

**CITY OF POCATELLO**  
**CITY COUNCIL MEETING AGENDA**

February 2, 2017 · 6:00 PM  
Council Chambers | 911 N 7th Avenue

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Jeff Fadness, Calvary Chapel Pocatello.

3. CONSENT AGENDA

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification and Regular Council meetings of January 5, 2017 and the Study Session of January 12, 2017.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of January 2017.

(c) FORT HALL REPLICA COMMISSION REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Randi Stanger-Wilhelm to continue her service as a member of the Fort Hall Replica Commission. Ms. Stanger-Wilhelm's term will begin February 22, 2017 and will expire February 22, 2021.

(d) HOUSING AUTHORITY OF POCATELLO BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Sharlyn Reddish to serve as a member of the Housing Authority of Pocatello Board as a resident representative, replacing Ashley Batts who resigned. Ms. Reddish's term will begin February 3, 2017 and will expire June 23, 2019.

(e) POLICE CANINE OWNERSHIP TRANSFER—MICKEY: Council may wish to consider a request from the Police Department to allow transfer of Police Canine Mickey to his handler, Corporal Matthew Shutes for \$1.00. The canine is being retired from service.

(f) 20TH ANNUAL RUN WITH THE BIG DOGS—EXCEPTION REQUEST: Council may wish to grant an exception to City Code 12.36.030 to allow dogs in Ross Park on April 22, 2017 for the Animal Shelter's 20th Run With The Big Dogs Annual Fundraising Event. Dogs, under the control of their owners, will be attending the event.

(g) COUNCIL DECISION—HAWKINS SUBDIVISION FINAL SHORT PLAT: Council may wish to adopt its decision approving the Final Short Plat for the Hawkins Subdivision, a partial replat of Lot 2, Block 2 of the Pocatello Square Subdivision, which subdivides approximately 6.16 acres (more or less) into two (2) commercial lots. The subject property, consisting of one lot within the Hawkins Subdivision, is zoned Commercial General (CG), measures approximately 1.98 acres in size and will have access across the parking lot with area businesses.

Documents:

[AGENDA-ITEM3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming

meetings and events that should be called to their attention.

6. B.I.D. MANAGEMENT AGREEMENT—OLD TOWN POCATELLO

Council may wish to approve, subject to Legal Department review, a renewal of the management agreement with Old Town Pocatello to administer and manage the operations of the Business Improvement District (B.I.D.). Council may also wish to acknowledge that they have reviewed the employment agreement of Stephanie Palagi with Old Town Pocatello as provided for in the management agreement.

Documents:

[AGENDA-ITEM6.PDF](#)

7. RATIFICATION—MOU WITH CITY OF BLACKFOOT FOR WPC ASSISTANCE

Council may wish to ratify a Memorandum of Understanding (MOU) with the City of Blackfoot for the use of the City's CCTV Pearpoint camera system and associated equipment which was performed on January 20, 2017.

The basis of the ratification of the MOU is that the City of Blackfoot, Idaho does not have the necessary equipment to view images of sewer lines and made a request to the City of Pocatello's Water Pollution Control (WPC) Department to utilize said equipment with an emergency issue. Idaho Code §67-2332 provides that cities may enter into intergovernmental agreements for the use of supplies and capital equipment as long as the agreement is authorized by each governing body.

Documents:

[AGENDA-ITEM7.PDF](#)

8. RESOLUTION—CITY'S FINANCIAL ASSET INVESTMENTS

Council may wish to adopt a resolution rescinding Resolution 2003-12 and adopting a new resolution which includes the approval of a revised policy for the City's Financial Asset Investments. The revised policy reflects current state law and the variety of investment opportunities available to the City within the market.

Documents:

[AGENDA-ITEM8.PDF](#)

9. AMENDMENT TO AGREEMENT FOR STORMWATER MODEL—SCIENCE AND ENVIRONMENT

Council may wish to approve an amendment to Exhibit "A: of an existing agreement between the City and Murray Smith and Associates (MSA), subject to Legal Department review, in the amount of \$63,884.00 for developing a stormwater model and identifying improvements that the City can implement.

Funds for the agreement are available in the Science and Environment Division's Fiscal Year 2017 budget (\$23,884.00) and reserves (\$40,000.00).

Documents:

[AGENDA-ITEM9.PDF](#)

10. NMETC FIELD PRACTICUM AGREEMENT—FIRE

Council may wish to approve a Field Practicum Agreement with National Medical Education and Training Center, Inc. (NMETC) for the training of Fire Department staff, subject to Legal Department review. This is a 2-year agreement with annual automatic renewals and there is no cost to the City.

Documents:

[AGENDA-ITEM10.PDF](#)

11. PROFESSIONAL SERVICES AGREEMENT—HAWTHORNE AND QUINN ROADS INTERSECTION PROJECT

Council may wish to authorize the execution of a professional services agreement between JUB Engineers, Inc. and the City of Pocatello for the Hawthorne and Quinn Intersection Project, subject to Legal Department review, for the Hawthorne and Quinn Roads Intersection Project. Under this agreement, JUB will perform services related to the final design phase of this federal aid project.

The City's funding match on the project is 7.34% or approximately \$12,177.00, with is available in Fund 70.

Documents:

[AGENDA-ITEM11.PDF](#)

12. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

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PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
11. Develop a written and reasoned statement supporting the decision.

## READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?"  
After roll call is taken, Mayor will announce whether or not the ordinance passed.