

**CITY OF POCATELLO**  
**CITY COUNCIL MEETING AGENDA**

June 16, 2016 · 6:00 PM  
Council Chambers | 911 N 7th Avenue

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

A moment of silence will be observed.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification and Regular Council meetings of June 2, 2016.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for May showing cash and investments as of May 31, 2016.

(c) CONSTRUCTION BOARD OF APPEALS AND REVIEW APPOINTMENT: Council may wish to confirm the Mayor's appointment of Richard Layman to serve as a member of the Construction Board of Appeals and Review filling a long-term vacancy. Mr. Layman's term will begin June 17, 2016 and will expire December 31, 2018.

(d) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENTS: Council may wish to confirm the Mayor's reappointments of Doug Milder and Daniel Parrish to continue their service as members of the Parks and Recreation Advisory Board. Mr. Milder's term will begin June 20, 2016 and will expire June 20, 2018. Mr. Parrish's term will begin July 4, 2016 and will expire July 4, 2018.

(e) POCATELLO ARTS COUNCIL REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Frank Hartlieb to continue his service as a member of the Pocatello Arts Council. Mr. Hartlieb's term will begin July 2, 2016 and will expire July 2, 2019.

(f) COUNCIL DECISION—4175 HAWTHORNE ROAD ZONING DESIGNATION AMENDMENT: Council may wish to adopt its decision to approve the amendment of the zoning designation requested by RNR Properties, LLC, for 37,190 square feet identified as 4175 Hawthorne Road to be rezoned from Residential-Medium Density single-Family (RMS) Residential-Commercial-Professional (RCP).

(g) COUNCIL DECISION—FIELD SUBDIVISION FINAL SHORT PLAT: Council may wish to adopt its decision approving the Final Short Plat for Field Subdivision which divides 5.49 acres into a two (2) lot subdivision, subject to conditions. Said property is located on and will have access to Field Drive. The property is located within a Residential Estate (RE) zoning district.

Documents: [AGENDA-ITEM3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING—WIRELESS COMMUNICATION FACILITY/ALAMEDA PARK

This time has been set aside for the Council to hear comments from the public concerning a request by Brandon Kiser of Verizon Wireless (mailing address: 9656 South Prosperity Drive, West Jordan, UT 84088), represented by Kevin Howell of Digital Skylines, Inc. (mailing address: 11340 North 105th Place, Scottsdale, AZ 85259) to place a wireless communication facility (cell tower) in Alameda Park.

(Pertinent information attached.)

Documents: [AGENDA-ITEM6.PDF](#)

7. PUBLIC HEARING—CDBG PROGRAM YEAR 2014 ANNUAL REPORT

As required by the U.S. Department of Housing and Urban Development (HUD), this time has been set aside for the Council to consider any comments from the public concerning the 2015 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). The report was available for public review from May 26 to June 16, 2016 after review and recommendation of approval by the CDBG Advisory Committee. Following the public hearing, Council may wish to approve the report and authorize its submittal, including a summary of any public input, to HUD on or before June 29, 2016.

(Pertinent information attached.)

Documents: [AGENDA-ITEM7.PDF](#)

8. PUBLIC HEARING—PROPOSED FISCAL YEAR 2016 JUNE BUDGET AMENDMENTS

This time has been set aside to receive public comments on proposed amendments to the Fiscal Year 2016 Budget.

(Pertinent information attached.)

Documents: [AGENDA-ITEM8.PDF](#)

9. FINAL PLAT—CRESTVIEW ESTATES, DIVISION NO. ONE

Satterfield Realty and Development (mailing address: 2432 Andrew Street, Pocatello, ID 83201) and Rocky Mountain Engineering and Surveying (mailing address: 600 E. Oak Street, Pocatello, ID 83201) has submitted an application to subdivide approximately 15.85 acres into 23 residential lots located east of Satterfield Drive, on an extension of Lois Lane. This subdivision is to be called Crestview Estates, Division One.

The Planning and Zoning Commission, at their meeting on December 9, 2015 recommended approval of the request subject to staff conditions.

(Pertinent information attached.)

Documents: [AGENDA-ITEM9.PDF](#)

10. EXCEPTION REQUEST FOR BEER/WINE PERMIT—ESTES

Council may wish to consider granting a beer/wine permit to Jessica Estes (mailing address: 1615 Ammon Street, Pocatello, ID 83201) for a birthday party at Ammon Park on August 27, 2016 from 2:00 p.m. to 10:00 p.m. Ms. Estes has submitted an application to the City to allow the consumption of beer and wine at the event. Approval by Council is necessary since this park is not specifically identified in City Code 12.36.060 where the consumption of such beverages is allowed.

(Pertinent information attached.)

Documents: [AGENDA-ITEM10.PDF](#)

11. TEMPORARY STREET CLOSURE REQUEST—IDAHO LORAX

Council may wish to consider a request from Idaho Lorax, General Coordinator (mailing address: No. 13 Apple Beaver Lane, Pocatello, ID) to temporarily close street sections in the Old Town area on June 18, July 1, August 5, and September 2, 2016 from 4:00 p.m. to 9:00 p.m. for multiple summer events. The proposed sections of streets are: Option 1 - Intersection of Main and Center; Option 2 – Both Center Street sections between Main and Union Pacific Way, and Main and Arthur Streets; and Option 3 – Center Street between Union Pacific Way and Main Street.

City staff (with the exception of Fire) recommends denial of the street closures request based upon the information submitted with the application. This is a major intersection that services an average of 12,700 vehicles per day.

(Pertinent information attached.)

Documents: [AGENDA-ITEM11.PDF](#)

#### 12. RESOLUTION—CITY FUND RESERVE POLICY

Council may wish to adopt a Resolution establishing a policy for reserves within the City's funds in order to provide financial strength, flexibility and cash flow management within the City of Pocatello. Said Resolution was reviewed by the Council at the June 9, 2016 Study Session.

(Pertinent information attached.)

Documents: [AGENDA-ITEM12.PDF](#)

#### 13. ORDINANCES

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read by title on two occasions and at length on the third occasion and placed on final passage for publication.

##### EXAMPLE MOTIONS:

FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item # , be read only by title on three separate occasions and placed on final passage and ordered for publication, and that only the ordinance summary sheet be submitted for publication."

FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1 or 2, the Council, by a vote of one-half plus one (4) of the full Council, must vote to direct how the ordinance is to be read.

An ordinance ready for reading.

13. An ordinance approving an amendment to the Fiscal Year 2016 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$1,703,370.00 to account for additional revenues, including grant funds, received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. (This ordinance is hereby prepared for reading under the rules of suspension. Whole ordinance will need to be published.)

#### 14. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a

maximum of three (3) minutes per speaker.)

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## PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
11. Develop a written and reasoned statement supporting the decision.

## READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?"  
After roll call is taken, Mayor will announce whether or not the ordinance passed.

**AGENDA**

**ITEM**

**NO. 3**

**Consent**

**Agenda**

3(a)

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL AGENDA  
CLARIFICATION MEETING AND  
REGULAR CITY COUNCIL MEETING  
JUNE 2, 2016

CLARIFICATION MEETING The City Council Agenda Clarification Meeting was called to order at 5:32 p.m. by Mayor Brian Blad. Council members present were Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. No motions, resolutions, orders, or ordinances were proposed. No vote was taken.

REGULAR CITY COUNCIL MEETING

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m. ROLL CALL AND by Mayor Brian Blad. Council members present were Roger Bray, PLEDGE OF Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. ALLEGIANCE

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Reverend Jim Jones, Blazing Grace INVOCATION Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from the Clarification and Regular Council meetings of May 5 and May 19, 2016; and the following meetings held May 12, 2016: Study Session, Budget Development meeting and Executive Session.

-PAYROLL AND (b) Payroll and material claims for the month of May 2016 in the MATERIAL CLAIMS amount of \$5,676,779.22.

-CONCESSION (c) Grant an exception to City Ordinance (City Code 5.06.020) to allow PERMIT-BOB'S Dani Bird, dba Bob's Polar Express, LLC, to operate a mobile ice cream concession on City streets. City Council approval is required POLAR EXPRESS, LLC as concession operation on City streets is not specifically identified in City code 5.06.020 as a public place where concessions are allowed. Mrs. Bird will be required to 1) provide the required liability insurance, naming the City as an additional insured; 2) provide the required liability insurance on each vehicle in use for the mobile concession permit; 3) meet the Southeast Public Health requirements; and 4) pay the applicable fee of \$80.00 per month during the term of her operation. City Council has approved an exception for a mobile concession vendor permit for Bob's Polar Express for the past six years.

-MEMORANDUM OF (d) Approve and authorize the Mayor to sign a proposed Memorandum AGREEMENT WITH of Agreement (MOA) between the City of Pocatello and SCHOOL DISTRICT Pocatello/Chubbuck School District No. 25 regarding the NO. 25-SCHOOL assignment of Pocatello School Resource Officers to work at RESOURCE OFFICERS designated schools within the City of Pocatello.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Brown, Bray, Moore and Orr.

AGENDA ITEM NO. 4: Mayor Blad presented an appreciation plaque to former City Council member and newly-appointed Bannock County Commissioner, Craig Cooper.  
COMMUNICATIONS  
AND PROCLAMATIONS

Mr. Cooper expressed appreciation to the Mayor, Council members and to City staff for their service to the City of Pocatello.

Mr. Johnston, on behalf of Mayor Blad, proclaimed June 2016 to be Adopt A Shelter Cat Month. Mayor Blad presented the proclamation to Richard Stewart, Animal Services Director.

Mr. Stewart thanked the Mayor and Council for the proclamation and announced reduced adoption fees for cats during the month of June.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the June 9<sup>th</sup> Study Session at 9:00 a.m., followed by a Budget Development meeting; a Budget Development meeting on June 16<sup>th</sup> at 9:00 a.m. and a Regular City Council meeting at 6:00 p.m.  
CALENDAR REVIEW

Mayor Blad announced Military Appreciation Day would be held at the Pocatello Zoo on June 4<sup>th</sup> from 11:00 a.m. to 1:00 p.m.; the Zoo Idaho Summer Concert Series and Open Air Art Fair begins June 4<sup>th</sup> and will continue each Saturday through August 27<sup>th</sup>. The event features local vendors, live music and "twilight" discounted Zoo Idaho entry rates after 4:00 p.m.; the Parks and Recreation "June Joy in the Journey Jog" Fun Run will be held on June 11<sup>th</sup>; Animal Services "Alley Cat Grill" event will be held June 11<sup>th</sup> from 11:00 a.m. to 3:00 p.m. at the Animal Shelter; June 11<sup>th</sup> is Free Day at the Zoo. There will be free admission to all Zoo Idaho visitors from 10:00 a.m. to 6:00 p.m.; the Idaho State High School Rodeo Finals will be held at the Bannock County Fairgrounds from June 11<sup>th</sup> to June 18<sup>th</sup>; and June 19<sup>th</sup> will be Father's Day at the Zoo with fathers receiving a 50% discount off their admission when accompanied by paid child.

Mayor Blad reminded citizens of upcoming Gate City Grays Baseball/ Northern Utah League games.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the public regarding a request by RNR Properties, LLC (mailing address: 435 Maysi Lane, Inkom, ID 83245), represented by Dioptra, LLC (mailing address: 4737 South Afton Place, Suite B, Chubbuck, ID 83202), for a Zoning Map Amendment for the property located at the corner of Hawthorne Road and Snowbird Avenue (approximately 4175 Hawthorne Road). The property is located in a Residential Medium Density Single-Family (RMS) zoning district and the request is to rezone to a Residential Commercial Professional (RCP) zoning district.  
PUBLIC HEARING  
-REZONE

At their meeting on May 11, 2016, the Planning and Zoning Commission recommended approval of the request.

Mayor Blad opened the public hearing.  
Mayor Blad announced there had been no ex parte communication from the Council.

Gwen Inskeep, Dioptra, LLC representative, stated the proposed rezone would change the zoning of the property to be consistent with other properties in the surrounding area.

Terri Neu, Assistant Planner, gave an overview of the proposed zoning map amendment. She stated a rezone application was previously approved for the property owners along Hawthorne north of Quinn

Road, but the application excluded the proposed property. Ms. Neu stated the property owner has since decided to proceed with rezoning the property. In response to questions from Council, Ms. Neu stated setback requirement issues would be addressed during the planning process if future development takes place in the area.

Mayor Blad announced no written correspondence had been received.

Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the proposed zoning changes and shared her concern for children and pedestrians who travel in the area.

Ms. Inskeep stated the area has required setbacks and sidewalks for the safety of pedestrians and children.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Johnston, seconded by Mr. Orr, to approve a request by RNR Properties, LLC, represented by Dioptra, LLC, for a Zoning Map Amendment for the property located at the corner of Hawthorne Road and Snowbird Avenue (approximately 4175 Hawthorne Road) and to rezone the property from Residential Medium Density Single-Family (RMS) zoning district to a Residential Commercial Professional (RCP) zoning district and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Johnston, Orr, Bray, Brown and Moore.

AGENDA ITEM NO. 7: Dylan J. Field (mailing address: 1280 Field Drive, Pocatello, ID 83204) and Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted an application to subdivide approximately 5.49 acres into 2 residential lots located west of Shale Drive and north of Field Drive.

The Planning and Zoning Commission, at their meeting on May 25, 2016 recommended approval with staff's conditions.

A motion was made by Mr. Moore, seconded by Mr. Orr, to approve a request by Dylan J. Field and Rocky Mountain Engineering and Surveying and approve an application to subdivide approximately 5.49 acres into 2 residential lots located west of Shale Drive and north of Field Drive, with the following conditions: 1) All conditions noted in the memo dated May 16, 2016 from Merrill Quayle to Matthew Lewis shall be strictly adhered to prior to recording of an approved plat; 2) if septic is being proposed then the primary and secondary drain fields shall be shown on both lots as part of a recorded plat; 3) all corrections noted by City representatives on the plat shall be completed prior to recording of the plat; and 4) all other standards and conditions of Municipal Code not herein stated but applicable to platting and commercial development shall apply. Upon roll call, those voting in favor were Moore, Orr, Bray, Brown and Johnston.

AGENDA ITEM NO. 8: Southeast Idaho Senior Games, represented by Dana Olson (mailing address: 427 North 6<sup>th</sup> Avenue, Pocatello, ID 83201) is requesting "COUNCIL SELECT" funding request -SOUTHEAST IDAHO SENIOR GAMES that "Council Select" funds in the amount of \$250.00 be used to help pay for expenses related to Senior Games events planned in Pocatello July 8 through 16, 2016. (As of May 27, 2016, \$3,900.00 remained in the Council Select fund.)

In response to a question from Council, Dana Olson stated the Senior Games began 14 years ago and typically has between 350 - 400 participants during the week-long event. She distributed Senior Games brochures to the Council members and encouraged the public to support the event.

A motion was made by Mr. Moore, seconded by Mr. Brown, to approve a request by Southeast Idaho Senior Games, represented by Dana Olson, that "Council Select" funds in the amount of \$250.00 be used to help pay for expenses related to Senior Games events planned in Pocatello July 8 through 16, 2016. Upon roll call, those voting in favor were Moore, Brown, Bray and Johnston. Mr. Orr voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 9: Pocatello Kiwanis Club, represented by Tim Shurtliff, (mailing address: PO Box 295, Pocatello, ID 83204-0295) is requesting that "Council Select" funds in the amount of \$200.00 be used to help pay for the moving of picnic tables for the 49<sup>th</sup> Annual Bing Hong Pancake Breakfast planned for June 25 and 26, 2016 at Tydeman Park. (As of May 27, 2016 \$3,900.00 remained in the Council Select fund.)

"COUNCIL SELECT"  
FUNDING REQUEST  
-POCATELLO  
KIWANIS CLUB

In response to a question from Council, Tim Shurtliff stated the pancake breakfast is a major fundraiser for the Pocatello Kiwanis Club. He stated the Kiwanis Club contributes funding to many local agencies and youth programs. Mr. Shurtliff invited City Council members to attend the breakfast on June 25 and 26, 2016.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a request from Pocatello Kiwanis Club, represented by Tim Shurtliff, that "Council Select" funds in the amount of \$200.00 be used to help pay for the moving of picnic tables for the 49<sup>th</sup> Annual Bing Hong Pancake Breakfast planned for June 25 and 26, 2016 at Tydeman Park. Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 10: Council was asked to approve the following requests to continue the tradition of partnering with Aid for Friends Homeless Shelter for their annual "Splish-n-Splash" summer fundraiser, to be held Friday, August 12, 2016 from 5:30 p.m. to 9:30 p.m. at the Ross Park Aquatics Complex:

ANNUAL FUNDRAISING  
PARTNERSHIP REQUEST  
-AID FOR FRIENDS  
HOMELESS SHELTER

REDUCED a) Approve half price admission fees, consistent with Family Night Admission Fees, for fundraiser attendees, up to a \$700.00 maximum remittance commitment to the City, as follows: Child (1-6 years) - \$1.00; Youth (7-17 years) - \$2.50; Adult (18-59 years) - \$3.00; and Senior (60+ years) - \$2.00; and

APPROVAL OF b) Approve continued fundraising partnerships for discounted rates at the annual event in future years, subject to the Parks and Recreation Director's review, barring any significant change or changes to events and/or fees and revenue remittance amounts.

FUTURE  
SPLISH-N-SPLASH  
EVENTS

In response to a question from Council, BJ Stensland, Aid for Friends Executive Director, gave an overview of the planned 4<sup>th</sup> annual fundraiser. She expressed appreciation to the Council and citizens who make the event successful.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a request to continue the tradition of partnering with Aid for Friends Homeless Shelter for their annual "Splish-n-Splash" summer fundraiser, to be held Friday, August 12, 2016 from 5:30 p.m. to 9:30 p.m. at the Ross Park Aquatics Complex, as outlined in Agenda Item No. 10(a) and 10(b). Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 11: Council was asked to consider granting an exception to a request by EXCEPTION REQUEST Pocatello Women's Cycling, represented by DaNae Young, (mailing -VENDOR SALES FOR address: 3758 Dove Drive, Pocatello, ID 83201) to City Ordinance SPINDERELLA EVENT 5.06.010 to allow vendor sales of food and beverages in Ross Park for the "Spinderella" women's cycling event June 17 and 18, 2016.

If the exception is granted, the event sponsors will be required to submit the required application, provide proof of liability insurance and pay the applicable vendor permit fees.

A motion was made by Mr. Moore, seconded by Mr. Brown, to approve a request by Pocatello Women's Cycling, represented by DaNae Young, and grant an exception to City Ordinance 5.06.010 to allow vendor sales of food and beverages in Ross Park for the "Spinderella" women's cycling event June 17 and 18, 2016 and that the event sponsors will be required to: 1) submit the required application; 2) provide proof of liability insurance; and 3) pay the applicable vendor permit fees. Upon roll call, those voting in favor were Moore, Brown, Bray, Johnston and Orr.

In response to a question from Council, DaNae Young stated the 5<sup>th</sup> annual "Spinderella" event organizers are anticipating between 1,400 and 1,500 participants from around the world at the 2016 event. She added that the proceeds from the event benefit local charitable organizations and community improvements.

AGENDA ITEM NO. 12: Council was asked to approve the following exceptions to City EXCEPTION REQUESTS ordinances to allow the Idaho Chapter of Oregon-California Trails -IDAHO CHAPTER OF Association (IOCTA), represented by Dr. John Briggs, (mailing OREGON-CALIFORNIA address: 5170 South Farmhouse Place, Boise, ID 83716) to host TRAILS ASSOCIATION their Idaho Chapter 2016 Convention Event at the Fort Hall Replica and surrounding areas August 4 through 6, 2016 as follows:

BEER/WINE PERMIT a) Grant a beer/wine permit at Fort Hall Replica and the adjacent Outdoor Amphitheater area; and

OVERNIGHT STAY b) Grant permission for the American Mountain Men (AMM), represented by Rusty Shoemake, to stay overnight at the Fort Hall Replica and immediate surrounding area August 4, through 6, 2016 while providing demonstrations in conjunction with the IOCTA Convention events. AMM has been granted permission to stay overnight at Fort Hall Replica on past occasions for their annual planning camps, without incident.

IOCTA has permitted and paid for use of the facilities, submitted and paid for an application for the consumption of beer and wine at the event, and provided required liability insurance. Exception approvals by Council are necessary since the Fort Hall Replica site is not specifically identified in City Code 12.36.060 as a facility where the consumption of alcohol is allowed, and an exception to City Code 12.36.020 (Restricted Hours in Parks) is needed to allow for overnight stays.

A motion was made by Mr. Moore, seconded by Mr. Orr, to grant an exception to City Code 12.36.060 and City Code 12.36.020 to allow the Idaho Chapter of Oregon-California Trails Association (IOCTA), represented by Dr. John Briggs, to host their Idaho Chapter 2016 Convention Event at the Fort Hall

Replica and surrounding areas August 4 through 6, 2016 as outlined in Agenda Item No. 12(a) and 12(b) and that IOCTA is required to: 1) pay for the use of the facilities; 2) submit and pay for an application for the consumption of beer and wine at the event; and 3) provide required liability insurance. Upon roll call, those voting in favor were Moore, Orr, Bray, Brown and Johnston.

AGENDA ITEM NO. 13: Council was asked to approve and authorize the Mayor to sign a contract with Deaton and Company, Chartered for financial audit services. The terms of the engagement will remain the same as were accepted in the 2001 contract. The contract will be in effect for the fiscal years ending September 30, 2016 through September 30, 2020.

The initial contract amount is \$34,000.00 and funds are available in the Finance Department's Fiscal Year 2016 budget.

A motion was made by Mr. Orr, seconded by Mr. Brown, to approve and authorize the Mayor to sign a contract with Deaton and Company, Chartered for financial audit services and that the contract terms will remain the same as were accepted in the 2001 contract, and that the contract will be in effect for the fiscal years ending September 30, 2016 through September 30, 2020 and that the initial contract amount will be \$34,000.00. Upon roll call, those voting in favor were Orr, Brown, Bray, Johnston and Moore.

AGENDA ITEM NO. 14: Council was asked to approve and authorize the Mayor to sign the Arbitrage Compliance Specialists Engagement Letter-WPC. The purpose of the service is to determine if the City earns interest income in excess of interest expenses on the \$22,315,000.00 Idaho Bond Bank Authority Revenue Bond, Series 2015A related to Water Pollution Control (WPC) improvements approved through the judicial confirmation proceedings in September 2014. Annual cost for the

engagement is \$1,000.00 for a five-year period. Funds are available in the WPC Fiscal Year 2016 budget.

A motion was made by Mr. Bray, seconded by Mr. Orr, to approve and authorize the Mayor to sign the Engagement Letter for Arbitrage Compliance Services and that the annual cost for the engagement will be \$1,000.00 for a five-year period. Upon roll call, those voting in favor were Bray, Orr, Brown, Johnston and Moore.

AGENDA ITEM NO. 15: Council was asked to approve and authorize the Mayor to sign a contract with CenturyLink to upgrade the City's Voice over Internet Protocol (VoIP) telephone system. The cost of the contract is \$28,499.00 which includes CISCO mandated maintenance of

\$7,537.00. Funds are available in the Information Technology (IT) Department's Fiscal Year 2016 budget.

A motion was made by Mr. Moore, seconded by Mr. Johnston, to approve and authorize the Mayor to sign a contract with CenturyLink to upgrade the City's Voice over Internet Protocol (VoIP) telephone system and that the cost of the contract will be \$28,499.00, including CISCO mandated maintenance of \$7,537.00. Upon roll call, those voting in favor were Moore, Johnston, Bray, Brown and Orr.

AGENDA ITEM NO. 16: Council was asked to approve a grant reimbursement application in the amount of \$11,000.00 and, if the grant is approved, authorize the Mayor's signature on documents relating to participation to the Transportation Security Administration (TSA) Law Enforcement Officer Reimbursement Program, subject to Legal Department review.

The program provides partial reimbursement for the cost of assigning officers to the TSA screen checkpoint at the Pocatello Airport during screening operations for departing flights. There is no City match.

A motion was made by Mr. Moore, seconded by Mr. Johnston, to approve a grant reimbursement application in the amount of \$11,000.00 and, if the grant is approved, authorize the Mayor's signature on documents relating to participation to the Transportation Security Administration (TSA) Law Enforcement Officer Reimbursement Program, subject to Legal Department review. Upon roll call, those voting in favor were Moore, Johnston, Bray, Brown and Orr.

AGENDA ITEM NO. 17: Council was asked to approve and authorize the Mayor to sign a Consent to Lease Assignment, subject to Legal Department review, for the lease agreement between the City of Pocatello and AvCenter, Inc. dated March 3, 1994 for property at the Pocatello Regional Airport. AvCenter representatives have requested to assign their rights under the lease to AvFuel, Inc. as surety for a business loan.

A motion was made by Mr. Bray, seconded by Mr. Brown, to approve and authorize the Mayor to sign a Consent to Lease Assignment, subject to Legal Department review, for the lease agreement between the City of Pocatello and AvCenter, Inc. dated March 3, 1994 for property at the Pocatello Regional Airport. Upon roll call, those voting in favor were Bray, Brown, Johnston, Moore and Orr.

AGENDA ITEM NO. 18: Council was asked to approve a 12-month agreement with Synovia Solutions in the amount of \$495.00 per month to provide fleet management services, including installation of global positioning systems, to assist in determining inefficiencies in vehicle usage. Funds for the agreement are available in the Street Operations Fiscal Year 2016 Budget.

A motion was made by Mr. Orr, seconded by Mr. Johnston, to approve a 12-month agreement with Synovia Solutions in the amount of \$495.00 per month to provide fleet management services, including installation of global positioning systems, to assist in determining inefficiencies in vehicle usage. Upon roll call, those voting in favor were Orr, Johnston, Bray, Brown and Moore.

AGENDA ITEM NO. 19: Council was asked to approve an agreement, subject to Legal Department review, with Veyo, LLC, to serve as the Idaho broker for non-emergency medical transportation beginning July 1, 2016 replacing American Medical Response. Pocatello Regional Transit proposes to continue the service according to the terms of the contract. Medicaid funds are eligible as local match and essential to sustain current services.

A motion was made by Mr. Johnston, seconded by Mr. Moore, to approve an agreement, subject to Legal Department review, with Veyo, LLC, to serve as the Idaho broker for non-emergency medical

transportation beginning July 1, 2016. Upon roll call, those voting in favor were Johnston, Moore, Bray, Brown and Orr.

AGENDA ITEM NO. 20: Idaho Lorax, Pocatello resident, shared his concerns regarding  
DISCUSSION ITEMS community service organizations, the safety of citizens and  
community cleanup efforts.

Niki Taysom, 4964 Yellowstone Avenue, Chubbuck, shared her concerns regarding holiday celebrations, children's safety and local crime statistics.

Kelly Benningfield, 624 West Cedar Street, shared his concerns regarding tax revenues, government accounting standards and expenditures by the State of Idaho.

There being no further business, Mayor Blad adjourned the meeting at 7:00 p.m.

APPROVED:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK

3(F)

**CITY COUNCIL DECISION  
ZONING AMENDMENT REQUEST**

APPLICANT: RNR Properties, LLC, an Idaho Limited Liability Company

PROPERTY OWNER: Stewart K. Ward of Dioptra, LLC, an Idaho Limited Liability Company

APPLICANT'S MAILING ADDRESS: 435 Maysi Lane, Inkom, ID 83245

LOCATION OF REQUEST: 4175 Hawthorne Road

LEGAL DESCRIPTION: Lot 1, Block 7, Ward Park Subdivision, 1<sup>st</sup> Addition, Bannock County, Idaho

TYPE OF REQUEST: Applicant requests an amendment of the zoning designation of 37,190 square feet of property, identified as 4175 Hawthorne Road, Pocatello, Idaho to Residential-Commercial-Professional (RCP)

CURRENT ZONING: Residential-Medium Density Single-Family (RMS)

A Public Hearing was held on May 11, 2016, before the Planning and Zoning Commission (P&ZC) to consider the applicant's proposal to rezone 37,190 square feet of property identified as 4175 Hawthorne Road, Pocatello, ID from Residential-Medium Density Single-Family (RMS) to Residential-Commercial-Professional (RCP). Based on staff's review of the property in question, the corridor area, and the fact that the Comprehensive Plan Map has the area designated "Commercial", it was recommended that a complete rezone from RMS to RCP at this location would be appropriate to provide zoning consistency for the area. At the Hearing the Commission heard testimony from the Applicant and City staff. There was no other public testimony given. Thereafter, the P&ZC set out findings and made a recommendation therefrom, to grant the amendment of the zoning designation of the subject property to Residential-Commercial-Professional (RCP.)

**PUBLIC HEARING**

At its regular meeting held June 2, 2016, the Pocatello City Council held a Public Hearing to review the Applicant's request and the recommendation for approval of the zoning designation amendment from the Planning and Zoning Commission, and heard testimony on the request from City staff. No members of the public wished to present testimony.

**ZONING ORDINANCE STANDARDS**

The City Council reviews the facts and circumstances of Applicant's request for a zoning designation amendment in terms of the standards delineated in the Pocatello Municipal Code as follows:

**Zoning Ordinance Section 17.02.180(B)(1)- Private Property Owner Initiation:**

1. Was the request initiated by an owner of private property within the municipal boundary of the City of Pocatello or their duly authorized representative?

**Zoning Ordinance Section 17.02.180(E):**

1. How the requested zoning at the location in question would be in the community's best interest.
2. How the list of uses permitted by the zoning ordinance would blend with surrounding land uses.
3. If the subject site is physically suitable for the type and intensity of land uses permitted under the proposed zoning district.
4. If the uses permitted in the proposed zoning district would be adequately served by public facilities and services such as thoroughfares, police and fire protection, drainage, refuse disposal, water, sewer, and schools, to ensure the public health, safety and general welfare.
5. If the uses permitted in the proposed zoning district would be compatible in terms of their scale, mass, coverage, density, and intensity with adjacent land uses.
6. Whether the proposed zoning designation is consistent with the Comprehensive Plan land use map designation.

\*\*\*\*\*

**POCATELLO CITY COUNCIL FINDINGS OF FACT AND CONCLUSIONS**

Based upon the record of this application, the testimony heard at its regularly-scheduled meeting held on June 2, 2016, and the recommendation of the Planning and Zoning Commission and the City's Planning and Development Services staff, the Pocatello City Council makes the following Findings of Fact and Conclusions:

**Zoning Ordinance Section 17.02.180(B)(1)- Private Property Owner Initiation:**

1. The rezone application has been initiated by Stewart K. Ward, on behalf of Dioptra, LLC, for the location of 4175 Hawthorne Road, pursuant to Municipal Code Section 17.02.180(B)(1). The rezoning request encompasses 37,190 square feet of property. The City Comprehensive Plan Map has the subject property designated as "Commercial" therefore a change to the map is not needed as part of this request.

**Zoning Ordinance Section 17.02.180(E):**

1. The Hawthorne corridor, specifically in Chubbuck, consists of a mix of land uses including, but not limited to, an assisted living center; new high density residential (150-units total); an entrance is provided from Hawthorne Road to the Pine Ridge Mall as well as Home Depot. An Allstate Call Center is in the general vicinity as well. The community is in need of additional lands which can accommodate the type of uses that are permitted and conditionally permitted in the RCP zone. The properties on Hawthorne Road are of various square-footages to allow professional office, mixed use development, and limited commercial.

2. The land uses that are listed under Table 17.03.330 of the Municipal Code are not out of character with those in the general area. The properties to the north are a mix of RCP and RMS zoning districts and are developed with a mix of single family dwellings and a pet boarding facility. The properties to the south are zoned RCP and are developed with single family dwellings. The properties to the west are zoned RMS with a mix of single family dwellings (townhouses and unattached units) and assisted living facilities. The properties to the east are located in the City of Chubbuck and are developed with a mix of commercial and residential high density.
3. If the subject site is physically suitable for the type and intensity of land uses permitted under the proposed zoning district.
4. Primary access to all properties would be via Hawthorne Road. According to Bannock Transportation Planning Organization (BTPO), Hawthorne Road is designated as a Principal Arterial (PA) from Quinn Road north into Chubbuck extending past Tyhee Road. Hawthorne is designated as a Minor Arterial (MA) south of Quinn Road to W. Alameda Road.

According to the Functional Classification Update Report from BTPO dated April 1, 2013, the PA system carries the major portion of trip's entering & leaving the urban area as well as the majority of through movements desiring to by-pass the Central City. In addition, significant intra-area travel, such as between central business districts and outlying areas exists. Hawthorne Road is one (1) of two (2) designated north/south Principal Arterials; the other is Yellowstone Avenue.

From Quinn Road north, Hawthorne consists of two (2) lanes on the east side, a center turn-lane, and single lane on the west side adjacent to the subject properties. The corridor is capable of handling the traffic that would be generated from development associated with the RCP zoning request. A note was placed on the Ward Park Subdivision, 1<sup>st</sup> Addition plat that states, "A 15 foot (15') wide roadway and public utility easement adjoining the west side of the existing Hawthorne Road right-of-way line. The land inside the boundary of said easement shall be deeded fee simple to the City of Pocatello for roadway and public utilities upon payment of the appraised fair market value." This would help to increase the public's health, safety, and general welfare.

The City of Pocatello is also planning significant improvements to the intersection of Hawthorne and Quinn Roads. This will include widening, turn lanes and signalization with curb, gutter and sidewalk. This project will help decrease delays associated with the current 4-way stop increasing the public health and safety of motorists as well as pedestrians. Any development along the corridor will be required to meet all City standards including placement of curb, gutter & sidewalk. This project is planned for construction in 2018.

All infrastructure including water, sewer and utilities are adequate and readily available.

5. As noted in the Planning and Zoning Commission's Report, the property in question abuts residential properties to the West. The maximum height for a residential home in RMS is 35-feet; the maximum height for a structure in RCP is 45-feet. Setbacks in RCP are generally 10-feet, however greater setbacks are required where two districts transition. The uses permitted under the RCP designation are more appropriate in this area compared to a Commercial General zoning designation due to the proximity of the Ward Park Subdivision to the west.
6. The Comprehensive Plan Land Use Map Designation for the subject properties is "Commercial". The proposed RCP would fall into the designation of "Mixed Use". The mixed use designation is intended to support zoning districts that allow a mixture of compatible residential, commercial and office uses. Staff concluded that the zoning of RCP better fits in this corridor considering the nearby residential uses and mix of uses to the east in Chubbuck.

### POCATELLO CITY COUNCIL DECISION

Based upon its Findings of Fact and Conclusions, the Pocatello City Council hereby approves the Applicant's request to rezone the 37,190 square feet, identified as 4175 Hawthorne Road, Pocatello, Idaho from Residential-Medium Density Single-Family (RMS) to Residential-Commercial-Professional (RCP).

**Notice is hereby given that applicant has the right to challenge this Decision and request a regulatory taking analysis pursuant to Idaho Code Section 67-8003 within 28 days after this Decision.**

DATED this 16<sup>th</sup> day of June, 2016.

CITY OF POCATELLO, a municipal  
corporation of Idaho

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BRIAN C. BLAD, Mayor

ATTEST:

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RUTH E. WHITWORTH, City Clerk

STATE OF IDAHO                    )  
                                                  ss:  
County of Bannock                )

On this \_\_\_\_\_ day of June, 2016 before me, the undersigned, a Notary Public in and for the State, personally appeared Brian C. Blad and Ruth E. Whitworth, known to me to be the Mayor and City Clerk, respectively, of the City of Pocatello, and acknowledged to me that they executed the foregoing instrument for and on behalf of said municipal corporation and that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year in this certificate first above written.

\_\_\_\_\_  
NOTARY PUBLIC FOR IDAHO  
Residing in: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

3/9

**CITY COUNCIL DECISION  
FINAL SHORT PLAT APPROVAL  
FIELD SUBDIVISION**

Dylan J. Field, as the Developer and Owner, represented by Rocky Mountain Engineering and Surveying, submitted a request to subdivide 5.49 acres into a two (2) lot subdivision located on Field Drive (one lot will encompass 3.66 acres and the other will encompass 1.86 acres). Access to the said lots will be Field Drive. The property is located within a Residential Estate (RE) zoning district.

The Planning and Zoning Commission (P&Z) reviewed the plat at its meeting held May 25, 2016, and thereafter recommended approval of the plat subject to a number of conditions. City staff also recommended approval of the plat subject to conditions.

This matter came before City Council at its regularly scheduled meeting on June 2, 2016, whereat the City Council approved the final short plat for the subdivision and authorized City staff to sign the plat for the subdivision, subject to the following conditions:

1. All conditions on the Subdivision Application Staff Report dated May 25, 2016, attached hereto as Exhibit 1, and incorporated herein, shall be met.
2. All conditions set out in the Public Works Department Memorandum dated May 16, 2016, attached hereto as Exhibit 2, and incorporated herein, shall be met.
3. If applicable, the Covenants, Conditions and Restrictions (CCR's) shall be submitted to the City for review and approval by the Legal Department prior to recording.
4. All corrections noted by City Representatives on the plat shall be completed prior to recording of the final plat.
5. The plat shall conform to all State and local laws and ordinances.
6. All other standards and conditions of Municipal Code not herein addressed but applicable to the commercial development shall apply.

**Notice is hereby given that applicant has the right to challenge this Decision and request a regulatory taking analysis pursuant to Idaho Code Section 67-8003 within 28 days after this Decision.**

DATED this 16<sup>th</sup> day of June, 2016.

CITY OF POCA TELLO, a municipal corporation of Idaho

\_\_\_\_\_  
BRIAN C. BLAD, Mayor

ATTEST:

RUTH E. WHITWORTH, City Clerk

STATE OF IDAHO )  
 )  
 ) ss:  
County of Bannock )

On this \_\_\_\_\_ day of June, 2016, before me, the undersigned, a Notary Public for the State, personally appeared Brian C. Blad and Ruth E. Whitworth, known to me to be the Mayor and City Clerk, respectively, of the City of Pocatello, and acknowledged to me that they executed the foregoing instrument for and on behalf of said municipal corporation and that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year in this certificate first above written.

(SEAL)

NOTARY PUBLIC FOR IDAHO  
Residing in Pocatello  
My commission expires: \_\_\_\_\_

SUBDIVISION APPLICATION  
 PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
 STAFF REPORT

MGF

**SUBDIVISION:** Field Subdivision

|              |        |                |
|--------------|--------|----------------|
| Preliminary: | Final: | Short:XXXXXXXX |
|--------------|--------|----------------|

**DATE:** May 25, 2016  
**APPLICANT:** Dylan J. Field represented by RMES  
**TITLE REPORT:** Title report and legal description was submitted & reviewed  
**LOTS/UNITS:** 2 lot subdivision  
**PRIMARY PUBLIC ACCESS:** Field Drive

**Recommendation by Planning & Development Services Staff**

|            |       |          |                             |
|------------|-------|----------|-----------------------------|
| Hold Over: | Deny: | Approve: | Approve<br>w/Conditions:XXX |
|------------|-------|----------|-----------------------------|

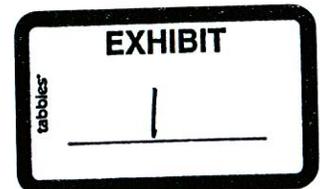
**CONDITIONS**

1. **Engineering:** All conditions noted in Exhibit 1 shall be strictly adhered to prior to recording of an approved plat.
2. **Planning:** If septic is being proposed then the primary and secondary drain fields shall be shown on both lots as part of a recorded plat.
3. All corrections noted by City representatives on the plat shall be completed prior to recording of the plat.
4. All other standards and conditions of Municipal Code not herein stated but applicable to platting and commercial development shall apply.

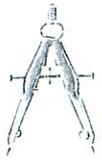
**Planning & Zoning Commission Action:** The Planning & Zoning Commission may wish to recommend of approval of the short plat with conditions as noted above.

**GENERAL BACKGROUND**

- a. **Applicant and Request:** Dylan J. Field (mailing address: 1280 Field Drive, Pocatello, ID 83204) and RMES (600 E. Oak Street, Pocatello, ID 83201) have submitted an application and short plat subdividing approximately 5.49-acres into 2-lots.
- b. **Site Detail:** The subject property is zoned Residential Estate (RE). This designation requires a minimum lot size of 15,000 square-feet for single-family dwellings. The existing lot measures 5.49-acres square-feet (+/-). The applicant is desirous in subdividing the lot into two (2) parcels; Lot-1 Block 1 will encompass 3.66-acres (+/-) and Lot 2 Block 1 will consist of 1.86-acres (+/-). Access to both lots will be via Field Drive.



- c. **Municipal Code:** Staff required submittal of a short plat application based upon the definition of "Subdivision or subdivided land" under 16.08.250. This section defines "subdivision" as, any lot, parcel, or tract of land which is divided into two or more parcels or building sites. Because the plat consists of 4 or fewer lots a short plat procedure is permitted under Code Section 16.30.010.
  
