City ENGINEERED of Pocatello and Planned and Engineered Construction in the CONSTRUCTION amount of \$278,040.00 (**base bid plus alternates**) for the 2016 -AGREEMENT Sanitary Sewer Rehabilitation (CIPP) Project.

This project involves Cured-In-Place-Pipe (CIPP) lining of various sanitary sewer pipes located throughout the city. If approved, the work will begin by April and will be completed by June of 2016. Funds for this project are budgeted and available in the Water Pollution Control capital account.

A motion was made by Mr. Bray, seconded by Mr. Orr, to accept the recommendations of staff and approve Agenda Item No. 10(a) and 10(b) regarding the 2016 Sanitary Sewer (CIPP) Project, subject to Legal Department review. Upon roll call, those voting in favor were Bray, Orr, Brown, Cooper and Johnston.

AGENDA ITEM NO. 11: Council was asked to consider the Police Department's

TRADE AND  
PURCHASE OF  
FIREARMS-POLICE

recommendation and accept the quote from Salt Lake Wholesale (Blue Label Glock Dealer for Law Enforcement) for the following firearm upgrades:

- TRADE-IN                    a)    Trade-in 16 older officer duty guns at \$314.00 each (total (\$5,024.00); and
- PURCHASE                    b)    Purchase 19 new Glock 21 Generation 4 officer duty guns at \$469.00 each (total \$8,911.00).

Final cost will be \$3,887.00. The purchase of new firearms is included in Police Department's 2016 Fiscal Year budget.

Paul Manning, Support Services, stated the trade in and purchase of firearms is necessary when weapons reach the end of service life. He stated firearms to be purchased for the Police Department must be purchased through a Glock Blue Label Dealer which holds a Law Enforcement Endorsement. Mr. Manning added that Salt Lake Wholesale is certified with the Law Enforcement and there are no local Glock dealers which hold the required Law Enforcement Endorsement.

A motion was made by Mr. Johnston, seconded by Mr. Orr, to accept the quote from Salt Lake Wholesale and approve the trade-in and purchase of firearms as outlined in Agenda Item No. 11(a) and 11(b). Upon roll call, those voting in favor were Johnston, Orr, Bray, Brown and Cooper.

- AGENDA ITEM NO.        12:    Council was asked to accept the recommendations of staff and award MAINTENANCE                    the bid for one (1) 2016 Ford F550 truck with service body and crane SERVICE TRUCK                    to Cobalt Truck Equipment in the amount of \$144,850.00. Funds BID-WPC                                for the truck purchase are available in the Water Pollution Control (WPC) Department's Fiscal Year 2016 budget.

A motion was made by Mr. Orr, seconded by Mr. Cooper, to accept the recommendations of staff and award the bid for one (1) 2016 Ford F550 truck with service body and crane to Cobalt Truck Equipment in the amount of \$144,850.00.

In response to questions from Council, Jon Herrick, Water Pollution Control Superintendent, stated bid packages were sent to three dealers interested in bidding on the project but only one responsive bid was received. He noted the department needed a specialized truck which may have caused fewer bids to be submitted.

Mr. Orr's motion was voted upon at this time. Upon roll call, those voting in favor were Orr, Cooper, Bray, Brown and Johnston.

- AGENDA ITEM NO.        13:    Council was asked to approve a Lease Agreement with Toshiba COPIER LEASE                                Financing to lease a Toshiba Copier/Printer for use at City Hall. The AGREEMENT-TOSHIBA                        terms of the lease agreement are \$306.76 per month for 63 months. FINANCING

A motion was made by Mr. Bray, seconded by Mr. Brown, to approve a Lease Agreement with Toshiba

Financing to lease a Toshiba Copier/Printer for use at City Hall and that the terms of the lease agreement are \$306.76 per month for 63 months. Upon roll call, those voting in favor were Bray, Brown, Cooper, Johnston and Orr.

AGENDA ITEM NO. 14: Niki Taysom, 4963 Yellowstone, Chubbuck, expressed her gratitude  
DISCUSSION ITEMS towards individuals and business owners who keep sidewalks clear of snow. She shared her concerns regarding alcohol, constitutional rights and consumer choices.

Idaho Lorax, Pocatello resident, shared his concerns regarding pollution and current environmental contamination studies.

There being no further business, Mayor Blad adjourned the meeting at 6:38 p.m.

APPROVED:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH WHITWORTH, CMC, CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK