

CITY OF POCATELLO
CITY COUNCIL MEETING AGENDA

October 20, 2016 · 6:00 PM
Council Chambers | 911 N 7th Avenue

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Mohammed Safdar, Islamic Society of Southeast Idaho President.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification and Regular Council meetings of September 15, 2016 and October 6, 2016.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for September showing cash and investments as of September 30, 2016.

(c) GOLF ADVISORY COMMITTEE APPOINTMENTS: Council may wish to confirm the Mayor's appointments of Thomas Liddil and Billy Satterfield to serve as members of the Golf Advisory Committee, replacing Ronald Dunn and Glen Lattin whose terms expired. Both terms will begin October 21, 2016 and will expire October 21, 2019.

(d) JAPANESE SISTER CITIES SUBCOMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of Dannis Adamson to serve as a member of the Japanese Sister Cities Subcommittee, filling a long-term vacancy. Mr. Adamson's term will begin October 21, 2016 and will expire October 21, 2020.

(e) RATIFICATION—AGREEMENT TO PURCHASE PROPERTY AND WATER RIGHTS: Council may wish to ratify its informal approval to enter into an Agreement to purchase a total of 106.6 acres of real property together with approximately 330 acre feet of water, subject to Legal Department review. Said purchase will be made from the Water Revenue Bond monies approved by voters on November 7, 2006.

Documents:

[AGENDA-ITEM3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING—URBAN SERVICE BOUNDARY EXPANSION

This time has been set aside for the Council to hear comments from the public concerning a request to expand the Urban Service Boundary (USB) north and east of Satterfield Drive and East Chubbuck Road. Staff estimates the USB will be expanded by approximately 4,220 acres beyond its current boundary. As part of the expansion, land use designations must be given on the Comprehensive Plan Map and staff's

recommendation is a designation of "Mixed Use."

At their public hearing on September 28, 2016 the Planning and Zoning Commission recommended approval of the expansion.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM6.PDF](#)

7. UTILITY CONNECTION—HARGRAVES COMMERCIAL SUBDIVISION

Council may wish to approve a request from Dan Hargraves represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) for property outside the City limits, to be known as Hargraves Commercial Subdivision located on South 5th Avenue, to be connected to City water and sewer. Mr. Hargraves has completed the Utility Connection Annexation Covenant and if the utility connections are approved, will be required to pay outside City utility rates and associated connecting fees until the property is annexed.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM7.PDF](#)

8. SPECIAL EVENT WAIVER REQUESTS—AID FOR FRIENDS ANNUAL ENCAMPMENT

Council may wish to consider two requests from Aid For Friends. The group wishes to conduct their 10th Annual Encampment special fundraising event at Caldwell Park beginning the evening of December 2, 2016 and concluding on December 4, 2016 at 10:00 a.m. Therefore, they will need permission to have people in the park during the evenings of December 2nd and December 3rd. They are also requesting that parking on that portion of East Center Street, adjacent to the park, be limited to vehicles associated with the event from 10:00 a.m. on December 3rd to 10:00 a.m. on December 4th.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM8.PDF](#)

9. AGREEMENT WITH MERCER—HUMAN RESOURCES

Council may wish to renew the Agreement with Mercer, the City's employee benefits consultant, for Fiscal Year 2017. Mercer assists Human Resource staff with major insurance contracts and day-to-day compliance questions and issues.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM9.PDF](#)

10. AIRPORT LEASE AMENDMENT—AVCENTER, INC.

Council may wish to approve, and authorize the Mayor to sign, an amendment to the lease agreement between the City and AvCenter, Inc. dated March 3, 1994, for property at the Pocatello Regional Airport. The amendment will allow for an abatement of AvCenter's lease payments in return for AvCenter contracting and paying for concrete and asphalt repairs to the ramp approaches in front of airport hangars one (1) and three (3).

The estimated cost of repair and abatement is \$25,160.00. The amendment is subject to Legal Department review.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM10.PDF](#)

11. AGREEMENT TO PURCHASE WATER RIGHTS

Council may wish to authorize the Mayor's signature on contract documents to purchase a total of 129.5 acre feet of water, subject to Legal Department review. Said purchase shall be made from the Water Bond monies levied in 2008.

12. BID/AGREEMENT—750 GALLON SURGE TANK FOR JOHNNY CREEK BOOSTER STATION

Council may wish to consider the recommendations of staff for the following requests regarding the purchase of a 750 gallon hydropneumatic bladder-type surge tank.

(a) Accept the bid received from Pulsco, Inc. who submitted a bid in the amount of \$48,300.00, and if the bid is accepted;

(b) Authorize the execution of an agreement between the City of Pocatello and Pulsco, Inc. in the amount of \$48,300.00, subject to Legal Department review.

Funds for the purchase are available in the Water Department's Fiscal Year 2017 budget.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM12.PDF](#)

13. ADDENDUM TO STATE/LOCAL AGREEMENT (PROJECT DEVELOPMENT)—
INTERSECTION OF ALAMEDA ROAD AND JEFFERSON AVENUE

Council may wish to authorize execution of an addendum to an agreement between the State of Idaho and City of Pocatello for the Intersection of Alameda Road and Jefferson Project, subject to Legal Department review. This addendum allows for City staff to complete engineering designs of the federal aid project. Construction of safety improvements for the intersection is anticipated to begin in Fiscal Year 2017.

Previously paid cash contributions and force account engineering design will offset the local match. This addendum will not cost the City additional funds.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM13.PDF](#)

14. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.

READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?"
After roll call is taken, Mayor will announce whether or not the ordinance passed.