- d. **Infrastructure Comments:** 1.) Williams Northwest Pipeline has a high-pressure gas line and easement located along the southern boundary of the two parcels. As such the applicant shall make contact with William's representative prior to grading or disturbing any ground entailed in the easement (see condition 2 a. under Exhibit 1); (2) The plat shall show a sanitary sewer easement with a note providing information so the sewer restriction can be signed for Lot 2 Block 1. A note regarding sanitary sewer conditions is required for Lot 1 Block 1 (see condition 2 c. under Exhibit 1)



# Memorandum

**To:** Matthew Lewis, Planning Manager  
**From:** Merrill Quayle P.E. Public Works/Development Engineer *MJ*  
**Date:** May 16, 2016  
**Re:** Field Subdivision (P&Z 5-25-16 and City Council 6-2-16 Agenda)

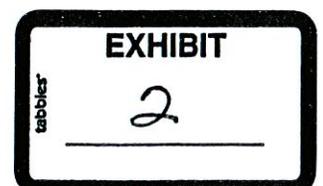
The Public Works Department has reviewed the plat for the above mentioned project and submits that the following changes shall be made prior to beginning construction.

## 1. Plat

- a. Prior to recording the Plat a more inclusive and comprehensive review shall be done, coordinate all plat correction through Mark Jensen, City of Pocatello City Surveyor.
- b. Subdivision plat shall conform to all state and local laws and ordinances.
- c. The boundary of the subdivision shall be marked with 5/8" rebar and stamped 2" aluminum cap.
- d. Notes on the plat shall be approved by the City of Pocatello City Surveyor and Legal Department prior to recording.
- e. Clarify if there is any CCR's associated with this plat. If there are CCR's they need to be submitted for review by the City Legal Department.
- f. Provide adjoining property owners recorded deeds, a copy of all recorded easements and document(s) which grants the signatory to sign the plat on the behalf of the owner(s) to the City Surveyor for final review.
- g. The plat shall be black opaque ink, no gray scale or color.
- h. The plat shall be reproducible on an 8.5x11 sheet of paper per Bannock County instructions.

## 2. Infrastructure Comments

- a. The water service connection point is located in a pressure zone with high pressures (>100 psi). Individual PRV devices are required to mitigate the high pressure.
- b. Williams-Northwest Pipeline has a high pressure line and easement that runs through the southerly edge of the property and access easement; make contact with Williams's representative prior to any grading or disturbance of the ground in this area.
- c. Show sanitary sewer easement with a note even though it is not with in the plat boundary providing information so the sewer restriction can be signed for Lot 2 Block 1. Also there needs to be information shown for sanitary sewer conditions for Lot 1 Block 1.



**AGENDA**

**ITEM**

**NO. 6**

### EXECUTIVE SUMMARY

To: Mayor Blad and City Council Members  
From: Matthew G. Lewis, Planning Division Manager  
Date: June 16, 2016

MGL

RE: Verizon Wireless Proposed Tower - Alameda Park

- \* The request before you is based upon Municipal Code Section 15.42.050 Siting and Facility Priority order:
  1. Collocation on an existing tower, structure or building
  2. **On City owned property** - There is no record of the City Council approving or denying a lease for the communication tower.
- \* The proposed tower will be 110 feet in height in the form of a faux pine tree.
- \* The applicant's target area is mainly east of the 500 block of Yellowstone Avenue extending to Jefferson Avenue bounded on the south by Maple and Alameda on the north.
- \* The applicant has considered collocation but there are no towers or buildings available in the target area. A tower is needed whether in the park or on private property.
- \* For proper co-location the tower needs to be increased in height by 15-feet. This results in the tower being 115-feet with an overall height of 125-feet which includes the lightning antenna. According to Verizon representatives this is possible but the shape of the tree would be lost past the 100-foot height.
- \* The applicant indicates that they will meet all requirements set forth by the Federal Communication Commission (FCC).
- \* Based on the Telecommunications Act of 1996, the City Council may not regulate the placement, construction or modification of Wireless Communication Facilities on the basis of the environmental effects of Radio Frequency (RF) emissions, so long as facilities comply with the FCC regulations concerning such emissions.
- \* In the event the Council decides to continue the public hearing a decision shall be rendered within a 150 days following submittal of the application based on FCC regulations (Spectrum Act).
- \* Notice was sent to 121 property owners within 300 feet of the park; Notice was published in the Idaho State Journal; Four (4) public hearing signs were posted at each major corner of the park.
- \* The Council, following public testimony, may:
  1. Direct Legal Department staff to prepare a lease agreement including conditions as recommended by staff on page 2 of the staff report;
  2. Deny the application as the location of the proposed tower is not in the best interests of the citizens of Pocatello.

# STAFF REPORT

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**Date: June 16, 2016**

**To: Mayor Blad and Council Members**

**From: Matthew G. Lewis, Planning Manager**

MGL

**RE: Verizon Wireless Proposed Tower –  
Alameda Park**

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## **I. BACKGROUND INFORMATION**

In January 2015, Planning & Development Services staff received an application from Kevin Howell, representing Verizon Wireless, proposing construction of a 110-foot high Wireless Communication Facility (WCF) tower in the parking lot of El Caporal located at 612 Yellowstone Avenue. Planning & Development staff returned the application back to the applicant based upon Municipal Code Section 15.42.050 **Siting & Facility Priorities**. Under this code section WCFs are to be located in the following priority order:

1. Collocation on an existing tower, structure or building;
2. **On City owned property;**
3. In areas where the existing topography, vegetation, buildings, and other structures provide the greatest amount of screening;
4. On other nonresidential buildings or vacant non-residentially zoned land;
5. In residential districts (non-tower facilities only) subject to restrictions in this chapter.

In the January 2015, application the applicant's written analysis stated that, "*There is a City owned park at the east end of the search area, the park is in a residential area. The City was approached by Verizon Wireless about leasing space for a tower within the park. The City declined to lease to Verizon Wireless.*" It was noted in the correspondence sent to the applicant's representative that staff requested a proposal be submitted for Council consideration; however, none was ever provided. Therefore, no record exists of the City Council approving or denying a lease at that time. This step is required as part of the priority order noted under Municipal Code Section 15.42.050 (above) thus the request and application is before you for consideration. At the November 12, 2015, Study Session the Council directed Planning staff to have the public hearing before the Council as outlined under Code Section 15.42.040 F. Exceptions.

Based on the application and siting priority noted above Planning staff and John Banks, Director for the City Parks & Recreation Department, began negotiations regarding possible placement of a 110-foot high tower with antennas, radio equipment and separate equipment shelter in Alameda Park. An official application was received on Thursday May 12, 2016.

## II. COUNCIL CONSIDERATION

In the event that City Council decides to allow the proposed tower, attendant equipment and shelter, the following should be included as part of the negotiated lease:

1. The tower shall be of stealth design in the form of a faux pine tree not to exceed 110 feet in height including the lightning antenna;
2. A green non-climbable fence at least 6 feet in height shall be erected around the perimeter of the stealth tower;
3. The 5 foot wide utility easement proposed to extend from the equipment building northwest to the tower shall be increased an additional 15 feet for a total easement width of 20 feet.
4. Per Idaho Code Section 54-1227 Surveys, the boundaries of the proposed easements and lease areas for the cell tower shall be monumented and a record of survey filed with Bannock County.

## III. PROJECT DETAILS

According to the applicant's material and construction diagrams provided by TowerCom Technologies, representing Verizon Wireless (dated April 5, 2016) proposes to lease (2) areas within Alameda Park, thenceforth referred to lease area "A" and "B".

**Lease area "A"** is proposed to be 20 foot by 34 foot (680 square feet in total). A 12 foot by 32 foot equipment building to match the adjacent restrooms will be constructed in this area. Equipment associated with the shelter will include the following:

- \* Three (3) outdoor equipment cabinets;
- \* Two (2) MOVP (surge surpresor) units, installed within the equipment cabinet;
- \* Outdoor generator with belly mount diesel fuel tank (all installed on a 12-foot by 16-foot platform);
- \* One (1) Verizon Wireless meter and disconnect;
- \* **Refer to Exhibits 1 and 2** for details

**Lease area "B"** will encompass an area of 15 feet by 15 feet (225 square feet in total) and include a 100 foot high stealth tower disguised as a faux pine tree. Total height will be 110 feet which includes a 10 foot tall lightning rod. Equipment within the lease area in addition to the tower will include the following;

- \* Twelve (12) panel antennas (3 sectors, 4 antennas per sector);
- \* Twelve (12) Remote Radio Head (RRH) Units;
- \* Two (2) MOVP (surge surpresor) units;
- \* One (1) doghouse (cover for cabling) will be located in fence area;

A 6-foot high non-climbable metal fence with a 6-foot wide access gate is proposed marking the 15-foot by 15-foot lease area;

An existing tree will be removed and relocated within the park or another City park.

Photos of existing conditions and photo-simulations depicting the stealth tower (faux pine tree) **Exhibits 3 through 10** are included:

- \* **Exhibit 3** = Existing view from the intersection of E. Pine and Wayne Avenue looking northeast
- \* **Exhibit 4** = Photo-simulation view of stealth tower (faux pine tree) looking northeast near the intersection of E. Pine and Wayne Avenue
- \* **Exhibit 5** = Existing view from Wayne Avenue looking east
- \* **Exhibit 6** = Photo-simulation view of stealth tower (faux pine tree) looking east from Wayne Avenue
- \* **Exhibit 7** = Existing view from E. Pine looking north
- \* **Exhibit 8** = Photo-simulation view of stealth tower (faux pine tree) from E. Pine sidewalk on other side of the street
- \* **Exhibit 9** = Existing view looking north from the walking trail near the restrooms
- \* **Exhibit 10** = Photo-simulation view of stealth tower (faux pine tree) from the walking trail near the restrooms

**Easements:** (1) A 5 foot wide utility easement is proposed to extend from the equipment building northwest to the tower: **Note**, In the event the Council agrees to enter into a lease agreement, staff recommends that this easement be increased an additional 15 feet for the purpose of an access and utility easement; (2) A 20 foot wide access and utility easement is proposed to run along the northern boundary of Lease area "A" to the east and then south to public sidewalk on Pine Street. **NOTE: Idaho Code Section 54-1227 Surveys: requires that the boundaries of easements and lease areas for cell towers need to be monumented and a record of survey filed with the County.**

#### **IV. APPLICATION FOR WIRELESS TELECOMMUNICATION FACILITIES (INFORMATION REQUIRED)**

- A. All specified plans and descriptions must be filed accompanying the application.

**Staff analysis:** The applicant submitted detailed plans as required;

- B. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option or lease.

**Staff analysis:** A title report was submitted with the application. Records show that the 9.6-acre area of land was purchased from the Pocatello Realty and Investment Company in 1925 for \$1.00. The area has been in use as a landscaped recreational park since at least 1940 (Metsker Maps 1940).

- C. A complete legal description of the property.

**Staff analysis:** A complete legal description was submitted with the application.

- D. Typed, gummed mailing labels with all the names and addresses of the property owners within 300-foot radius of the subject property. A signed Affidavit of mailing list must also be submitted.

**Staff analysis:** Gummed labels were submitted with 121 property owners being informed by mail of the request and public hearing. A signed Affidavit was also provided.

E. Two (2) site plans, one measuring 8½" x 11" and one (1) measuring 18" x 24" (or larger), scale no less than 1"=20', which describe the proposal and contain the following information:

1. Location, type, and height of the proposed WCF, including setback measurements.
2. On-site structures, land uses, and zoning.
3. Circulation information including adjacent roadways, ingress and egress from roadways, parking, pedestrian circulation and access.
4. Fences, signs, exterior lighting and storm drainage.
5. Property lines with dimensions, adjacent land uses, structures and zoning.
6. Existing watercourses, utility lines, easements, deed restrictions, and any built or natural features restricting the use of the subject property.
7. North arrow, scale, and legend

**Staff analysis:** All information and details are provided under sheet Z1 "Site Plan."

F. A landscaping plan (unless the WCF is attached to an existing building and all equipment is located within or on the building) drawn to the same scale as the site plan, clearly depicting all existing landscaping/vegetation and whether it will be removed or retained; all proposed landscaping complete with size, location and species of vegetation; specific depiction and notation of any features necessary to comply with the screening standards of this ordinance.

**Staff analysis:** Alameda Park is landscaped with grass and mature trees with the exception of the baseball fields, basketball court, the covered pavilion, horseshoe pits, a walking trail, picnic areas, the playground, restrooms and City well. A tree will be removed at the location of the tower and relocated somewhere in this park or another park. No additional changes or additional landscaping is proposed.

G. Elevation drawing, before and after photographs/drawings simulating and specifying the location and height of the antennas, support structures, equipment enclosure(s) and other accessory uses, fences and signs.

**Staff Analysis:** Existing condition photos and photo-simulations with the proposed equipment are provided (**see Exhibits 1-10**). Existing elevations are noted on sheet Z3 with new proposed elevations detailed in sheet Z4.

H. Elevations of proposed above-ground equipment enclosures.

**Staff Analysis:** Details of the proposed shelter are provided in sheet Z3

I. A planning coverage map and/or maps on which are marked the service area facility for which application is being made and all applicant's WCF sites operating within city limits and in the Area of City Impact as defined in the Idaho Code.

**Staff Analysis:** The applicant provided a “Before” placement of the ID6 DELETA tower (**Exhibit 11**) and “After” construction of the tower (**Exhibit 12**) coverage map. The “Before” placement shows “Fair” LTE coverage in the target area mainly east of Yellowstone Avenue extending to Jefferson Avenue bounded on the south by Maple Avenue and Alameda on the north. The “After” placement improves the target area to “Good”.

A copy of the map showing location of registered towers within City limits and the Area of City Impact is in the file and can also be found on the Idaho State Tax Commission website.

- J. Photo-simulations of the proposed WCF from affected residential properties and public rights-of-way.

**Staff Analysis:** Photo-simulations were submitted with the application (see **Exhibits 1-10**)

- K. A description of the support structure or building upon which the WCF is proposed to be located, and technical reasons for the design and configuration of the WCF.

**Staff Analysis:** The applicant writes in this section that, *“The proposed WCF will consist of a 100-foot faux pine (monopole) with antennas mounted at approximately 96-feet. Equipment will be located next to an existing building on the southwest corner of the property. The tower and equipment space were both designed and placed to have minimal visual impact on the park.”*

*“The proposed WCF is designed as a 4G LTE site. As such, it will use the latest technology to carry voice and data. Voice service is provided over VOLTE Voice Over Long Term Evolution Technology through a service Verizon Wireless calls Advanced Calling 1.0. Advanced Calling offers high-definition or HD voice and video calling. Phones capable of Advanced Calling will be able to take advantage of this service if the Advanced Calling feature is activated in the phone itself and both customers on the call are served by a 4G LTE site. Customers with older devices without Advanced Calling will not experience a change in voice service.”*

- L. Proof of licensure by the FCC.

**Staff Analysis:** The applicant provided a copy of their FCC license.

- M. A completed right-of-way use permit application if the WCF is to be located within a public right-of-way if not on an existing utility pole.

**Staff Analysis:** This requirement is not applicable with this request.

- N. A copy of correspondence from the owner of the land and/or building on which the WCF is to be located, acknowledging the owner's approval of the use of property for a WCF, the applicant's ability to enter into leases with other providers for co-location,

and specifying the party responsible for removal of the WCF and attendant equipment within ninety days of discontinuance of its use.

**Staff Analysis:** The City of Pocatello is the owner of Alameda Park. In the event the City Council decides to enter into a lease with Verizon Wireless conditions such as but not limited to, may include length of time, monthly payment amount and removal of equipment. Typical Verizon Wireless terms consist of a 25 year property lease with \$1,000 per month payments to the leasing entity and 2-percent annual payment increase. However, lease terms are subject to further negotiations with agreeance from both parties.

- O. If the WCF is not to be co-located, the following must be documented:
- a. Description of efforts to meet the order of preference for approval as follows:
    - i. Co-location of an existing tower, structure or building. The applicant shall have the burden of proving that there are no feasible existing structures upon which to co-locate

**Applicant's Response:** The applicant submits in the written analysis, *"In the area that Verizon Wireless needs to serve, there are no existing buildings that are tall enough for the Verizon Wireless proposed antennas. Verizon has identified one tower located at 396 Taft Avenue that has the necessary height. Verizon Wireless currently has a site at 1750 North 1<sup>st</sup> Avenue. Only about 0.7 miles separate the two existing towers. The service areas of the two towers would overlap to much for a new site on Taft Avenue to be effective. The tower on Taft Avenue is too close to the existing Verizon Wireless site to adequately serve the Verizon Wireless customers"*.

**Staff Analysis:** In consideration of Verizon's coverage needs, staff considered two (2) other City-owned properties besides Alameda Park.

The first property is in the 400 block of Walnut Street containing Well 29 (**refer to Exhibit 13** for details). In visiting with Justin Armstrong, City Water Superintendent, it was determined that there was not enough property available to place a tower and equipment shelter. We also determined that this location would have a greater negative impact on the neighborhood verses placement in Alameda Park. Additionally, according to IDAPA 58.01.08 rules, the City is required to maintain a minimum distance of 50-feet to the nearest property line for well facilities. Under the same general requirement, no permanent facilities shall be located within the 50-foot setback area as this could interfere with potential operations or future facility upgrades.

The second potential location was at the Parks and Recreation shop located at 306 West Pine. According to Kevin Howell representing Verizon Wireless, this location was too close to the Taft site, thus, it would not be effective for the target area. The tower has to be located in an area bounded near the 500 to the 700 block of Yellowstone (near Cedar Street) extending east to Jefferson and perhaps as far north as Alameda.

ii. On City Owned property

**Staff Analysis:** In the January 2015 application the applicant's written analysis stated that, "There is a City owned park at the east end of the search area, the park is in a residential area. The City was approached by Verizon Wireless about leasing space for a tower within the park. The City declined to lease to Verizon Wireless." It was noted in the correspondence sent to the applicant's representative that staff requested a proposal be submitted for Council consideration; however, none was ever provided. Therefore, no record exists of the City Council approving or denying a lease. This step is required as part of the priority order noted under Municipal Code Section 15.42.050 above thus the request and application is before you for consideration.

City Parks and Recreation and Planning staff met with Verizon Wireless representatives at Alameda Park last April 2015 at which time location of the tower was discussed. Because Verizon needed to construct an equipment shelter it was determined that building a similar looking structure adjacent to the restrooms would be best. The tower would be of stealth design consisting of a faux pine tree 110-feet in height approximately 50-feet northwest of the equipment building. Parks and Recreation staff determined that this location was suitable based upon it blending in with existing mature trees and not negatively impacting other amenities/activities within the park. The Council should note that as part of the lease agreement, improvements will be made to the existing restrooms.

iii. In areas where the existing topography, vegetation, buildings, and other structures provide the greatest amount of screening.

iv. On the other non-residential buildings or vacant non-residentially zoned land.

**Staff Analysis:** Verizon Wireless found that there are no non-residential buildings tall enough in or near the target area. There's no non-residentially zoned vacant land in the target area. If the Council decides NOT to enter into a lease an exception will be required to Code Section 15.42.050 (4) and possibly Code Section 15.42.180 I. Stealth Design for placement of a tower on developed commercial property.

v. In residential districts (non-tower facilities only).

**Staff Analysis:** Code Section 15.42.040 F. Exceptions: 1. The city council may approve a lease agreement or right of way use permit which allows a tower to be placed on city owned property in any zoning district within the city limits, without special WCF permit procedures being required, after a public hearing on the matter, if the council deems it to be in the best interests of the city.

- b. Evidence that the tower is designed and built to be able to support another carrier's WCF comparable in weight, size, and surface area to the telecommunication facilities on said tower by the applicant.

**Applicant's Response:** The applicant submitted the following response, "*During the building permit process, Verizon Wireless will submit a structural analysis that shows the tower is capable of supporting another wireless carrier. Since the proposal calls for a faux tree with trees in the park surrounding the wireless site, it will be helpful to know where on the tower the City would like the second wireless carrier. If the second carrier is assumed to be placed lower than Verizon Wireless, then much of the second carrier's radio signal will be lost in the trees. If the City wants the tower tall enough to accommodate two carriers without obstruction from the surrounding trees, then the faux tree will need to be designed to be about 15 feet taller than its current design.*"

**Staff Analysis:** Co-location on existing towers, structure or buildings is a priority in the existing code and this will continue in any future code. Based on the applicant's explanation above, co-location by another carrier is only feasible below Verizon's panels at approximately 92-feet, but the signal would be blocked by the adjacent trees. Therefore, for proper co-location the tower needs to be increase in height by 15-feet. This results in the tower being 115-feet with an overall height of 125-feet which includes the lighting antenna. According to Verizon representatives this is possible but the shape of the tree would be lost past the 100-foot height.

- c. Evidence of the failure of applicant's good-faith effort to install or co-locate the telecommunications facilities on city-owned towers or usable antenna support structures or on towers located on property leased from the City located within a one-half (1/2) mile radius of the proposed tower site, including good-faith efforts to negotiate lease rights, or evidence of the following:

- i. Lack of existing towers or structures located within the geographic area required to meet the applicant's engineering requirements;

**Staff Analysis:** This is addressed above in section O.a.i.

- ii. Insufficiency of design of existing tower or structures to meet applicant's engineering requirements as shown in the Master Development Plan;
- iii. Insufficiency of existing towers or structures to support the proposed antenna and related equipment;

**Staff Analysis:** Based on the needed coverage and location of existing towers and lack of building height the above two items are not applicable.

- iv. That the applicant's proposed antenna would cause electromagnetic interference with the antenna on existing towers or structures, or antenna on the existing structures would cause interference with the applicant's proposed antenna; and or

- v. The fees, costs of contractual provisions required by the owner in order to share an existing tower or structure or to adapt an existing tower or structure for share are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.

**Applicant Response:** The applicant writes that, *“The City does not own any buildings or towers tall enough to accommodate the Verizon Wireless needs. Verizon Wireless is proposing to use City owned property for construction of a new tower in the form of a faux tree with the City receiving 100% of the revenue generated by the 25-year lease agreement.”*

## **MUNICIPAL CODE SECTION 15.42 WIRELESS TELECOMMUNICATIONS TOWERS AND FACILITIES**

The following are Code Sections applicable to the request:

### **15.42.010: FINDINGS:**

The communications act of 1934 as amended by the telecommunications act of 1996 ("the act") grants the federal communications commission (FCC) exclusive jurisdiction over the regulation of the environmental effects of radio frequency (RF) emissions from telecommunications facilities and the regulation of radio signal interference among users of the RF spectrum. The regulation of towers and telecommunications facilities will not have the effect of prohibiting any person from providing wireless telecommunications services in violation of the act.

### **15.42.020: PURPOSES:**

A. The general purpose of this chapter is to regulate the placement, construction, and modification of wireless telecommunications facilities in order to protect the health, safety, and welfare of the public, while at the same time not unreasonably interfering with the development of the competitive wireless telecommunications marketplace in the city.

B. Specifically, the purposes of this chapter are:

1. To regulate the location of wireless telecommunications facilities in the city;
2. To protect residential areas and land uses from potential adverse impact of towers and other telecommunications facilities;
3. To minimize adverse visual impact of wireless telecommunications facilities through careful design, siting, landscaping, and innovative camouflaging techniques;

4. To promote and encourage shared use/collocation of towers and antenna support structures as a primary option rather than construction of additional single use wireless telecommunications facilities;
5. To promote and encourage utilization of technological designs that will either eliminate or reduce the need for erection of tower structures to support antenna and telecommunications facilities;
6. To avoid potential damage to property caused by wireless telecommunications facilities by ensuring such structures are soundly and carefully designed, constructed, modified, maintained, and removed when no longer used or are determined to be structurally unsound; and;
7. To ensure that wireless telecommunications facilities are compatible with surrounding land uses to the greatest extent reasonably possible. (Ord. 2662, 2001)

**15.42.040: GENERAL REGULATIONS:**

F. Exceptions:

1. The city council may approve a lease agreement or right of way use permit which allows a tower to be placed on city owned property in any zoning district within the city limits, without special WCF permit procedures being required, after a public hearing on the matter, if the council deems it to be in the best interests of the city.

**15.42.050: SITING AND FACILITY PRIORITIES:**

A. Based on potential aesthetic impact and subject to other restrictions set out in this chapter, the order of preference for approval of facility type is as follows: roof attached, facade attached, utility pole attached, and freestanding tower.

B. WCFs shall be located in the following priority order:

1. Collocation on an existing tower, structure or building. The applicant shall have the burden of proving that there are no feasible existing structures upon which to collocate as described below.

**2. On city owned property.**

3. In areas where the existing topography, vegetation, buildings, and other structures provide the greatest amount of screening.
4. On other nonresidential buildings or vacant non-residentially zoned land.
5. In residential districts (non-tower facilities only) subject to restrictions in this chapter. (Ord. 2662, 2001)

**15.42.080: HEIGHT STANDARDS:**

- D. Towers are exempt from the maximum height restrictions of the districts where located. Tower height shall be measured from grade and shall include the tower structure itself, the base pad, and any other telecommunications facilities attached thereto which extend more than twenty feet (20') over the top of the tower structure itself. Tower height shall be set as a condition of the special WCF permit. (Ord. 2662, 2001)

**15.42.090: SETBACK STANDARDS:**

D. Tower:

- 1. All towers up to one hundred feet (100') in height shall be set back on all sides a distance equal to the underlying setback requirement in the applicable zoning district.
- 2. Towers in excess of one hundred feet (100') in height shall be set back one additional foot per each foot of tower height in excess of one hundred feet (100'). Setback requirements may be modified, as provided herein in "criteria for site plan development modifications", so that a tower can be placed so as to reduce its visual impact, e.g., adjacent to trees which may partially hide the tower.

*Staff Analysis: The minimum setback in the Residential Medium Density Single-Family zoning district is 20-feet measured from the property line. The proposed tower will have a setback of 127-feet (+/-) from both Wayne and Pine Avenue's. The equipment shelter will be located on the north side of the existing restrooms approximately 72 feet from the property line adjacent Pine Avenue. The proposed tower (faux pine tree) will be located adjacent mature trees.*

- 3. Towers shall be separated from all residentially zoned lands by a minimum of two hundred feet (200') or one hundred ninety five percent (195%) of the height of the proposed tower, whichever is greater.

E. Equipment enclosures: In accordance with the underlying zoning district.

**15.42.110: LIGHTING AND SIGNAGE STANDARDS:**

- A. Facility lighting shall be designed so as to meet but not exceed minimum requirements for security, safety or FAA regulations. Lighting of antennas or support structures shall be prohibited unless required by the FAA. All lighting shall be designed so as to avoid glare and minimize illumination on adjacent properties and shall comply with all city regulations.
- B. Signs shall be limited to those needed to identify the telephone number(s) to contact in an emergency, public safety warnings, certifications or other required seals. These signs shall also comply with the requirements of the city's sign code regulations.

#### **15.42.170: SPECIAL USE WCF STANDARDS:**

An applicant must demonstrate that all reasonable steps have been taken to comply with the strict terms of this chapter and that a special use permit is the sole solution. The following standards are to be utilized in reviewing any application for a special use WCF permit:

- A. The WCF should not create an unreasonable hardship upon surrounding property owners.
- B. The WCF should not unduly disrupt pedestrian, vehicular, or air travel.
- C. The WCF should not adversely affect public utilities, public parks or the natural environment to a greater degree than uses permitted outright in the zoning district.
- D. The placement of the WCF should be consistent with the purposes set forth in this chapter.
- E. The WCF should be designed to be compatible in appearance and layout with adjacent uses.
- F. The WCF should be designed so as to minimize any adverse effects on adjoining land. (Ord. 2662, 2001)

#### **15.42.180: SPECIAL USE WCFs; TOWER DESIGN STANDARDS:**

- A. **Hazard Assessment:** Applicant must supply written, technical evidence from a qualified engineer(s) acceptable to the city fire department and the city building official that the proposed site of the tower or telecommunications facilities does not pose a risk of explosion, fire, or other danger to life or property due to its proximity to volatile, flammable, explosive, or hazardous materials such as LP gas, propane, gasoline, natural gas, or corrosive or other dangerous chemicals.
- B. **Setbacks:** Setback requirements for a tower shall be measured from the base of the tower to the property line of the parcel of land on which it is located. Setback requirements may be modified so that a tower can be placed so as to reduce its visual impact, e.g., adjacent to trees which may partially hide the tower.
- C. **Structural Requirements:** All towers must be designed and certified by an engineer to be structurally sound and, at minimum, be in conformance with the uniform building code and any other standards outlined in this chapter. All towers in operation shall be affixed to land.
- D. **Separation or Buffer Requirements:** For the purpose of this section, the separation distances between towers shall be measured by drawing or following a straight line between the base of the existing or approved structure and the proposed base, pursuant to a site plan of the proposed tower, drawn to scale. Tower separation distances from residentially zoned lands shall be measured from the base of a tower to the closest point of residentially zoned property. The minimum tower separation distances from residentially zoned land and from other towers shall be calculated and applied irrespective of city jurisdictional boundaries.

1. Towers shall be separated from all residentially zoned lands by a minimum of one hundred fifty feet (150') or a distance equal to one hundred percent (100%) of the height of the proposed tower, whichever is greater.
2. Proposed towers must meet the following minimum separation requirements from existing towers or towers which have a development permit but are not yet constructed at the time a development permit is granted pursuant to this code:
  - a. Monopole tower structures shall be separated from all other towers, whether monopole, self-supporting lattice, or guyed, by a minimum of three hundred feet (300').
  - b. Self-supporting lattice or guyed tower structures shall be separated from all other self-supporting or guyed towers by a minimum of nine hundred feet (900').
  - c. Self-supporting lattice or guyed tower structures shall be separated from all monopole towers by a minimum of three hundred feet (300').
- E. Illumination: Towers shall not be artificially lighted except as required by the federal aviation administration (FAA).
- F. Exterior Finish: Towers not requiring FAA painting or marking shall have an exterior finish which enhances compatibility with adjacent land uses, as approved by the planning and zoning commission.
- G. Landscaping: All landscaping on a parcel of land containing towers, antenna support structures, or telecommunications facilities shall be in accordance with the applicable landscaping requirements in the zoning district where the tower, antenna support structure, or telecommunications facilities are located. The city may require landscaping in excess of the requirements in this code in order to enhance compatibility with adjacent land uses.
- H. Access: All Pocatello fire department and uniform fire code standards regarding emergency vehicle access must be complied with, unless waived by the city.
- I. Stealth Design: All towers not located in an industrial zoning district shall be of stealth design unless an exception is granted by the city council.

EXHIBIT 1

Existing Restrooms



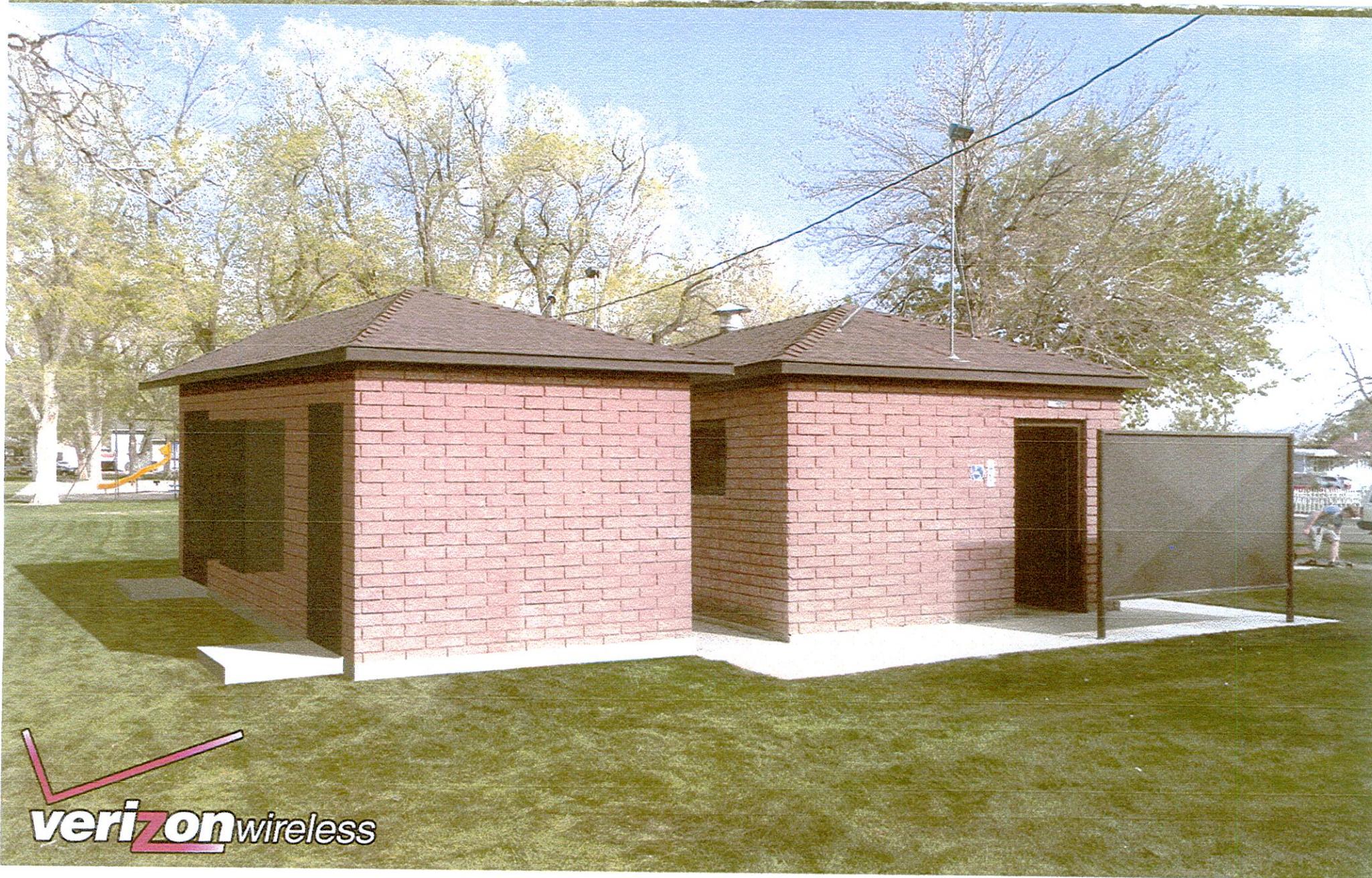


EXHIBIT 2

Photo simulation of proposed equipment building adjacent to existing restrooms.

EXHIBIT 3

Existing view from the intersection of East Pine and  
Wayne Avenue looking northeast.





EXHIBIT 4

Photo simulation - view of Stealth Tower (Pine tree)  
looking northeast near the intersection of East Pine and  
Wayne Avenue.

EXHIBIT 5

Existing view from Wayne Avenue looking east.





EXHIBIT 6

Photo simulation of existing view from Wayne Avenue  
looking east.

EXHIBIT 7

Existing view from East Pine looking north.





EXHIBIT 8

Photo simulation - view of stealth tower (pine tree)  
from East Pine from the sidewalk on other side of the  
street.

EXHIBIT 9

Existing view looking north from walking trail near restrooms.

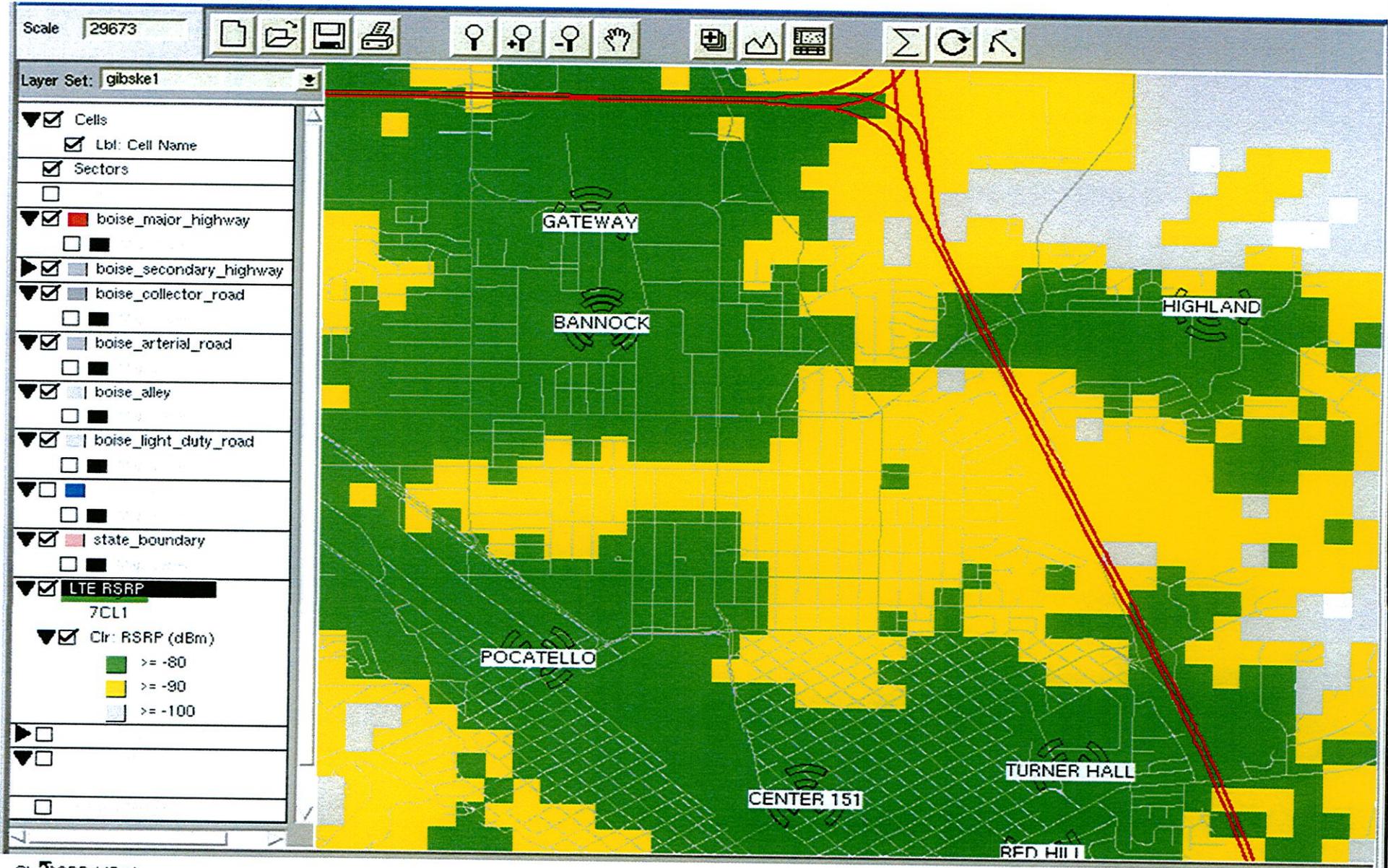




EXHIBIT 10

Photo simulation - view of stealth tower (pine tree)  
from the walking trail near restrooms.

Received signal LTE coverage layer  
 Before without the Deleta site



Clr: RSRP (dBm)

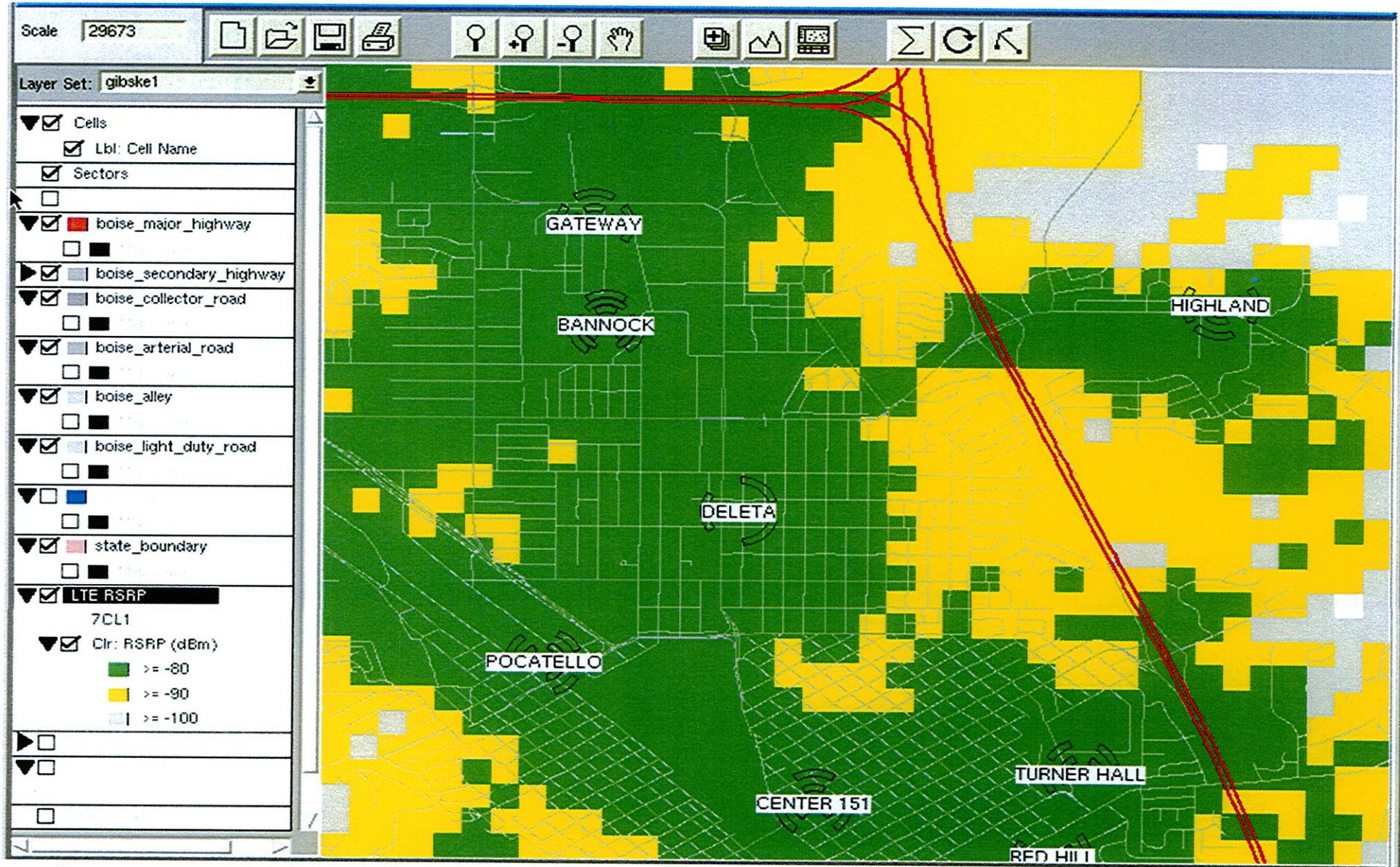
- >= -80
- >= -90
- >= -100

Good LTE coverage  
 Fair LTE coverage  
 Poor LTE coverage

EXHIBIT 11

Received signal LTE coverage layer "before" without the Deleta site.

