

CITY OF POCATELLO
CITY COUNCIL MEETING AGENDA

August 4, 2016 · 6:00 PM
Council Chambers | 911 N 7th Avenue

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Merrienne Forrest, H.S. Jeshua Ministries.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the July 7 and July 21, 2016 Clarification and Regular Council meetings; the July 7, 2016 Executive Session; and the July 14, 2016 Study Session.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of July 2016.

(c) AIRPORT COMMISSION REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Rhonda Naftz to continue her service as a member of the Airport Commission. Ms. Naftz's term will begin August 17, 2016 and will expire August 17, 2018.

(d) HOUSING AUTHORITY BOARD REAPPOINTMENT: Council may wish to confirm the reappointment of Jared Marchand to continue his service as a member of the Housing Authority Board. Mr. Marchand's term will begin August 17, 2016 and will expire August 17, 2021.

(e) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Bart Reed to continue his service as a member of the Parks and Recreation Advisory Board, representing School District No. 25. Mr. Reed's term will begin August 18, 2016 and will expire August 18, 2018.

Documents:

[AGENDA-ITEM3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. CONFIRMATION OF COUNCIL MEMBER APPOINTEE—HEIDI ADAMSON

Council may wish to confirm the Mayor's appointment of Heidi Adamson to serve as a City Council member fulfilling the unexpired term of Craig Cooper, City Council member Seat No. 4.

7. CONFIRMATION OF HUMAN RESOURCES DIRECTOR—HEATHER BUCHANAN

Council may wish to confirm the appointment of Heather Buchanan as the City's Human Resources Director to be effective August 5, 2016.

8. TAXI LICENSE DENIAL APPEAL—WIGINGTON

Tawnie Wigington will be present to appeal the decision of Police Department staff which denied Ms. Wigington a Taxi Cab license.

9. CHILD CARE LICENSE DENIAL APPEAL—NELSON

Hunter Nelson will be present to appeal the decision of Police Department staff which denied Mr. Nelson a child care license.

10. PUBLIC HEARING—PROPOSED FISCAL YEAR 2017 BUDGET

This time has been set aside for the Council to receive public comments on the proposed Fiscal Year 2017 City Budget which includes use of \$222,262.00 of the available \$1,460,725.00 in foregone property tax.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM10.PDF](#)

11. PUBLIC HEARING—PROPOSED FISCAL YEAR 2017 FEE CHANGES

This time has been set aside for the Council to receive public comments on proposed fee changes proposed for Fiscal Year 2017.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM11.PDF](#)

12. PUBLIC HEARING—TITLE 16 SUBDIVISION ORDINANCE AMENDMENTS

This time has been set aside for the Council to hear comments from the public regarding the comprehensive re-write of Title 16, Subdivision Ordinance as presented at the July 14, 2016 Study Session. This re-write is to update and clarify ordinance provisions in compliance with current Idaho subdivision and survey statutes, zoning ordinance provisions and development practices.

At their public hearings held on April 13, May 11, May 25 and June 8, 2016, the Planning and Zoning Commission recommended approval of the proposed amendments.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM12.PDF](#)

13. FINAL PLAT—EASTPOINTE HILLS, DIVISION NO. 7

Scott Briscoe of Hallmark Development (mailing address: 558 West 75 South, Blackfoot, ID 83221), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201), has submitted a request to subdivide approximately 3.67 acres into 14 lots. The subdivision, Eastpointe Hills, Division No. 7, is located north of Daybreak Drive, east of Eastpointe Drive, on an extension of Hallmark Drive.

The Planning and Zoning Commission reviewed the preliminary plat at their meeting on May 11, 2016 and recommended approval with conditions.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM13.PDF](#)

14. "COUNCIL SELECT" FUNDING REQUEST—SAGEBRUSH ARTS FESTIVAL
Sagebrush Arts Festival, represented by Sallee Gasser (mailing address: 56 Cedar Hills Drive, Pocatello ID 83204) is requesting that "Council Select" funds in the amount of \$192.00 be used for table transportation and rental fees for the Arts Festival that will be held September 10 and 11, 2016. (As of July 29, 2016 \$2,750.00 remains in the "Council Select" fund.)

(Pertinent information attached.)

Documents:

[AGENDA-ITEM14.PDF](#)

15. TEMPORARY ROAD CLOSURE—FIRST BAPTIST CHURCH
First Baptist Church (mailing address: 408 North Arthur, Pocatello, ID 83204) represented by Katie Monroe, Charles Monroe and Karl Pettit is requesting to temporarily close the 400 block of North Union Pacific Avenue from West Wyeth to West Fremont and the 200 block of West Fremont from North Main to North Union Pacific Avenue for a youth community event on Friday, August 26, 2016 from 4:00 p.m. to 10:30 p.m.

A certificate of liability insurance has been received and the application has been approved by Police, Fire and Street/Traffic divisions.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM15.PDF](#)

16. TEMPORARY ROAD CLOSURE—FUNDRAISING EVENT AT LEADERSHIP PARK
Alma Jam (mailing address: 125 Randolph, Pocatello, ID 83201) is requesting to temporarily close the 100 block of North Union Pacific Avenue for a fundraising event on Saturday, August 6, 2016 from 3:00 p.m. to 11:00 p.m.

A certificate of liability insurance has been received and the application has been approved by Police, Fire and Street/Traffic divisions subject to conditions.

(Pertinent information attached.)

Documents:

[AGENDA-ITEM16.PDF](#)

17. EXCEPTION REQUEST TO ALLOW BEER/WINE—LEADERSHIP PARK
Council may wish to consider granting a beer/wine permit to Alma Jam (mailing address: 125 Randolph, Pocatello, ID 83201) for a fundraising event at Leadership Park on August 6, 2016 from 6:30 p.m. to 9:00 p.m.

Approval by Council is necessary since this park is not specifically identified in City Code 12.36.060 where the consumption of such beverages is allowed.

(Pertinent information attached.)

Documents:

AGENDA-ITEM17.PDF

18. AFFIRMATIVE ACTION PLAN RESOLUTION—TRANSIT

Council may wish to adopt a resolution adopting an Affirmative Action Plan for the Pocatello Transit Department during the time period of October 1, 2016 through September 30, 2019. This is an updated version of prior plans and is a requirement of the Urban Mass Transportation Act of 1964.

(Pertinent information attached.)

Documents:

AGENDA-ITEM18.PDF

19. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.

READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).

3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?"
After roll call is taken, Mayor will announce whether or not the ordinance passed.