HISTORIC PRESERVATION COMMISSION
Minutes for January 6, 2016 - 6:00 p.m.
City Council Chambers
911 North 7th Avenue, Pocatello, ID

The meeting began at 6:02 P.M.

PRESENT: Jacquee Alvord, Stephanie Christelow, Jeffrey Jimenez (arrived at 6:03 p.m.), Mary Kuehler (arrived at 6:16 p.m.), Nick Nielson, and Kelsey Stenersen.
UNEXCUSED: Latecia Herzog.
STAFF: Aceline McCulla and Terri Neu.
GUESTS: Councilman Jim Johnston

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
None of the Commission members had anything to report.

AGENDA ITEM #2: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from December 16, 2015.
Motion was made by Alvord and seconded by Christelow to approve the minutes of December 16, 2015. Unanimous

AGENDA ITEM #3: PROJECT UPDATE

A. **Old Town Update –** Neu stated there were no updates, the Design Committee has not met, and Stephanie Palagi was gone in December.
B. **Newsletter –** Neu mentioned she was working on the newsletter and decided to use Microsoft Publisher; it would be a four-page newsletter and should be out the first of next week. The first issue will have information on Frank Paradice. Neu will send out an email requesting information for ideas, and Neu would contact Alvord for information on the Fort Hall replica and Herzog for information on the Brady Chapel.
C. **Greyhound Bus Depot repairs and cleanup** - **Neu** stated Chair Randy Dixon with Relight the Nights Committee spoke to Dave Hunt, who told Dixon there were funds available from the Federal Transportation Administration (FTA) for the Greyhound Bus Station. Dixon expressed concern that if the funds were not utilized the money would be lost. The City would need to apply for the money, which would be 80% of the estimated $500,000.00 in repairs that was determined by Jerry Myer's firm and would leave the remaining balance of approximately $100,000.00. Myers determined it would cost approximately $500,000.00 to bring the building up to standard, the bricks pointed, the mortar replaced in the tile in the front, the roof, the water problems would be repaired. Neu commented that Hunt felt very certain the Commission could get the money, especially if a museum was added in the main area, and rent the offices that are in back. Nielson asked Neu what the HPC's involvement would be if the funds were procured. Neu explained that she was not sure of the next step. Neu wanted to discuss the next step and figure out how to acquire and use the FTA funds at the Relight the Night Committee meeting on January 7, 2016, to determine the Commissions role. Neu will let the Commission know as soon as she figures things out. **Alvord** asked Neu if it would help if the Commission started working on getting it listed on the National Register of Historic places. **Neu** thought it may help, and she was looking for the draft listing they did several years ago, she has not located at this time. **Alvord** asked who drafted the listing, and **Neu** stated the City created the listing, and LeeAnn Dutton should be at the meeting tomorrow and she was in our office at that time and she would be able to advise Neu on its location. **Neu** did not know how a National Register listing worked with the railroad, but with a

government agency's work. **Alvord** was thinking it would likely prevent the Pacific Union from coming in and saying the City did not want the Greyhound Bus Station, and would show the City was putting money into a project to benefit a property on Union Pacific land it would give the City a better chance to get their support. **Neu** agreed and felt the first step was to get the building listed.

D. **Student Interns – Christelow** stated they were actively working on this project; there have been no responses at this time. Christelow stated Kevin Marsh, Chair of the History Department had sent out notices to all the students, she spoke to Marsh today, and he was going to send a request as well as a call to all the students who took Idaho History last semester. There have been four major attempts at recruitment, there was a decrease in enrollment, and the upper division classes have very few students, compared to 10-15 years ago.