Received signal LTE coverage layer  
 After with the Deleta site



Clr: RSRP (dBm)

- >= -80
- >= -90
- >= -100

Good LTE coverage  
 Fair LTE coverage  
 Poor LTE coverage

### EXHIBIT 12

Received signal LTE coverage layer "after" with the Deleta site.

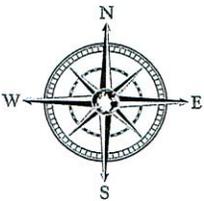
EXHIBIT 13

GIS web map



Parks Shop

Well 29



4/21/2016

City of Pocatello  
Web Map

200m  
600ft  
583108.689 444694.386 Scale 1:5,232



The City of Pocatello does not  
Guarantee the information contained  
In this map to be an accurate  
Representation of actual existing  
Conditions

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**APPLICATION MATERIAL FOLLOWS**



PLANNING & DEVELOPMENT SERVICES  
PO Box 4169, 911 North Seventh Avenue  
Pocatello, Idaho 83205  
(208)234-6184 FAX (208)234-6586

**WIRELESS TELECOMMUNICATION FACILITY NEW FACILITY APPLICATION**

Submittal Date: 5-11-16  
Plan Review Approval: 5.23.16  
Staff Contact: ML

Permit No.: 16-1148  
Receipt #: 122016  
Receipt Date: 5.27.16

*Dates for a public hearing or Council consideration will not be scheduled until application is deemed complete.*

Filing Fee: \$495.00 + 121 addresses x \$3.00 = \$363.00 Total Due = \$ 858.00

**Applicant:**

Verizon Wireless  
Name/Firm  
Attn: Brandon Kiser 9656 South Prosperity Dr.,  
Mailing address West Jordan, UT 84088  
(801) 260-8712  
Phone (work/cell/home)

**Project information:** 700 (per MR)  
Street Address: 664 E Pine St., Pocatello, ID 83201  
Zoning: City Park

**Representative:**

Kevin Howell / Digital Skylines, Inc.  
Name/Firm  
11340 N 105th Place, Scottsdale, AZ 85259  
Mailing address  
(480) 425-9353 / (602) 717-7600  
Phone (work/cell/home)

**Type of Facility:**  
Building Mounted (roof or façade): \_\_\_\_\_  
Pole Change Out: \_\_\_\_\_  
New Tower: X Co-Location: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION TO BE COMPLETE**

- A. All specified plans and descriptions must be filed accompanying this application.
- B. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.
- C. A complete legal description of property.
- D. Typed, gummed mailing labels with all of the names and addresses of the property owners within a 300 foot radius of the subject property. A signed Affidavit of Mailing List must also be submitted (attached).
- E. Two (2) site plans, one (1) measuring 8 ½" x 11" and one (1) measuring 18" x 24" (or larger), scale no less than 1"=20', which describe the proposal and contain the following information:
  1. Location, type, and height of the proposed WCF, including setback measurements.
  2. On-site structures, land uses, and zoning.
  3. Circulation information including adjacent roadways, ingress and egress from the roadways, parking, pedestrian circulation and access.
  4. Fences, signs, exterior lighting, and storm drainage.
  5. Property lines with dimensions, adjacent land uses, structures and zoning.
  6. Existing watercourses, utility lines, easements, deed restrictions, and any built or natural features restricting the use of the subject property.
  7. North arrow, scale, and legend.
- F. A landscaping plan (unless the WCF is to be attached to an existing building and all equipment is located within or on the building) drawn to the same scale as the site plan, clearly depicting all existing landscaping/vegetation and whether it will be removed or retained; all proposed landscaping complete with size, location and species of vegetation; specific depiction and notation of any features necessary to comply with the screening standards of this ordinance.
- G. Elevation drawing or before and after photographs/drawings simulating and specifying the location and height of the antennas, support structures, equipment enclosure(s) and other accessory uses, fences and signs.
- H. Elevations of proposed above-ground equipment enclosures.

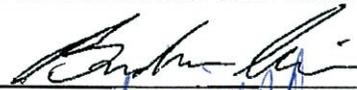
- I. A Planning Coverage Map and/or maps on which are marked the service area of the facility for which application is being made and all applicant's WCF sites operating within the city limits and in the Area of City Impact as defined in the Idaho Code. The map shall be drawn to a scale of no less than one inch equals 500 feet.
- J. Photosimulations of the proposed WCF from affected residential properties and public rights-of-way.
- K. A description of the support structure or building upon which the WCF is proposed to be located, and the technical reasons for the design and configuration of the WCF.
- L. Proof of licensure by the FCC.
- M. A completed right-of-way use permit application if the WCF is to be located within a public right-of-way if not on an existing utility pole.
- N. A copy of correspondence from the owner of the land and/or building on which the WCF is to be located, acknowledging the owner's approval of the use of the property for a WCF, the applicant's ability to enter into leases with other providers for co-location, and specifying the party responsible for removal of the WCF and attendant equipment within ninety days of discontinuance of its use.
- O. If the WCF is not to be co-located, the following must be documented:
  - 1. Description of efforts to meet the order of preference for approval as follows:
    - a. Co-location on an existing tower, structure or building. The applicant shall have the burden of proving that there are no feasible existing structures upon which to co-locate.
    - b. On City-owned property.
    - c. In areas where the existing topography, vegetation, buildings, and other structures provide the greatest amount of screening.
    - d. On other non-residential buildings or vacant non-residentially zoned land.
    - e. In residential districts (non-tower facilities only).
  - 2. Evidence that the tower is designed and built to be able to support another carrier's WCF comparable in weight, size, and surface area to the telecommunications facilities installed on said tower by the applicant.
  - 3. Evidence of the failure of applicant's good-faith effort to install or co-locate the telecommunications facilities on city-owned towers or usable antenna support structures or on towers located on property leased from the City located within a one-half (1/2) mile radius of the proposed tower site, including good-faith efforts to negotiate lease rights, or evidence of the following:
    - a. Lack of existing towers or structures located within the geographic area required to meet the applicant's engineering requirements;
    - b. Insufficiency of design of existing tower or structures to meet applicant's engineering requirements as shown in the Master Development Plan;
    - c. Insufficiency of existing towers or structures to support the proposed antenna and related equipment;
    - d. That the applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna; and/or
    - e. The fees, costs of contractual provisions required by the owner in order to share an existing tower or structure or to adapt an existing tower or structure for share are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.

**The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.**

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to all terms and conditions. I further agree to abide by any and all conditions the City Council may impose on my use of this site. I further certify that:

- 1. Any proposed tower can accommodate co-location of additional antennas and I agree to enter into agreements for co-location with other providers.
- 2. The WCF and equipment shall be removed within ninety days after the site's use is discontinued; and that the WCF shall be designed and erected so as to comply with all EIA Standards and applicable federal, state, and city laws and regulations, including FAA regulations.
- 3. Usage of the WCF will not interfere with other adjacent or neighboring transmission or reception functions.

I also understand that non-conformance with these conditions in a timely manner will result in automatic forfeiture of my permit.

Signature of Applicant:  Date: 5/5/16

Signature of Representative:  Date: 5-11-16



May 10, 2016

Mr. Matthew Lewis  
Planning Manager  
City of Pocatello  
911 N 7<sup>th</sup> Avenue  
Pocatello, ID 83205

RE: Wireless Telecommunication Facility New Facility Application  
Alameda Park  
664 E Pine Street  
Pocatello, ID 83201  
Verizon Wireless Site ID6 Deleta

Dear Mr. Lewis:

Attached is a City of Pocatello Wireless Telecommunication Facility New Facility Application for City owned property at 664 E Pine Street in Pocatello, Idaho on which Verizon Wireless proposes to install a Wireless Communication Facility. The facility will consist of a 110 foot faux pine tree and a 12' x 32' equipment shelter constructed to match the adjacent restrooms.

Verizon Wireless would like to enhance its capacity and coverage in southeastern Idaho. Installation of a new tower at Alameda Park will increase capacity and coverage in the Pocatello area, and specifically the area surrounding the park.

Thank you for your cooperation and please call me if you have any questions regarding this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin T. Howell".

Kevin T. Howell  
President, Digital Skylines, Inc.  
Representing Verizon Wireless



**City of Pocatello**  
**Application for Wireless Telecommunication Facilities**  
**664 E Pine Street / Verizon Wireless Site ID6 Deleta**

**Supplemental Information Enclosed:**

- A. All specified plans and descriptions must be filed accompanying this application.  
**Plans are attached.**
- B. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.  
**Property deed is attached.**
- C. A complete legal description of property  
**THAT PORTION OF THE SW1/4NE1/4 SECTION 23, TOWNSHIP 6 SOUTH, RANGE 34 E.B.M., BANNOCK COUNTY, IDAHO, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF LOT 25 IN BLOCK 1 OF PARK ADDITION TO FAIRVIEW TOWNSITE, BANNOCK COUNTY, IDAHO, AND RUNNING WEST A DISTANCE OF 60 FEET TO THE REAL POINT OF BEGINNING; THENCE RUNNING WEST ALONG THE NORTH LINE OF PINE STREET A DISTANCE OF 600 FEET; THENCE NORTH ALONG THE EAST LINE OF WAYNE AVENUE A DISTANCE OF 600 FEET; THENCE RUNNING ALONG THE SOUTH LINE OF POPLAR STREET A DISTANCE OF 600 FEET; THENCE RUNNING SOUTH ALONG THE WEST LINE OF RANDOLPH AVENUE A DISTANCE OF 600 FEET TO THE PLACE OF BEGINNING, BEING MARKED AS FAIRVIEW PARK RESERVED IN THE PLAT OF SAID PARK ADDITION TO FAIRVIEW TOWNSITE.**
- D. Typed, gummed mailing labels with all of the names and addresses of the property owners within a 300 foot radius of the subject property. A signed Affidavit of Mailing List must also be submitted.  
**Mailing labels and signed Affidavit of Mailing List are attached.**
- E. Two (2) site plans, one (1) measuring 8 ½" x 11" and one (1) measuring 18" x 24" (or larger), scale no less than 1"=20', which describe the proposal and contain the following information:
  - a. Location, type, and height of the proposed WCF, including setback measurements.  
**Included on attached plans.**

- b. On-site structures, land uses, and zoning.  
**Included on attached plans.**
  - c. Circulation information including adjacent roadways, ingress and egress from the roadways, parking, pedestrian circulation and access.  
**Included on attached plans.**
  - d. Fences, signs, exterior lighting, and storm drainage.  
**Included on attached plans.**
  - e. Property lines with dimensions, adjacent land uses, structures and zoning.  
**Included on attached plans.**
  - f. Existing watercourses, utility lines, easements, deed restrictions, and any built or natural features restricting the use of the subject property.  
**Included on attached plans.**
  - g. North arrow, scale, and legend.  
**Included on attached plans.**
- F. A landscaping plan (unless the WCF is to be attached to an existing building and all equipment is located within or on the building) drawn to the same scale as the site plan, clearly depicting all existing landscaping/vegetation and whether it will be removed or retained; all proposed landscaping complete with size, location and species of vegetation; specific depiction and notation of any features necessary to comply with the screening standards of this ordinance.  
**The proposed facility will consist of a faux pine tree. No additional landscaping is proposed.**
- G. Elevation drawing or before and after photographs/drawings simulating and specifying the location and height of the antennas, support structures, equipment enclosure(s) and other accessory uses, fences and signs.  
**Included on attached plans.**
- H. Elevations of proposed above-ground equipment enclosures.  
**Included on attached plans.**
- I. A Planning Coverage Map and/or maps on which are marked the service area of the facility for which application is being made and all applicant's WCF sites operating within the city limits and in the Area of City Impact as

defined in the Idaho Code. The map shall be drawn to a scale of no less than one inch equals 500 feet.

**A Before and After Planning Coverage Map is attached.**

- J. Photosimulations of the proposed WCF from affected residential properties and public rights-of-way.

**Photosimulations of the proposed WCF are attached.**

- K. A description of the support structure or building upon which the WCF is proposed to be located, and the technical reasons for the design and configuration of the WCF.

**The proposed WCF will consist of a 100 foot faux pine tree (monopine) with antennas mounted at approximately 96 feet. Equipment will be located next to an existing building on the southwest corner of the property. The tower and equipment space were both designed and placed to have minimal visual impact on the park.**

**The proposed WCF is designed as a 4G LTE site. As such, it will use the latest technology to carry both voice and data. Voice service is provided over VoLTE or Voice Over Long Term Evolution technology through a service Verizon Wireless calls Advanced Calling 1.0. Advanced Calling offers high-definition or HD voice and video calling. Phones capable of Advanced Calling will be able to take advantage of this service if the Advanced Calling feature is activated in the phone itself and both customers on the call are served by a 4G LTE site. Customers with older devices without Advanced Calling will not experience a change in voice service.**

- L. Proof of licensure by the FCC.

**Copy of FCC license is attached.**

- M. A completed right-of-way use permit application if the WCF is to be located within a public right-of-way if not on an existing utility pole.

**Proposed WCF will not be located within a public right-of-way.**

- N. A copy of correspondence from the owner of the land and/or building on which the WCF is to be located, acknowledging the owner's approval of the use of the property for a WCF, the applicant's ability to enter into leases with other providers for co-location, and specifying the party

responsible for removal of the WCF and attendant equipment within ninety days of discontinuance of its use.

**The proposed parcel of land is owned by the City of Pocatello. Verizon Wireless has standard verbiage in their lease regarding removal of the equipment at the expiration of the lease.**

- O. If the WCF is not to be co-located, the following must be documented;
  - a. Description of efforts to meet the order of preference for approval as follows:
    - i. Co-location of an existing tower, structure or building. The applicant shall have the burden of proving that there are no feasible existing structures upon which to co-locate.  
**In the area that Verizon Wireless needs to serve, there are no existing buildings that are tall enough for the Verizon Wireless proposed antennas. Verizon Wireless has identified one tower located at 396 Taft Avenue that has the necessary height. Verizon Wireless currently has a site at 1750 N. 1<sup>st</sup> Avenue. Only about 0.7 miles separate the two existing towers. The service areas of the two towers would overlap too much for a new site on Taft Avenue to be effective. The tower on Taft Avenue is too close to the existing Verizon Wireless site to adequately serve the Verizon Wireless customers.**
    - ii. On City-owned property.  
**The proposed site is on City-owned property.**
    - iii. In areas where the existing topography, vegetation, buildings, and other structures provide the greatest amount of screening.  
**The proposed site in Alameda Park has a significant amount of vegetation all around it and the existing trees would provide large amounts of screening.**
    - iv. On other non-residential buildings or vacant non-residentially zoned land.
    - v. In residential districts (non-tower facilities only).
  - b. Evidence that the tower is designed and built to be able to support another carrier's WCF comparable in weight, size, and surface area

to the telecommunications facilities installed on said tower by the applicant.

**During the building permit process, Verizon Wireless will submit a structural analysis that shows the tower is capable of supporting another wireless carrier. Since the proposal calls for a faux tree with trees in the park surrounding the wireless site, it will be helpful to know where on the tower the City would like the second wireless carrier.**

**If the second carrier is assumed to be placed lower than Verizon Wireless, then much of the second carrier's radio signal will be lost in the trees. If the City wants the tower tall enough to accommodate two carriers without obstruction from the surrounding trees, then the faux tree will need to be designed to be about 15 feet taller than its current design.**

- c. Evidence of the failure of applicant's good-faith effort to install or co-locate the telecommunications facilities on city-owned towers or usable antenna support structures or on towers located on property leased from the City located within a one-half (1/2) mile radius of the proposed tower site, including good-faith efforts to negotiate lease rights, or evidence of the following:
  - i. Lack of existing towers or structures located within the geographic area required to meet the applicant's engineering requirements;
  - ii. Insufficiency of design of existing tower or structures to meet applicant's engineering requirements as shown in the Master Development Plan;
  - iii. Insufficiency of existing towers or structures to support the proposed antenna and related equipment;
  - iv. That the applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna; and/or
  - v. The fees, costs of contractual provisions required by the owner in order to share an existing tower or structure or to adapt an existing tower or structure for share are



unreasonable. Costs exceeding new tower development are presumed to be unreasonable.

**The City does not own any buildings or towers tall enough to accommodate the Verizon Wireless needs. Verizon Wireless is proposing to use City-owned property for construction of a new tower in the form of a faux tree with the City receiving 100% of the revenue generated by the 25-year lease agreement.**



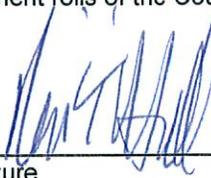


PLANNING & DEVELOPMENT SERVICES  
PO Box 4169, 911 North Seventh Avenue  
Pocatello, Idaho 83205  
(208)234-6184 FAX (208)234-6586

### AFFIDAVIT OF MAILING LIST

1. The undersigned is the applicant, agent, engineer, or surveyor representing the applicant.
2. It is understood that the City of Pocatello requires the applicant to provide one set of mailing labels of all the property owners of record located within 300 feet of the boundaries of the project site and \$3.00 fee per label. The list shall be based on the most current equalized assessment rolls of County of Bannock. This list and fee will be used to send the notices of public hearing required to process the application.
3. This is to certify that the persons named, together with their addresses as shown on the project mailing list attached herewith, are all the owners of property situated within 300 feet of the property, as their said names and addresses are set forth on the latest equalized assessment rolls of the County of Bannock.
4. The foregoing is true under penalty of perjury.

Date: 5-11-16

  
\_\_\_\_\_  
Signature

Kevin T. Howell, President, Digital Skylines, Inc.

\_\_\_\_\_  
Name (please print)

11340 N. 105th Place

\_\_\_\_\_  
Mailing Address

Scottsdale, AZ 85259  
\_\_\_\_\_

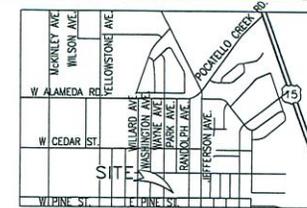
This information is presented to the best of our knowledge based on a list of assessed owners provided to us by First American Title on April 27, 2016.

# verizonwireless

## ID6 DELETA

664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE



VICINITY MAP  
SCALE: N.T.S.



### DRIVING DIRECTIONS:

FROM THE VERIZON WIRELESS OFFICE LOCATED AT 12877 W MCWILLAN RD. BOISE, ID 83713 DEPART W MCWILLAN RD TOWARD W PERSIMMON LN TURN LEFT ONTO ID-55 S / N EAGLE RD 3.7 MI TAKE RAMP RIGHT FOR I-84 EAST TOWARD BOISE 175.9 MI KEEP STRAIGHT ONTO I-86 E / US-30 E 62.5 MI AT EXIT 63A, TAKE RAMP RIGHT FOR I-15 SOUTH TOWARD SALT LAKE 1.0 MI AT EXIT 71, TAKE RAMP RIGHT AND FOLLOW SIGNS FOR I-15-BL BEAR RIGHT ONTO I-15 S BLVD / POCATELLO CREEK RD KEEP STRAIGHT ONTO I-15 S BLVD / POCATELLO CREEK RD LEFT ONTO JEFFERSON AVE TURN RIGHT ONTO E PINE ST ARRIVE AT 664 E PINE ST, POCATELLO, ID 83201 ON THE RIGHT.

DESIGNED FOR:  
**verizonwireless**

12877 W MCWILLAN RD  
BOISE, ID 83713

THESE DRAWINGS AND SURVEYS ARE COPYRIGHT PROTECTED AND THE SOLE PROPERTY OF TOWERCOM TECHNOLOGIES, LLC AND PRODUCED FOR THE USE OF OUR CLIENT. ANY REPRODUCTION OR USE OF THE INFORMATION CONTAINED WITHIN SAID DOCUMENTS IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF TOWERCOM TECHNOLOGIES, LLC.

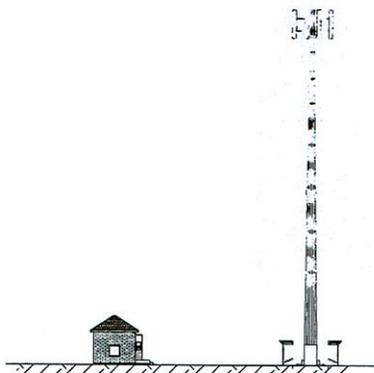


| REV | DATE     | BY  | CHK |
|-----|----------|-----|-----|
| A   | 07/15/15 | JMS | -   |
| B   | 01/05/16 | JMS | -   |
| C   | 02/29/16 | RT  | -   |
| D   | 04/09/16 | RT  | -   |

DESCRIPTION: FOR LEASING & ZONING  
REVISED PER COMMENTS  
REVISED PER COMMENTS  
REVISED PER COMMENTS

AZ - CA - CO - ID - NM - NV - TX - UT

DESIGNED BY:



### SHEET INDEX:

| SHEET | TITLE                   | REV. |
|-------|-------------------------|------|
| T1    | TITLE SHEET             | D    |
| SP1   | SPECIFICATIONS SHEET    | D    |
| PS1   | PHOTO SHEET             | D    |
| SU1   | 1A CERTIFICATION LETTER | A    |
| SU2   | SITE SURVEY             | B    |
| SU3   | SITE SURVEY             | B    |
| SU4   | SITE SURVEY             | B    |
| SU5   | SITE SURVEY             | B    |
| Z1    | SITE PLAN               | D    |
| Z2    | ENLARGED SITE PLAN      | D    |
| Z3    | ELEVATIONS              | D    |
| RF1   | ANTENNA INFORMATION     | D    |

### PROJECT INDEX:

**APPLICANT:**  
VERIZON WIRELESS  
418 N. 774 LN. E  
RUPERT, ID 83350

**CONTACT:** CLIFF HIEB  
PHONE: 208-733-3203  
FAX: 208-713-7515

**ENGINEERS/DESIGNERS:**  
TOWERCOM TECHNOLOGIES LLC  
767 NORTH STAR RD.  
STAR, ID 83669

**CONTACT:** DAVID BARNES  
PHONE: 208-286-0266 EXT. 105

**SURVEYOR:**  
FOX LAND SURVEY  
1515 S. SHOSHONE  
BOISE, ID 83705

**CONTACT:** TIM FOX  
PHONE: 208-342-7957

**SITE ACQ:**  
DIGITAL SKYLINES, INC.  
11340 N. 105TH PLACE  
SCOTTSDALE, AZ 85259

**CONTACT:** KEVIN HOWELL  
PHONE OFFICE: 480-425-9353  
PHONE CELL: 602-717-7600

### ABBREVIATED LEGAL DESCRIPTION:

FAIRVIEW PARK AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE" LYING IN THE SW 1/4 OF THE NE 1/4, SECTION 23, T.6 S., R.34 E., BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO.

### GENERAL PROJECT NOTES:

- PRIOR TO SUBMITTING A BID, THE CONTRACTOR SHALL FAMILIARIZE HIMSELF/HERSELF WITH THE SCOPE OF WORK AND ALL CONDITIONS AFFECTING THE NEW PROJECT.
- CONTRACTOR SHALL VERIFY ALL FIELD CONDITIONS AND DIMENSIONS OF THE JOB SITE AND CONFIRM THAT WORK AS INDICATED ON THESE CONSTRUCTION DOCUMENTS CAN BE ACCOMPLISHED AS SHOWN PRIOR TO COMMENCEMENT OF ANY WORK.
- ALL FIELD MODIFICATIONS BEFORE, DURING, OR AFTER CONSTRUCTION SHALL BE APPROVED IN WRITING BY A VERIZON WIRELESS REPRESENTATIVE.
- INSTALL ALL EQUIPMENT AND MATERIALS PER THE MANUFACTURER'S RECOMMENDATIONS, U.N.O.
- NOTIFY VERIZON WIRELESS, IN WRITING, OF ANY MAJOR DISCREPANCIES REGARDING THE CONTRACT DOCUMENTS, EXISTING CONDITIONS, AND DESIGN INTENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING CLARIFICATIONS FROM A VERIZON WIRELESS REPRESENTATIVE AND ADJUSTING THE BID ACCORDINGLY.
- CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES OF THE WORK UNDER THE CONTRACT.
- CONTRACTOR SHALL PROTECT ALL EXISTING IMPROVEMENTS AND FINISHES THAT ARE TO REMAIN. CONTRACTOR SHALL REPAIR ANY DAMAGE THAT MAY OCCUR DURING THE CONSTRUCTION TO THE SATISFACTION OF A VERIZON WIRELESS REPRESENTATIVE.
- THE CONTRACTOR IS RESPONSIBLE FOR RED-LINING THE CONSTRUCTION PLANS TO ILLUSTRATE THE AS BUILT CONDITION OF THE SITE. FOLLOWING THE FINAL INSPECTION BY VERIZON WIRELESS, THE CONTRACTOR SHALL PROVIDE VERIZON WIRELESS WITH ONE COPY OF ALL RED-LINED DRAWINGS.
- VERIFY ALL FINAL EQUIPMENT WITH A VERIZON WIRELESS REPRESENTATIVE. ALL EQUIPMENT LAYOUT, SPECS, PERFORMANCE INSTALLATION AND THEIR FINAL LOCATION ARE TO BE APPROVED BY VERIZON WIRELESS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING HIS/HER WORK WITH THE WORK AND CLEARANCES REQUIRED BY OTHERS RELATED TO SAID INSTALLATIONS.

### PROJECT INFORMATION:

PROPERTY OWNER: CITY OF POCATELLO  
CONTACT: JOHN BANKS  
PHONE: 208-234-6236

JURISDICTION: CITY OF POCATELLO  
CONTACT: MATTHEW LEWIS  
PHONE: 208-234-6184

PUBLIC RECORD PARCEL NO: PARK

### FCC COMPLIANCE:

RADIATION FROM THIS FACILITY WILL NOT INTERFERE WITH OPERATION OF OTHER COMMUNICATION DEVICES.

### ADA COMPLIANCE:

THIS FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. LANDINGS AND EXITS SHALL COMPLY WITH ALL APPLICABLE BUILDING CODES.

### PROJECT DESCRIPTION:

- THIS PROJECT CONSISTS OF THE FOLLOWING:
- REMOVAL**
- ONE (1) EXISTING TREE
- INSTALLATION:**
- ONE (1) 100'-0" MONOPINE (DESIGNED BY OTHERS)
  - ONE (1) NEW EQUIPMENT SHELTER W/DIESEL GENERATOR
  - TWELVE (12) NEW PANEL ANTENNAS
  - TWELVE (12) NEW RRH UNITS
  - TWO (2) NEW MOVV UNITS IN SHELTER
  - TWO (2) NEW MOVV UNITS ON TOWER
  - ONE (1) NEW LIGHTNING ROD
  - ONE (1) NEW 6" ACCESS GATE
  - TWO (2) 6" CONDUITS
  - ONE (1) NEW DOGHOUSE
  - ONE (1) NEW GREEN NON-CLIMBABLE METAL FENCE
  - ONE (1) NEW TRI-COLLAR BRACKET
  - THREE (3) NEW T-ARM ASSEMBLIES

### PROJECT INFORMATION:

PROJECT TYPE: RAW LAND  
PROJECT NUMBER: 20130995664

PROJECT NAME:  
**ID6 DELETA**  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:  
**TITLE SHEET**

SAVE DATE:  
4/5/2016 9:26 AM

SHEET NUMBER:  
**T1**

**GENERAL PROJECT NOTES:**

- CONTRACTOR IS RESPONSIBLE FOR ERECTING TEMPORARY BARRICADES AND/OR FENCING TO PROTECT THE SAFETY OF THE PUBLIC DURING CONSTRUCTION. THE CONTRACTOR SHALL REMOVE ALL TEMPORARY BARRIERS AND REPAIR ALL DAMAGE TO PROPERTY ON THE SITE CAUSED BY THIS CONSTRUCTION. THE COST OF REPAIR IS THE CONTRACTOR'S RESPONSIBILITY.
- ALL WORK SHALL BE IN ACCORDANCE WITH APPLICABLE LOCAL, STATE, AND FEDERAL REQUIREMENTS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF ALL MEASUREMENTS AT THE SITE PRIOR TO ORDERING ANY MATERIALS OR CONDUCTING ANY WORK.
- EXCESS SOIL MATERIAL AND DEBRIS CAUSED BY THIS CONSTRUCTION SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN A LEGAL MANNER.
- CONTRACTOR SHALL MAKE ADJUSTMENTS TO GRADING ELEVATIONS AS NECESSARY TO ENSURE A SITE FREE OF DRAINAGE PROBLEMS.
- CONTRACTOR SHALL COORDINATE A CONSTRUCTION LAYDOWN AREA WITH THE PROPERTY OWNER. CONSTRUCTION LAYDOWN AREA SHALL BE FENCED-IN WITH TEMPORARY (45 DAY) CONSTRUCTION FENCE. THE TEMPORARY FENCE SHALL BE CONSTRUCTED OF 6' HIGH CHAIN LINK FABRIC AND IS TO BE REMOVED AT THE END OF CONSTRUCTION. LAYDOWN AREA IS TO BE RESTORED TO ITS ORIGINAL CONDITION AFTER FENCE REMOVAL.
- SURVEY INFORMATION SHOWN WAS CREATED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A LEGAL BOUNDARY SURVEY.  
THESE PLANS DO NOT ADDRESS THE SAFETY AND STABILITY OF THE STRUCTURE DURING ASSEMBLY AND ERECTION, WHICH ARE THE RESPONSIBILITY OF THE ERECTOR, BASED ON THE MEANS AND METHODS CHOSEN BY THE ERECTOR.
- NEW EQUIPMENT COMPOUND SHALL BE COVERED W/ 4" CRUSHED ROCK INSTALLED OVER CLIENT-APPROVED WELD BARRIER MATERIAL (IF APPLICABLE).

**GENERAL CONTRACTOR NOTES:**

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETE PROJECT SCOPE OF WORK DEFINED UNDER THE REQUEST FOR PROPOSAL (RFP) FOR THIS PROJECT AND ALL ASSOCIATED ATTACHMENTS AND DOCUMENTS PROVIDED.  
THE RFP AND ALL ASSOCIATED DOCUMENTS SHALL DEFINE THE COMPLETE PROJECT SCOPE OF WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLIANCE WITH ALL DOCUMENTS AND IS SOLELY RESPONSIBLE FOR ALL WORK.  
ALL DOCUMENTS INCLUDED WITHIN THE PROJECT REQUEST FOR PROPOSAL ARE REQUIRED FOR THE COMPLETE PROJECT SCOPE OF WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL WORK (EQUIPMENT, MATERIAL, INSTALLATION, TESTING, ETC.) INDICATED IN ALL DOCUMENTS. THE RFP, VERIZON WIRELESS NETWORK STANDARDS AND PROJECT ADDENDUMS AND CLARIFICATIONS ARE COMPLEMENTARY TO EACH OTHER. THE FORMAT OF THE SPECIFICATIONS AND DRAWING NUMBERING PER DISCIPLINE IS NOT INTENDED TO IMPLY SEGREGATION OF SUB CONTRACTOR WORK. CONTRACTOR SHALL ASSIGN ALL SUB CONTRACTOR WORK AND VERIZON WIRELESS WILL NOT ACCEPT ANY CHANGE ORDERS FOR INTERNAL CONTRACTOR WORK ASSIGNMENTS.  
CONTRACTOR SHALL BE RESPONSIBLE FOR DISTRIBUTING ALL RFP DOCUMENTS TO THEIR SUB CONTRACTORS. ALL RFP DOCUMENTS ARE REQUIRED TO INDICATE THE PROJECT SCOPE OF WORK. PARTIAL SUB CONTRACTOR DOCUMENT PACKAGES ARE HIGHLY DISCOURAGED.  
IN THE EVENT OF A CONFLICT BETWEEN THE DRAWINGS, SPECIFICATIONS, REFERENCE STANDARDS, VERIZON WIRELESS STANDARDS, OR AGREEMENT TERMS AND CONDITIONS THE ARCHITECT/ ENGINEER SHALL BE CONTACTED FOR FORMAL INTERPRETATION OF THE REQUIREMENTS. THE CONTRACTOR SHALL BE DEEMED TO HAVE PROVIDED THE DETAILED AND EXTENSIVE INTERPRETATION. ANY WORK INSTALLED IN CONFLICT WITH THE ARCHITECT/ ENGINEER INTERPRETATIONS SHALL BE CORRECTED BY THE CONTRACTOR AT NO EXPENSE TO VERIZON WIRELESS.
- ALL ANTENNAS MUST BE PIM TESTED WITHIN 48 HOURS OF THEM BEING RECEIVED BY THE INSTALLATION CONTRACTOR. THOSE RESULTS MUST BE SENT BACK TO THE VERIZON WIRELESS CONSTRUCTION ENGINEER AND EQUIPMENT ENGINEER WITHIN THE SAME 48 HOURS. IF YOU MISS THE 48HR TIMELINE AND THE ANTENNAS DO NOT PASS UPON INSTALLATION, YOUR COMPANY WILL BE CHARGED FOR THE COST OF THE ANTENNAS FOR REPLACEMENT.
- ALL LOADS MUST BE SECURED PROPERLY TO THE VEHICLE OR TRAILER. VERIZON WIRELESS WILL PASS ALONG THE COST OF ANY REPLACEMENTS DUE TO DAMAGE OR LOSS WHETHER IT IS NEW OR USED.
- ALL VENDORS ARE REQUIRED TO SHOW UP TO THE DC IN TEMPE, OR DELTA/KING COMMUNICATIONS, OR BROKEN ARROW IN NM WITH ENCLOSED TRANSPORTATION FOR ALL ELECTRONICS.

**ANTENNA, MOUNTS & HARDWARE INSTALLATION NOTES:**

- CONTRACTOR TO INSTALL ANTENNAS, MOUNTS AND TOWER HARDWARE PER MANUFACTURER'S RECOMMENDATIONS (OR AS REQUIRED BY THE OWNER/PROVIDER).
- ALL BOLTS SHALL BE TIGHTENED PER AISC REQUIREMENTS (SEE STEEL NOTES).
- ANY GALVANIZED SURFACES THAT ARE DAMAGED BY ABRASIONS, CUTS, DRILLING OR FIELD WELDING DURING SHIPPING OR ERECTION SHALL BE TOUCHED-UP WITH TWO COATS OF COLD GALVANIZING COMPOUND MEETING THE REQUIREMENTS OF ASTM A780.
- ANTENNA MOUNTS SHALL NOT BE USED AS A CLIMBING DEVICE. WORKERS SHALL ALWAYS TIE OFF TO AN APPROVED CLIMBING POINT.
- SEE ALSO GENERAL ANTENNA NOTES ON SHEET RF1 (IF APPLICABLE).

**STRUCTURAL DESIGN CRITERIA:**

ALL LOADS DERIVED FROM REQUIREMENTS OF INTERNATIONAL BUILDING CODE 2009, ASCE 7-05, "MINIMUM DESIGN LOADS FOR BUILDINGS AND OTHER STRUCTURES" & ANSI TIA-222-G "STRUCTURAL STANDARD FOR ANTENNA SUPPORTING STRUCTURES AND ANTENNAS".

**BUILDING STRUCTURES:**

- WIND LOADS: IBC 2009 §1609 & ASCE 7-05 §6.4 (SIMPLIFIED METHOD)  
 $V_{ss} = 90$  MPH  
 OCCUPANCY CAT. = II; EXPOSURE CAT. = C; IMPORTANCE FACTOR = 1.0
- SEISMIC LOADS: IBC 2009 §1613 & ASCE 7-05 §12.14 (SIMPLIFIED METHOD)  
 OCCUPANCY CAT. = II; SITE CLASS = D  
 $V = \frac{F S_{ps}(W)}{R}$   
 $F = 1.0$  (SINGLE-STORY), 1.1 (TWO STORY), 1.2 (THREE STORY)  
 $S_{ps} = (2/3) S_{ws}$   
 $R = 1.5$  (ORDINARY PLAIN CONCRETE SHEARWALLS),  
 6.5 (LIGHT-FRAMED WALLS W/ WOOD STRUCTURAL PANELS),  
 4.0 (ORDINARY REINFORCED CONCRETE SHEARWALLS)

**COMMUNICATIONS STRUCTURES:**

- WIND LOADS: IBC 2009 §1609, ASCE 7-05 §6.5.15 & ANSI TIA-222-G  
 $V = 90$  MPH (3-SEC. GUST)  
 $V = 30$  MPH (1" RADIAL ICE)  
 STRUCTURE CLASS. = II; EXPOSURE CAT. = C; IMPORTANCE FACTOR = 1.0
- SEISMIC LOADS\*: IBC 2009 §1613, ASCE 7-05 §15.6.6 & ANSI TIA-222-G  
 \*MAY BE IGNORED FOR STRUCTURE CLASS I AND/OR EARTHQUAKE SPECTRAL RESPONSE FOR SHORT PERIOD ( $S_{ss}) \leq 1.0$   
 STRUCT. CLASS. = II; OCC. CAT. = II; SITE CLASS = D; IMPORTANCE FACTOR = 1.0  
 $V = \frac{S_{ss}(W)}{R}$  (EQUIVALENT LATERAL FORCE PROCEDURE (METHOD 1))  
 $V = \frac{\Sigma S_{ss}(W_i)}{R}$  (EQUIVALENT MODAL ANALYSIS PROCEDURE (METHOD 2))

**STEEL NOTES:**

- ALL STEEL SHALL BE GALVANIZED PER ASTM A123 & CONFORM TO THE FOLLOWING MINIMUM SPECS.:  
 HSS SHAPES (TUBE) ASTM A500, GR. B (46 KSI)  
 HSS SHAPES (ROUND) ASTM A500, GR. B (42 KSI)  
 W-SHAPES ASTM A992 (50 KSI)  
 CHANNELS, ANGLES & PLATES ASTM A36
- ALL BOLTS SHALL BE GALVANIZED PER ASTM A153 AND CONFORM TO ASTM A325 U.N.O. ALL BOLTED CONNECTIONS SHALL BE EQUIPPED WITH AN APPROVED NUT-LOCKING DEVICE.
- ALL WELDING WORK SHALL CONFORM TO THE AWS D1.1 STRUCTURAL WELDING CODE. ALL WELDING SHALL BE PERFORMED BY CERTIFIED WELDERS ONLY. WELDING ELECTRODES SHALL BE E70XX.
- ALL DETAILING, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL CONFORM TO AISC SPECS AND CODES, LATEST EDITION.
- AT HIS OWN DISCRETION, THE CONTRACTOR MAY SUBMIT DETAILED, ENGINEERED, COORDINATED AND CHECKED SHOP DRAWINGS FOR ALL STRUCTURAL STEEL TO THE ENGINEER OF RECORD TO REVIEW FOR COMPLIANCE WITH DESIGN INTENT PRIOR TO THE START OF FABRICATION AND/OR ERECTION. TOWERCOM IS ABSOLVED OF ALL LIABILITY ASSOCIATED WITH THE MISINTERPRETATION OF THE CONSTRUCTION DOCUMENTS IF CONTRACTOR CHOOSES NOT TO SUBMIT SHOP DRAWINGS.
- TORCH-CUTTING OF ANY KIND SHALL NOT BE PERMITTED.
- ALL BOLTS SHALL BE TIGHTENED TO AISC SNUG TIGHT REQUIREMENTS. THE SNUG TIGHT CONDITION IS DEFINED AS THE TIGHTNESS THAT EXISTS WHEN ALL PILES IN A JOINT ARE IN FIRM CONTACT. THIS MAY BE ATTAINED BY A FEW IMPACTS OF AN IMPACT WRENCH OR THE FULL EFFORT OF A MAN USING AN ORDINARY SPUD WRENCH.

