

CITY OF POCATELLO
CITY COUNCIL MEETING AGENDA

February 16, 2017 · 6:00 PM
Council Chambers | 911 N 7th Avenue

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Brian Griffin, Pocatello Baptist Church.

3. CONSENT AGENDA

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification and Regular Council meeting of January 19, 2017 and the January 25, 2017 Executive Session.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for January showing cash and investments as of January 31, 2017.

(c) ANIMAL SHELTER ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Kathy Reynolds to serve as a member of the Animal Shelter Advisory Board, replacing Barbara Stone whose term expired. Ms. Reynolds' term will begin February 17, 2017 and will expire February 17, 2019.

(d) PARKS AND RECREATION ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Dakota Bates to serve as a member of the Parks and Recreation Advisory Board, replacing Mike Standley whose term expired. Mr. Bates' term will begin February 21, 2017 and will expire February 21, 2019.

(e) POCATELLO ARTS COUNCIL APPOINTMENT: Council may wish to confirm the Mayor's appointment of Ann Kapp Andersen to serve as a member of the Pocatello Arts Council, replacing Lisa Delonas who resigned. Ms. Andersen's term will begin February 17, 2017 and will expire February 17, 2020.

(f) SISTER CITIES COMMITTEE APPOINTMENTS: Council may wish to confirm the Mayor's appointments of Liane Campbell, Edward Hed, and Diana Loveland to serve as members of the Japanese Sister Cities Subcommittee, filling existing vacancies. Ms. Campbell's term will begin February 17, 2017 and will expire September 2, 2017. Mr. Hed and Ms. Loveland's terms will begin February 17, 2017 and will expire February 17, 2021.

(g) INTERNSHIP OPPORTUNITY FOR CRAFTSMAN 3B MECHANIC POSITION—STREET: Council may wish to consider an internship agreement with Travis Read beginning March 6, 2017 through April 28, 2017. This agreement is for a Craftman 3B Mechanic Position to be utilized in the Street Department and will be full-time (40 hours per week) at the rate of \$11.12 per hour. The Idaho State University Diesel Mechanics Program requires students to obtain "hands on" experience and this internship will assist Mr. Reed to meet that requirement.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING—RECONSIDERATION OF HEARING EXAMINER DECISION FOR 916 EAST SUBLETTE STREET

This time has been set aside for the Council to hear comments from the public concerning a reconsideration request of the Hearing Examiner's decision approving a conditional use permit for a supervised group living facility at 916 East Sublette Street.

The decision is being appealed by Alfreda Vann representing the Bonneville Neighborhood Association (mailing address: 939 North 9th Avenue, Pocatello, ID 83201). The applicant for the conditional use permit is John Leith, representing Jacqueline Thomas of Praise Temple of God (mailing address: 653 North 11th Avenue, Pocatello, ID 83201).

Documents:

[AGENDA-ITEM-6.PDF](#)

7. DANGEROUS ANIMAL REGISTRY FEE EXCEPTION REQUEST—DALLING

Council may wish to consider granting a request from Shari Dalling (mailing address: 1730 West Quinn No. 432, Pocatello, ID 83202) for an exception to the \$100.00 fee portion of the Dangerous Animal Registry requirement. The incident occurred in 2009 and Ms. Dalling's dog is now 11 years old and ill. Approval by Council is necessary since the registration requirement is identified in City Code 6.04.060 and fee Resolution 2016-12.

Documents:

[AGENDA-ITEM-7.PDF](#)

8. PROFESSIONAL SERVICES AGREEMENT—ALAMEDA /JEFFERSON INTERSECTION PROJECT

Council may wish to approve a Professional Services Agreement between the City of Pocatello and Bionomics, subject to Legal Department review, in the amount of \$13,166.29. The agreement is for cultural resource services related to improvements of the Alameda/Jefferson intersection project.

This project is scheduled for completion in 2017 and funds are available within the existing Alameda/Jefferson project budget.

