

HISTORIC PRESERVATION COMMISSION
Wednesday, March 1, 2017 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

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AGENDA ITEM #1: ROLL CALL

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

AGENDA ITEM #3: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from the February 15, 2017 regular meeting.

AGENDA ITEM #4: 2017 HP SYMPOSIUM
The Commission may wish to continue planning the 2017 HP Symposium at ISU.

AGENDA ITEM #5: PROJECT UPDATE
A. Old Town Update
B. Newsletter
C. Greyhound Bus Depot repairs and cleanup
D. Student Interns – Stephanie Christelow
E. Monthly Programs

AGENDA ITEM #6: OTHER ITEMS FROM STAFF AND COMMISSION

AGENDA ITEM #7: CALENDAR OF EVENTS
March 28 – Woodmen of the World Presentation



Municipal Building, P.O. Box 4169, Pocatello, ID 83205
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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

HISTORIC PRESERVATION COMMISSION
Minutes for February 15, 2017 - 6:00 p.m.
Paradise Conference Room, Municipal Building
911 N. 7th Avenue, Pocatello, ID

AGENDA # 3

The meeting began at 6:04 P.M.

AGENDA ITEM #1: ROLL CALL

PRESENT: Jacquee Alvord, Stephanie Christelow, Latecia Herzog (Arrived at 6:05), Mary Kuehler, Nick Nielson, Paul Sivitz, and Kelsey Stenersen.

STAFF: Aceline McCulla and Terri Neu.

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #3: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the regular meeting on February 1, 2017.

It was Motioned, Seconded, and Carried (**MSC**) (**Christelow, Alvord**) to approve the minutes as written, from the regular meeting on February 1, 2017. Those in favor Alvord, Christelow, Kuehler, Nielson, Sivitz, and Stenersen.

AGENDA ITEM #4: 2017 HP SYMPOSIUM

The Commission may wish to continue planning the 2017 HP Symposium at ISU.

Neu wanted to run down the list from the last meeting to verify things. **Alvord** stated she had not heard from Darren Parry yet, she will see him in two weeks, and she confirmed that Jim Johnston would present.

Christelow has not asked Kevin Marsh or Christine Hunt. Christelow asked Sivitz to contact Hunt and she would contact Marsh. **Sivitz** stated he would contact Hunt. **Alvord, Nielsen, and Sivitz** confirmed they would present.

Neu mentioned that State Historic Preservation Organization's (SHPO) theme is adventures in Idaho. Neu felt the theme should be on the publicity posters also. Neu would confirm the information and send an email to Commission members. **Christelow** asked about the monthly title, last year it was the Historic Preservation month. **Neu** stated she would find out. **Christelow** asked about the event schedule for this year. She mentioned it began at 9 a.m. and ended at 4 p.m. last year. All agreed it worked well last year and to keep the same schedule for this year.

Christelow asked that speakers email their presentation titles to her ASAP, so she has the information for the publicity material. **Alvord** stated the title of her paper is *Mountain View Cemetery Voices from the Civil and Spanish American Wars*. **Neu** stated she would send out the SHPO theme next week, and at the next meeting, the Commission would solidify the program title and identify when HP month was established. Once all the information is known, the publication posters and notices could be created and Neu would send them to SHPO to utilize their network, website, and social media to publicize the event. **Christelow** asked if she should draft a program.

Draft list of presentations and breaks order:

1) Sivitz – 9:30-10 a.m.

2) Alvord – 10-10:30 a.m.

Break – 10:30-11 a.m.

3) *Parry ?* – 11 a.m. to noon - **Keynote Speaker**

Lunch - noon – 1:30 p.m.

4) Nielsen – 1:30-2 p.m.

5) Johnston – 2 -2:30 p.m.

Break 2:30-3 p.m.

6) *Marsh ?* – 3-3:30 p.m.

7) *Hunt or Andy ?* – 3:30-4 p.m.

AGENDA ITEM #5: PROJECT UPDATE

A. Old Town Update – **Herzog** – Old Town Pocatello (OTP) wants to light the ghost signs. Herzog reminded OTP that before the ghost signs could be lit, each sign must be brought before the HPC for approval, as well as meeting the City Code standards.

OTP is coordinating with other committees around town to urge the Mayor that the Monarch building be torn down. Herzog mentioned a public hearing process would be required.

OTP asked for HPC's input on the new Old Town Master Plan, the plan is posted on the website at www.otmasterplan.com. OTP would like the information before their next meeting.

OTP would like to change their logo and will bring the new logo to the HPC for recommendations and approval.

The Church-White building has window issues and Herzog mentioned the facade grant. **Neu** stated she would send them a grant application.

Herzog stated Relight the Night Committee members met with Dick Carroll about relighting the Yellowstone Hotel sign. Future discussions will focus on the Teamster's sign and display it at the Depot.

OTP discussed a new landscape project on Pocatello Avenue and 200-400 blocks of North Main Street.

OTP mentioned taking down all the tree lights on Main and Arthur because the trees have grown and only the trunks are lit. They will use up lighting to light the trees.

B. Newsletter – **Neu** mentioned it was not done yet, but would include the symposium and would be published by March 1.

C. Greyhound Bus Depot repairs and cleanup – **Herzog** stated that without fiber optics to the building, it was cost prohibitive for Bannock Transportation Planning Organization to move into the building.

D. Student Interns – **Christelow** stated she was waiting on information from Neu for managing records. **Neu** gave Christelow some information to write up a job description.

E. Monthly Programs – **Alvord** will speak with Lynn Murdock to get more information and discuss honoring Veterans, specifically Andrew Caldwell, on Memorial Day.

Herzog asked if the Brady Chapel clean up/to-do list was presented to Martin Peace yet. She would like to have the projects completed before May. **Neu** stated she would send that list to Peace again. She was also in search of a 48-star flag for the Brady Chapel and asked the Commission to help locate one.

AGENDA ITEM #6: OTHER ITEMS FROM STAFF AND COMMISSION

Nielsen asked if the Commission was doing anything for Idaho Day. **Neu** stated no. She felt the HPC should do something for Pocatello Day around the end of April.

AGENDA ITEM #7: CALENDAR OF EVENTS

February 21, Nick Nielson’s presentation on Frank Paradise at the Bannock County Historical Museum will be at 7 p.m.

March 28 – Woodmen of the World presentation at 6 p.m. in the Council Chambers.

With no other business, it was MSC (**Kuehler, Alvord**) to adjourn the meeting at 7:07 P.M. Those in favor Alvord, Christelow, Herzog, Kuehler, Nielson, Sivitz, and Stenersen.

Submitted by: _____ Approved on: _____
Aceline McCulla, Secretary