**FOUNDATION NOTES:**

- THE CONTRACTOR SHALL READ THE GEOTECHNICAL REPORT (IF AVAILABLE) AND SHALL CONSULT THE GEOTECHNICAL ENGINEER AS NECESSARY PRIOR TO CONSTRUCTION.
- THE GEOTECHNICAL ENGINEER (OR INSPECTOR) SHALL INSPECT THE EXCAVATION PRIOR TO THE PLACEMENT OF CONCRETE AND SHALL PROVIDE A NOTICE OF INSPECTION FOR THE BUILDING INSPECTOR FOR REVIEW AND RECORDS PURPOSES.
- THE CONTRACTOR SHALL DETERMINE THE MEANS AND METHODS NECESSARY TO SUPPORT THE EXCAVATION DURING CONSTRUCTION.
- REBAR AT BOTTOM OF FOUNDATIONS SHALL BE BONDED TO SITE GROUNDING SYSTEM (WHEN APPLICABLE). SEE ADDITIONAL DETAILS ON GROUNDING SITE PLAN.
- ALL FOOTINGS TO BE PLACED ON FIRM, UNDISTURBED, INORGANIC MATERIAL PROOF ROLL SUB-GRADE PRIOR TO PLACING CONCRETE WHERE THE MATERIAL HAS BEEN DISTURBED BY EQUIPMENT. UNACCEPTABLE/DISTURBED MATERIAL SHALL BE OVER-EXCAVATED AND REPLACED WITH "LEAN CONCRETE FILL".
- STRUCTURAL BACKFILL SHALL BE GRANULAR FREE-DRAINING MATERIAL FREE OF DEBRIS, ORGANICS, REFUSE AND OTHERWISE DELETERIOUS MATERIALS. MATERIAL SHALL BE PLACED IN LIFTS NO GREATER THAN 6" IN DEPTH AND COMPACTED TO 95% OF MAXIMUM DENSITY AS DETERMINED PER ASTM D1557 (MODIFIED PROCTOR).

**CONCRETE NOTES:**

- ALL CONCRETE SHALL BE IN ACCORDANCE WITH CHAPTER 19 OF THE IBC & ACI 318, "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE", LATEST EDITION & HAVE THE FOLLOWING PROPERTIES:  
 A MINIMUM 28-DAY COMPRESSIVE STRENGTH ( $f'c$ ) OF 4,000 PSI.  
 B CEMENT SHALL BE "LOW-ALKALI" TYPE I/A (MODERATE SULFATE RESISTANCE, AIR ENTRAINING) CONFORMING TO ASTM C150.  
 C MAXIMUM WATER/CEMENT RATIO OF 0.45 AND AIR-ENTRAINED 4% TO 7%.  
 D CONCRETE PORTIONING SHALL BE DESIGNED BY AN APPROVED LABORATORY. TOLERANCES IN ACCORDANCE WITH ACI 117. COPIES OF CONCRETE MIX SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW PRIOR TO PLACEMENT.  
 E ALL AGGREGATE USED IN CONCRETE SHALL CONFORM TO ASTM C33. USE ONLY AGGREGATES KNOWN NOT TO CAUSE EXCESSIVE SHRINKAGE. MAXIMUM AGGREGATE SIZE TO BE 1/2"  
 F MAXIMUM SLUMP: 3" (FOUNDATION, FOOTING, SLAB), 4" (WALL, COLUMN, BEAM)
- FORMWORK FOR CONCRETE SHALL CONFORM TO ACI 347. TOLERANCES FOR FINISHED CONCRETE SURFACES SHALL MEET CLASS-C REQUIREMENTS. IN NO CASE SHALL FINISHED CONCRETE SURFACES EXCEED THE FOLLOWING VALUES AS MEASURED FROM NEAT PLAN LINES AND FINISHED GRADES:  $\pm 1/4"$  VERTICAL,  $\pm 1"$  HORIZONTAL.
- CHAMFER ALL EXPOSED CORNERS AND FILLET ENTRANT ANGLES  $3/4"$  U.N.O.
- CONCRETE FINISHING:  
 A FLOORS: CONCRETE FLOOR SLABS SHALL BE FINISHED IN ACCORDANCE WITH ACI 302.1 CHAPTER B. PROVIDE CLASS 4 FINISH U.N.O. PROVIDE NON-SLIP FINISH FOR EXTERIOR SURFACES.  
 B OTHER SURFACES: CONCRETE SURFACES SHALL BE FINISHED IN ACCORDANCE WITH ACI 301 SECTIONS 5.3, 6.3, AND 7.3. PROVIDE ROUGH FINISH FOR ALL SURFACES NOT EXPOSED TO VIEW AND SMOOTH FINISH FOR ALL OTHERS, U.N.O.
- A MINIMUM OF ONE (1) SET OF CONCRETE CYLINDERS SHALL BE TAKEN (IF REQUIRED BY SPECIAL INSPECTIONS ON SHEET IN1). EACH SET SHALL CONSIST OF THREE (3) CYLINDERS. ONE (1) SHALL BE TESTED AT 7 DAYS, TWO (2) SHALL BE TESTED AT 28 DAYS. ALL CYLINDERS SHALL BE TAKEN, PREPARED AND TESTED BY A TESTING LAB IN ACCORDANCE WITH ASTM C172, C31 AND C39.

**REINFORCING STEEL NOTES:**

- ALL REINFORCING STEEL SHALL CONFORM TO ASTM A615. VERTICAL/HORIZONTAL BARS SHALL BE GRADE 60, TIES OR STIRRUPS SHALL BE A MINIMUM OF GRADE 40. ALL REINFORCING STEEL SHALL HAVE 3" ( $\pm 3/8"$ ) OF CONCRETE COVER, U.N.O.
- ALL BAR BENDS, HOOKS, SPLICES AND OTHER REINFORCING STEEL SHALL CONFORM TO THE REQUIREMENTS OF ACI 315, 6.3, AND 7.3. PROVIDE ROUGH FINISH FOR ALL SURFACES NOT EXPOSED TO VIEW AND SMOOTH FINISH FOR ALL OTHERS, U.N.O.
- ALL BARS SHALL BE SPLICED WITH A MINIMUM LAP OF 48 BAR DIAMETERS. LAP SPLICES OF DEFORMED BARS IN TENSION ZONES SHALL BE CLASS-B SPLICES. WELDING OF BARS IS NOT PERMITTED.
- AT ALL CORNERS AND WALL INTERSECTIONS, PROVIDE BENT HORIZONTAL BARS TO MATCH THE HORIZONTAL REINFORCING STEEL.
- PROVIDE VERTICAL DOWELS IN FOOTINGS AND AT CONSTRUCTION JOINTS TO MATCH VERTICAL REINFORCING BAR SIZE AND SPACING.
- ACI-APPROVED PLASTIC-COATED BAR CHAIRS OR PRECAST CONCRETE BLOCKS SHALL BE PROVIDED FOR SUPPORT OF ALL GRADE-CAST REINFORCING STEEL & SHALL BE SUFFICIENT IN NUMBER TO PREVENT SAGGING. METAL CLIPS OR SUPPORTS SHALL NOT BE PLACED IN CONTACT WITH THE FORMS OR THE SUB-GRADE.
- DOWELS AND ANCHOR BOLTS SHALL BE WIRED OR OTHERWISE HELD IN CORRECT POSITION PRIOR TO PLACING CONCRETE. IN NO CASE SHALL DOWELS OR ANCHOR BOLTS BE "STABBED" INTO FRESHLY-POURED CONCRETE.

**CONCRETE MASONRY UNIT NOTES:**

- CONCRETE MASONRY UNITS (CMU) PER ASTM C90  
 A MINIMUM COMPRESSIVE STRENGTH ( $f'm$ ) OF 1900 PSI.  
 B NOMINAL (ACTUAL) FACE DIMENSIONS, 8"x8"x16" L ( $7\frac{1}{2}" \times 7\frac{1}{2}" \times 15\frac{1}{2}"$ ).  
 C TYPE I, MOISTURE CONTROLLED, NORMAL-WEIGHT UNITS.
- MORTAR PER ASTM C270  
 A EXTERIOR WALLS ABOVE GRADE: TYPE S,  $3/4$  TO  $1/2$  PART HYDRATED LIME TO 1 PART PORTLAND CEMENT BY VOLUME.  
 B EXTERIOR WALLS AT OR BELOW GRADE: TYPE M,  $1/2$  PART HYDRATED LIME TO 1 PART PORTLAND CEMENT BY VOLUME.  
 C PORTLAND CEMENT: ASTM C150, TYPE I OR II.  
 D HYDRATED LIME: ASTM C207, TYPE S.
- GROUT PER ASTM C476  
 ALL REINFORCEMENT SHALL BE PLACED PRIOR TO GROUTING VERTICAL BARS SHALL BE HELD IN POSITION AT THEIR TOP AND BOTTOM AND AT INTERVALS OF NOT MORE THAN 200 BAR DIAMETERS. NO "STABBING-IN" OF REINFORCEMENT IS PERMITTED.
- GROUT SOLID ALL BOND BEAMS. RUN REINFORCING AROUND ALL CORNERS WITH APPROPRIATE SPLICES.
- LAYING CMU WALLS:  
 A BOND PATTERN: ONE-HALF RUNNING BOND.  
 B LAY WALLS WITH  $1/2$  CONCAVE-TOOLED JOINTS.
- VERTICAL REINFORCEMENT:  
 (1) #5 @ 32" O.C. FULL HEIGHT AT ALL WALLS.  
 (2) #5 @ EACH END OF WALL & EACH SIDE OF OPENING.
- HORIZONTAL REINFORCEMENT:  
 (1) #5 @ 48" O.C. MINIMUM.  
 (1) #5 @ TOP AND BOTTOM OF EACH WALL & OPENING.  
 PROVIDE (1) #5 HORIZONTAL CORNER/INTERSECTION BAR AT ALL BOND BEAM LEVELS W/ 48 BAR DIAMETER DEVELOPMENT ON EACH END.

DESIGNED FOR:



12877 W MCMILLAN RD  
BOISE, ID 83713

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| REV | DESCRIPTION                        | DATE         | CHK |
|-----|------------------------------------|--------------|-----|
| A   | PRELIMINARY - FOR LEASING & ZONING | 07/13/18 EAS |     |
| B   | REVISED PER COMMENTS               | 01/05/18 EAS |     |
| C   | REVISED PER THE CITY OF POCAHELLO  | 02/29/18 RT  |     |
| D   | REVISED PER COMMENTS               | 04/05/18 RT  |     |

DESIGNED BY:



PROJECT NAME:

ID6 DELETA  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:

664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:

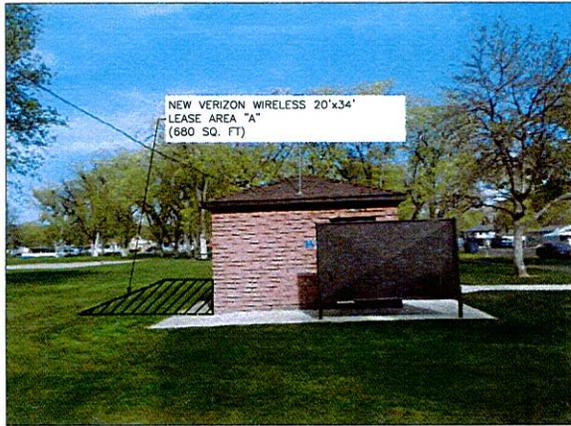
SPECIFICATIONS SHEET

SAVE DATE:

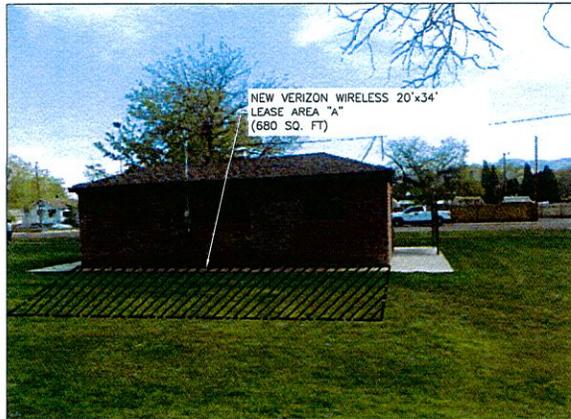
4/1/2016 9:26 AM

SHEET NUMBER:

SP1



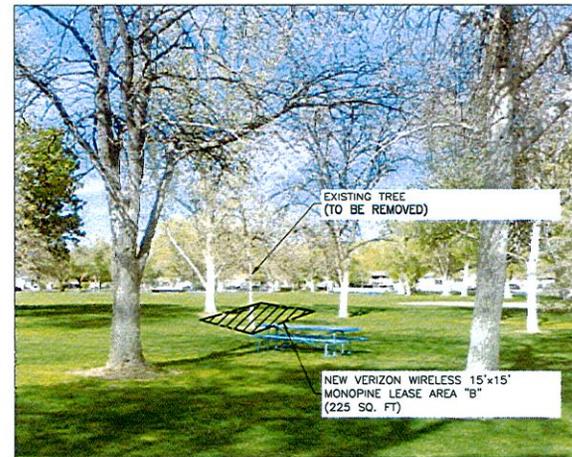
VIEW OF NEW LEASE AREA "A"  
(LOOKING EAST)



VIEW OF NEW LEASE AREA "A"  
(LOOKING SOUTH)

**LEGEND OF SYMBOLS:**

|                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>REFERENCE LETTER OR NUMBER</p> <p><b>SECTION OR DETAIL</b></p> <p>SCALE: SHEET WHERE DRAWN / SHEET WHERE TAKEN</p> <p>SECTION LETTER</p> <p>SHEET WHERE DRAWN / SHEET WHERE TAKEN</p> <p>DETAIL NUMBER</p> <p>SHEET WHERE DRAWN / SHEET WHERE TAKEN</p> <p>⊕ CENTERLINE</p> <p>Ⓧ PENNY</p> | <p>◇ EQUIPMENT OR FIXTURE NUMBER</p> <p>○ KEYED NOTE</p> <p>Ⓧ T.C. 1631.33 / F.L. 1631.00 SPOT ELEVATION</p> <p>Ⓧ TOP OF WALL 1639.00 CONTROL OR DATUM POINT</p> <p>--- PROPERTY LINE</p> <p>- - - - - 1631 - - - - - EXISTING CONTOUR</p> <p>— 1631 — NEW CONTOUR</p> <p>○ ROUND/DIAMETER</p> <p>~ APPROXIMATELY</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



VIEW OF NEW LEASE AREA "B"  
(LOOKING NORTHWEST)

DESIGNED FOR:  
**verizon**wireless  
12877 W MC MILLAN RD  
BOISE, ID 83713

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| REV | DESCRIPTION                        | DATE     | BY  | CHK |
|-----|------------------------------------|----------|-----|-----|
| A   | PRELIMINARY - FOR LEASING & ZONING | 07/13/16 | FMS |     |
| B   | REVISED PER COMMENTS               | 07/05/16 | FMS |     |
| C   | REVISED PER THE CITY OF POCATELLO  | 02/29/16 | RT  |     |
| D   | REVISED PER COMMENTS               | 04/05/16 | RT  |     |

PRELIMINARY  
FOR LEASING/ZONING

PROJECT NAME:  
**ID6 DELETA**  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:  
**PHOTO SHEET**

SAVE DATE:  
4/5/2016 9:26 AM

SHEET NUMBER:  
**PS1**

**GENERAL ANTENNA NOTES:**

- 1 CONTRACTOR TO VERIFY MECHANICAL DOWNTILT WITH FINAL SMR/RF ENGINEER.
- 2 DUAL POLAR ANTENNAS REQUIRE TWO RUNS OF COAX PER ANTENNA.
- 3 CONTRACTOR TO VERIFY ALL ACTUAL LENGTHS IN FIELD PRIOR TO INSTALLATION AND NOTIFY THE FIELD ENGINEER FOR VERIFICATION OF SIZES OF CABLES.
- 4 CONTRACTOR TO PROVIDE AS BUILT FOR THE LENGTH OF CABLES UPON COMPLETION OF INSTALLATION.
- 5 CONTRACTOR TO PROVIDE FINAL CABLE LENGTHS AND RETURN LOSSES FOR ALL CABLES.
- 6 ALL AZIMUTHS REFERENCE TRUE NORTH. CONSULT REQUIRED QUADRANGLE MAP FOR NECESSARY MAGNETIC DECLINATION.

**NEW VERIZON WIRELESS ANTENNA SCHEDULE:**

| ATTACH LEVEL (COR) | AZIMUTHS (DEG., TN) | ANTENNA TYPE     | ANTENNA QUANTITY | MOUNT TYPE                      | COAX CABLE LENGTH                | MECHANICAL DOWN TILT |
|--------------------|---------------------|------------------|------------------|---------------------------------|----------------------------------|----------------------|
| 96'-0"             | 0°<br>120°<br>240°  | 8' PANEL ANTENNA | 12               | REFER TO ANTENNA MOUNT SCHEDULE | REFER TO CABLE DIAGRAM AND CHART | REFER TO SMR         |

**NOTES:**

1. FOR EXACT ANTENNA INFORMATION REFER TO THE RF DESIGN.
2. ALL NEW COAX SHALL BE INSTALLED INSIDE OF MONOPOLE (IF POSSIBLE).
3. CONTRACTOR TO INSTALL DIPLEXERS AS REQUIRED BY RF DESIGN. (IF APPLICABLE)

**GROUNDING NOTE:**

1. ALL NEW EQUIPMENT & COAX TO BE GROUNDED PER VERIZON WIRELESS GROUNDED SPECS

**NOTICE:**

1. CONTRACTOR SHALL NOT SUBMIT BIDS OR PERFORM CONSTRUCTION WORK ON THIS PROJECT WITHOUT ACCESS TO THE CURRENT COMPLETE SET OF DRAWINGS LISTED IN THE TITLE-SHEET INDEX.

**DIAGRAM ABBREVIATIONS:**

|         |                          |
|---------|--------------------------|
| T.O.S.= | TOP OF STRUCTURE         |
| ES=     | EQUIPMENT SHELTER        |
| RRH=    | REMOTE RADIO HEAD        |
| PDF=    | POWER DISTRIBUTION FRAME |
| LTE=    | LTE PANEL ANTENNA        |
| AWS=    | AWS PANEL ANTENNA        |

**NEW HYBRID CABLE LENGTHS:**

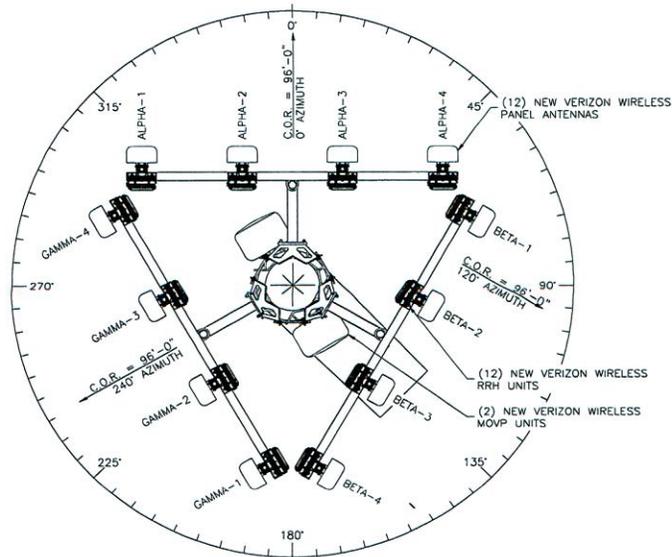
| FROM (RRH) TO (ANTENNAS) |                           |                       |                   |
|--------------------------|---------------------------|-----------------------|-------------------|
| SECTOR                   | CABLE/COAX SIZE (NOMINAL) | CABLE/COAX (QUANTITY) | CABLE/COAX LENGTH |
| ALPHA                    | 1/2"                      | 8                     | CUT TO FIT        |
| BETA                     | 1/2"                      | 8                     | CUT TO FIT        |
| GAMMA                    | 1/2"                      | 8                     | CUT TO FIT        |
| FROM (MOVP) TO (RRH)     |                           |                       |                   |
| SECTOR                   | CABLE/COAX SIZE (NOMINAL) | CABLE/COAX (QUANTITY) | CABLE/COAX LENGTH |
| ALPHA                    | HYB 1X1                   | 4                     | 17"               |
| BETA                     | HYB 1X1                   | 2                     | 22"               |
| BETA                     | HYB 1X1                   | 2                     | 17"               |
| GAMMA                    | HYB 1X1                   | 2                     | 17"               |
| GAMMA                    | HYB 1X1                   | 2                     | 22"               |
| FROM (MOVP) TO (MOVP)    |                           |                       |                   |
| SECTOR                   | CABLE/COAX SIZE (NOMINAL) | CABLE/COAX (QUANTITY) | CABLE/COAX LENGTH |
| -                        | HYB 6X12                  | 2                     | 165"              |

MOVP IS LOCATED ON THE ALU/BBU RACK SEE RACK DETAILS FOR LOCATION

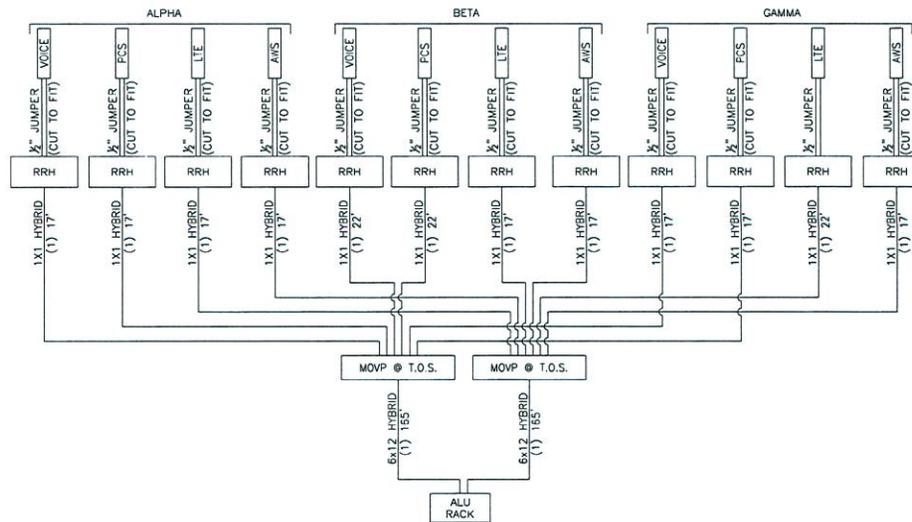
**ANTENNA MOUNT SCHEDULE:**

| QUANTITY | DESCRIPTION                                                                                      | PART NUMBER(S) |
|----------|--------------------------------------------------------------------------------------------------|----------------|
| 1        | 10' FACE, T-ARM ASSEMBLY KIT (2' STANDOFF)<br>• (1) TRI-COLLAR BRACKET<br>• (3) T-ARM ASSEMBLIES | C10-856        |
| 1        | TRI-COLLAR BRACKET                                                                               | C10-112        |

NOTE: ALL PRODUCTS ARE FROM "SABRE SITE SOLUTIONS"  
PHONE: (866) 428-6937 / (712) 293-1964  
WWW.SABRESITESOLUTIONS.COM



**NEW ANTENNA SECTION @ 96'-0"**  
SCALE: N.T.S.



**RRH HYBRID CABLE DIAGRAM AND CHART**  
SCALE: N.T.S.

DESIGNED FOR:  
**verizon**wireless  
12877 W MC MILLAN RD  
BOISE, ID 83713

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|                              |                                       |              |              |
|------------------------------|---------------------------------------|--------------|--------------|
| <b>TOWERCOM TECHNOLOGIES</b> | DATE                                  | BY           | CHK          |
|                              | DESCRIPTION                           | DATE         | DATE         |
|                              | A. PRELIMINARY - FOR LEASING & ZONING | 07/13/15 JUS | 07/13/15 JUS |
|                              | B. REVISED PER COMMENTS               | 01/05/16 JUS | 01/05/16 JUS |
|                              | C. REVISED PER THE CITY OF POCATELLO  | 02/28/16 BT  | 02/28/16 BT  |
| D. REVISED PER COMMENTS      | 04/05/16 BT                           | 04/05/16 BT  |              |

AZ - CA - CO - ID - NM - NV - TX - UT

DESIGNED BY:

PRELIMINARY  
FOR LEASING/ZONING

PROJECT NAME:  
**ID6 DELETA**  
NEW 100'-0" MONOPOLE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:  
**ANTENNA INFORMATION**

SAVE DATE:  
4/5/2016 9:26 AM

SHEET NUMBER:  
**RF1**

PREPARED FOR:



12877 W. McMILLAN RD.  
BOISE, IDAHO 83713

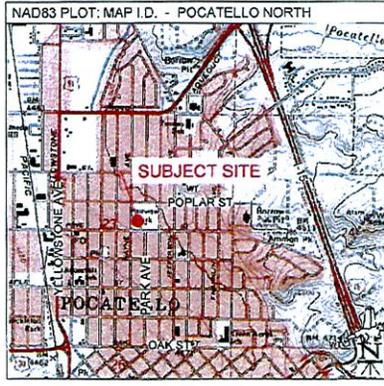
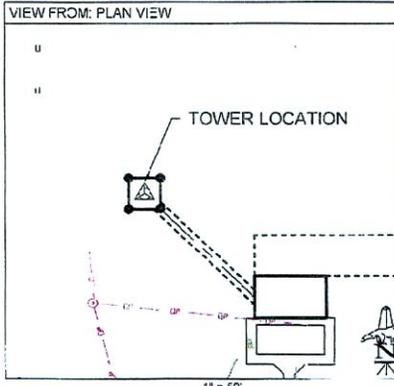
### 1A CERTIFICATION LETTER

FOR  
**VERIZON WIRELESS**  
FACILITY KNOWN AS:  
**ID6 DELETA**  
BANNOCK COUNTY, IDAHO

|                      |            |
|----------------------|------------|
| ELEVATION REPORT:    |            |
| GROUND ELEVATION:    | 4496'      |
| GROUND ELEVATION(M): | 1370.4 (m) |

LEGAL DESCRIPTION:  
FAIRVIEW PARK AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE" LYING IN THE SW 1/4 OF THE NE 1/4, SECTION 23, T 3 S., R. 34 E., BO. SE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO.

SITE LOCATION:  
SITE IS LOCATED APPROXIMATELY 1.8 AIR MILES SOUTH AND 7.4 AIR MILES EAST OF THE POCATELLO REGIONAL AIRPORT IN THE CITY OF POCATELLO, BANNOCK COUNTY, IDAHO.



**BASIS OF GEODETIC COORDINATES:**

(1) HORIZONTAL DATUM: THE NORTH AMERICAN DATUM OF 1983 (NAD83) (EPOCH 2010) (PRIMARY) & THE NORTH AMERICAN DATUM OF 1927 (NAD27) (SECONDARY) ARE EXPRESSED IN DEGREES (°), MINUTES (') AND SECONDS (") AND ARE SHOWN TO THE 100TH OF A SECOND. NAD83 IS ALSO EXPRESSED IN DEGREES AND DECIMAL DEGREES.

(2) VERTICAL DATUM: THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88) & NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD29) ARE EXPRESSED IN U.S. SURVEY FEET. NAVD88 IS ALSO EXPRESSED IN METERS (METER EQUIVALENT 10 3037 INCHES).

(3) THE NAD83 GEODETIC DATA SHOWN HEREON WAS DERIVED FROM AND IS TIED TO THE NATIONAL UNIFORM SURVEY NATIONAL CORS NETWORK VIA STATIC OBSERVATIONS. ALL OBSERVATIONS WERE MADE USING THE NATIONAL GEODETIC SURVEY OPUS UTILITY AND / OR COMMERCIAL GPS SOFTWARE.

(4) THE NAD 27 AND NGVD 29 DATA SHOWN HEREON WAS COMPUTED USING THE NATIONAL GEODETIC SURVEY CORRECTION UTILITY.

**TOWER COORDINATES**

LATITUDE: 42°53'04.51" [NAD83]  
LONGITUDE: -112°28'40.89" [NAD83]  
GROUND ELEV.: 4496' [NAVD88]

LATITUDE: 42.884586° [DD-NAD83]  
LONGITUDE: -112.444692° [DD-NAD83]  
GROUND ELEV.: 1370.4 [METERS]

LATITUDE: 42°53'04.92" [NAD27]  
LONGITUDE: -112°28'37.97" [NAD27]  
GROUND ELEV.: 4493' [NGVD29]

#### SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT THE GEODETIC COORDINATES REPORTED HEREON ARE ACCURATE AND MEET FAA/FCC REPORTING REQUIREMENTS OF 1A TWENTY FEET (20') HORIZONTALLY AND THREE FEET (3') VERTICALLY.



**FOX LAND SURVEYS INC**  
1515 S. Shoreline, Boise, Idaho 83705  
Tel: 208 342 7957 Fax: 208-342-7437  
1510-A-MS.dwg

THOMAS A. JUDGE ID PLS 13934 Date 07-13-2015

DATE OF SURV.:  
06-05-2015

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AZ - CA - CO - ID - NM - NV - TX - UT

DESIGNED FOR:  
**verizonwireless**

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BOISE, ID 83713

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| REV | DATE     | BY  | CHK | DESCRIPTION                        |
|-----|----------|-----|-----|------------------------------------|
| A   | 07/13/15 | EUS |     | PRELIMINARY - FOR LEASING & ZONING |
| B   | 01/05/16 | EUS |     | REVISED PER COMMENTS               |
| C   | 02/29/16 | RT  |     | REVISED PER COMMENTS               |
| D   | 04/05/16 | RT  |     | REVISED PER COMMENTS               |

RECORDED BY:



PROJECT NAME:  
**ID6 DELETA**  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:  
**1A CERTIFICATION LETTER**

SAVE DATE:  
4/5/2016 9:26 AM

SHEET NUMBER:  
**SU1**



**RECORD DATA:**

"PARK ADDITION TO FAIRVIEW TOWNSITE"  
 ROS FOR LARRY ARCHIBALD, INST# 21406286; 05-19-2014  
 CORNER RECORD INST# 891037; 01-30-1989  
 CORNER RECORD INST# 891038; 01-30-1989  
 CORNER RECORD INST# 20417181; 08-10-2004  
 GOOGLE EARTH AND GOOGLE MAPS

**GENERAL NOTES:**

- "SURVEY MONUMENT TO BE SET" DENOTES MONUMENTS TO BE SET AT PROJECT COMPLETION.
- ANY ASSESSOR PARCEL NUMBERS SHOWN HEREON ARE AS PRINTED ON THE COUNTY TAX MAP AT THE TIME RECORD DOCUMENTS WERE RESEARCHED. PARCEL NUMBERS ARE DYNAMIC AND SHOULD NOT BE USED TO IDENTIFY REAL PROPERTY.
- THE PARENT PARCEL IS A CITY PARK.

**SHEET INDEX:**

- TITLE SHEET, VICINITY MAP, GENERAL DESCRIPTION OF LESSORS PARCEL, GENERAL NOTES, REFERENCE DOCUMENTS AND SURVEY NOTES
- LEASE SITE AND PARENT PARCEL OVERVIEW, DESCRIPTION
- LEASE SITE ENLARGEMENT OVERVIEW
- DESCRIPTIONS

**ZONING:**

RESIDENTIAL MEDIUM DENSITY SINGLE FAMILY (RMS)(SEE NOTE 3)

**BASIS OF BEARING NOTE:**

THE BASIS OF BEARINGS FOR THIS SURVEY WAS ESTABLISHED BY GPS TECHNIQUES, PROJECTED TO THE IDAHO STATE PLANE COORDINATE SYSTEM, NAD 83 DATUM, EAST ZONE. ALL BEARINGS SHOWN ARE ON GRID AZIMUTH AND ALL DISTANCES SHOWN ARE AT GROUND. REFER TO THE DRAWING FOR THE SPECIFIC LINE AND MONUMENTS USED.  
 \*THE CONVERGENCE ANGLE OF -0° 11' 21.1" WAS CALCULATED AT THE TOWER LOCATION SHOWN.

**BENCHMARK NOTE: (NAVD 88)**

THE REFERENCE BENCHMARK FOR THIS SURVEY IS THE NATIONAL CORS NETWORK. ELEVATIONS BROUGHT TO SITE VIA STATIC GPS OBSERVATIONS PROCESSED THROUGH THE N.G.S. OPUS UTILITY. REFER TO THE DRAWING FOR SITE BENCHMARKS

**UTILITY NOTE:**

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM SURFACE FIELD OBSERVATIONS. THE SURVEYOR MAKES NO WARRANTIES OR GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA EITHER IN SERVICE OR ABANDONED. THE SURVEYOR DOES NOT WARRANT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH HE DOES CERTIFY THEY ARE LOCATED AS ACCURATELY AS REASONABLY EXPECTED FROM THE INFORMATION DESCRIBED. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND POSITION OF THE UTILITIES. (POT HOLING TO OBTAIN HORIZONTAL AND VERTICAL POSITIONS AND PIPE SIZES WAS NOT PERFORMED). THE SURVEYOR DID NOT ENTER ANY CONFINED SPACES OR CONTACT DIGLINE FOR UTILITY MARK OUTS.

**SURVEYOR'S NOTE & CERTIFICATION:**

THIS "LEASE SITE SURVEY" IS BASED ON AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECTION. IT CORRECTLY DEPICTS EXISTING, READILY VISIBLE IMPROVEMENTS AND ABOVE GROUND UTILITIES. THE BOUNDARY OF THE PARENT PARCEL IS SHOWN FROM RECORD INFORMATION. THIS "LEASE SITE SURVEY" IS NOT A BOUNDARY SURVEY OF THE PARENT PARCEL AND IT WAS DEVELOPED TO SUPPORT THE COMMUNICATIONS FACILITY SHOWN HEREON. THOMAS A. JUDGE, IDAHO PLS 13934

THESE DRAWINGS AND SURVEYS ARE COPYRIGHT PROTECTED AND THE SOLE PROPERTY OF FOX LAND SURVEYS INC. AND PRODUCED FOR THE USE OF OUR CLIENT. ANY REPRODUCTION OR USE OF THE INFORMATION CONTAINED WITHIN SAID DOCUMENTS IS PROHIBITED WITHOUT THE WRITTEN CONSENT BY FOX LAND SURVEYS INC.

| REV. | DESCRIPTION                                     | DATE     | BY  | CHK |
|------|-------------------------------------------------|----------|-----|-----|
| A    | PRELIMINARY FOR LEASE SITE & EASEMENT SELECTION | 06-15-15 | DSP | TAJ |
| B    | 90% PRELIMINARY FOR CLIENT REVIEW ONLY          | 07-28-15 | DSP | TAJ |



**CALL DIGLINE PRIOR TO ANY EXCAVATION.**

**EASEMENT NOTE:**  
 EASEMENTS REFERENCED IN THE TITLE REPORT PROVIDED AND AFFECTING THE LEASE SITE OR ACCESS & UTILITY EASEMENTS ARE SHOWN HEREON. NO ADDITIONAL EASEMENT RESEARCH WAS PERFORMED.

**PARENT PARCEL OWNER:**  
 CITY OF POCATELLO  
 ALAMEDA PARK  
 POCATELLO, ID 83201  
 CONTACT: JOHN BANKS  
 PHONE: 208-234-6236

**PROJECT ADDRESS:**  
 ALAMEDA PARK  
 POCATELLO, BANNOCK COUNTY  
 IDAHO

FIELD SURVEY DATE(S): 06-05-2015

FLSI PROJECT No. 1510-3T

**THIS MAP IS PREPARED FOR PLOTTING ON A 11"x17" SHEET. USE SCALE BARS TO CONFIRM SCALE.**

**LEASE SITE SURVEY**  
**ID6 DELETA**  
**GENERAL DESCRIPTION OF LESSOR'S PARCEL**

FAIRVIEW PARK AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE" LYING IN THE SW 1/4 OF THE NE 1/4, SECTION 23, T.6 S., R.34 E., BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO.

DESIGNED FOR:

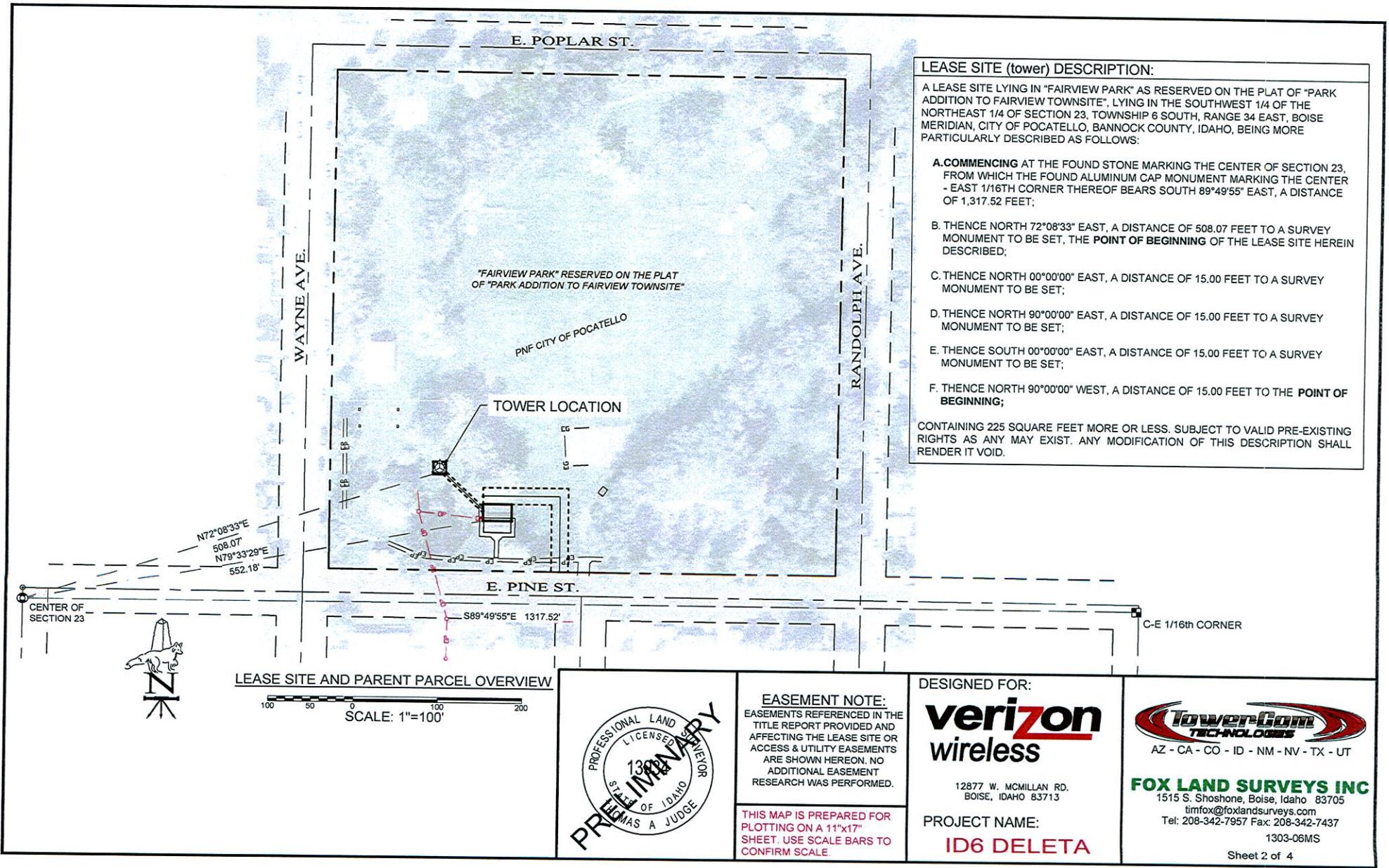
**verizon wireless**

12877 W. MCMILLAN RD.  
 BOISE, IDAHO 83713

PROJECT NAME:  
**ID6 DELETA**

**TowerCom TECHNOLOGIES**  
 AZ - CA - CO - ID - NM - NV - TX - UT

**FOX LAND SURVEYS INC**  
 1515 S. Shoshone, Boise, Idaho 83705  
 timfox@foxlandsurveys.com  
 Tel: 208-342-7957 Fax: 208-342-7437  
 1510-3-MS



**LEASE SITE (tower) DESCRIPTION:**

A LEASE SITE LYING IN "FAIRVIEW PARK" AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE". LYING IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 23, TOWNSHIP 6 SOUTH, RANGE 34 EAST, BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

- A. COMMENCING AT THE FOUND STONE MARKING THE CENTER OF SECTION 23, FROM WHICH THE FOUND ALUMINUM CAP MONUMENT MARKING THE CENTER - EAST 1/16TH CORNER THEREOF BEARS SOUTH 89°49'55" EAST, A DISTANCE OF 1,317.52 FEET;
- B. THENCE NORTH 72°08'33" EAST, A DISTANCE OF 508.07 FEET TO A SURVEY MONUMENT TO BE SET, THE POINT OF BEGINNING OF THE LEASE SITE HEREIN DESCRIBED;
- C. THENCE NORTH 00°00'00" EAST, A DISTANCE OF 15.00 FEET TO A SURVEY MONUMENT TO BE SET;
- D. THENCE NORTH 90°00'00" EAST, A DISTANCE OF 15.00 FEET TO A SURVEY MONUMENT TO BE SET;
- E. THENCE SOUTH 00°00'00" EAST, A DISTANCE OF 15.00 FEET TO A SURVEY MONUMENT TO BE SET;
- F. THENCE NORTH 90°00'00" WEST, A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING;

CONTAINING 225 SQUARE FEET MORE OR LESS. SUBJECT TO VALID PRE-EXISTING RIGHTS AS ANY MAY EXIST. ANY MODIFICATION OF THIS DESCRIPTION SHALL RENDER IT VOID.