Documents:

[AGENDA-ITEM-8.PDF](#)

9. CONTRACT/BID—CDBG 2017 SIDEWALK PROJECT

Council may wish to consider the recommendations of staff for the following requests regarding the 2017 Community Development Block Grant (CDBG) 2017 Sidewalk Project.

(a) Accept the low responsive bid received on January 31, 2017 from Jack B. Parson Companies, in the amount of \$105,110.00 (base bid) and \$11,409.00 (alternate bid) for a total bid of \$116,519.00; and if the bid is accepted

(b) Authorize the Mayor's execution of an Agreement between the City of Pocatello and Jack B. Parson Companies, in the amount of \$116,519.00, for the CDBG 2017 Sidewalk Project, subject to Legal Department review.

This is a CDBG funded project and includes construction of curb, gutter, sidewalk and other right-of-way improvements to begin spring 2017. This project will complete the connection of sidewalks along the south side of Fredregill Road between South 4th

Avenue and South 2nd Avenue.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. RESOLUTION—NATIONWIDE STATE OF IDAHO PLAN FOR DEFERRED COMPENSATION

Council may wish to adopt a resolution which will discontinue the City's participation in the Nationwide IAFF 457 Deferred Compensation Fund and adopting a new plan for deferred compensation under the Nationwide State of Idaho Plan as presented to City Council at the February 9, 2017 Study Session.

Documents:

[AGENDA-ITEM-10.PDF](#)

11. 2017 WATER DEPARTMENT MATERIALS BID

Council may wish to consider bids received on January 26, 2017 for materials used by the Water Department for capital improvement projects and replenishing inventory. Staff requests that Council award each lot to the lowest responsive bidder as follows:

(a) FERGUSON WATERWORKS – Lot One (\$73,303.00), Lot Six (\$6,230.00), Lot Eight (\$5,404.20), Lot Nine (\$11,494.00) and Lot Eleven (\$13,995.00); and

(b) HD SUPPLY WATERWORKS – Lot Two (\$20,643.77), Lot Three (\$42,302.50), Lot Four (\$67,512.00), Lot Five (\$7,836.50), Lot Seven (\$6,264.00) Lot Ten (\$31,007.15) and Lot Twelve (\$242,777.00).

Total cost for the materials bids is \$528,769.12. Funds are available in the Water Department's Fiscal Year 2017 budget.

Documents:

[AGENDA-ITEM-11.PDF](#)

12. RESOLUTION—CITY WATER FACILITY PLAN

Council may wish to adopt a resolution adopting the City's Water Facility Plan, dated December 2016, prepared by Murray, Smith and Associates, which documents key water system information and provides analysis and recommendations regarding infrastructure development and operation decisions by City Staff. The Plan was presented to City Council at the January 12, 2017 Study Session.

Documents:

[AGENDA-ITEM-12.PDF](#)

13. LEASE AGREEMENT—NORTHWEST PIPELINE, LLC

Council may wish to authorize the Mayor's signature on a Ground Lease Agreement with Northwest Pipeline, LLC for the use of City property, located above the Idaho Department of Corrections Women's Prison, for the continued operation of a natural gas meter station facility. Said use has been under contract since 1956 at this location.

The lease terms will be ten years with a ten year renewal option and an annual rental rate of \$1,200.00. Lease rate will be reviewed annually and increased by at least the Consumer Price Index for the previous year.

Documents:

AGENDA-ITEM-13.PDF

14. COUNCIL DECISION RECONSIDERATION—PUBLIC HEARING—CABLEONE

Council may wish to discuss the possibility of reconsidering its decision in the matter of holding a public hearing to discuss the performance of CableONE as outlined in Ordinance No. 2902. The Council voted to hold the public hearing to discuss CableONE's performance at the January 19, 2017 Regular City Council meeting. Only a Council member who voted in the majority concerning this matter may make the motion for reconsideration.

15. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.

READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?" After roll call is taken, Mayor will announce whether or not the ordinance passed.