E. **Historic Preservation Month would be in May – Neu** stated Alvord mentioned several things the Commission could do and we could do those and get on the State's schedule for Historic Preservation Month, and wanted to check to see if there was anything else the Commission wanted to do. In the past, the Commission awarded for best commercial renovations and best residential renovations. Neu has not seen any in the University area at this time or was not sure of any projects in the Downtown area, the Westside area, or any of the Historic Districts. Neu asked the Commission members to go out and look around, and to let Neu know if they found any renovations that have happened or are in progress that look like they are historic renovations. Previous awards were given to Ron and Linda Hatzenbuehler, Jerry Myers, Dick Carroll for the Kress Building. **Alvord** suggested Pocatello invite surrounding towns in Southeast Idaho, which would provide more support and then feature buildings in Pocatello and surrounding towns in different media venues across Idaho. She knew Blackfoot would participate, and it would help reduce costs for Pocatello. She felt offering food or snacks would be a great idea also. Alvord would start with county clerks to obtain information and gain support. **Nielson** asked for input from other Commission members, specifically to expand to other counties or communities, or focus on the Historical Society and historical places in Pocatello for this event. There are options with the Fort Hall Replica, the Brady Chapel, and all of Paradice's buildings. **Neu** commented that with an area-wide event, other agencies would help do the work, if the focus is only on Pocatello, it would be the HPC doing the work. If Pocatello were selected then each HPC member would need to step up and take a building or two to do some research on the buildings. So that is something to keep in mind, it is a great idea but everyone would need to get involved. **Christelow** asked if display boards would be needed with photos for visual effect. **Neu** commented that the Commission could do a PowerPoint presentation; it would be cheaper and easier than creating boards. **Alvord** mentioned that getting support and momentum for Pocatello might be challenging from smaller towns, if they are focused on promoting their town. **Jimenez** commented that people move to Pocatello while attending the University and stay, he felt it appealed to a broader spectrum of the City's population. **Christelow** asked about holding two events. First, bring other people from historical societies to Pocatello and exchange information among these groups, and then hold a local event that would combine a fundraiser at the Brady Chapel and bring in local support and make a little bit of money. **Neu** commented that could be done and Martin Peace could give a tour at the cemetery highlighting families buried in the cemetery. **Christelow** mentioned people could dress up like the ISU Gala held in December. There could be punch, Hors d'oeuvres, and a quartette. **Nielson** asked if we had that as a part of Alvord's idea and invite everybody that's coming around to participate in that event at the Brady Chapel, so they can see what we're doing, either a field trip or the whole event at the Brady Chapel. **Kuehler** mentioned the event could have two parts, hold the historic presentation component here in the Council Chambers, and hold a reception, following the presentation, in the evening at the Brady Chapel. **Neu** suggested at the February meeting the Commission should solidify a date to get this information on the State's calendar, poster, other publicity venues.

AGENDA ITEM #4: ITEMS FROM STAFF/COMMISSION

Neu stated Anne Nichols offered to meet with the Commission during the course of this year and go over rules with public meetings. She could do a 15 minute to an hour training. **Nielson** stated that the Commission should have Nichols visit and go over the Open Public Meeting Rules. **Kuehler** suggested having a training on how to hold a public meeting if someone wanted to demolish a historic building, for example, the Monarch or another burnt building. What needs to be done and how would we handle this type of public meeting. **Neu** clarified that the Planning and Zoning Department knows what to do and this was addressed in the City's Code. **Nielson** recommended Nichols come the second meeting in February. **Neu** suggested the Commission have a training the second meeting of the month and have presentations going over historic events. Neu would like to have a webinar on Historic Tax Credits that would be open to the public, and she had asked Jim Johnston if he would give a presentation on Drew Standrod. Neu asked that members email her more ideas for trainings.

AGENDA ITEM #5: CALENDAR OF EVENTS

1/20 – Jacquee Alvord's presentation on Early Transportation to New Knowledge Adventures (NKA) at 10:00-11:30 am

1/27 – Thornton Waite's presentation on History of the Railroad in Pocatello to NKA at 10:00-11:30 am

Jim Johnston felt it was important to set a date for the building tour.

With no other business Kuehler motioned and Alvord seconded to adjourn the meeting at 6:49 P.M. Motion passed unanimously.

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Submitted by: Aceline McCulla Approved on: 3·3·16

Aceline McCulla, Secretary