SCALE: 1"=100'

PROFESSIONAL LAND  
LICENSED SURVEYOR  
STATE OF IDAHO  
7300  
TIMOTHY A. JUDGE

PRELIMINARY

**EASEMENT NOTE:**  
EASEMENTS REFERENCED IN THE TITLE REPORT PROVIDED AND AFFECTING THE LEASE SITE OR ACCESS & UTILITY EASEMENTS ARE SHOWN HEREON. NO ADDITIONAL EASEMENT RESEARCH WAS PERFORMED.

**THIS MAP IS PREPARED FOR PLOTTING ON A 11"x17" SHEET. USE SCALE BARS TO CONFIRM SCALE.**

DESIGNED FOR:

**verizon**  
wireless

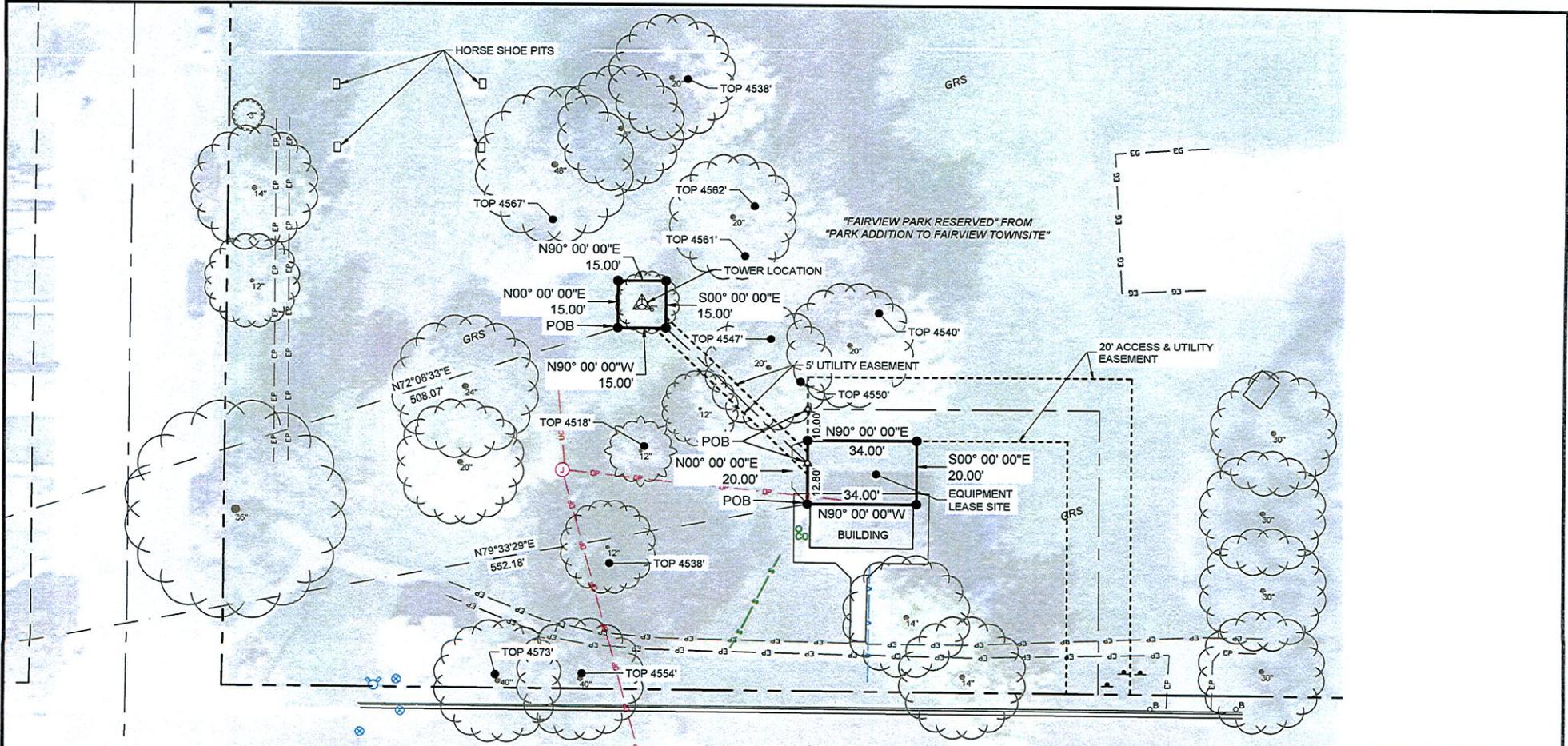
12877 W. MCMILLAN RD.  
BOISE, IDAHO 83713

PROJECT NAME:  
**ID6 DELETA**

  
AZ - CA - CO - ID - NM - NV - TX - UT

**FOX LAND SURVEYS INC**  
1515 S. Shoshone, Boise, Idaho 83705  
timfox@foxlandsurveys.com  
Tel: 208-342-7957 Fax: 208-342-7437  
1303-06MS

Sheet 2 of 4

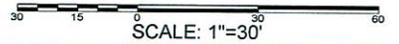


E. PINE ST.

S89°49'55\"/>



LEASE SITE ENLARGEMENT OVERVIEW



**EASEMENT NOTE:**  
 EASEMENTS REFERENCED IN THE TITLE REPORT PROVIDED AND AFFECTING THE LEASE SITE OR ACCESS & UTILITY EASEMENTS ARE SHOWN HEREON. NO ADDITIONAL EASEMENT RESEARCH WAS PERFORMED.

THIS MAP IS PREPARED FOR PLOTTING ON A 11"x17" SHEET. USE SCALE BARS TO CONFIRM SCALE

DESIGNED FOR:



12877 W. MC MILLAN RD.  
 BOISE, IDAHO 83713

PROJECT NAME:  
**ID6 DELETA**



AZ - CA - CO - ID - NM - NV - TX - UT

**FOX LAND SURVEYS INC**

1515 S. Shoshone, Boise, Idaho 83705  
 timfox@foxlandsurveys.com  
 Tel: 208-342-7957 Fax: 208-342-7437

1303-06MS

Sheet 3 of 4

**UTILITY EASEMENT DESCRIPTION:**

AN EASEMENT CROSSING "FAIRVIEW PARK" AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE", LYING IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 23, TOWNSHIP 6 SOUTH, RANGE 34 EAST, BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO, CONSISTING OF A 5.00 FOOT WIDE STRIP WITH SIDE LINES LYING 2.50 FEET LEFT AND RIGHT OF THE FOLLOWING DESCRIBED CENTER LINE:

- A. COMMENCING AT THE FOUND STONE MARKING THE CENTER OF SECTION 23, FROM WHICH THE FOUND ALUMINUM CAP MONUMENT MARKING THE CENTER - EAST 1/16TH CORNER THEREOF BEARS SOUTH 89°49'55" EAST, A DISTANCE OF 1,317.52 FEET;
- B. THENCE NORTH 79°33'29" EAST, A DISTANCE OF 552.18 FEET TO THE SOUTHWEST CORNER OF A LEASE SITE;
- C. THENCE ALONG THE WESTERLY BOUNDARY OF SAID SITE, NORTH 00°00'00" EAST, A DISTANCE OF 12.80 FEET TO THE POINT OF BEGINNING OF THE CENTER LINE HEREIN DESCRIBED;
- D. THENCE NORTH 45°59'51" WEST, A DISTANCE OF 61.79 FEET TO THE SOUTHEAST CORNER OF A LEASE SITE, THE POINT OF TERMINUS;

THE SIDELINES OF THIS STRIP ARE TO BE LENGTHENED OR SHORTENED TO MEET THE LEASE SITE BOUNDARIES AT THE BEGINNING AND TERMINUS AND TO FORM A CLOSED FIGURE.

CONTAINING 315 SQUARE FEET MORE OR LESS. SUBJECT TO VALID PRE-EXISTING RIGHTS AS ANY MAY EXIST. ANY MODIFICATION OF THIS DESCRIPTION SHALL RENDER IT VOID.

**LEASE SITE (equipment) DESCRIPTION:**

A LEASE SITE LYING IN "FAIRVIEW PARK" AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE", LYING IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 23, TOWNSHIP 6 SOUTH, RANGE 34 EAST, BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

- A. COMMENCING AT THE FOUND STONE MARKING THE CENTER OF SECTION 23, FROM WHICH THE FOUND ALUMINUM CAP MONUMENT MARKING THE CENTER - EAST 1/16TH CORNER THEREOF BEARS SOUTH 89°49'55" EAST, A DISTANCE OF 1,317.52 FEET;
- B. THENCE NORTH 79°33'29" EAST, A DISTANCE OF 552.18 FEET TO A SURVEY MONUMENT TO BE SET, THE POINT OF BEGINNING OF THE LEASE SITE HEREIN DESCRIBED;
- C. THENCE NORTH 00°00'00" EAST, A DISTANCE OF 20.00 FEET TO A SURVEY MONUMENT TO BE SET;
- D. THENCE NORTH 90°00'00" EAST, A DISTANCE OF 34.00 FEET TO A SURVEY MONUMENT TO BE SET;
- E. THENCE SOUTH 00°00'00" EAST, A DISTANCE OF 20.00 FEET TO A SURVEY MONUMENT TO BE SET;
- F. THENCE NORTH 90°00'00" WEST, A DISTANCE OF 34.00 FEET TO THE POINT OF BEGINNING;

CONTAINING 680 SQUARE FEET MORE OR LESS. SUBJECT TO VALID PRE-EXISTING RIGHTS AS ANY MAY EXIST. ANY MODIFICATION OF THIS DESCRIPTION SHALL RENDER IT VOID.

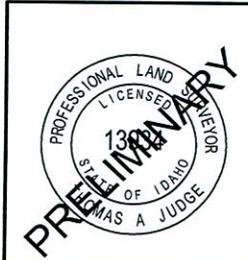
**ACCESS AND UTILITY EASEMENT DESCRIPTION:**

AN EASEMENT CROSSING "FAIRVIEW PARK" AS RESERVED ON THE PLAT OF "PARK ADDITION TO FAIRVIEW TOWNSITE", LYING IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 23, TOWNSHIP 6 SOUTH, RANGE 34 EAST, BOISE MERIDIAN, CITY OF POCATELLO, BANNOCK COUNTY, IDAHO, CONSISTING OF A 20.00 FOOT WIDE STRIP WITH SIDE LINES LYING 10.00 FEET LEFT AND RIGHT OF THE FOLLOWING DESCRIBED CENTER LINE:

- A. COMMENCING AT THE FOUND STONE MARKING THE CENTER OF SECTION 23, FROM WHICH THE FOUND ALUMINUM CAP MONUMENT MARKING THE CENTER - EAST 1/16TH CORNER THEREOF BEARS SOUTH 89°49'55" EAST, A DISTANCE OF 1,317.52 FEET;
- B. THENCE NORTH 79°33'29" EAST, A DISTANCE OF 552.18 FEET TO THE SOUTHWEST CORNER OF A LEASE SITE;
- C. THENCE ALONG THE WESTERLY BOUNDARY OF SAID SITE AND THE NORTHERLY PROJECTION THEREOF, NORTH 00°00'00" EAST, A DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING OF THE CENTER LINE HEREIN DESCRIBED;
- D. THENCE SOUTH 90°00'00" EAST, A DISTANCE OF 91.07 FEET TO AN ANGLE POINT;
- E. THENCE SOUTH 00°01'46" WEST, A DISTANCE OF 90.80 FEET TO ITS INTERSECTION WITH THE NORTHERLY RIGHT-OF-WAY OF EAST PINE STREET, THE POINT OF TERMINUS;

THE SIDELINES OF THIS STRIP ARE TO BE LENGTHENED OR SHORTENED TO MEET THE EXTENSION OF THE LEASE SITE BOUNDARY AT THE BEGINNING, THE RIGHT-OF-WAY AT THE TERMINUS AND TO FORM A CLOSED FIGURE.

CONTAINING 3,637 SQUARE FEET MORE OR LESS. SUBJECT TO VALID PRE-EXISTING RIGHTS AS ANY MAY EXIST. ANY MODIFICATION OF THIS DESCRIPTION SHALL RENDER IT VOID.



**EASEMENT NOTE:**  
EASEMENTS REFERENCED IN THE TITLE REPORT PROVIDED AND AFFECTING THE LEASE SITE OR ACCESS & UTILITY EASEMENTS ARE SHOWN HEREON. NO ADDITIONAL EASEMENT RESEARCH WAS PERFORMED.

THIS MAP IS PREPARED FOR PLOTTING ON A 11"x17" SHEET. USE SCALE BARS TO CONFIRM SCALE.

DESIGNED FOR:



12877 W. MCMILLAN RD.  
BOISE, IDAHO 83713

PROJECT NAME:

**ID6 DELETE**



AZ - CA - CO - ID - NM - NV - TX - UT

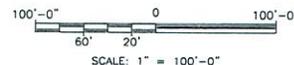
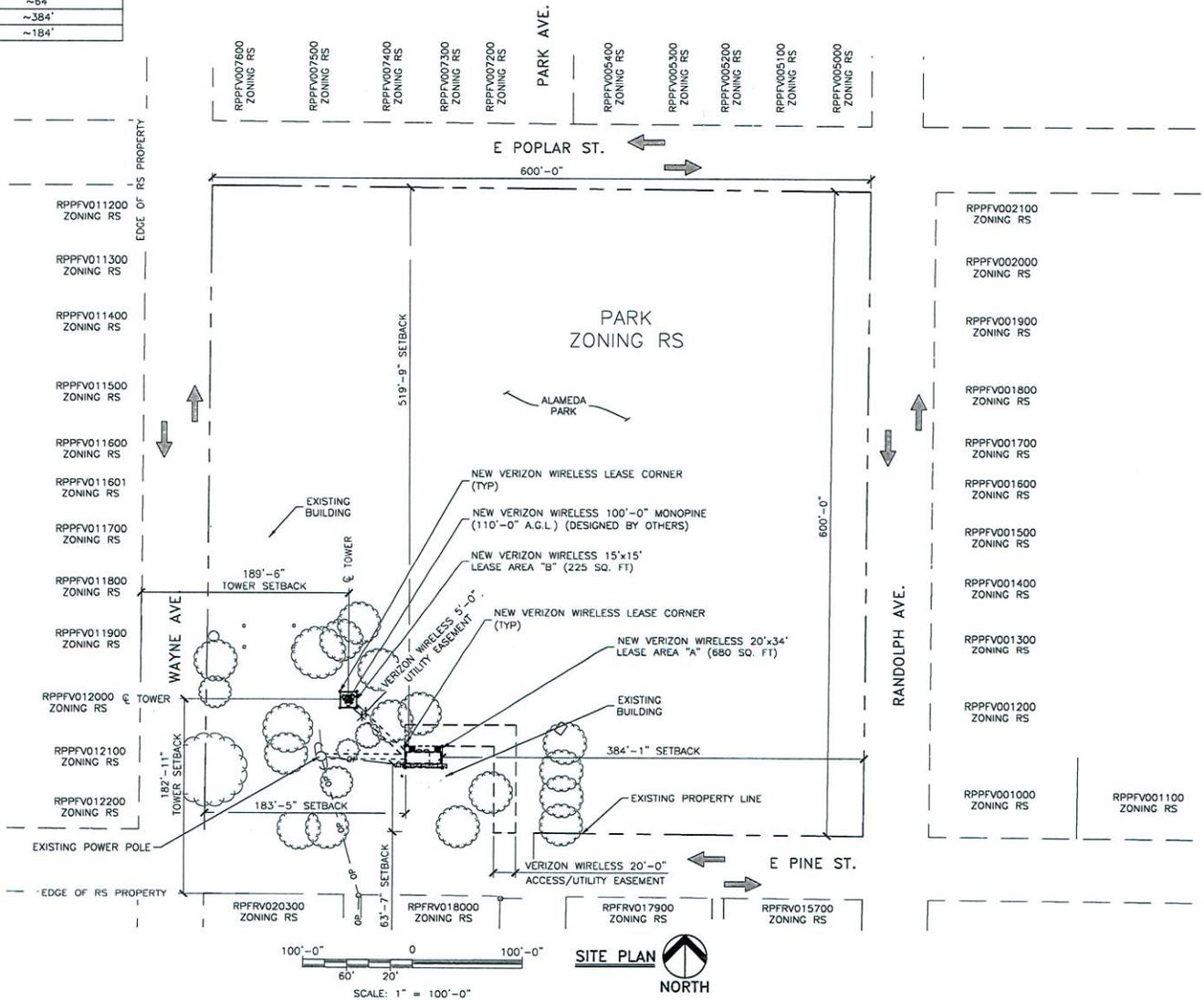
**FOX LAND SURVEYS INC**

1515 S. Shoshone, Boise, Idaho 83705  
timfox@foxlandsurveys.com  
Tel: 208-342-7957 Fax: 208-342-7437

1303-08MS

**SETBACK TABLE:**

|       | TOWER BASE TO RESIDENTIAL PROPERTY LINE | LEASE BOUNDARY TO PARENT PROPERTY LINE |
|-------|-----------------------------------------|----------------------------------------|
| NORTH | ~537'                                   | ~520'                                  |
| SOUTH | ~183'                                   | ~64'                                   |
| EAST  | ~530'                                   | ~384'                                  |
| WEST  | ~189'                                   | ~184'                                  |



**SITE PLAN** 

DESIGNED FOR:  
**verizon**wireless

12877 W McMILLAN RD  
HOISE, ID 83713

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AZ - CA - CO - ID - NM - NV - TX - UT

| REV | DATE     | BY | CHK | DESCRIPTION                         |
|-----|----------|----|-----|-------------------------------------|
| A   | 07/13/15 | MS | -   | PRELIMINARY -- FOR LEASING & ZONING |
| B   | 01/05/16 | MS | -   | REVISED PER COMMENTS                |
| C   | 02/28/16 | MS | -   | REVISED PER COMMENTS                |
| D   | 04/05/16 | RT | -   | REVISED PER COMMENTS                |

DESIGNED BY:

**PRELIMINARY FOR LEASING/ZONING**

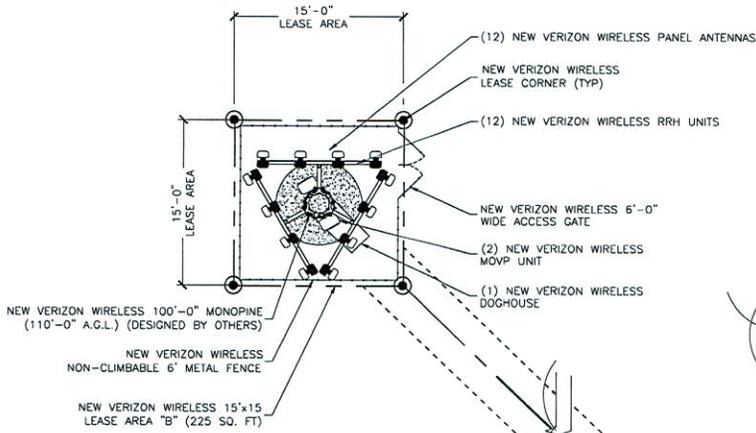
PROJECT NAME:  
**ID6 DELETA  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE**

PROJECT ADDRESS:  
**664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY**

SHEET TITLE:  
**SITE PLAN**

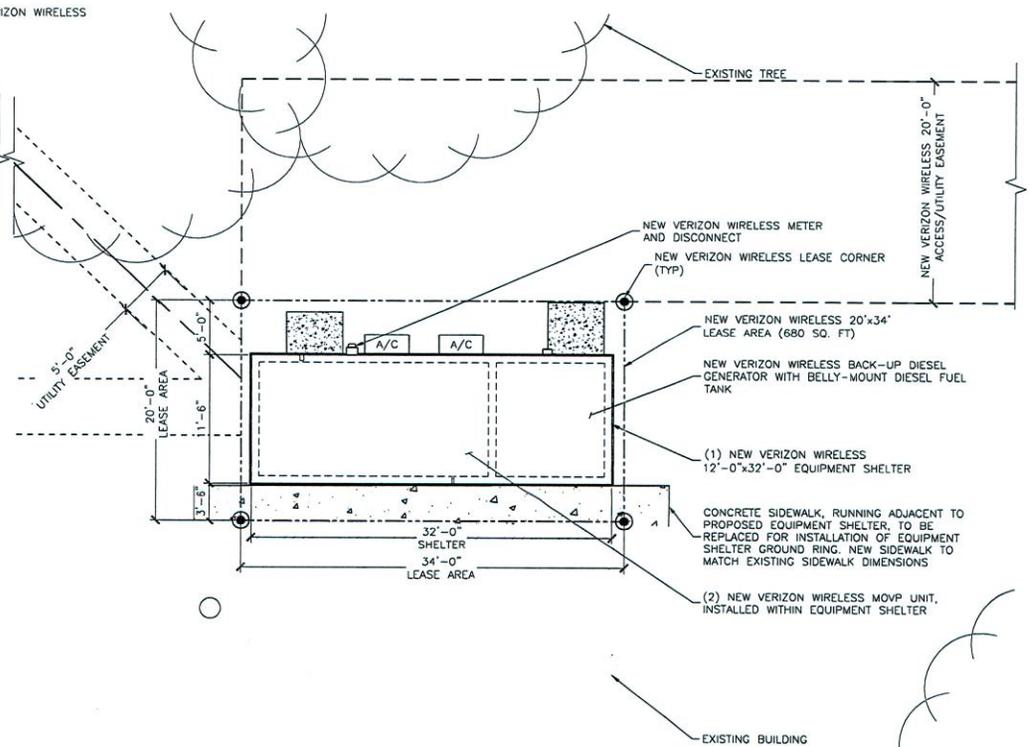
SAVE DATE:  
4/3/2016 9:26 AM

SHEET NUMBER:  
**Z1**



**RF DESIGN NOTE:**  
 RF DESIGN NOT AVAILABLE AT THE TIME OF THIS RELEASE. CONSTRUCTION DOCUMENTS WILL NOT BE FINALIZED UNTIL THE OFFICIAL RF DESIGN IS MADE AVAILABLE.

**SITE NOTES:**  
 1. INFORMATION SHOWN BELOW FOR DEPICTION PURPOSES ONLY. ALL DATA GATHERED FROM PUBLIC RECORDS AND GENERATED FROM AERIAL IMAGES AND SITE VISITS. INFORMATION DOES NOT CONSTITUTE A LEGAL BOUNDARY SURVEY AND SHOULD NOT BE USED FOR SURVEYING OR OTHER RELATED PURPOSES.



ENLARGED SITE PLAN  
 SCALE: 3/32" = 1'-0"  
 NORTH

DESIGNED FOR:  
**verizon**wireless  
 12877 W MCMILLAN RD  
 BOISE, ID 83713

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|     |                                    |           |     |     |
|-----|------------------------------------|-----------|-----|-----|
| REV | DESCRIPTION                        | DATE      | BY  | CHK |
|     |                                    | 3/7/13/15 | EMS | -   |
|     |                                    | 5/27/16   | EMS | -   |
|     |                                    | 3/2/16/18 | RT  | -   |
| A   | PRELIMINARY - FOR LEASING & ZONING |           |     |     |
| B   | REVISED PER COMMENTS               |           |     |     |
| C   | REVISED PER THE CITY OF POCATELLO  |           |     |     |
| D   | REVISED PER COMMENTS               |           |     |     |

DESIGNED BY:  
**TowerCom TECHNOLOGIES**  
 AZ - CA - CO - ID - NM - NV - TX - UT

PRELIMINARY FOR LEASING/ZONING

PROJECT NAME:  
**ID6 DELETA**  
 NEW 100'-0" MONOPINE  
 (OVERALL HEIGHT: 110'-0" A.G.L.)  
 RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
 664 E PINE ST.  
 POCATELLO, ID 83201  
 BANNOCK COUNTY

SHEET TITLE:  
**ENLARGED SITE PLAN**

SAVE DATE:  
 4/3/2016 9:26 AM

SHEET NUMBER:  
 Z2

**KEY:**

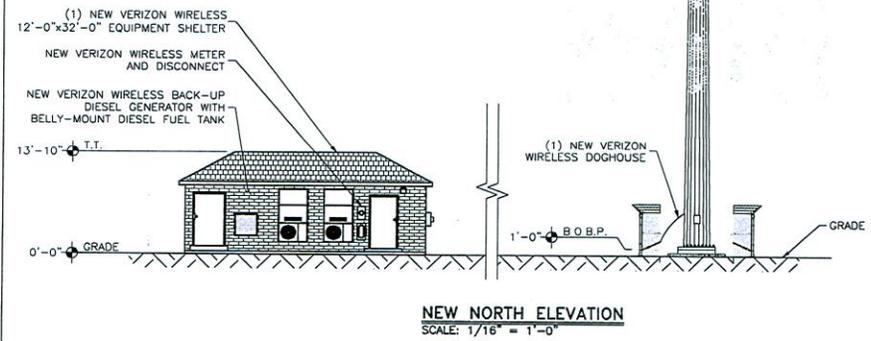
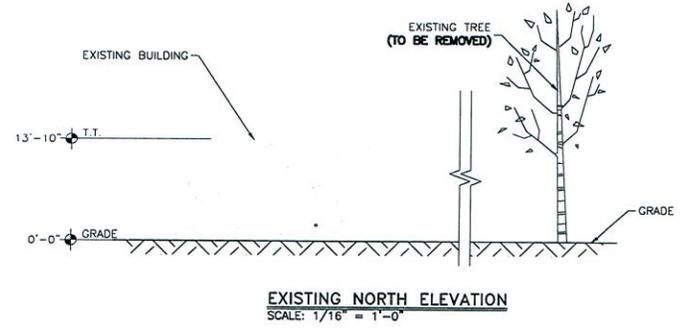
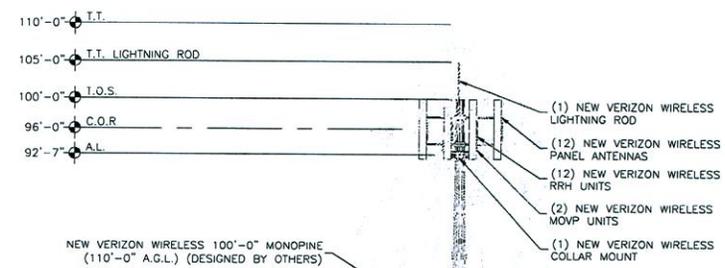
|          |   |                      |
|----------|---|----------------------|
| C.O.R.   | = | CENTER OF RADIATION  |
| A.L.     | = | ATTACHMENT LEVEL     |
| B.T.     | = | BOTTOM TIP LEVEL     |
| T.T.     | = | TOP TIP LEVEL        |
| T.O.S.   | = | TOP OF STRUCTURE     |
| A.G.L.   | = | ABOVE GRADE LEVEL    |
| B.O.B.P. | = | BOTTOM OF BASE PLATE |

DESIGNED FOR:

**verizon wireless**

12877 W MCMILLAN RD  
BOISE, ID 83713

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DESIGNED BY: TowerCom Technologies

AZ - CA - CO - ID - NM - NV - TX - UT

| REV | DESCRIPTION                        | DATE     | BY  | CHK |
|-----|------------------------------------|----------|-----|-----|
| A   | PRELIMINARY - FOR LEASING & ZONING | 07/13/15 | ENS | -   |
| B   | REVISED PER COMMENTS               | 01/05/16 | ENS | -   |
| C   | REVISED PER THE CITY OF POCATELLO  | 02/29/16 | RT  | -   |
| D   | REVISED PER COMMENTS               | 04/05/16 | RT  | -   |

PRELIMINARY FOR LEASING/ZONING

PROJECT NAME: ID6 DELETA  
NEW 100'-0" MONOPINE (OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS: 664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE: EXISTING ELEVATIONS

SAVE DATE: 4/5/2016 9:26 AM

SHEET NUMBER: Z3

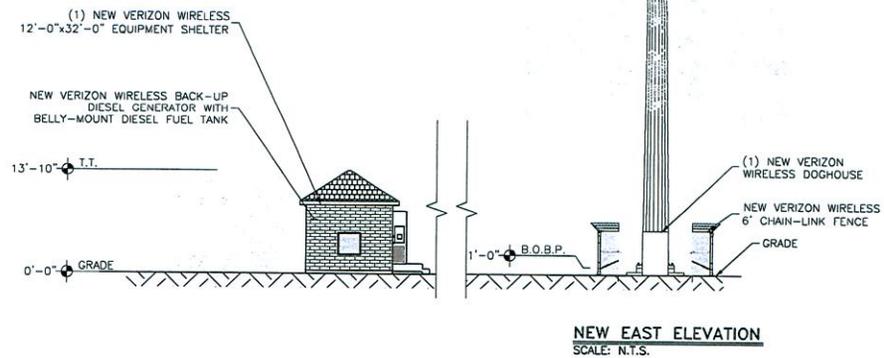
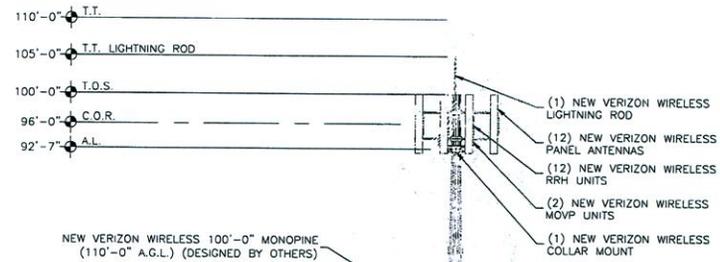
**KEY:**

|          |   |                      |
|----------|---|----------------------|
| C.O.R.   | = | CENTER OF RADIATION  |
| A.L.     | = | ATTACHMENT LEVEL     |
| B.T.     | = | BOTTOM TIP LEVEL     |
| T.T.     | = | TOP TIP LEVEL        |
| T.O.S.   | = | TOP OF STRUCTURE     |
| A.G.L.   | = | ABOVE GRADE LEVEL    |
| B.O.B.P. | = | BOTTOM OF BASE PLATE |

DESIGNED FOR:  
**verizon wireless**  
 12877 W MCMILLAN RD  
 BOISE, ID 83713

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|                                                                                     |  |          |     |     |
|-------------------------------------------------------------------------------------|--|----------|-----|-----|
|  |  | DATE     | BY  | CHK |
|                                                                                     |  | 07/13/15 | ENS |     |
| AZ - CA - CO - ID - NM - NV - TX - UT                                               |  | DATE     | BY  | CHK |
|                                                                                     |  | 07/05/16 | ENS |     |
| DESCRIPTION                                                                         |  | DATE     | BY  | CHK |
|                                                                                     |  | 07/29/16 | RT  |     |
| REVISION                                                                            |  | DATE     | BY  | CHK |
|                                                                                     |  | 04/05/16 | RT  |     |
| PRELIMINARY - FOR LEASING & ZONING                                                  |  | DATE     | BY  | CHK |
|                                                                                     |  | 07/13/15 | ENS |     |
|                                                                                     |  | 07/05/16 | ENS |     |
|                                                                                     |  | 07/29/16 | RT  |     |
| REVISION                                                                            |  | DATE     | BY  | CHK |
|                                                                                     |  | 07/29/16 | RT  |     |
|                                                                                     |  | 04/05/16 | RT  |     |
|                                                                                     |  | 07/05/16 | ENS |     |



**EAST EAST ELEVATION**  
 SCALE: N.T.S.

**NEW EAST ELEVATION**  
 SCALE: N.T.S.

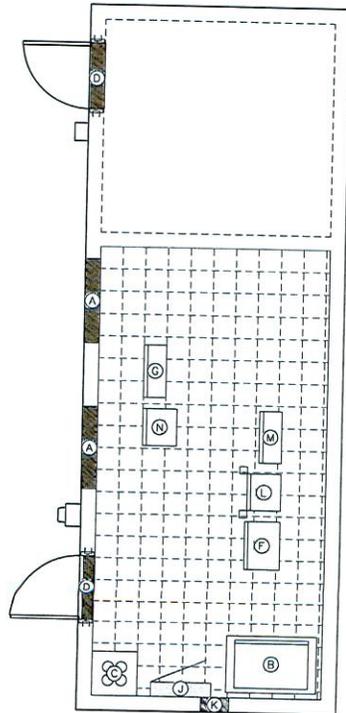
PRELIMINARY  
 FOR LEASING/ZONING

PROJECT NAME:  
**ID6 DELETA  
 NEW 100'-0" MONOPINE  
 (OVERALL HEIGHT: 110'-0" A.G.L.)  
 RAW LAND COMMUNICATIONS SITE**

PROJECT ADDRESS:  
**664 E PINE ST.  
 POCATELLO, ID 83201  
 BANNOCK COUNTY**

SHEET TITLE:  
**NEW ELEVATIONS**

SAVE DATE:  
 4/3/2016 9:26 AM  
 SHEET NUMBER:  
**Z4**



**NOTE:**  
GRID LINES ARE SHOWN @ 12" O.C.

**KEYED NOTES:**

|     |                              |
|-----|------------------------------|
| (A) | HVAC                         |
| (B) | BATTERY RACK                 |
| (C) | COAX PORT                    |
| (D) | ACCESS DOOR                  |
| (E) | TELCO BOARD                  |
| (F) | DC POWER DISTRIBUTION CENTER |
| (G) | FUTURE RACK                  |
| (H) | FIRE EXTINGUISHER            |
| (J) | INTEGRATED LOAD CENTER       |
| (K) | VENT                         |
| (L) | FIBER RACK                   |
| (M) | ALU RACK                     |
| (N) | E-NODE-B                     |

SHELTER MAPPING  
SCALE: N.T.S.



NORTH

DESIGNED FOR:  
**verizon**wireless  
12877 W MCMILLAN RD  
BOISE, ID 83713

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| REV | DESCRIPTION                        | DATE     | BY  | CHK |
|-----|------------------------------------|----------|-----|-----|
| A   | PRELIMINARY - FOR LEASING & ZONING | 07/15/16 | ENS | -   |
| B   | REVISED PER COMMENTS               | 08/18/16 | ENS | -   |
| C   | REVISED PER THE CITY OF POCATELLO  | 02/02/17 | RT  | -   |
| D   | REVISED PER COMMENTS               | 04/05/18 | RT  | -   |

AZ - CA - CO - ID - NM - NV - TX - UT

DESIGNED BY:

PRELIMINARY  
FOR LEASING/ZONING

PROJECT NAME:  
**ID6 DELETA**  
NEW 100'-0" MONOPINE  
(OVERALL HEIGHT: 110'-0" A.G.L.)  
RAW LAND COMMUNICATIONS SITE

PROJECT ADDRESS:  
664 E PINE ST.  
POCATELLO, ID 83201  
BANNOCK COUNTY

SHEET TITLE:  
**SHELTER MAPPING**

SAVE DATE:  
4/5/2016 9:26 AM

SHEET NUMBER:  
**Z5**

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**WRITTEN COMMENTS FOLLOW**

## Lewis, Matthew

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**From:** Marjanna Hulet <hulemarj@isu.edu>  
**Sent:** Monday, June 06, 2016 3:09 PM  
**To:** Planning  
**Subject:** Alameda Park Cell Tower Comments.

Dear City Council Members,

I am sorry I am unable to attend the public hearing on this proposal in person. I have typed up my comments here.

I am opposed to having a Cell Tower erected in Alameda Park. I have lived near this park for most of my life and consider it "my" neighborhood park. It is a lovely property that is beloved by people in this town--and especially this neighborhood. We even identify ourselves as belonging to the the Alameda Park neighborhood. Although I consider ALL parks to be important entities for the good health of a city, some parks are more cherished and well-used than others. Alameda Park is such a park. The park is in almost continuous use from before dawn to well after sunset. This large commercial development, plopped down in the middle of the park, would be an unwelcome intrusion. Specifically:

- 1) The plan calls for a large, fake pine tree to be erected to "blend in" with the park surroundings. I have seen such structures in other locations, and they are more of a camouflage when seen from a distance. Up close, by those people using the park, there will be no mistake. It will look nothing like the other trees growing in the park.
- 2) And lest there be any lingering confusion that this might actually be a pine tree, there will be a large chain link fence, complete with barbed wire ringing the top, surrounding the fake tree/cell tower. For people who are actually IN the park, using it to picnic, play frisbee, have birthday parties, or just hang out in the grass, this will be especially obnoxious. There, in a nice expanse of lawn, where hundreds of kids eat lunch M-F all summer long, will be a large chain link enclosed area with barbed wire on top. This is NOT a welcome addition to the park.
- 3) Verizon admits in their own application that the surrounding full grown, tall trees of the park could block the signal from the tower. So the fake pine tree will need to rise far above the rest of the trees in the park just to be able to function correctly. Indeed, this is such a problem that Verizon says that other carriers would not be able to use the tower unless they build it EVEN TALLER! Typically, once a tower goes in, at least the skyline clutter is diminished, since other carriers can use the same tower. Which is terrific. But this is such a marginal site that the fake tree they are proposing won't even be able to be used for other carriers, without significant changes. (Might this include cutting down the trees already growing in the park, so that the coverage is not impeded, since the trees will continue to grow and the tower will not? Good question)
- 4) This means that if the tower is built as proposed, and some other carrier comes along in 5 years and wants a tower in Alameda Park, they will need to build ANOTHER tower in the park--since the city can't play favorites, granting a tower to one carrier but not another.
- 5) And then there is the large building. The design shown has a gap between the existing bathroom facility and the new building. Apparently a sidewalk will go there. I can see all sorts of problems with such a design: children hiding from parents, trash collecting, delinquents and transients hiding from law enforcement, and teens using the gap to provide leverage to scale the building to the roof. This is asking for trouble.

6) The corner of the park where the tower is proposed is one of the busiest parts of the park, in a park that is one of the busiest parks in the entire city. To plunk this tower down in the middle of such a lovely, beloved, and charming park is just plain insulting and short sighted.

7) Pocatello has been trying for years to clean up its image, to be seen as a desirable place to live, in hopes of inviting more upscale industries. Millions have been spent cleaning up junk yards and junk cars, getting people to tidy up their properties, spiffing up the accesses into the city, and planting flowers and trees so the city just looks nicer and more attractive. This cell tower proposal flies in the face of those efforts. It says, "hey, everyone else, clean up your property, but don't mind us--we're going to move to industrialize this lovely property we own."

8) I don't really believe that cell tower signals harm people or bring on health risks. But many people DO believe these things. And those people will be less willing to live near the park once it contains this giant fake tree. Which means the property values of those who live near the park could be affected.

9) Although there aren't any city owned properties close by that might work for the tower, there are plenty of COMMERCIAL properties that would serve nicely. The choice here is not between whether we get cell coverage or not. It is between whether the city rakes in \$1000 a month for 25 years or if some commercial property owner gets that money.

If you do, against better judgment, decide to go ahead and approve this tower, I would ask that the application be amended to include the following provisions.

1) That the gap between the new brick building and the bathroom be eliminated in the interest of public safety. The new building should butt right up against the bathroom. Better yet: share a wall.

2) That the tower be built an additional 25 feet tall so that another carrier could be added to the same tower somewhere down the road.

3) That there be shrubberies planted and maintained by the cell carrier around the chain link enclosure surrounding the giant fake pine tree. This will minimize the visual impact of the chain link intrusion. These should be shrubs that grow tall enough to hide the chain link and barbed wire.

4) That the money from the lease of this space to the cell company be earmarked for improvements to this park and not just funneled into the general city fund.

5) A provision should be added that no trees will be cut down to increase the functionality of the cell tower once it is built

But really, just deny the application. The cell tower has other places nearby that will serve just as well. This is a nice park. Don't ruin it.

Marjanna M. Hulet,  
Resident, Alameda Park neighborhood  
353 Wasghington  
Pocatello, ID  
(208)\_705-7367

**Lewis, Matthew**

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**From:** Mike Ditto <mikeditto@hotmail.com>  
**Sent:** Monday, June 06, 2016 7:01 AM  
**To:** Planning  
**Subject:** Cell phone tower

To Pocatello Planning & Development:

I can't believe you guys are giving serious consideration to Verizon's application to build a cell tower in Alameda Park. I suggest a more appropriate alternate location would be right next to the police parking lot behind City Hall. Please mark me down as strongly against a cell phone tower in Alameda Park.

Thanks for your time.

Mike Ditto  
515 S. 10th Ave.  
Pocatello, ID 83201

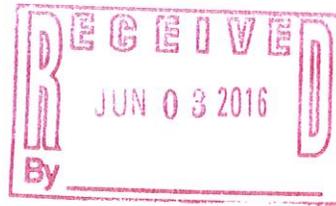
**Lewis, Matthew**

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**From:** Heidi Ramsayer <hramsayer@gmail.com>  
**Sent:** Friday, June 03, 2016 10:57 AM  
**To:** Planning  
**Subject:** Alameda Park Cell Tower

Alameda Park is a beautiful park that doesn't need to be obstructed by technology. Please don't place a tower there!

--Heidi Ramsayer



**From:** Larry H. Smith <larryh\_smith@msn.com>  
**Sent:** Saturday, June 04, 2016 5:00 PM  
**To:** Planning  
**Subject:** cell tower

**I would like to add my email to the opposition to the placing of the cell tower at Alameda Park. My wife and I feel that the use of a city park should be for the recreation and relaxation of the citizens and not to balance the budget of the city. We feel that the cell tower has become the gas station of the past. One on every corner! Maybe it could be placed on the roof of city hall. Or maybe the railroad could lease some the old rail yard to them now that they have cleared out. I have a feeling that the artists rendition of the look like a tree is a very scewed rendition. It will probably look a little closer to the old aluminum christmas trees of old. Really realistic. We also don't feel the homeowners around the park should be required to absorb the devaluation of their homes either.**

**Thank you Larry H Smith  
1666 Homer Dr**

**AGENDA**

**ITEM**

**NO. 7**

**TO:** Mayor Blad  
City Council Members

**FROM:** Melanie Gygli, Division Manager  
Neighborhood and Community Services

**MEETING DATE:** June 16, 2016

**SUBJECT:** CDBG Consolidated Annual Performance & Evaluation Report  
Program Year 2016

Attached is the draft Consolidated Annual Performance & Evaluation Report (CAPER) for Program Year 2015, covering the period 4/1/15 through 3/31/16. Submittal of the CAPER to the U.S. Department of Housing & Urban Development (HUD) is a requirement of entitlement cities and communicates the City's progress to residents of the community, especially the low- and moderate-income areas, as well as HUD on goals and objectives achieved each program year. The report addresses specific areas, including analysis of the City's CDBG goals, efforts to affirmatively further fair housing, affordable housing issues, and generally the City's efforts to address housing and community development needs.

Also within the CAPER is information on monitoring of programs and projects, and a summary of how the activities undertaken in the program year met established performance measures. Other required reporting is done through HUD's Integrated Disbursement and Information System (IDIS). **(NOTE: In an effort to reduce paper use, some of the exhibits generated by HUD's IDIS that are mostly numeric tables are not attached, but are available in the NCS offices or will be provided at your request.)**

The Community Development Block Grant Advisory Committee reviewed the report at the meeting on 5/17/16 and recommended its approval. The draft CAPER was made available to the public from May 26 through June 16, 2016. After the public hearing, the Council may wish to accept any comments offered and authorize submission of the CAPER to HUD.

If you have any questions, please contact me at 234-6186 or Cass Fannesbeck at 234-6188.

**NOTICE OF AVAILABILITY FOR PUBLIC REVIEW AND COMMENT  
OF THE CITY OF POCATELLO'S  
CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT  
ON ITS PROGRAM YEAR 2015 ANNUAL ACTION PLAN  
FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

In accord with its Citizen Participation Plan and U.S. Department of Housing and Urban Development requirements and covering the grant year beginning 4/1/15 and ending 3/31/16, the City of Pocatello announces the availability of its Program Year 2015 Consolidated Annual Performance & Evaluation. The Consolidated Annual Performance and Evaluation Report provides an annual picture of the City's program performance in revitalizing deteriorated neighborhoods and meeting the objectives stipulated in its Consolidated Plan for CDBG funding. The Consolidated Plan enables officials and citizens to collectively solve neighborhood and community problems. The overall goal of the Consolidated Plan is to develop viable communities by providing decent housing, a suitable living environment, and expanding economic opportunities principally for low- and moderate-income persons.

Based upon the Consolidated Plan adopted by the Pocatello City Council, the original Program Year 2015 Action Plan included many individual activities involving multiple agencies as well as City departments. The City's annual performance report primarily focuses on those activities and consists of both a financial and an activity summary.

The City Council will consider the submittal of the Consolidated Annual Performance & Evaluation Report following a public hearing on Thursday, June 16, 2016, at 6:00 p.m. Therefore, the public is hereby notified that the draft Program Year 2015 Consolidated Annual Performance and Evaluation Report will be available for examination and public comment from Thursday, May 26, 2016, at noon through Thursday, June 16, 2016, at noon. The report will be available in the Planning & Development Services Department at: City Hall, 911 North 7<sup>th</sup>; Marshall Public Library, 113 S. Garfield; L.I.F.E., Inc., 640 Pershing Suite A; NeighborWorks Pocatello, 206 N. Arthur; the Housing Authority of the City of Pocatello, 711 North 7<sup>th</sup>; and on the City's website at [www.pocatello.us](http://www.pocatello.us) on the date referenced.

Citizens may also submit written comments on the report or the amendments on or before 12:00 noon MDT on Thursday, 6/16/16 to: Melanie Gygli, Neighborhood and Community Services Division Manager, City of Pocatello, 911 North 7<sup>th</sup>, PO Box 4169, Pocatello, ID 83205-4169. All citizens are encouraged to participate. In accord with program requirements, a summary of public input will be submitted to the US Department of Housing and Urban Development along with the annual performance report and amendments.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at [dhunt@pocatello.us](mailto:dhunt@pocatello.us); 208.234.6248 or 5815 South 5<sup>th</sup> Avenue, Pocatello, Idaho. Tenemos ayuda para personas limitada en ingles. Contacte por favor Neighborhood & Community Services en 234-6186 para la ayuda. Other questions concerning the subject matter of the hearing may be directed to Melanie Gygli at 234-6186 or Cass Fannesbeck at 234-6188.

**POSTED FOR PUBLIC REVIEW  
THURSDAY, MAY 26, 2016**



## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Pocatello has just completed its 19th year of CDBG-funded projects as an entitlement community. The City continued to make progress toward the five goals of the 2012-2016 Consolidated Plan, which are: 1) maintain an adequate supply of permanent, quality, affordable housing for low- and moderate-income households and households with disabilities, 2) mitigate homelessness, 3) assist special-needs populations with social service and housing needs, 4) continue revitalization efforts in central neighborhoods to eliminate blight and improve accessibility, and 5) continue to support economic development efforts to increase jobs for low- and moderate-income persons.

The Program Year 2015 Action Plan year was the fourth under the City's 2012-2016 Consolidated Plan and the third submitted in IDIS. The City's focus remained on the provision and maintenance of affordable housing, including creating new infill houses and rehab programs for owner-occupied housing which have been ongoing since the early days of Pocatello's entitlement status, the improvement of sidewalk infrastructure in low- and moderate-income areas, and assisting agencies that serve the special needs populations in the City.

To those ends, funding was provided for home rehab projects performed by the City and by its subrecipient NeighborWorks Pocatello (NWP, formerly Pocatello Neighborhood Housing Services). Twenty-three households were assisted between the two programs. This is somewhat less than proposed numbers. NeighborWorks Pocatello, using loan funds from the Housing Authority of the City of Pocatello, assisted owners of three rental units to make needed repairs.

Two new affordable single-family dwellings constructed on lots acquired using CDBG funding were sold and occupied by low- and moderate-income households, both by NeighborWorks Pocatello. The City also assisted with down payment and closing cost assistance to these households. Three properties, which will provide sufficient area for five new single-family units, were purchased for use in upcoming program years.

To assist low- and moderate-income areas, sidewalk infrastructure projects were completed. Two neighborhood projects were completed, one on Fredregill Road and one on East Lewis and South Sixth. Final work was accomplished on a project largely complete in PY2014 along North 7th, East Wyeth, and North 8th, in the Bonneville Neighborhood.

Assistance was provided to Family Services Alliance for improvements to their administration building, which serves survivors of domestic and sexual abuse, and to the Aid For Friends homeless shelter. Assistance was also provided to clients of the homeless shelter, purchasing bus tickets on Pocatello Regional Transit, allowing travel about the community.

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Overall, to meet the goals set for the current Consolidated Plan, the City of Pocatello, with and through its partners, continued to make progress in all areas.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

| Goal                            | Category           | Source / Amount                                                                                                | Indicator                  | Unit of Measure        | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------|----------------------------|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Decent Housing Strategy Goal #1 | Affordable Housing | CDBG: \$454999 / HOME: \$250000 / NeighborWorks Pocatello: \$226242 / Private Financial Institutions: \$450000 | Rental units rehabilitated | Household Housing Unit | 0                         | 0                       |                  | 2                       | 3                     | 150.00%          |
| Decent Housing Strategy Goal #1 | Affordable Housing | CDBG: \$454999 / HOME: \$250000 / NeighborWorks Pocatello: \$226242 / Private Financial Institutions: \$450000 | Homeowner Housing Added    | Household Housing Unit | 0                         | 0                       |                  | 3                       | 2                     | 66.67%           |

|                                 |                    |                                                                                                                |                                           |                        |   |    |  |    |    |        |
|---------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------|---|----|--|----|----|--------|
| Decent Housing Strategy Goal #1 | Affordable Housing | CDBG: \$454999 / HOME: \$250000 / NeighborWorks Pocatello: \$226242 / Private Financial Institutions: \$450000 | Homeowner Housing Rehabilitated           | Household Housing Unit | 0 | 18 |  | 30 | 23 | 76.67% |
| Decent Housing Strategy Goal #1 | Affordable Housing | CDBG: \$454999 / HOME: \$250000 / NeighborWorks Pocatello: \$226242 / Private Financial Institutions: \$450000 | Direct Financial Assistance to Homebuyers | Households Assisted    | 0 | 0  |  | 5  | 2  | 40.00% |
| Decent Housing Strategy Goal #1 | Affordable Housing | CDBG: \$454999 / HOME: \$250000 / NeighborWorks Pocatello: \$226242 / Private Financial Institutions: \$450000 | Buildings Demolished                      | Buildings              | 0 | 0  |  | 0  | 0  |        |

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CAPER

|                                       |                                                                           |                                                                                             |                  |   |      |  |     |     |         |
|---------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------|---|------|--|-----|-----|---------|
| Decent Housing Strategy Goal #2       | CDBG: \$11242 / Bannock County: \$3500 / Emergency Solutions Grant: \$138 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 0 | 1430 |  | 300 | 472 | 157.33% |
| Decent Housing Strategy Goal #2       | CDBG: \$11242 / Bannock County: \$3500 / Emergency Solutions Grant: \$138 | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted | 0 | 200  |  | 200 | 200 | 100.00% |
| Decent Housing Strategy Goal #2       | CDBG: \$11242 / Bannock County: \$3500 / Emergency Solutions Grant: \$138 | Homeless Person Overnight Shelter                                                           | Persons Assisted | 0 | 472  |  | 0   | 0   |         |
| Decent Housing Strategy Goal #2       | CDBG: \$11242 / Bannock County: \$3500 / Emergency Solutions Grant: \$138 | Overnight/Emergency Shelter/Transitional Housing Beds added                                 | Beds             | 0 | 0    |  | 0   | 0   |         |
| Economic Opportunity Strategy Goal #1 | CDBG: \$2500 / NeighborWorks America, Idaho State University: \$30000     | Other                                                                                       | Other            | 0 | 0    |  | 1   | 0   | 0.00%   |

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CAPER

|                                                   |                    |  |                                                                                             |                        |   |      |  |   |      |  |
|---------------------------------------------------|--------------------|--|---------------------------------------------------------------------------------------------|------------------------|---|------|--|---|------|--|
| PY13 Decent Housing Strategy Goal #1              | Affordable Housing |  | Homeowner Housing Added                                                                     | Household Housing Unit | 0 | 2    |  | 0 | 0    |  |
| PY13 Decent Housing Strategy Goal #1              | Affordable Housing |  | Homeowner Housing Rehabilitated                                                             | Household Housing Unit | 0 | 3    |  | 0 | 0    |  |
| PY13 Decent Housing Strategy Goal #1              | Affordable Housing |  | Housing for Homeless added                                                                  | Household Housing Unit | 0 | 0    |  | 0 | 0    |  |
| PY13 Decent Housing Strategy Goal #1              | Affordable Housing |  | Housing for People with HIV/AIDS added                                                      | Household Housing Unit | 0 | 0    |  | 0 | 0    |  |
| PY13 Decent Housing Strategy Goal #1              | Affordable Housing |  | Buildings Demolished                                                                        | Buildings              | 0 | 0    |  | 0 | 0    |  |
| PY13 Suitable Living Environment Strategy Goal #1 | Homeless           |  | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted       | 0 | 4679 |  | 0 | 4679 |  |
| PY14 Decent Housing Strategy Goal #1              | Affordable Housing |  | Homeowner Housing Rehabilitated                                                             | Household Housing Unit | 0 | 2    |  | 0 | 2    |  |

|                                              |                                                                                        |                                                                                             |                  |   |   |  |  |      |      |         |
|----------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------|---|---|--|--|------|------|---------|
| Suitable Living Environment Strategy Goal #1 | CDBG: \$257827 / City of Pocatello: \$10000 / Fundraising events and donations: \$2000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 0 | 0 |  |  | 4500 | 5637 | 125.27% |
|----------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------|---|---|--|--|------|------|---------|

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

All of the City of Pocatello's CDBG non-administration funds were spent in support of its four high priority needs: 1) Programs that assist homeowners with repair, emergency assistance and accessibility improvement needs, including lead-based paint hazards; 2) Improvements to public infrastructure systems and economic conditions in economically-challenged neighborhoods and/or for low-income residents; 3) Creation of affordable homeownership opportunities for low- and moderate-income households, elimination of slum and blight and facilitation of neighborhood revitalization; and 4) Programs and services that assist persons and families who are homeless, those with disabilities, with mental illnesses, and/or other special needs.

During Program Year 2015, the City of Pocatello continued to make progress in meeting its goals of providing decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income persons, as identified in its 2012-2016 Consolidated Plan. As discussed previously, Pocatello identified decent, safe, and sanitary housing to be its greatest need for the low- and moderate-income population and so has focused its efforts and funding in that area. Although progress in improving access and sustainability of affordable housing is made each time a project is completed, because of the age of Pocatello’s housing and funding limitations, for each house that is helped, many homes and families do not receive the assistance that may be needed.

Another focus for Pocatello is overall improvement of low- and moderate-income neighborhoods. To that end, many projects have been

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completed to better public infrastructure and make changes in neighborhood amenities such as parks that improve the overall living environment. The City is also on track for achieving these goals and objectives. The two neighborhood sidewalk improvement projects completed in PY2015 benefit both the abutting owners and the surrounding neighborhoods.

In PY2015, the City continued its commitment to providing assistance to the community's special needs population. Funding was made available to assist Aid For Friends, which operates the City's only homeless shelter, with improvements to its facility. This year, an activity was completed making upgrades to the shelter facility's potable water system to bring it into compliance with applicable clean water regulations. Also, funding was provided to purchase Pocatello Regional Transit tickets for homeless shelter clients to access needed services. Two projects were completed to the administration building of Family Services Alliance, providers of assistance to survivors of domestic and sexual violence, one using PY2014 funds and one using PY2015 funds.

See map showing the locations of the projects completed in PY2015.

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CAPER

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

|                                           | CDBG-Assisted # | CDBG-Assisted % | Population % |
|-------------------------------------------|-----------------|-----------------|--------------|
| White                                     | 1,346           | 81.8            | 91.3         |
| Black or African American                 | 32              | 1.9             | 1.0          |
| Asian                                     | 16              | 0.9             | 1.7          |
| American Indian or Alaskan Native         | 133             | 8.0             | 1.6          |
| Native Hawaiian or Other Pacific Islander | 14              | 0.8             | 0.2          |
| More than one race                        | 113             | 8.0             | 3.2          |
| <b>TOTAL</b>                              | <b>1,654</b>    |                 |              |
| Hispanic                                  | 163             | 9.9             | 7.9          |
| Not Hispanic                              | 1,491           | 90.1            | 92.1         |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The racial and ethnic status of the families assisted in CDBG-funded projects mirrors very closely the racial and ethnic status of the City of Pocatello overall. Using 2010-2014 American Community Survey estimates for comparison, as a percentage of total population, more people in minority racial categories were assisted (except for Asian) than are represented in the general population. This is reflective of the City and its partners' work to ensure that underserved populations are made aware of the variety of assistance options available to them. (See above in print version and Attachment 4 in online version).



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source                                        | Resources Made Available | Amount Expended During Program Year |
|-----------------|-----------------------------------------------|--------------------------|-------------------------------------|
| CDBG            |                                               | 803,254                  | 523,279                             |
| Other           | Bannock County                                | 3,500                    | 3,500                               |
| Other           | City of Pocatello                             | 100,000                  | 100,000                             |
| Other           | Emergency Solutions Grant                     | 138                      | 138                                 |
| Other           | Fundraising events and donations              | 2,640                    | 2,640                               |
| Other           | HOME                                          | 250,000                  | 55,663                              |
| Other           | NeighborWorks America, Idaho State University | 0                        | 0                                   |
| Other           | NeighborWorks Pocatello                       | 157,242                  | 128,929                             |
| Other           | Private Financial Institutions                | 450,000                  | 169,220                             |

Table 3 – Resources Made Available

### Identify the geographic distribution and location of investments

| Target Area           | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description   |
|-----------------------|----------------------------------|---------------------------------|-------------------------|
| Central Neighborhoods | 85                               | 86                              | Locally Designated Area |

Table 4 – Identify the geographic distribution and location of investments

### Narrative

All of the City of Pocatello's CDBG non-administrative funding is directed to the locally-designated target areas, largely within Census-defined low- and moderate-income areas. The more central neighborhoods are on the City's valley floor and are the areas identified through the Consolidated Plan housing market analysis as being the locations of the highest concentration of low- and moderate-income households; the areas with the greatest number of persons with disabilities; and the oldest housing stock in the City, meaning also the greatest concentration of houses likely to have lead-based paint risk. Additionally, the Pocatello City Council identified two other neighborhood areas, one to the south and one to the north of the central neighborhoods, which became LMI areas in the most recent census and need additional assistance. Focusing efforts in these areas enables the City to best utilize its allocation of Community Development Block Grant funds for its intended benefit, benefiting both individual LMI households and the residents of low- and moderate-income neighborhoods.

For programs benefiting those qualifying as limited clientele, funding can be used anywhere within the City limits. Also, for the City and subrecipient NeighborWorks Pocatello's home rehab programs, these services are available anywhere within the Pocatello city limits. This policy helps keep affordable housing available throughout the community.



To date, the City has not established a Neighborhood Revitalization Strategy Area (NRSA). Rather, the City has chosen to continue to focus its use of CDBG funds within the areas described above.

**DRAFT**  
CAPER

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Pocatello's CDBG funds used in PY2015 leveraged over \$360,000 of additional funding. Of that, \$224,883 was in the form of private mortgages and HOME subsidies on two new infill homes, matching funds of \$128,929 in NeighborWorks Pocatello's housing programs, \$138 from ESG in support of Aid For Friends Pocatello Regional Transit tickets for homeless shelter clients, and \$3,500 from Bannock County for the potable water system safety upgrade at the Aid For Friends homeless shelter. Family Services Alliance contributed \$2,640 in matching funds toward completion of the projects at their administrative building. Additionally, the City of Pocatello provided general fund support of approximately \$100,000 for the NCS Division Manager's salary and benefits and engineering design and oversight support for sidewalk projects, for a grand total of about \$460,000 in matched and leveraged funds.

Two pieces of publicly-owned land are used in direct support of activities that address needs identified in the City's Consolidated Plan. First, the Aid For Friends homeless shelter operates in a facility owned by Bannock County (of which Pocatello is the county seat). The County's support of the homeless shelter by allowing use of the property for only a nominal rent is a huge factor in Aid For Friends' continued success. Second, Bannock Youth Foundation operates a transitional living program (Square One) for youth aged 18-22 in a City-owned facility originally purchased with Community Development Block Grant funds. As with the homeless shelter, the availability of this publicly-owned property helps make the offered program much more successful.

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## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

|                                                                            | One-Year Goal | Actual    |
|----------------------------------------------------------------------------|---------------|-----------|
| Number of Homeless households to be provided affordable housing units      | 0             | 0         |
| Number of Non-Homeless households to be provided affordable housing units  | 35            | 25        |
| Number of Special-Needs households to be provided affordable housing units | 0             | 0         |
| <b>Total</b>                                                               | <b>35</b>     | <b>25</b> |

Table 5 – Number of Households

|                                                                      | One-Year Goal | Actual    |
|----------------------------------------------------------------------|---------------|-----------|
| Number of households supported through Rental Assistance             | 0             | 0         |
| Number of households supported through The Production of New Units   | 3             | 2         |
| Number of households supported through Rehab of Existing Units       | 30            | 23        |
| Number of households supported through Acquisition of Existing Units | 2             | 0         |
| <b>Total</b>                                                         | <b>35</b>     | <b>25</b> |

Table 6 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The numbers of home rehabs tends to be cyclical in Pocatello. Numbers in both the City's and NeighborWorks Pocatello's home rehab programs were lower than hoped for in PY2015 but remained similar to PY2014. It is difficult to determine why the numbers change from year to year, as the programs remain the same in basic scope and the population to be served. What is not reflected in the beneficiary numbers is the not infrequent occurrence where a program applicant decides not to go ahead after the income qualification, project scoping, and sometimes bidding are all complete. In these cases, a great deal of staff activity delivery cost has been expended, with no beneficiary to report.

To increase the effectiveness of the programs, several steps were taken. In the City's homeownership assistance program, the Pocatello City Council changed loan terms to allow eventual forgiveness. The

hope is that this will make the program more useful to the target population and help build personal wealth. For the City's rehab program, customers whose income is below 50 percent AMI, the entire loan is deferred until ownership of the home changes. In NWP's rehab program, special loan terms were offered for furnace and roof replacements. This improved results over the short term.

In both programs, staff time and resources are spent in performing outreach about the programs to make potential customers aware of the opportunities they have for home repair. This outreach includes articles in the Mayor's monthly newsletter, articles in the local newspaper, other press releases and "windshield surveys" where staff surveys low- and moderate-income neighborhoods for evidence of home repair needs, such as damaged roofs or deteriorating paint.

It should be noted that, while the number of home rehabs is lower than anticipated for PY2015, overall the two programs together are ahead of what was anticipated for the 2012-2016 Consolidated Plan period.

**Discuss how these outcomes will impact future annual action plans.**

Despite reduced numbers, the rehab program remains a very important and necessary program for the community's low- and moderate-income homeowners. Because of the importance of the program, the activity will continue.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

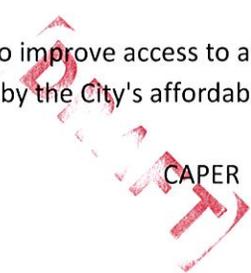
| Number of Persons Served | CDBG Actual | HOME Actual |
|--------------------------|-------------|-------------|
| Extremely Low-income     | 4           | 0           |
| Low-income               | 7           | 0           |
| Moderate-income          | 14          | 0           |
| <b>Total</b>             | <b>25</b>   | <b>0</b>    |

Table 7 – Number of Persons Served

**Narrative Information**

The City of Pocatello, over its 19 years as an entitlement community, has emphasized provision of decent, safe, and sanitary affordable housing in its Community Development Block Grant program. Availability of such housing remains one of the most pressing needs in Pocatello. Need exists both for those wishing to purchase homes as well as those needing rental housing. Plus, since Pocatello has some of the oldest housing stock in Idaho, with 15 percent of units built before 1939, the community has a greater need for home repairs than some communities experience.

A cornerstone of the City's efforts to improve access to affordable housing is its creation of affordable housing units. This is accomplished by the City's affordable housing partners building new housing on



previously vacant lots or lots on which unsafe and/or blighted structures have been demolished. In this way, the City accomplishes multiple objectives: neighborhood conditions are improved, aging and substandard housing stock is replaced, slum and blight are eliminated, and affordable homeownership opportunities are created. CDBG funding also is available to purchasers of homes created through this program to assist with down payments and closing costs.

The City of Pocatello's affordable housing program also includes housing rehabilitation programs for 1) owner-occupied rehabilitation identified by code enforcement and/or housing condition surveys, 2) emergency repairs, including deferred and/or payable principal and interest loans and grants, 3) accessibility improvements for those with disabilities, 4) reduction of lead-based paint hazards in owner-occupied low- and moderate-income (LMI) homes, especially where children reside or are cared for on a regular basis, and 5) emergency grants to remove problem trees that might damage homes of LMI owner-occupied properties. Program funding also covers miscellaneous costs such as project and/or training costs related to lead-based paint.

NeighborWorks Pocatello uses Community Development Block Grant funding for service delivery, as well as a small amount of capital. They have been extremely successful in leveraging other funds, including large CDFI grants. They also have a program of acquiring homes for rehab and resale to LMI households. Further, using capital provided by the Housing Authority of the City of Pocatello, NWP oversees rehab of rental housing.

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## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Pocatello is a member organization of the Homeless and Housing Coalition of Southeast Idaho. This group originally was created to coordinate and collaborate on housing, homeless, and special needs population issues. Coalition members include representatives of 20 different public agencies and nonprofit organizations, including those working on homelessness issues, public and affordable housing providers, mental health services, and social services. More recently, the Coalition began functioning as the Region V organization under the Idaho Balance of State Continuum of Care (CoC), working under a Collaborative Agreement with the Idaho Homelessness Coordinating Committee (IHCC) and Idaho Housing and Finance Association. Coalition members participate as representatives to the IHCC and its committees, including Governance, Strategic Planning, Data Collection, Reporting, and Evaluation, Continuum of Care Planning, and Point-in-Time.

Locally, at least quarterly meetings are held to ensure that essential coordination occurs and that shared obstacles are identified and considered. The Coalition works to offer support to the member organizations and the populations they serve, including the fall Homeless Stand Down and the Point-in-Time Count for the unsheltered homeless each year in late January. This Coalition also works to educate the public about the issues related to homelessness, including the potential negative effects of payday loans and panhandling. During PY2015, Neighborhood and Community Services staff continued to participate in the Homeless and Housing Coalition of Southeast Idaho, collaborating and coordinating on housing and homeless population issues.

NCS staff assisted with the Homeless Stand Down and the Point In Time Count. Community partners host the Homeless Stand Down which provides services to homeless and low-income residents in the community. It provides one-stop assistance for needs ranging from flu shots to haircuts to foot treatment, plus a meal, winter coats, sleeping bags, boots, and other winter gear. The Stand Down opens networking opportunities for attendees to make contact with those who can help, and provides participating agencies with information needed to ensure efforts are being directed to the most pressing needs.

For the Point In Time Count, City staff participated in completing surveys at a variety of venues, including the Salvation Army, several different food distribution organizations, and My Brother's Table, distributing warm clothing and meal cards to many. Other survey efforts took place around Region V, after which the results were submitted to Idaho Housing & Finance for inclusion in the efforts of the balance of state Continuum of Care. Information gained in this way not only quantifies homelessness for purposes of funding, but it also gives participating organizations direct contact with the population

being served.

During PY2015, efforts as part of the national Mayors Challenge to End Veterans Homelessness continued. The task force, comprising representatives from the City of Pocatello, Bannock County, SouthEastern Idaho Community Action Agency, Aid For Friends, Housing Authority of the City of Pocatello, Veterans Administration, Homeless Veterans Fellowship of Ogden, Utah, HUD Boise Field Office, and the City of Blackfoot, continued to meet to find solutions to veteran homelessness. These collaborative efforts continue, with the task force becoming a standing committee of the local Homeless and Housing Coalition of Southeast Idaho.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In PY2015, using CDBG funding and matching funds from Bannock County, the City completed an upgrade to the potable water system of the Aid For Friends homeless shelter. This project brought the shelter into compliance with clean water regulations. CDBG funding is used almost every year to assist with repairs or upgrades to the shelter, allowing funds from other sources to be used for operational support of the shelter and transitional housing programs.

Funding was also provided to Aid For Friends to purchase Pocatello Regional Transit tickets for their clients' use. This program enables transport to necessary appointments, including to other service providers, other housing opportunities, and employment or job search services. During PY2015, this transportation alternative was used by over 45 percent of ticket users to either look for work (15.66 percent) or to reach their workplace (31.24 percent). Other uses of the tickets were to more easily reach other social services needed to address their needs.

Funding was provided to Family Services Alliance to make upgrades to its administration building. Two projects were completed. Using PY2014 funding, windows on the upper level of the building were replaced. With PY2015 funding, windows on the lower level of the building were replaced. The upgrades improved the safety and security of the facility, as well as making the building more energy efficient. Assisting in this manner allows other funds that FSA obtains to be used for operating costs and case management services.

These are the only direct expenditures of CDBG funds for homeless persons; indirectly, the City's housing programs contribute to prevention of homelessness by offering options for more affordable housing. The City of Pocatello has not directly funded transitional housing. One of biggest obstacles to this is lack of funding availability for case management for those transitioning from the shelter to more independent living.

As this report was being written, notification was received that HUD will not be funding the Jefferson House and Freedom LZ (both operated by the SouthEast Idaho Community Action Agency); these two facilities provide transitional housing assistance to veterans. This action will damage the community's efforts to provide housing and services to homeless veterans.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Pocatello does not directly participate in the discharge planning or protocols for persons leaving publicly-funded institutions or healthcare systems or receiving assistance from public and private agencies (health care facilities, foster care or other youth facilities, or correction programs and institutions). Through the City's work with the Homeless and Housing Coalition and the Continuum of Care, all partners work to ensure that these populations are provided assistance. City staff has created an inventory of the discharge policies of some of the applicable programs and reviewed those policies to determine that persons leaving those systems are not discharged into homelessness. Policies and/or letter documentation is presently available from the Department of Correction for the Pocatello Women's Correctional Center, the Department of Health & Welfare Region 6 (Children & Family Services, Idaho Children's Mental Health Transition Program), State Hospital South, Portneuf Medical Center (though not a publicly-funded institution), and the Bannock County Juvenile Detention Center. These documents contain provisions designed to prevent discharge of individuals into homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

To further this goal, the City partners with other community agencies with this mission. Aid For Friends takes the lead in Pocatello on homeless needs. This private, nonprofit organization provides emergency shelter, 11 transitional housing units, and supportive services to individuals and families. AFF operates a small payee service to help residents who have mental and/or physical disabilities that impair their ability to manage their own funds. This ensures payment of rent, utilities, and other life needs, with remaining funds distributed to clients in weekly allowances.

Aid For Friends also acts as the clearinghouse for Portneuf Valley Interfaith Fellowship's cooperative funding program. This program provides for urgent needs such as gas vouchers, utility bills, prescriptions, and out-of-town transportation, and helps eliminate duplicative services, and thus allowing better use of limited funding, among the various churches in the community and the homeless shelter.

Although they do not operate a general population shelter (only veterans), the Southeastern Idaho

Community Action Agency (SEICAA) works to prevent homelessness by assisting households in securing or maintaining housing. Funds may be used to stop utility disconnection; one-night hotel lodging to prevent a household or person from sleeping on the streets; first and last month's rent and security deposit payments for new apartments; and rental payments for those facing eviction. Other grant funding is used for emergency shelter for homeless veterans or those in danger of becoming homeless.

In the past and until July 31, 2016, SEICAA has offered transitional housing services to veterans as they work to reintegrate into mainstream society and achieve self-sufficiency, operating Freedom LZ Shelter and Jefferson House, and providing assistance with life skills training, employment counseling, retention services, case management, credit counseling, and financial literacy education. As noted above, HUD has not funded these two transitional housing facilities; how or if that gap can be made up has not yet been determined.

SEICAA also provides permanent housing units to persons with disabilities who might be at risk of homelessness. Existing housing has remained full and always has a waiting list. Additional units of this nature are needed, but without case management funding to provide necessary tenant support, the creation of additional units remains unlikely. Other homeless prevention efforts include SEICAA's Family Development Program, which continues to address goal setting and budgeting, distribution of food boxes and hygiene supplies, a "Working Closet" for job seekers, energy and telephone assistance, and weatherization funding, among other programs that also help those who are precariously housed.

Partners for Prosperity (P4P), a regional nonprofit serving a 16-county area in eastern Idaho and the Shoshone-Bannock Tribes, continues efforts to reduce poverty and homelessness that can occur as a result. This organization oversees many important initiatives, including an extensive educational campaign on Earned Income Tax Credits and the Idaho Financial Literacy Coalition. P4P operates "Bank on East Idaho" and has recruited local credit unions and banks that offer flexibility and ease similar to payday loans without the negative effects of extreme interest rates and fees.

The Salvation Army offers energy assistance (through Idaho Power's Project Share) as well as food items from the Idaho Foodbank. They also operate a soup kitchen that draws 35 to 55 participants daily including families with children.

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## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of Pocatello is fortunate to have a local housing authority offering services to the community, which allows services to be tailored to the needs of Pocatello citizens. The City and the Housing Authority of the City of Pocatello are separate entities, although a portion of the land on which one of the public housing structures sits is owned by the City of Pocatello. The two organizations enjoy a close working relationship, including annual reporting to the Pocatello City Council on the operations of the HACP and a consistency review by the Community Development Block Grant Advisory Committee on its annual action plan and request for funding. The HACP is a member of the Homeless and Housing Coalition of Southeast Idaho and participates in the work of that organization.

The City of Pocatello does not own or oversee any public housing units. The HACP owns and maintains 321 rental units in 11 properties, of which 72 are public housing (Christensen Courts) and 192 are affordable housing. The Housing Authority also administers 687 Section 8 vouchers, 652 of which are leased. Funding does not support full lease up, so this number is expected to be maintained throughout 2016. The present waiting list includes over 400 families and is approximately 24 months long. Including the most recent allotment, 29 VASH vouchers are administered by the HACP.

The HACP operates Portneuf Towers, where the only residents are elderly persons or persons with disabilities. The Housing Authority has worked to integrate these two populations, and offers amenities such as a beauty salon, pet grooming facility, and common use areas which include a community garden, exercise room, and game room for the benefit of the residents. Christensen Courts also houses only elderly and special needs residents, with 72 apartments.

To date, the City's CDBG program has not provided direct funding for any public housing projects, however, close collaboration is maintained between the two entities to ensure the best possible service is provided to the community. Each spring the HACP requests a Certificate of Consistency review for their federal funding plans. This provides the CDBG Advisory Committee an opportunity to review the housing authority's activities and levels of service in meeting public housing needs and for the HACP to express any unmet needs or concerns. Additionally, the Pocatello City Council meets in work session with the HACP each year to discuss mutual concerns and upcoming projects.

Communication with the Housing Authority and its clients has been enhanced with notices of CDBG-funded activities and comment periods and bid opportunities, for example, being sent to the HACP office for distribution as appropriate to their clients and customers, as well as being made available for inclusion in the HACP newsletter as desired. These efforts will continue.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Residents are involved in the Housing Authority's management. The HACP is governed by a five-

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member board of directors which is appointed by the Pocatello City Council. Eligibility for at least one board member is that he/she be a recipient of direct assistance from the HACP. The HACP does not currently have a resident committee and reports that there has been no interest from residents in forming or managing such a committee.

Both NWP and SEICAA have worked with HACP on home ownership opportunities among Section 8 voucher holders. To date, three Section 8 voucher holders who met credit and income qualifications became owners of CDBG-assisted infill homes. The vouchers are used to reduce monthly mortgage expenses. The City is hopeful this option can continue to help some of the community's lower income households successfully transition from rental homes to home ownership.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of the City of Pocatello is in good standing with HUD.

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## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Pocatello has answered HUD's "National Call to Action" demonstrating its commitment to affordable housing by designating the CDBG Advisory Committee to review barriers to affordable housing. During this last program year, the CDBG Advisory Committee continued to discuss potential barriers.

To reduce the potential negative effects public policies can have on affordable housing, the City of Pocatello's ordinances are reviewed on an ongoing basis to ensure that building in the community is regulated fairly and in a manner to protect the best interests of the public's health, safety, and general welfare, without being overly burdensome. For instance, the Zoning Ordinance allows a wide variety of housing types on a range of lot sizes, without any special land use processing. Building and other construction-related codes are based on national codes, but modified by the City Council to fit the Pocatello community.

Fees and charges are reviewed by the Pocatello City Council each fiscal year; fees are kept as low as possible to account for the public's interest without hampering the construction industry. As an example, building permit fees are based on the value of the proposed project. This means that smaller, less expensive projects cost less in permit fees. As another example, if there was previously a home on a now-vacant lot, the previously-existing water and sewer connection can be continued without incurring a new connection fee. This is especially beneficial for providers of new affordable housing as many of these homes are built on existing infill lots that once had homes on them.

The Pocatello City Council is committed to keeping the property tax level as low as possible. Within the Neighborhood & Community Services Division, CDBG program customers are encouraged to take advantage of the Homeowner's Exemption and the Circuit Breaker Exemption to reduce tax burden on low- and moderate-income households.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The main obstacle faced by low- and moderate-income and special needs citizens in Pocatello is economic. To address this obstacle, the City of Pocatello undertakes a variety of actions. Within the CDBG program, the City has a Section 3 preference for low- and moderate-income individuals and businesses who wish to bid on CDBG-funded projects. In PY2015, four rehab contracts were awarded to a Section 3 contractor (See Attachment 1 – Section 3 Summary Report). The programs funded by the City with its CDBG allocation are other steps taken to address underserved needs. The City and its subrecipients offer programs to help with repairs to low- and moderate-income households that might otherwise not be able to maintain their homes in a decent, safe, and sanitary condition. Another long-

term program assists in the creation of new, affordable single-family homes, and includes the potential for down payment and closing cost assistance. This provides the necessary boost for households to buy a home, where a payment may be affordable but insufficient savings exist for a down payment.

As discussed elsewhere, City staff also participates in the Southeast Idaho Homeless & Housing Coalition. This coordination helps ensure the best use of limited funds.

The City of Pocatello continues its strong commitment to community-wide economic development efforts. The Pocatello City Council continues to contribute financially to Bannock Development Corporation, the economic development organization for the area, and City staff supports the Pocatello Development Authority, the community's urban renewal agency. There are presently four urban renewal areas with associated tax increment financing districts in operation, with a possibility of others being considered.

Another potential obstacle that underserved populations may encounter is discrimination in housing-related matters. The City of Pocatello completed an Analysis of Impediments to Fair Housing (AI) with its last Consolidated Plan and continues efforts to reduce this barrier in its efforts to affirmatively further fair housing (described below). An update to this AI is presently underway.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City continued to expend considerable time improving local awareness of the potential hazards lead-based paint poses, especially to children. As an EPA-Certified Risk Assessor, the City's Property Rehabilitation Specialist utilizes an XRF handheld analyzer and certified labs to sample lead in paint, dust, and soil pursuant to applicable regulations governing all home rehab projects the City undertakes. Appropriate and accurate risk assessment testing procedures will be utilized by NCS and NWP staff members dealing with rehab projects. The construction supervisor at NeighborWorks Pocatello became certified as Risk Assessor and the organization has an XRF tester. This has enabled wider availability of testing.

Because the City of Pocatello has some of the oldest housing stock in Idaho, especially within the central neighborhoods, it is imperative that the contractor pool be well-educated, trained, and certified in proper lead-based paint handling during renovation projects. In PY2015, the City sponsored refresher training to allow recertification under the EPA RRP rule to help address the need for appropriately trained contractors. It remains difficult to complete projects, however, because no local contractors are certified for LBP abatement. Because there is little call for the higher-level HUD lead-safe housing rule, all contractors have chosen to drop that certification. This means that many projects cannot be undertaken at a reasonable cost. Further, Idaho Housing and Finance restricts their funding for acquisition/rehab to homes constructed after 1978 in order to avoid issues related to lead-based paint, which is detrimental to the goal of reducing the burden of lead-based paint.

NCS staff again participated in the widely attended City Environmental Fair in April 2015. Information

on maintaining a healthy home, with an emphasis on lead-based paint, was made available to the approximately 7,000 attendees. City staff also makes this information available at events such as the School District's information fairs, Welcome Back Orange and Black, and through the Community Services Council.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

All of the City's CDBG-funded programs could be seen as actions to reduce poverty by improving the status of LMI and special populations and building prosperity. The City of Pocatello continued its collaboration with its nonprofit partners regarding housing and supportive services for the underserved citizens of the community. Pocatello's economic development activities, which occur throughout the City and are not funded by CDBG programs, assist in creating jobs within the construction, manufacturing, retail, and service industries. Jobs that may have been created were available to the community at large, including those individuals living in poverty, although hiring preferences were not specified.

Many of SEICAA's programs help address issues of poverty, as described above under Specific Homeless Prevention Efforts. These programs include the Family Development Program, GED preparation, and VITA, all of which help households confront the challenges of poverty. School District #25 facilitates the area's Head Start programs. Cooperative training programs with Idaho State University's College of Technology assist with the area's workforce development.

Pocatello's many affordable housing programs reduce housing costs for its beneficiaries, consequently preserving limited household resources for other expenditures.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Pocatello has an efficient institutional structure through which its CDBG funds are used. NeighborWorks Pocatello (NWP) has been a subrecipient of the City since early entitlement years. The two organizations have cooperatively operated housing rehabilitation and infill home construction and purchase programs in the central neighborhood areas for many years. NCS staff meets monthly with NWP and City Code Enforcement staff to collaborate on items of mutual concern and prevent duplication of efforts. City NCS staff members serve on four NWP committees and members of the Pocatello City Council serve on the NWP Board of Directors and one other NWP committee. This greatly increases coordination efforts between the two organizations. Additionally, NCS staff is in almost daily contact with NWP's executive director or other staff members, which is an important element in ensuring program compliance, coordinating programs, preventing duplication, and increasing effectiveness.

For Pocatello's other subrecipients during Program Year 2015, Aid For Friends and Family Services Alliance, contact was on an as-needed basis and/or when drawdown requests were made. All bidding and project oversight was done by City staff in close communication with the subrecipients on their

respective construction activities.

City staff continued to serve on the local Homeless and Housing Coalition of Southeast Idaho to coordinate and collaborate on housing and homeless population issues as part of the Idaho Balance of State Continuum of Care. A City staff member is the treasurer of the Coalition for the 2015-2016 term.

Agency collaboration and cooperation is also furthered by IHFA's continued coordination and staffing for regional Housing Resources & Information Roundtables held in Idaho Falls and Pocatello. The quarterly meetings allow a wide variety of agencies to share information and address areas of mutual concern about housing, homeless, and special needs issues. Coordination is also enhanced through the efforts of the Idaho HUD field office in Boise. This office performs a vital role for Pocatello in coordinating resources among the various agencies working with underserved populations.

As required by HUD, the City's Consolidated Plan is used as guidance for review of other HUD program applications, when required. NCS staff continues to provide technical assistance to neighborhood associations through participation in NWP's Community and Government Relations Committee, which has representatives from NWP, the City, and the Pocatello Police Department along with representatives of each neighborhood association. Through this group, support is provided to the neighborhood associations. The neighborhood associations assist housing efforts by reporting possibilities for the City-funded revitalization programs, as well as sponsoring neighborhood activities and continued neighborhood development.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

City of Pocatello NCS staff continues to participate in the activities and with the committees and organizations as discussed elsewhere in this report. NCS staff members serve on four NWP committees, the Community Services Council, and the Homeless and Housing Coalition of Southeast Idaho. Staff conducts outreach and provides information at community events sponsored by a variety of organizations including the City's Environmental Fair and the annual Head Start back to school night. City staff participates in the Point in Time survey, assists with the Homeless Stand Down, and provides technical assistance and information to agencies and the general public. This work will continue as opportunities arise or as specifically requested.

NCS staff has an excellent working relationship with the staff of its subrecipients and partnering organizations and agencies. Frequent communication ensures that projects proceed in a timely manner and according to HUD and City standards. The efforts described here and elsewhere ensure programs meet the needs of the community to the greatest extent possible without overlap and duplication.

The City of Pocatello organization and the entire community prides itself on working for the best of the community. Pocatello has an excellent variety of services available to all community members; these are especially beneficial to the populations targeted in the CDBG program. For example, for a city of its size,

Pocatello has an excellent public transit system that features both fixed routes and door-to-door service. Fixed routes are available adjacent to or within all of Pocatello's low- and moderate-income areas including curbside service to St. Anthony Place, Christensen Courts, and Portneuf Towers, three of Pocatello's elderly/disabled complexes. Door-to-door or demand service is provided for ADA-qualified disabled persons, as well as senior citizens, who are not able to use the fixed route system. Free fare zones are provided within the boundaries of Idaho State University.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The CDBG Advisory Committee oversees the City's work to implement the goals of the Analysis of Impediments and Fair Housing Plan. A member of the Neighborhood & Community Services Division staff is the City's fair housing point person, coordinating the City's fair housing activities and acting as the main point of contact for the Pocatello community.

Pocatello's main emphasis remained on education and outreach. **Total funds spent in PY2015 for fair housing activities were \$5,439, which included \$500 in financial support for the April 2016 fair housing workshop and \$4,939 in staff time (included in IDIS within administration spending)** (See Attachment 2 – Fair Housing Activities).

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

A member of the Neighborhood & Community Services Division staff is responsible for ensuring City and subrecipient projects are in compliance with the myriad of regulations applicable to CDBG-funded projects. Each project is reviewed prior to approval for funding. Continued compliance is checked each time a payment is requested or as specified by the applicable regulations, such as Davis-Bacon. The City of Pocatello has adopted a policy governing monitoring of subrecipients, including a risk analysis to determine specific need for monitoring. This risk analysis includes criteria such as the percentage of the City's allocation received by a subrecipient, whether there have been major changes in a subrecipient's management systems or key personnel, and newness of an activity. Although the majority of the City's allocation is spent directly within the City's control, Pocatello also includes the policy of performing at least one on-site monitoring visit per year. Each subrecipient is expected to conform to single-audit requirements. Compliance with audit standards is checked at least once per year. Also, through its Community Development Block Grant Advisory Committee, the City provides certifications of consistency for HUD programs (when requested) in a fair and impartial manner.

After an on-site, in-depth, two-day monitoring PY2013 of NeighborWorks Pocatello, PY2014 and PY2015 monitoring was focused on working with that organization to improve compliance procedures and documentation. Because this organization has experienced significant staff turnover, it will again be monitored in PY2016, based on the City's adopted risk assessment factors.

The City makes every attempt to advertise the various facets of its CDBG program as widely as possible. Opportunities to comment on actions plans and any amendments, as well as performance reports, are advertised in the local newspaper, on the City's website, at the City's library, and at a variety of locations to reach members of the target audience. Bid opportunities are sent to contractors licensed in the appropriate discipline, plus 10 agencies serving veteran, minority, and low-income populations such as the Bannock County Indigent Services and the State's Vocational Rehab office.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Pocatello's Citizen Participation Plan requires that the community be given an opportunity to comment on all performance reports. This is accomplished through publication of a notice in the Idaho State Journal, advertising the release of the draft report for a 15-day written comment period, as well as designating an opportunity to present oral comments to the Pocatello City Council. The notice, as well

as a copy of the draft plan, is posted on the City's website. To better reach the target audiences, copies are also made available at the Marshall Public Library, the Senior Activity Center, NeighborWorks Pocatello, the Housing Authority of the City of Pocatello, and LIFE, Inc.

For this PY2015 CAPER, notice of the comment period and public hearing opportunity was published on Tuesday, May 17, 2015. The Community Development Block Grant Advisory Committee reviewed the draft plan, made comments and suggestions, and then recommended its release for comment. Copies were made available as described in the preceding paragraph. On June 16, 2016, the Pocatello City Council held a public hearing on the draft CAPER. \_\_\_\_\_ people testified about the report. \_\_\_\_\_. The City Council accepted/\_\_\_\_\_ the comments and approved/\_\_\_\_\_ the CAPER for forwarding to HUD. See Attachment 3 – Citizen Participation Plan Documents.

DRAFT  
CAPER

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

During PY2015 no changes were made to the City's program objectives. Changes were made in funding allocations among already approved activities, prompted mostly by receipt of large amounts of unanticipated program income due to loan payoffs. City staff evaluates each activity over the course of the program year to determine its effectiveness and whether funding levels are adequate to complete any planned projects.

The City of Pocatello evaluates its programs each time annual action plans and CAPERs are created to ensure that funds are being spent in the most effective and efficient manner possible to address the priority needs of the community. This is accomplished through the citizen participation process and in contact with subrecipients, partner organizations, and the targeted population. If more pressing needs arise or a program is experiencing low use, changes may be considered.

During PY2015, the Pocatello City Council changed the loan structure of its homeownership assistance programs and rehab program. For homeownership assistance, loans are structured so that 20 percent of the original loan amount is forgiven beginning on the sixth anniversary of the loan, so that by year 10 the entire loan is forgiven. The Council felt this would help build some amount of wealth for the lower-income members of the community. In the rehab program, loans were restructured so that households at 50 percent or less of AMI would have payment of the entire loan deferred until the house is sold. This reduces the monthly housing cost burden when having necessary repairs completed.

Close scrutiny of funding priorities will continue in order to best address the needs of the community.

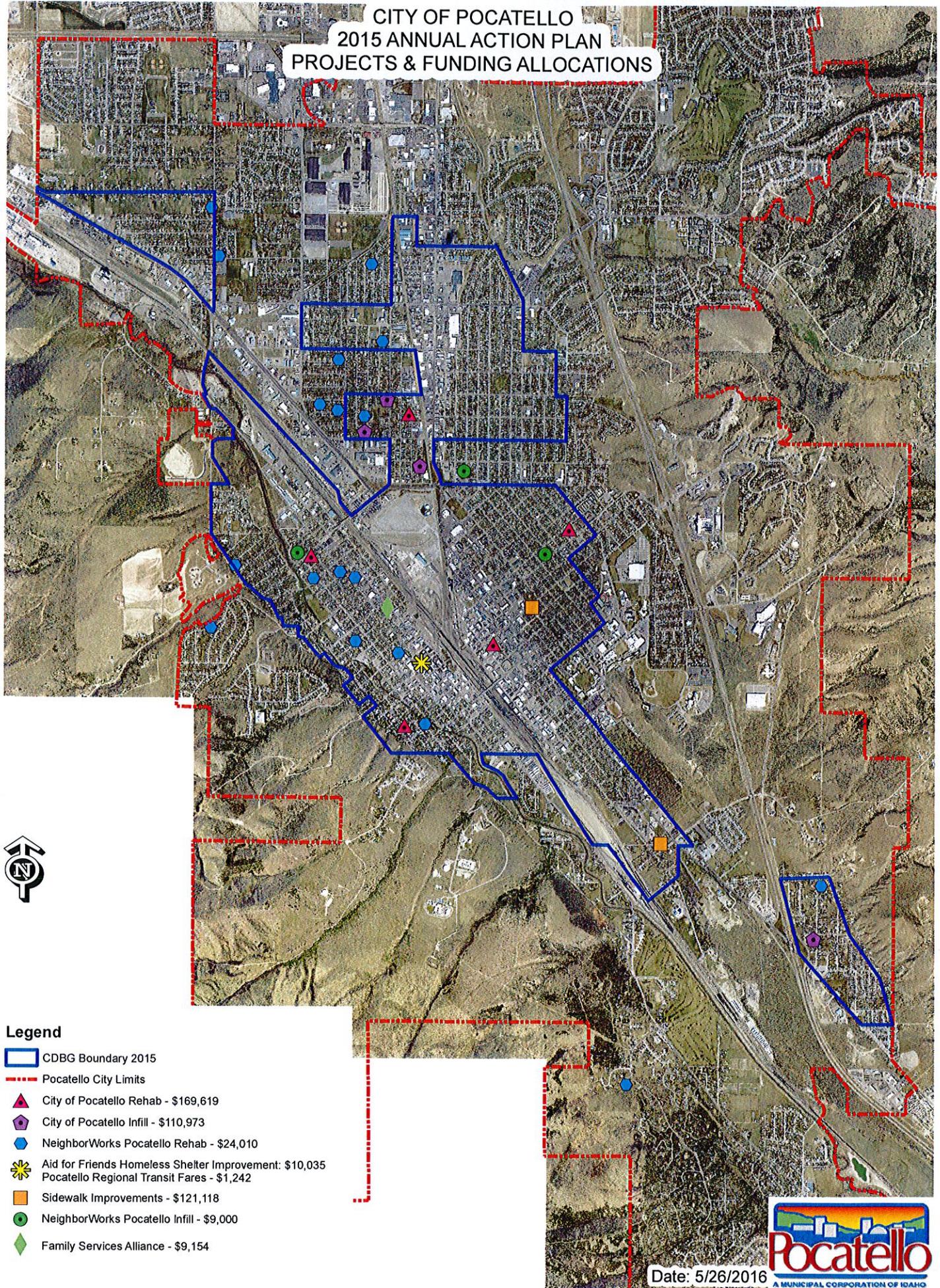
**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**DELETED**  
CAPER

# CITY OF POCATELLO 2015 ANNUAL ACTION PLAN PROJECTS & FUNDING ALLOCATIONS



## Legend

- CDBG Boundary 2015
- Pocatello City Limits
- ▲ City of Pocatello Rehab - \$169,619
- ◆ City of Pocatello Infill - \$110,973
- NeighborWorks Pocatello Rehab - \$24,010
- ✦ Aid for Friends Homeless Shelter Improvement: \$10,035  
Pocatello Regional Transit Fares - \$1,242
- Sidewalk Improvements - \$121,118
- NeighborWorks Pocatello Infill - \$9,000
- ◆ Family Services Alliance - \$9,154

Date: 5/26/2016





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**PGM Year:** 2013  
**Project:** 0006 - Affordable Housing Creation  
**IDIS Activity:** 116 - Acquisition of Lots  
**Status:** Open  
**Location:** 141 Roosevelt Ave Pocatello, ID 83201-5106

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Construction of Housing (12)      **National Objective:** LMH

**Initial Funding Date:** 09/22/2011

**Description:**

Acquisition of property for eventual new infill homes for LMI households.  
 Beneficiaries will not be reported until homes are sold and occupied.

**Financing**

|              | Fund Type    | Grant Year | Grant               | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|---------------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |                     | \$106,338.93       | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003         |                    | \$0.00                | \$30,713.99             |
|              |              | 2013       | B13MC160003         |                    | \$432.53              | \$46,983.11             |
|              |              | 2014       | B14MC160003         |                    | \$28,641.83           | \$28,641.83             |
|              | PI           | Pre-2015   |                     | \$11,066.53        | \$0.00                | \$0.00                  |
|              |              | 2011       | B11MC160003         |                    | \$0.00                | \$6,870.46              |
|              |              | 2012       | B12MC160003         |                    | \$0.00                | \$1,604.80              |
|              |              | 2014       | B14MC160003         |                    | \$0.00                | \$2,591.27              |
| <b>Total</b> | <b>Total</b> |            | <b>\$117,405.46</b> | <b>\$29,074.36</b> | <b>\$117,405.46</b>   |                         |

**Proposed Accomplishments**

Housing Units : 14

**Actual Accomplishments**

Number assisted:

|                                         | Owner |          | Renter |          | Total |          | Person |          |
|-----------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                         | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                  | 11    | 2        | 0      | 0        | 11    | 2        | 0      | 0        |
| Black/African American:                 | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:         | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                            | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African Ameri                     | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|                                                          |           |          |          |          |           |          |          |          |
|----------------------------------------------------------|-----------|----------|----------|----------|-----------|----------|----------|----------|
| American Indian/Alaskan Native & Black/African American: | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Other multi-racial:                                      | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Hispanic:                                                | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>11</b> | <b>2</b> | <b>0</b> | <b>0</b> | <b>11</b> | <b>2</b> | <b>0</b> | <b>0</b> |
| Female-headed Households:                                | 3         |          | 0        |          | 3         |          |          |          |

*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 0             |
| Low Mod          | 8            | 0             | 8            | 0             |
| Moderate         | 3            | 0             | 3            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 11           | 0             | 11           | 0             |
| Percent Low/Mod  | 100.0%       |               | 100.0%       |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b># Benefitting</b> |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2011         | No properties were identified for purchase using PY2011 CDBG funds under this activity. The housing market is improving and use of these funds is expected to occur in PY2012. These properties will be used for eventual new infill homes for LMI households. The two properties acquired in PY2011 were reported under Activity #125.<br>8/30/12 Update: This activity has been slow moving due to the slow real estate market in Pocatello. Toward the end of Program Year 2011, home sales were rebounding slightly, so City staff anticipates that this activity will rebound during Program Years 2012 and 2013. |                      |
| 2012         | Preliminary work has been done to acquire properties for purchase using PY2012 CDBG funds under this activity but no acquisition was accomplished during this program year. The housing market is improving and use of these funds should occur in PY2013. These properties will be used for eventual new infill homes for LMI households. There is no beneficiary data to report.                                                                                                                                                                                                                                     |                      |
| 2013         | The property at 163 Willard was acquired for later construction by NeighborWorks Pocatello of an affordable infill home. Four new single-family homes constructed on lots purchased using CDBG funds were sold and occupied by LMI households: 141 Roosevelt and 143 Roosevelt (townhouse), 1424 South 1st, and 1648 North Garfield.                                                                                                                                                                                                                                                                                   |                      |
| 2014         | Property was acquired at 836 N. 8th and 665 Wayne for later construction of affordable infill homes by NeighborWorks Pocatello. Five (5) new single-family homes constructed on lots purchased using CDBG funds were sold and occupied by LMI households: 286 E. Sutter, 263 E. Sutter, 407 E. Sutter, 425 E. Sutter and 245 Riverside. Activity 131 Down & Closing is reported here as is Activity 117 Residential Demolition.                                                                                                                                                                                        |                      |
| 2015         | No property was acquired using CDBG funds in this activity for PY2015. Two (2) new single-family homes constructed on lots purchased using CDBG funds were sold and occupied by LMI households: 473 McKinley and 491 McKinley. Beneficiary data for Activity #131 Down & Closing and #166 Down & Closing are reported here as is Activity #117 Residential Demolition in order to avoid double counting.                                                                                                                                                                                                               |                      |



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**PGM Year:** 2013  
**Project:** 0006 - Affordable Housing Creation  
**IDIS Activity:** 117 - Residential Demolition

**Status:** Completed 1/21/2016 12:00:00 AM  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Clearance and Demolition (04)

**National Objective:** LMH

**Initial Funding Date:** 09/22/2011

**Description:**  
 Demolition of blighted structures, if any, on lots acquired for new infill houses.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$12,226.02        | \$0.00                | \$0.00                  |
|              |              | 2010       | B10MC160003 |                    | \$0.00                | \$5,490.02              |
|              |              | 2011       | B11MC160003 |                    | \$0.00                | \$1,840.00              |
|              |              | 2013       | B13MC160003 |                    | \$0.00                | \$4,896.00              |
|              | PI           | Pre-2015   |             | \$6,825.00         | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                    | \$0.00                | \$6,825.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$19,051.02</b> | <b>\$0.00</b>         | <b>\$19,051.02</b>      |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                                             | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Other multi-racial:                                      | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian/Pacific Islander:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|               |          |          |          |          |          |          |          |          |
|---------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Hispanic:     | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b> | <b>0</b> |

Female-headed Households: 0 0 0 0 0 0 0 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |

Percent Low/Mod

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | # Benefiting |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 2011  | Demolition of 2 deteriorated/blighted structures was completed during the program year: 1306 S 3rd and 231 N 11th, which creates a total of 3 lots for construction of infill homes (see Activity #124). No construction occurred.<br>8/30/12 Update: This activity has been slow moving due to the slow real estate market in Pocatello. Toward the end of Program Year 2011, the real estate market seemed to be rebounding slightly, so City staff is anticipating that this activity will also rebound during Program Year 2012 and 2013. |              |
| 2012  | Performed one garage demo at 857 N Arthur; beneficiary data has been reported under Activity #127.                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |
| 2013  | The property at 163 Willard was purchased for construction of infill housing. The blighted, unsafe structure will be demolished in PY2014 using funds in this activity. Beneficiaries will be reported in Activity 116 to avoid double counting.                                                                                                                                                                                                                                                                                              |              |
| 2014  | The property at 163 Willard was purchased for construction of infill housing in PY2013. The blighted unsafe structure was demolished in PY2014. Property on the 800 block of North 8th Avenue was purchased in PY2014 for the same purpose and the property was cleared in PY2014. Program income was used to fund these two demolitions, hence no funds from this activity were used. Beneficiaries have been reported in Activity 116 to avoid double counting.                                                                             |              |
| 2015  | Because the majority of properties purchased under activity 116 have required little clearance, funding in this activity was reallocated to activity 116 to facilitate closure of this activity and the program year.                                                                                                                                                                                                                                                                                                                         |              |



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**PGM Year:** 2013  
**Project:** 0006 - Affordable Housing Creation  
**IDIS Activity:** 131 - Down Payment & Closing Cost Assistance

**Status:** Completed 4/27/2016 12:00:00 AM  
**Location:** Scattered Sites TBD Pocatello, ID 83201

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 07/02/2012

**Description:**

The City of Pocatello will provided down payment and closing cost assistance to purchasers of infill houses created through the CDBG-funded program.

**Financing**

|              | Fund Type    | Grant Year | Grant              | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|--------------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |                    | \$25,000.00       | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003        |                   | \$0.00                | \$6,687.04              |
|              |              | 2013       | B13MC160003        |                   | \$0.00                | \$11,377.24             |
|              |              | 2014       | B14MC160003        |                   | \$6,935.72            | \$6,935.72              |
|              | PI           | Pre-2015   |                    | \$8,233.80        | \$0.00                | \$0.00                  |
|              |              | 2011       | B11MC160003        |                   | \$0.00                | \$43.42                 |
|              |              | 2012       | B12MC160003        |                   | \$0.00                | \$477.62                |
|              |              | 2014       | B14MC160003        |                   | \$0.00                | \$7,712.76              |
| <b>Total</b> | <b>Total</b> |            | <b>\$33,233.80</b> | <b>\$6,935.72</b> | <b>\$33,233.80</b>    |                         |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                                             | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Other multi-racial:                                      | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|                         |          |          |          |          |          |          |          |          |
|-------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Asian/Pacific Islander: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:               | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>           | <b>0</b> |

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |

Percent Low/Mod

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                                                                                         | # Benefitting |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 2012  | Program income was used for service delivery and capital expenses. Beneficiary data for 7 households assisted appear under Activity #97 and Activity #118.                                                                                                                                                                                       |               |
| 2013  | A portion of the down payment and closing cost assistance provided for the LMI purchaser of the new infill home at 1424 South 1st came through this activity, with the remainder from activity 118. The beneficiary is reported in activity 116, to prevent double counting.                                                                     |               |
| 2014  | Down payment and closing cost assistance provided for the LMI purchaser of the new infill homes is funded through this activity. Funds were provided for the following: 245 Riverside, 285 E Sutter, 407 E Sutter, 263 E Sutter and 882 Highland. Beneficiary information is reported in Activity 116 and Activity 141 to avoid double counting. |               |
| 2015  | The remaining funds in this activity were combined with funds in Activity #166 to assist with down payment and closing costs associated with the sale of the new infill affordable home at 473 McKinley. To avoid double-counting, beneficiary information will be reported in Activity 116.                                                     |               |



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**PGM Year:** 2013  
**Project:** 0002 - Public Infrastructure Improvements  
**IDIS Activity:** 140 - Sidewalk Improvement Projects  
**Status:** Open  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Sidewalks (03L)

**National Objective:** LMA

**Initial Funding Date:** 07/02/2013

**Description:**

The City of Pocatello will use funds for repair, replacement, and/or installation of sidewalks, curb, and/or gutter in low- and moderate-income areas.

**Financing**

|              | Fund Type    | Grant Year | Grant               | Funded Amount       | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|---------------------|---------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |                     | \$122,138.40        | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003         |                     | \$0.00                | \$10,135.10             |
|              |              | 2013       | B13MC160003         |                     | \$49,174.05           | \$52,031.09             |
|              |              | 2014       | B14MC160003         |                     | \$55,969.31           | \$55,969.31             |
|              | PI           | Pre-2015   |                     | \$3,619.80          | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003         |                     | \$0.00                | \$3,143.88              |
|              |              | 2014       | B14MC160003         |                     | \$0.00                | \$475.92                |
| <b>Total</b> | <b>Total</b> |            | <b>\$125,758.20</b> | <b>\$105,143.36</b> | <b>\$121,755.30</b>   |                         |

**Proposed Accomplishments**

People (General) : 4,000  
 Total Population in Service Area: 4,679  
 Census Tract Percent Low / Mod: 66.10

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                           | # Benefitting |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 2013  | Sidewalk repair projects were completed for 657 North Grant, 326 West Greeley, and 635 East Clark. Both capital and activity delivery were funded.                                                                                                                                 |               |
| 2014  | Two individual sidewalk projects were completed in PY2014, at 141 North 11th and 935 East Hayden.                                                                                                                                                                                  |               |
| 2015  | Two area sidewalk projects were completed in PY2015 with this funding: the Fredregill Sidewalk Project and the South 7th Avenue Sidewalk Project. Capital and activity delivery were funded. The small amount of funding remaining in this activity will be drawn early in PY2016. |               |



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**PGM Year:** 2013  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 141 - City of Pocatello Housing Rehab Program

**Status:** Open  
**Location:** 1008 E Hayden St Pocatello, ID 83201-5231

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 07/02/2013

**Description:**

The City of Pocatello will operate a program for rehab of owner-occupied housing.

**Financing**

|              | Fund Type    | Grant Year | Grant               | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|---------------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |                     | \$150,000.00       | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003         |                    | \$0.00                | \$6,474.29              |
|              |              | 2013       | B13MC160003         |                    | \$12,938.28           | \$93,110.38             |
|              |              | 2014       | B14MC160003         |                    | \$50,415.33           | \$50,415.33             |
|              | PI           | Pre-2015   |                     | \$76,043.44        | \$0.00                | \$0.00                  |
|              |              | 2012       | B12MC160003         |                    | \$0.00                | \$10,606.89             |
|              |              | 2013       | B13MC160003         |                    | \$0.00                | \$45,965.40             |
|              |              | 2014       | B14MC160003         |                    | \$0.00                | \$19,471.15             |
| <b>Total</b> | <b>Total</b> |            | <b>\$226,043.44</b> | <b>\$63,353.61</b> | <b>\$226,043.44</b>   |                         |

**Proposed Accomplishments**

Housing Units : 13

**Actual Accomplishments**

Number assisted:

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   | 13    | 0        | 0      | 0        | 13    | 0        | 0      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                                             | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|                         |           |          |          |          |           |          |          |          |
|-------------------------|-----------|----------|----------|----------|-----------|----------|----------|----------|
| Other multi-racial:     | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander: | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Hispanic:               | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>           | <b>13</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>13</b> | <b>0</b> | <b>0</b> | <b>0</b> |

Female-headed Households: 1 0 1

| <i>Income Category:</i> | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|-------------------------|--------------|---------------|--------------|---------------|
| Extremely Low           | 5            | 0             | 5            | 0             |
| Low Mod                 | 4            | 0             | 4            | 0             |
| Moderate                | 4            | 0             | 4            | 0             |
| Non Low Moderate        | 0            | 0             | 0            | 0             |
| Total                   | 13           | 0             | 13           | 0             |
| Percent Low/Mod         | 100.0%       |               | 100.0%       |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                  | <b># Benefitting</b> |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2013         | Due to a large amount of funding remaining in Activity 127, capital and activity delivery funding was used to assist one homeowner in this activity. Additional assistance will be provided in PY2014 to additional homeowners.                                                                                                                                                                                                                  |                      |
| 2014         | Funds were used for capital and activity delivery expenses for the City of Pocatello's owner-occupied home rehab program. Nine households were assisted using funds in this activity during PY2014 as well as program income funds earned during PY2014. Properties assisted were 1205 North Main, 3730 Jason Avenue, 379 Park Avenue, 621 West Lander, 580 Willard, 1357 East Clark, 442 Richland, 3736 Blue Grouse Dr., and 519 West Gould St. |                      |
| 2015         | Three households were assisted in making needed repairs to their homes: 1439 East Lander, 231 South 3rd, and 409 Taft.                                                                                                                                                                                                                                                                                                                           |                      |



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**PGM Year:** 2014  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 145 - City of Pocatello Owner-Occupied Home Rehab

**Status:** Open  
**Location:** 1205 N Main St Pocatello, ID 83204-2611

**Objective:** Provide decent affordable housing

**Outcome:** Sustainability

**Matrix Code:** Rehab; Single-Unit Residential (14A)

**National Objective:** LMH

**Initial Funding Date:** 07/10/2014

**Description:**

The City of Pocatello will complete rehab projects for 10 owner-occupied LMI households.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount       | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|---------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$84,405.44         | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                     | \$48,125.24           | \$48,125.24             |
|              | PI           | Pre-2015   |             | \$74,089.71         | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                     | \$104.63              | \$66,109.36             |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$158,495.15</b> | <b>\$48,229.87</b>    | <b>\$114,234.60</b>     |

**Proposed Accomplishments**

Housing Units : 7

**Actual Accomplishments**

Number assisted:

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   | 2     | 0        | 0      | 0        | 2     | 0        | 0      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                                             | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Other multi-racial:                                      | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian/Pacific Islander:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Hispanic:                                                | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|                           |              |               |              |               |          |          |          |          |
|---------------------------|--------------|---------------|--------------|---------------|----------|----------|----------|----------|
| <b>Total:</b>             | <b>2</b>     | <b>0</b>      | <b>0</b>     | <b>0</b>      | <b>2</b> | <b>0</b> | <b>0</b> | <b>0</b> |
| Female-headed Households: | 0            |               | 0            |               | 0        |          |          |          |
| <i>Income Category:</i>   |              |               |              |               |          |          |          |          |
|                           | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |          |          |          |          |
| Extremely Low             | 0            | 0             | 0            | 0             |          |          |          |          |
| Low Mod                   | 1            | 0             | 1            | 0             |          |          |          |          |
| Moderate                  | 1            | 0             | 1            | 0             |          |          |          |          |
| Non Low Moderate          | 0            | 0             | 0            | 0             |          |          |          |          |
| Total                     | 2            | 0             | 2            | 0             |          |          |          |          |
| Percent Low/Mod           | 100.0%       |               | 100.0%       |               |          |          |          |          |

**Annual Accomplishments**

| <u>Years</u> | <u>Accomplishment Narrative</u>                                                                                                                                                                                                                 | <u># Benefiting</u> |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 2014         | Due to a large amount of funding remaining in Activity 141 as well as a large amount of program income earned during PY2014, capital and activity delivery funding in this activity was not used. Accomplishments are reported in Activity 141. |                     |
| 2015         | Two households were assisted with needed repairs to the homes at: 1455 North Garfield and 249 South Johnson.                                                                                                                                    |                     |



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**PGM Year:** 2014  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 146 - NeighborWorks Pocatello Owner-Occupied Rehab Capital

Status: Completed 7/15/2015 12:00:00 AM  
 Location: To be determined Pocatello, ID 83201  
 Objective: Provide decent affordable housing  
 Outcome: Sustainability  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 07/10/2014

**Description:**  
 NeighborWorks Pocatello will perform rehab for owner-occupied households using CDBG capital funding.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$5,000.00        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                   | \$0.00                | \$5,000.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$5,000.00</b> | <b>\$0.00</b>         | <b>\$5,000.00</b>       |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |



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*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                    | <b># Benefitting</b> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2014         | The City of Pocatello provided capital funding for one (1) rehabilitated homeowner-occupied home. The funding covered costs for replacement of a sewer line at a home located at 133 Westello. Benefit data has been reported under Activity #147. |                      |



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**PGM Year:** 2014  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 147 - NeighborWorks Pocatello Owner-Occupied Rehab Service Delivery

**Status:** Completed 7/15/2015 12:00:00 AM  
**Location:** 440 W Hayden St Pocatello, ID 83204-2927  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Initial Funding Date:** 07/10/2014

**Description:**  
 NeighborWorks Pocatello will administer their home rehab program partially funded by CDBG.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$18,294.26        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                    | \$0.00                | \$18,294.26             |
|              | PI           | Pre-2015   |             | \$11,705.74        | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                    | \$0.00                | \$11,705.74             |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$30,000.00</b> | <b>\$0.00</b>         | <b>\$30,000.00</b>      |

**Proposed Accomplishments**

Housing Units : 26

**Actual Accomplishments**

Number assisted:

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   | 17    | 0        | 0      | 0        | 17    | 0        | 0      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:                                                   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:                                             | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Other multi-racial:                                      | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian/Pacific Islander:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Hispanic:                                                | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |



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|                           |              |               |              |               |           |          |          |          |
|---------------------------|--------------|---------------|--------------|---------------|-----------|----------|----------|----------|
| <b>Total:</b>             | <b>17</b>    | <b>0</b>      | <b>0</b>     | <b>0</b>      | <b>17</b> | <b>0</b> | <b>0</b> | <b>0</b> |
| Female-headed Households: | 0            |               | 0            |               | 0         |          |          |          |
| <i>Income Category:</i>   |              |               |              |               |           |          |          |          |
|                           | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |           |          |          |          |
| Extremely Low             | 1            | 0             | 1            | 0             |           |          |          |          |
| Low Mod                   | 4            | 0             | 4            | 0             |           |          |          |          |
| Moderate                  | 12           | 0             | 12           | 0             |           |          |          |          |
| Non Low Moderate          | 0            | 0             | 0            | 0             |           |          |          |          |
| Total                     | 17           | 0             | 17           | 0             |           |          |          |          |
| Percent Low/Mod           | 100.0%       |               | 100.0%       |               |           |          |          |          |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b># Benefiting</b> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 2014         | <p>The City of Pocatello provided funds for subrecipient NeighborWorks Pocatello (NWP) (formerly Pocatello Neighborhood Housing Services) to operate their housing rehab program. Funds were provided for activity delivery costs. Sixteen (16) owner-occupied housing units were rehabbed at the following addresses: 751 Balsam; 114 Roosevelt; 721 Fir; 1173 Fern; 440 W. Hayden; 2075 S. Fairway; 250 Hyde; 687 Warren; 1223 N. Arthur; 1444 N. Garfield; 851 Nixon; 608 Willard; 133 Westello; 751 W. Sublette; 1225 W. Eldredge; and 980 Taney. Capital was used at 13 Westello. One (1) unit is occupied by an individual with a disability. In addition, one (1) acquisition-rehab property was completed and sold at 882 Highland. Furthermore, NWP, the local Housing Authority and the City of Pocatello collaborate on providing loans through a rental rehab program whereby preference is provided to any landlord who makes the rehabilitated units available to qualified persons under the criteria of HACP for low-income rental assistance. Four (4) units were rehabbed at 708 N. Arthur; 579 Filmore; 736 E. Benton; and 259 S. 3rd Avenue.</p> |                     |



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**PGM Year:** 2014  
**Project:** 0002 - Public Facility Improvements  
**IDIS Activity:** 149 - Bannock Youth Foundation Square One Improvements

Status: Completed 8/5/2015 12:00:00 AM  
 Location: 750 N Main St Pocatello, ID 83204-2906

Objective: Create suitable living environments  
 Outcome: Sustainability  
 Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

**Initial Funding Date:** 07/10/2014

**Description:**  
 Upgrades will be made to the structure housing Bannock Youth Foundation's Square One facility.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$6,600.00        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                   | \$0.00                | \$6,600.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$6,600.00</b> | <b>\$0.00</b>         | <b>\$6,600.00</b>       |

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person    |           |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|-----------|-----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total     | Hispanic  |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 40        | 12        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 1         |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 3         | 1         |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         |
| <b>Total:</b>                                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>44</b> | <b>14</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |           |           |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 43            |
| Low Mod          | 0            | 0             | 0            | 1             |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 44            |
| Percent Low/Mod  |              |               |              | 100.0%        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                     | <b># Benefitting</b> |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2014         | The City of Pocatello provided subrecipient Bannock Youth Foundation with funds to upgrade their Square One facility which serves to provide supportive services to homeless youth/young adults 18-22 years of age. |                      |



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**PGM Year:** 2014  
**Project:** 0002 - Public Facility Improvements  
**IDIS Activity:** 150 - Family Services Alliance Administration Building Improvements

**Status:** Completed 5/4/2016 12:00:00 AM  
**Location:** 355 S Arthur Ave Pocatello, ID 83204-3306  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement (General) (03)  
**National Objective:** LMC

**Initial Funding Date:** 07/10/2014

**Description:**  
 Upgrades will be made to the Family Services Alliance Administration Building

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$4,677.57        | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                   | \$4,677.57            | \$4,677.57              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$4,677.57</b> | <b>\$4,677.57</b>     | <b>\$4,677.57</b>       |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 0             |
| Low Mod          | 0            | 0             | 0            | 0             |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 0             |
| Percent Low/Mod  |              |               |              |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                   | <b># Benefitting</b> |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2014         | The City of Pocatello provided subrecipient Family Services Alliance with funds to upgrade the administration building. October 2014 bids were higher than funding available. Additional funds were procured, the project was rebid, contractor selected, and the work is progressing. The project will be completed in program year 2015.                                        |                      |
| 2015         | The City of Pocatello provided subrecipient Family Services Alliance with funds to upgrade the administration building. The October 2014 bids were higher than funding available. Additional funds were procured, the project was rebid in February 2015 and contractor was selected. The work was completed in May 2015, PY2015. Beneficiaries are reported under Activity #158. |                      |



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**PGM Year:** 2014  
**Project:** 0003 - Public Services  
**IDIS Activity:** 151 - Aid For Friends Bus Tickets

**Status:** Completed 5/19/2015 12:00:00 AM  
**Location:** 653 S 4th Ave Pocatello, ID 83201-6547

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Transportation Services (05E)

**National Objective:** LMC

**Initial Funding Date:** 07/10/2014

**Description:**

Tickets for Pocatello Regional Transit will be purchased for use by clients of the Aid For Friends Homeless Shelter to travel to needed services, job searches, etc.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$1,242.00        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                   | \$0.00                | \$1,242.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$1,242.00</b> | <b>\$0.00</b>         | <b>\$1,242.00</b>       |

**Proposed Accomplishments**

People (General) : 300

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person     |           |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|------------|-----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total      | Hispanic  |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 152        | 10        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 7          | 1         |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 3          | 0         |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| <b>Total:</b>                                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>162</b> | <b>11</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |            |           |



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*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 162    |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 162    |
| Percent Low/Mod  |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                                                                                                                                                                                               | # Benefitting |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 2014  | The City of Pocatello funded the purchase of Pocatello Regional Transit (bus) tickets for clients of the Aid For Friends homeless shelter during program year 2014. The tickets were used for transportation to a variety of services. The majority were used to go to jobs (28%) and to look for employment (45%). 22% of clients obtained employment while at the shelter, 25% were female heads of households and 41% reported having a disability. |               |



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**PGM Year:** 2014  
**Project:** 0005 - Public Infrastructure Improvements  
**IDIS Activity:** 154 - Holy Spirit/Bonneville Neighborhood Sidewalk Repair

**Status:** Completed 5/4/2016 12:00:00 AM  
**Location:** 524 N 7th Ave Pocatello, ID 83201-5707

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Sidewalks (03L)

**National Objective:** LMA

**Initial Funding Date:** 07/10/2014

**Description:**

Dangerous and deteriorating sidewalks will be replaced around the Holy Spirit Catholic Community facilities within the Bonneville Neighborhood.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$56,786.60        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                    | \$0.00                | \$48,304.10             |
|              |              | 2014       | B14MC160003 |                    | \$8,482.50            | \$8,482.50              |
|              | PI           | Pre-2015   |             | \$1,224.30         | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                    | \$0.00                | \$1,224.30              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$58,010.90</b> | <b>\$8,482.50</b>     | <b>\$58,010.90</b>      |

**Proposed Accomplishments**

People (General) : 1,200  
 Total Population in Service Area: 2,332  
 Census Tract Percent Low / Mod: 66.40

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                                    | # Benefitting |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 2014  | The majority of this project was completed by late summer of 2014. One approach could not be finished because of private infrastructure work being done by the property owner. This portion will be completed in spring of 2015.                                                            |               |
| 2015  | The majority of this project was completed by late summer of 2014. One approach could not be finished because of private infrastructure work being done by the property owner. The sidewalk at the approach was completed in late May 2015 (PY2015). Beneficiaries were reported in PY2014. |               |



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**PGM Year:** 2014  
**Project:** 0005 - Public Infrastructure Improvements  
**IDIS Activity:** 155 - City of Pocatello Sidewalk Repair Program

**Status:** Open  
**Location:** 202 S 7th Ave Pocatello, ID 83201-5814

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Sidewalks (03L)

**National Objective:** LMA

**Initial Funding Date:** 07/10/2014

**Description:**

Sidewalk repair projects will be done for homeowners within low- and moderate-income areas of the City of Pocatello.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount       | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|---------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$136,119.40        | \$0.00                | \$0.00                  |
|              |              | Pre-2015   |             | \$17,686.03         | \$0.00                | \$0.00                  |
|              | PI           | 2014       | B14MC160003 |                     | \$0.00                | \$10,194.06             |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$153,805.43</b> | <b>\$0.00</b>         | <b>\$10,194.06</b>      |

**Proposed Accomplishments**

People (General) : 7,000  
 Total Population in Service Area: 2,332  
 Census Tract Percent Low / Mod: 66.40

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                            | # Benefiting |
|-------|---------------------------------------------------------------------------------------------------------------------|--------------|
| 2015  | Because of a large amount of funding remaining in activity 140, no funding was used in this activity during PY2015. |              |



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**PGM Year:** 2014  
**Project:** 0006 - Program Administration  
**IDIS Activity:** 156 - 07/1 General Administration  
**Status:** Completed 7/15/2015 12:00:00 AM  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 07/10/2014

**Description:**

City staff will administer all facets of the City of Pocatello's CDBG program.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | Pre-2015   |             | \$56,529.73        | \$0.00                | \$0.00                  |
|              |              | 2013       | B13MC160003 |                    | \$0.00                | \$56,529.73             |
|              | PI           | Pre-2015   |             | \$3,058.53         | \$0.00                | \$0.00                  |
|              |              | 2014       | B14MC160003 |                    | \$0.00                | \$3,058.53              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$59,588.26</b> | <b>\$0.00</b>         | <b>\$59,588.26</b>      |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   |          |          |          |          | 0        | 0        |          |          |
| Black/African American:                                  |          |          |          |          | 0        | 0        |          |          |
| Asian:                                                   |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native:                          |          |          |          |          | 0        | 0        |          |          |
| Native Hawaiian/Other Pacific Islander:                  |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & White:                  |          |          |          |          | 0        | 0        |          |          |
| Asian White:                                             |          |          |          |          | 0        | 0        |          |          |
| Black/African American & White:                          |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & Black/African American: |          |          |          |          | 0        | 0        |          |          |
| Other multi-racial:                                      |          |          |          |          | 0        | 0        |          |          |
| Asian/Pacific Islander:                                  |          |          |          |          | 0        | 0        |          |          |
| Hispanic:                                                |          |          |          |          | 0        | 0        |          |          |
| <b>Total:</b>                                            | <b>0</b> |



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Female-headed Households:

0

*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    |              |               | 0            |               |
| Low Mod          |              |               | 0            |               |
| Moderate         |              |               | 0            |               |
| Non Low Moderate |              |               | 0            |               |
| Total            | 0            | 0             | 0            | 0             |
| Percent Low/Mod  |              |               |              |               |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0004 - Public Facility Improvements  
**IDIS Activity:** 158 - Family Services Alliance

**Status:** Completed 5/4/2016 12:00:00 AM  
**Location:** 355 S Arthur Ave Pocatello, ID 83204-3306

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement (General) (03)

**National Objective:** LMC

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will fund improvements to the Family Services Alliance Administration Building.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$4,476.18        | \$4,476.18            | \$4,476.18              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$4,476.18</b> | <b>\$4,476.18</b>     | <b>\$4,476.18</b>       |

**Proposed Accomplishments**

Public Facilities : 950

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person     |           |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|------------|-----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total      | Hispanic  |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 732        | 42        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 11         | 1         |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 14         | 0         |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 81         | 13        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 8          | 0         |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 112        | 42        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| <b>Total:</b>                                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>958</b> | <b>98</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |            |           |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 812           |
| Low Mod          | 0            | 0             | 0            | 69            |
| Moderate         | 0            | 0             | 0            | 77            |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 958           |
| Percent Low/Mod  |              |               |              | 100.0%        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                          | <b># Benefitting</b> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | The City of Pocatello funded improvements to the Family Services Alliance Administration Building with PY2015 funds (18 basement windows) and PY2014 funds (2 exterior doors and 11 windows). Facility upgrades provide a safer, more energy efficient facility for clients of FSA, a facility that serves domestic violence victims. 958 Clients were assisted, 155 (17%) reported having a disability. |                      |



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**PGM Year:** 2015  
**Project:** 0004 - Public Facility Improvements  
**IDIS Activity:** 159 - Aid For Friends Shelter Improvements

**Status:** Completed 5/4/2016 12:00:00 AM  
**Location:** 653 S 4th Ave Pocatello, ID 83201-6547

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Homeless Facilities (not operating costs) (03C)

**National Objective:** LMC

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will provide funds for upgrades of potable water faucets and a kitchen upgrade at the Aid For Friends homeless shelter.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$10,035.00        | \$10,035.00           | \$10,035.00             |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$10,035.00</b> | <b>\$10,035.00</b>    | <b>\$10,035.00</b>      |

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person     |           |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|------------|-----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total      | Hispanic  |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 410        | 49        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 17         | 1         |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 2          | 0         |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 37         | 5         |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 5          | 0         |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 1          | 0         |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| <b>Total:</b>                                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>472</b> | <b>55</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |            |           |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 439           |
| Low Mod          | 0            | 0             | 0            | 23            |
| Moderate         | 0            | 0             | 0            | 10            |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 472           |
| Percent Low/Mod  |              |               |              | 100.0%        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b># Benefitting</b> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | The City of Pocatello provided funds for upgrades of potable water faucets and a kitchen upgrade at the Aid For Friends homeless shelter. 472 homeless clients were sheltered during PY2015. 50% of the clients were adult single men, 25% were adult single women, 25% were families with children. There were 54 female heads of households. 20 people were age 52 or older, 71 were age 17 or younger. 39 (9%) veterans entered the shelter, 85(18%) clients suffered from physical disability. Other clients suffered from domestic violence (9%), mental health issues (16%), substance abuse problems (4%). Nearly half of clients entered the shelter with no income; 10% of those gained income while at the shelter. 75% of individuals who left the shelter completed the program successfully, 47% secured permanent or transitional housing. |                      |



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**PGM Year:** 2015  
**Project:** 0005 - Public Services  
**IDIS Activity:** 160 - Aid For Friends PRT Tickets

Status: Completed 5/4/2016 12:00:00 AM  
 Location: 653 S 4th Ave Pocatello, ID 83201-6547

Objective: Create economic opportunities  
 Outcome: Availability/accessibility  
 Matrix Code: Transportation Services (05E)

National Objective: LMC

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will provide funds for purchase of Pocatello Regional Transit tickets for Aid For Friends homeless shelter clients.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$1,242.00        | \$1,242.00            | \$1,242.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$1,242.00</b> | <b>\$1,242.00</b>     | <b>\$1,242.00</b>       |

**Proposed Accomplishments**

People (General) : 200

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person     |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|------------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total      | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 181        | 7        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 4          | 1        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 15         | 1        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0        |
| <b>Total:</b>                                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>200</b> | <b>9</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |            |          |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 186           |
| Low Mod          | 0            | 0             | 0            | 14            |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 200           |
| Percent Low/Mod  |              |               |              | 100.0%        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b># Benefiting</b> |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 2015         | The City of Pocatello provided funds for purchase of Pocatello Regional Transit tickets for Aid For Friends homeless shelter clients. 200 clients used PRT tickets for transport to work (31%), search for a job (16%), obtain medical care (14%) and search for housing (14%), as well as to access other community resources (25%) 44% of all shelter clients utilized bus tickets. 59 individuals (30%) obtained employment while staying at the shelter, 24% were female head of households. 132 individuals were handicapped or had some kind of special need. |                     |



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**PGM Year:** 2015  
**Project:** 0006 - Program Administration  
**IDIS Activity:** 161 - Program Administration  
 Status: Completed 5/4/2016 12:00:00 AM  
 Location: ,

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A)      National Objective:

**Initial Funding Date:** 08/17/2015

**Description:**  
 The City of Pocatello funded general program administration, as well as beginning the update to the Analysis of Impediments to Fair Housing.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$68,233.42        | \$68,233.42           | \$68,233.42             |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$68,233.42</b> | <b>\$68,233.42</b>    | <b>\$68,233.42</b>      |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   |          |          |          |          | 0        | 0        |          |          |
| Black/African American:                                  |          |          |          |          | 0        | 0        |          |          |
| Asian:                                                   |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native:                          |          |          |          |          | 0        | 0        |          |          |
| Native Hawaiian/Other Pacific Islander:                  |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & White:                  |          |          |          |          | 0        | 0        |          |          |
| Asian White:                                             |          |          |          |          | 0        | 0        |          |          |
| Black/African American & White:                          |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & Black/African American: |          |          |          |          | 0        | 0        |          |          |
| Other multi-racial:                                      |          |          |          |          | 0        | 0        |          |          |
| Asian/Pacific Islander:                                  |          |          |          |          | 0        | 0        |          |          |
| Hispanic:                                                |          |          |          |          | 0        | 0        |          |          |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                |          |          |          |          | 0        |          |          |          |

Income Category:

**Owner    Renter    Total            Person**



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|                  |   |   |   |   |
|------------------|---|---|---|---|
| Extremely Low    |   |   | 0 |   |
| Low Mod          |   |   | 0 |   |
| Moderate         |   |   | 0 |   |
| Non Low Moderate |   |   | 0 |   |
| Total            | 0 | 0 | 0 | 0 |
| Percent Low/Mod  |   |   |   |   |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0007 - Physical Conditions Planning  
**IDIS Activity:** 162 - Physical Conditions Planning

**Status:** Canceled 5/4/2016 12:00:00 AM  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** Planning (20)

**National Objective:**

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello was going to provide funds to NeighborWorks Pocatello for comprehensive physical conditions planning of the community. Data collection was not completed in time to meet required deadlines; consequently the contracted part of the project was unable to be completed.

**Financing**

No data returned for this view. This might be because the applied filter excludes all data.

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

|                                                          | Owner |          | Renter |          | Total |          | Person |          |
|----------------------------------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                                          | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                                                   |       |          |        |          | 0     | 0        |        |          |
| Black/African American:                                  |       |          |        |          | 0     | 0        |        |          |
| Asian:                                                   |       |          |        |          | 0     | 0        |        |          |
| American Indian/Alaskan Native:                          |       |          |        |          | 0     | 0        |        |          |
| Native Hawaiian/Other Pacific Islander:                  |       |          |        |          | 0     | 0        |        |          |
| American Indian/Alaskan Native & White:                  |       |          |        |          | 0     | 0        |        |          |
| Asian White:                                             |       |          |        |          | 0     | 0        |        |          |
| Black/African American & White:                          |       |          |        |          | 0     | 0        |        |          |
| American Indian/Alaskan Native & Black/African American: |       |          |        |          | 0     | 0        |        |          |
| Other multi-racial:                                      |       |          |        |          | 0     | 0        |        |          |
| Asian/Pacific Islander:                                  |       |          |        |          | 0     | 0        |        |          |
| Hispanic:                                                |       |          |        |          | 0     | 0        |        |          |



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**Total:** 0 0 0 0 0 0 0 0 0  
 Female-headed Households: 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    |       |        | 0     |        |
| Low Mod          |       |        | 0     |        |
| Moderate         |       |        | 0     |        |
| Non Low Moderate |       |        | 0     |        |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0002 - Affordable Housing Creation  
**IDIS Activity:** 164 - Acquisition for Infill  
**Status:** Open  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Construction of Housing (12)

**National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will fund acquisition of property for construction by subrecipients and partners of affordable infill housing. Beneficiaries will be reported when housing constructed on the lots has been closed and occupied. Capital and activity delivery will be funded in this activity.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount       | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|---------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$95,613.15         | \$51,192.11           | \$51,192.11             |
|              | PI           | Pre-2015   |             | \$12,706.45         | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$108,319.60</b> | <b>\$51,192.11</b>    | <b>\$51,192.11</b>      |

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |



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Female-headed Households: 0 0 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | # Benefiting |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 2015  | Three properties were acquired: 300 block of Richland, 169 Wilson, and 3749 Jason which will provide 5 units for sale to low and moderate income buyers. In PY2016, property will be cleared at 169 Wilson and the house at Jason will be demolished. Beneficiary information in #166 Down Payment Assistance and #165 Demolition will be reported here to avoid double counting. Two properties were sold and occupied by LMI households in PY2015 and were reported under Activity #116. |              |



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**PGM Year:** 2015  
**Project:** 0002 - Affordable Housing Creation  
**IDIS Activity:** 165 - Demolition for Infill

**Status:** Open  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Clearance and Demolition (04)

**National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will fund demolition and clearance, if necessary, of lots purchased for construction of infill housing.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$65,322.00        | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$65,322.00</b> | <b>\$0.00</b>         | <b>\$0.00</b>           |

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 0             |
| Low Mod          | 0            | 0             | 0            | 0             |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 0             |
| Percent Low/Mod  |              |               |              |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                      | <b># Benefitting</b> |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | Three properties were acquired this year. 300 block of Richland required no clearing. Property demo and clearing for 169 Wilson and 3749 Jason will be accomplished early in PY2016. |                      |



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**PGM Year:** 2015  
**Project:** 0002 - Affordable Housing Creation  
**IDIS Activity:** 166 - Down Payment & Closing Cost Assistance

**Status:** Open  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)      **National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will assist purchasers of homes created within the CDBG program with down payment and closing cost assistance.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$24,000.00        | \$5,007.05            | \$5,007.05              |
|              | PI           | Pre-2015   |             | \$6,057.23         | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$30,057.23</b> | <b>\$5,007.05</b>     | <b>\$5,007.05</b>       |

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |



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*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                              | <b># Benefiting</b> |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 2015         | The City of Pocatello assisted purchasers of homes created within the CDBG program with down payment and closing cost assistance. One LMI home purchaser was assisted: 491 McKinley. Beneficiary data is reported in Activity #116 to avoid double-counting. |                     |



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**PGM Year:** 2015  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 167 - Owner-Occupied Housing Rehab  
**Status:** Open  
**Location:** 911 N 7th Ave Pocatello, ID 83201-7700

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**  
 The City of Pocatello will operate a program offering home rehab assistance to owner-occupants. Both capital and activity delivery will be funded.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount       | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|---------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$70,788.82         | \$0.00                | \$0.00                  |
|              | PI           | Pre-2015   |             | \$49,950.10         | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$120,738.92</b> | <b>\$0.00</b>         | <b>\$0.00</b>           |

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |



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Female-headed Households: 0 0 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                         | <b># Benefitting</b> |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | A number of projects were completed during PY2015 using Rehab Activity funding from PY2013 and PY2014 as well as a large amount of program income earned during PY2014 and PY2015. Funding from this activity was not required for the PY2015 projects. |                      |



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**PGM Year:** 2015  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 168 - NWP Housing Rehab Capital  
 Status: Completed 5/4/2016 12:00:00 AM  
 Location: 1182 W Eldredge Rd Pocatello, ID 83201-5528  
 Objective: Provide decent affordable housing  
 Outcome: Sustainability  
 Matrix Code: Rehab; Single-Unit Residential (14A)      National Objective: LMH

**Initial Funding Date:** 08/17/2015

**Description:**  
 The City of Pocatello will provide funds to NeighborWorks Pocatello for capital expenditures for home rehab projects.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$5,000.00        | \$5,000.00            | \$5,000.00              |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$5,000.00</b> | <b>\$5,000.00</b>     | <b>\$5,000.00</b>       |

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

*Income Category:*

|  | Owner | Renter | Total | Person |
|--|-------|--------|-------|--------|
|--|-------|--------|-------|--------|



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|                  |   |   |   |   |
|------------------|---|---|---|---|
| Extremely Low    | 0 | 0 | 0 | 0 |
| Low Mod          | 0 | 0 | 0 | 0 |
| Moderate         | 0 | 0 | 0 | 0 |
| Non Low Moderate | 0 | 0 | 0 | 0 |
| Total            | 0 | 0 | 0 | 0 |
| Percent Low/Mod  |   |   |   |   |

**Annual Accomplishments**

| Years | Accomplishment Narrative                                                                                                                                                                                                                 | # Benefiting |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 2015  | The City of Pocatello provided funds to NeighborWorks Pocatello for capital expenditures for home rehab projects. Capital funding was used at two sites: 1182 Eldredge and 3438 Jason. Beneficiary data is included under Activity #169. |              |



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**PGM Year:** 2015  
**Project:** 0001 - Housing Rehabilitation  
**IDIS Activity:** 169 - NWP Housing Rehab Activity Delivery

**Status:** Open  
**Location:** 267 Cottonwood Ave Pocatello, ID 83204-4050

**Objective:** Provide decent affordable housing  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehabilitation Administration (14H)

**National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will provide funds to NeighborWorks Pocatello for activity delivery costs for the housing rehab program.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount      | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|--------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$10,330.26        | \$10,330.26           | \$10,330.26             |
|              | PI           | Pre-2015   |             | \$8,680.00         | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$19,010.26</b> | <b>\$10,330.26</b>    | <b>\$10,330.26</b>      |

**Proposed Accomplishments**

Housing Units : 18

**Actual Accomplishments**

Number assisted:

|                                                          | Owner     |          | Renter   |          | Total     |          | Person   |          |
|----------------------------------------------------------|-----------|----------|----------|----------|-----------|----------|----------|----------|
|                                                          | Total     | Hispanic | Total    | Hispanic | Total     | Hispanic | Total    | Hispanic |
| White:                                                   | 16        | 0        | 0        | 0        | 16        | 0        | 0        | 0        |
| Black/African American:                                  | 1         | 0        | 0        | 0        | 1         | 0        | 0        | 0        |
| Asian:                                                   | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 1         | 0        | 0        | 0        | 1         | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian White:                                             | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Black/African American & White:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Other multi-racial:                                      | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Hispanic:                                                | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>18</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>18</b> | <b>0</b> | <b>0</b> | <b>0</b> |
| Female-headed Households:                                | 0         |          | 0        |          | 0         |          |          |          |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 1            | 0             | 1            | 0             |
| Low Mod          | 4            | 0             | 4            | 0             |
| Moderate         | 13           | 0             | 13           | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 18           | 0             | 18           | 0             |
| Percent Low/Mod  | 100.0%       |               | 100.0%       |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b># Benefitting</b> |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | The City of Pocatello provided funds to NeighborWorks Pocatello for activity delivery costs for the housing rehab program. 18 owner-occupied housing units were rehabbed at the following addresses: 650 W Bridger, 1204 Lilac, 267 Cottonwood, 716 Fir, 757 Cypress, 1315 N Hayes, 742 Poole Ave, 405 Richland, 402 N Garfield, 346 S Grant, 846 Highland Blvd, 332 W Young, 1073 Gray, 1182 W Eldredge, 1217 Arthur, 3438 Jason, 3657 Johnny Creek, 720 Birch. Capital was expended at two locations: 1182 W Eldredge and 3438 Jason. 6 homeowners were seniors and 3 reported having disabilities. In addition, NWP, the local Housing Authority and the City of Pocatello collaborate on providing loans through a rental rehab program whereby preference is provided to any landlord who makes the rehabilitated unit(s) available to qualified persons under the HACP criteria for low-income rental assistance. 3 units were rehabbed at 708 N. Arthur and 97 Hawthorne Avenue. |                      |



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**PGM Year:** 2015  
**Project:** 0002 - Affordable Housing Creation  
**IDIS Activity:** 170 - NWP Infill Housing Activity Delivery  
 Status: Open  
 Location: 1538 N Hayes Ave Pocatello, ID 83204-2521

Objective: Provide decent affordable housing  
 Outcome: Availability/accessibility  
 Matrix Code: Construction of Housing (12)      National Objective: LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Pocatello will provide activity delivery funding for NeighborWorks Pocatello's infill housing construction program.

**Financing**

|              | Fund Type    | Grant Year | Grant       | Funded Amount     | Drawn In Program Year | Drawn Thru Program Year |
|--------------|--------------|------------|-------------|-------------------|-----------------------|-------------------------|
| CDBG         | EN           | 2015       | B15MC160003 | \$8,208.17        | \$8,208.17            | \$8,208.17              |
|              | PI           | Pre-2015   |             | \$791.83          | \$0.00                | \$0.00                  |
| <b>Total</b> | <b>Total</b> |            |             | <b>\$9,000.00</b> | <b>\$8,208.17</b>     | <b>\$8,208.17</b>       |

**Proposed Accomplishments**

Housing Units : 3

**Actual Accomplishments**

Number assisted:

|                                                          | Owner    |          | Renter   |          | Total    |          | Person   |          |
|----------------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
|                                                          | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:                                                   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:                                                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:                                             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                                                | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>                                            | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |



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*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 0             |
| Low Mod          | 0            | 0             | 0            | 0             |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 0             |
| Percent Low/Mod  |              |               |              |               |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                | <b># Benefitting</b> |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 2015         | The City of Pocatello provided funding for activity delivery for three homes. The late arrival of funds and early winter cut the building season short. Construction of one location, 1538 N Hayes, is completed and the house is under contract, set to close on May 18, 2016, past the year end. Beneficiary data will be reported when the home is closed. Construction on two of the homes is nearly completed; they are consequently unsold at this time. |                      |



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|                                       |                       |
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| <b>Total Funded Amount:</b>           | <b>\$1,440,345.84</b> |
| <b>Total Drawn Thru Program Year:</b> | <b>\$1,064,418.53</b> |
| <b>Total Drawn In Program Year:</b>   | <b>\$523,279.11</b>   |



**PART I: SUMMARY OF CDBG RESOURCES**

|                                                           |            |
|-----------------------------------------------------------|------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR  | 458,337.86 |
| 02 ENTITLEMENT GRANT                                      | 363,249.00 |
| 03 SURPLUS URBAN RENEWAL                                  | 0.00       |
| 04 SECTION 108 GUARANTEED LOAN FUNDS                      | 0.00       |
| 05 CURRENT YEAR PROGRAM INCOME                            | 93,657.93  |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00       |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT                   | 0.00       |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT              | 0.00       |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE                  | 0.00       |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07)                     | 915,244.79 |

**PART II: SUMMARY OF CDBG EXPENDITURES**

|                                                                                |            |
|--------------------------------------------------------------------------------|------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 455,045.69 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT               | 0.00       |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)                       | 455,045.69 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 68,233.42  |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00       |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES                                    | 0.00       |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14)                                       | 523,279.11 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15)                                      | 391,965.68 |

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

|                                                  |            |
|--------------------------------------------------|------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00       |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 0.00       |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 455,045.69 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT    | 0.00       |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)       | 455,045.69 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)      | 100.00%    |

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

|                                                                       |                            |
|-----------------------------------------------------------------------|----------------------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION                         | PY: 2013 PY: 2014 PY: 2015 |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 1,193,344.99               |
| 25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS                | 1,193,344.99               |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)               | 100.00%                    |

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

|                                                                 |            |
|-----------------------------------------------------------------|------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES                        | 1,242.00   |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 0.00       |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 0.00       |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS                   | 0.00       |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 1,242.00   |
| 32 ENTITLEMENT GRANT                                            | 363,249.00 |
| 33 PRIOR YEAR PROGRAM INCOME                                    | 129,368.09 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP                | 16,038.34  |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)                   | 508,655.43 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)  | 0.24%      |

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

|                                                                |            |
|----------------------------------------------------------------|------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION               | 68,233.42  |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR  | 0.00       |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00       |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS                  | 0.00       |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 68,233.42  |
| 42 ENTITLEMENT GRANT                                           | 363,249.00 |
| 43 CURRENT YEAR PROGRAM INCOME                                 | 93,657.93  |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP               | 0.00       |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)                  | 456,906.93 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 14.93%     |

**AGENDA**

**ITEM**

**NO. 8**

8

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF POCA TELLO, A MUNICIPAL CORPORATION OF IDAHO, AMENDING ORDINANCE NO. 2955, THE APPROPRIATION ORDINANCE FOR THE FISCAL PERIOD OCTOBER 1, 2015, THROUGH SEPTEMBER 30, 2016; PROVIDING FOR AN INCREASE IN EXPENDITURES IN THE GENERAL FUND, LIABILITY INSURANCE FUND, STREET FUND, AIRPORT FUND, UTILITY BILLING FUND, EMPLOYEE WELLNESS FUND, FEDERAL AID PROJECTS FUND, STREET CAPITAL EQUIPMENT FUND, POLICE GRANT FUND, AND RETIREMENT PAYOUT FUND; WHICH INCREASES THE TOTAL FISCAL YEAR EXPENDITURES BY \$1,703,370; PROVIDING THAT THE REVENUE TO PAY FOR SAID INCREASES SHALL BE DERIVED FROM TRANSFERS, GRANTS, AND PREVIOUSLY UNAPPROPRIATED CASH BALANCES; PROVIDING THAT ALL OTHER PORTIONS OF APPROPRIATION ORDINANCE NO. 2955 NOT HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW, THE RULE REQUIRING THAT AN ORDINANCE BE READ ON THREE SEPARATE OCCASIONS HAVING BEEN DISPENSED WITH.

WHEREAS, after the Fiscal Year 2016 Appropriations Ordinance was passed and approved, additional revenues, including grant funds, have been received which will require additional appropriations; and

WHEREAS, the Council has also decided to use existing cash balances to proceed with certain other additional expenditures to account for unanticipated events; and

WHEREAS, an amendment to the FY 2016 appropriation ordinance is required to reflect the increased revenue and expenditures for the above-mentioned purposes; and

WHEREAS, notice and hearing have been provided in accordance with Idaho Code §50-1002, §50-1003, and §50-1006;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF POCA TELLO AS FOLLOWS:

Section 1: That the appropriations and the amount appropriated for the General Fund, Liability Fund, Street Fund, Airport Fund, Utility Billing Fund, Employee Wellness Fund, Federal Aid Projects Fund, Street Capital Equipment Fund, Police Grant Fund, and Retirement Payout Fund and the resultant expenditures as set out in Section 1 of Ordinance

No. 2955, be hereby further amended to reflect increased expenditures to be derived from additional revenues, transfers, fund cash balances and/or grant funds:

| OBJECTS AND PURPOSES              | AMOUNT APPROPRIATED         |                  |
|-----------------------------------|-----------------------------|------------------|
| 001 General Fund                  | <del>\$33,098,159</del>     | \$33,380,064     |
| 002 Liability Insurance Fund      | <del>\$ 1,048,318</del>     | \$ 1,348,318     |
| 003 Street Fund                   | <del>\$ 5,799,334</del>     | \$ 6,464,234     |
| 006 Airport Fund                  | <del>\$ 1,298,036</del>     | \$ 1,389,153     |
| 052 Utility Billing Fund          | <del>\$ 1,183,463</del>     | \$ 1,186,169     |
| 053 Employee Wellness Fund        | <del>\$ 89,695</del>        | \$ 105,880       |
| 070 Federal Aid Projects Fund     | <del>\$ 808,846</del>       | \$ 866,746       |
| 077 Street Equipment Capital Fund | <del>\$ _____</del>         | \$ 281,500       |
| 088 Police Grant Fund             | <del>\$ 36,819</del>        | \$ 40,712        |
| 952 Retirement Payout Fund        | <del>\$ 168,024</del>       | \$ 171,288       |
| <br>TOTAL ALL AMENDED FUNDS       | <br><del>\$43,530,694</del> | <br>\$45,234,064 |

Section 2: That all other portions of the Fiscal 2016 Appropriation Ordinance (No. 2955), not herein amended shall remain in full force and effect.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law, the rule requiring that an ordinance be read on three separate occasions having been dispensed with.

PASSED AND APPROVED this 16th day of June, 2016.

CITY OF POCA TELLO, a municipal  
corporation of Idaho

\_\_\_\_\_  
BRIAN C. BLAD, Mayor

ATTEST:

\_\_\_\_\_  
RUTH E. WHITWORTH, City Clerk

PUBLISHED:

**AGENDA**

**ITEM**

**NO. 9**

**EXECUTIVE SUMMARY  
PLANNING & DEVELOPMENT SERVICES DEPARTMENT  
STAFF REPORT**

To: Mayor Blad & Pocatello City Council  
From: Matthew G. Lewis, Planning Division Manager  
Date: June 16, 2016

MGL

**SUBDIVISION:** Crestview Estates, Division 1  
**TYPE:**

|              |             |        |
|--------------|-------------|--------|
| Preliminary: | Final:XXXXX | Short: |
|--------------|-------------|--------|

**A. Staff Recommendation (Final Plat EXHIBIT 1):** Staff finds that the Final Plat is in substantial conformance with the Preliminary Plat and therefore recommends approval of the subject plat with the following conditions:

**CONDITIONS**

1. **Public Works:** All conditions submitted by Public Works Department representatives as noted in (EXHIBIT 2) dated June 6, 2016 shall be adhered to.
2. Staff recommends that an exception be granted to Municipal Code Section 10.08.010 Method of Parking, and 17.05.060(E) allowing Mariah Way to be used for maneuver area from the proposed trailhead. This is based on a written request provided by the applicant
3. All other standards or conditions of Municipal Code not herein stated but applicable to residential development shall apply.

**B. Planning & Zoning Commission Action/Recommendation:** The Commission reviewed the Preliminary Plat at their regularly scheduled meeting held on December 9, 2015 at which time they recommended approval of the plat with the following conditions.

1. **Public Works:** All conditions submitted by Public Works Department representatives shall be adhered to.
2. All other standards or conditions of Municipal Code not herein stated but applicable to residential development shall apply.

## GENERAL BACKGROUND

- a. **Applicant and Request:** Pocatello Creek Development Corp., represented by Ryan Satterfield (mailing address: 2432 Andrew Street, Pocatello, ID 83201) and Rocky Mountain Engineering & Surveying (RMES), have submitted an application and preliminary plat for a proposed 23-lot subdivision to be known as **Crestview Estates Division 1**.
- b. **Site Detail:** The proposed subdivision encompasses 15.76 acres (more or less) of which 14.44-acres which was originally located in Bannock County but annexation was approved by the City Council at their meeting held on January 21, 2016. The property is zoned Residential-Low (RL) density which is consistent with surrounding properties. This designation requires a minimum lot size of 7,500 square-feet. The smallest lot proposed in the subject subdivision measures 14,700 square feet.
- c. **Right-Of-Way Improvements:** Lois Lane, currently a dead-end street providing access to two existing residential homes, is proposed to be extended north & eastward intersecting with a new proposed street named Mariah Way. The latter street will extend north/south approximately 455-feet then curving into an easterly direction for 388-feet (+/-) end where it will terminate with a temporary hammerhead turn-around as will the northern part of Mariah Way. The Right-Of-Way of both streets will consist of the following:
- \* Two 10-foot wide traffic lanes;
  - \* Two 8-foot wide parking lanes provided on both sides;
  - \* A 7.0 foot wide planter strip on both sides;
  - \* A 4 foot wide sidewalk on both sides;
  - \* Total R-O-W width of 60-feet
- Lois Lane primary access is via Satterfield Drive which is a minor arterial extending from Pocatello Creek Road on the south to Jerome on the north.
- d. **Infrastructure:** The subject property can be served by extending existing water, sewer & roads. It will be the developers responsibility to contact the appropriate utilities including but not limited to Intermountain Gas, Idaho Power, and Cable one
- e. **Storm water:** Lot-11 which is commonly known as "Blue Bird Gulch" is proposed to be dedicated to the City of Pocatello for storm water detention and for public access. A majority of the lot will remain in its natural state which consists of mature juniper trees. The exception will be where grading occurs as part of developing the storm water detention pond. A storm water plan which includes a written analysis, calculations, and details of the storm water plan was submitted as part of the Final Plat Construction Plans.
- f. **Open space:** As noted above Lot-11 will for the most part remain in its natural state. The developer is proposing a small "trailhead parking" area off of Mariah Way with an access easement extending from there to Blue Bird Gulch (Lot-11). Public Works staff

has noted three (3) conditions which are as follows (also see **Exhibit 2** dated June 6, 2016).

1. Condition 2 (x): Back out parking at the trailhead onto Mariah Way will require separate approval by the City Council (see recommended condition #2 above)
2. Condition 2 (y): Place the sidewalk at the trailhead parking area on the trail side of the parking. This removes the sidewalk from being behind the vehicles.

## **COMPREHENSIVE PLAN**

The Comprehensive Plan Map designates the area for residential use. Staff finds the following goals, objectives and policies from the Comprehensive Plan to be applicable to this application:

*Parks, Trails & Recreation Goal 1: Provide recreational opportunities for all citizens.*

*Policy 1.3: Provide a variety of trails & paths throughout the community whenever feasible.*

*Housing Goal 1: Encourage development of a wide variety of high-quality housing opportunities that are safe, sanitary, attractive and affordable.*

*Objective 1.1: Encourage development of housing affordable for households of all income levels throughout the community.*

| CURVE TABLE |        |            |            |         |               |                |
|-------------|--------|------------|------------|---------|---------------|----------------|
| #           | RADIUS | Δ          | ARC LENGTH | TANGENT | CHORD BEARING | CHORD DISTANCE |
| C1          | 100.00 | 99°05'02"  | 157.25     | 100.15  | N 37°35'41" E | 141.52         |
| C2          | 150.00 | 90°00'00"  | 235.62     | 150.00  | N 37°34'10" E | 212.13         |
| C3          | 150.00 | 103°38'33" | 271.34     | 190.70  | N 59°15'06" W | 235.87         |
| C4          | 300.00 | 13°38'33"  | 71.47      | 35.89   | S 75°44'54" W | 71.26          |
| C5          | 70.00  | 90°05'02"  | 110.26     | 70.30   | S 37°38'41" W | 98.07          |
| C6          | 150.00 | 18°51'01"  | 45.04      | 22.75   | N 72°43'41" E | 44.81          |
| C7          | 150.00 | 44°21'25"  | 100.65     | 52.00   | N 40°37'26" E | 98.15          |
| C8          | 150.00 | 25°52'22"  | 58.71      | 29.85   | N 67°30'26" E | 58.21          |
| C9          | 180.00 | 32°06'30"  | 100.59     | 53.85   | S 06°38'25" W | 95.66          |
| C10         | 180.00 | 28°30'43"  | 89.57      | 45.73   | S 38°58'01" W | 88.55          |
| C11         | 180.00 | 28°20'48"  | 92.20      | 47.17   | S 07°57'48" W | 91.18          |
| C12         | 120.00 | 90°00'00"  | 188.50     | 120.00  | N 37°34'10" E | 169.71         |
| C13         | 180.00 | 27°56'57"  | 97.82      | 44.78   | S 21°24'18" E | 86.84          |
| C14         | 180.00 | 13°48'33"  | 43.28      | 22.74   | S 42°16'04" E | 43.16          |
| C15         | 180.00 | 13°12'06"  | 41.47      | 20.82   | S 55°45'28" E | 41.28          |
| C16         | 150.00 | 48°42'55"  | 153.04     | 81.49   | S 66°42'55" E | 148.47         |
| C17         | 120.00 | 116°38'33" | 217.07     | 152.61  | N 59°15'06" W | 188.66         |
| C18         | 330.00 | 13°38'33"  | 78.57      | 39.47   | S 75°44'54" W | 78.39          |
| C19         | 270.00 | 13°38'33"  | 64.23      | 32.30   | N 75°44'54" E | 64.14          |

# CRESTVIEW ESTATES - DIVISION 1

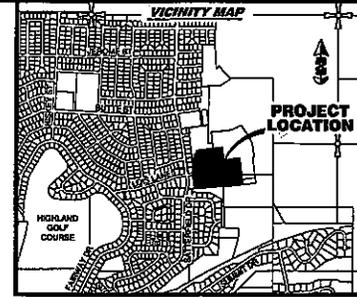
LOCATED IN THE SOUTH 1/2 OF SECTION 7, TOWNSHIP 6 SOUTH, RANGE 35 EAST, OF THE BOISE MERIDIAN, BANNOCK COUNTY, IDAHO

### REFERENCE DOCUMENTS

- (---CP1) DISTANCE AND BEARING PER CRESTVIEW PARK 1ST ADDITION (RECORD INST. NO. 73954)
- (---CP2) DISTANCE AND BEARING PER CRESTVIEW PARK 2ND ADDITION (RECORD INST. NO. 91007983)
- (---SUN) DISTANCE AND BEARING PER SUNBROOK SUBDIVISION (RECORD INST. NO. 20326920)

### NOTES

1. EASEMENTS ARE 10 FEET WIDE AND ARE FOR PUBLIC UTILITIES, DRAINAGE AND ROADWAY SLOPES UNLESS OTHERWISE NOTED.
2. EASEMENT NOT DEPICTED: ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A 6 FOOT WIDE DRAINAGE EASEMENT ALONG ALL LOT LINES. LOTS MUST BE GRADED AND MAINTAINED SO AS TO MINIMIZE DRAINAGE TO ADJOINING PROPERTIES.
3. 65 FOOT BY 20 FOOT TEMPORARY TURNAROUND EASEMENTS FOR VEHICLE TURN AROUND AND PUBLIC UTILITIES. THESE EASEMENTS WILL TERMINATE WHEN THE NEXT SUBDIVISION CONNECTING TO THE RIGHT-OF-WAY IS RECORDED AND THE ROADWAY HAS BEEN ACCEPTED. SAID EASEMENTS ARE RECORDED AT BANNOCK COUNTY UNDER THEIR RESPECTIVE INSTRUMENT NUMBERS.
4. LOT CORNER CUTOFF DIMENSIONS (BEARING AND DISTANCE) FOR L7 AND L8 ARE EQUIVALENT TO THE CHORD BEARING DISTANCE OF A 20 FOOT RADIUS CURVE.
5. 20 FOOT WIDE WATER LINE EASEMENT.
6. LOT 11, BLOCK 3 IS DEDICATED TO THE CITY OF POCATELLO FOR STORM WATER DETENTION. SAID LOT IS COVERED IN ITS ENTIRETY WITH A PUBLIC UTILITY, STORM WATER DRAINAGE AND PUBLIC ACCESS EASEMENT.



### LEGEND

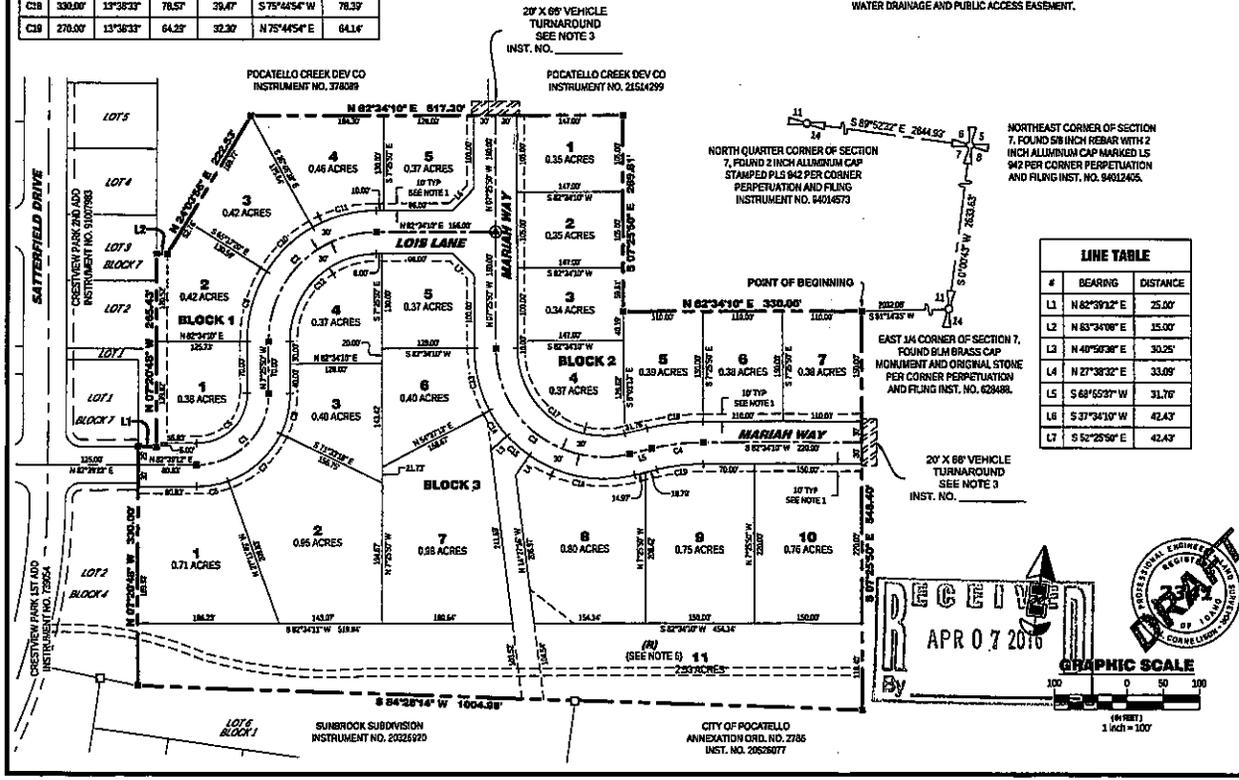
- 11/12 SECTION CORNER AS NOTED
- 14/12 FOUND 1/4 CORNER AS NOTED
- 14 FOUND 1/2 INCH REBAR WITH PLASTIC CAP STAMPED "RMES PELS 2341"
- 14 FOUND 5/8 INCH REBAR WITH 2 INCH ALUM. CAP STAMPED "RMES PELS 2341"
- 14 FOUND 2 INCH ALUM. CAP STAMPED "RMES PELS 2341" INSIDE MONUMENT VAULT
- 14 SET 2 INCH ALUM. CAP STAMPED "RMES PELS 2341" INSIDE MONUMENT VAULT
- 14 SET 1/2 INCH BY 24 INCH REBAR WITH PLASTIC CAP STAMPED "RMES PELS 2341" (LOT CORNERS AND AT END OF CURVES)
- 14 SET 5/8 INCH REBAR WITH 2 INCH ALUMINUM CAP STAMPED "RMES PELS 2341"

- 5 / BLOCK 1** SUBDIVISION LOT / BLOCK NUMBER
- 10/4 EXISTING SUBDIVISION LOT / BLOCK NO.
  - SUBDIVISION BOUNDARY LINE
  - SUBDIVISION LOT LINE
  - STREET CENTERLINE
  - EXISTING SECTION & STREET CENTERLINE
  - EASEMENT SIDELINE / WALKING TRAIL
  - EXISTING EASEMENT SIDELINE
  - (R) INDICATES A RESTRICTED LOT. SEE NOTE 6

### BASE OF BEARING

PER CITY OF POCATELLO DATUM BASED ON THE CENTRAL MERIDIAN OF IDAHO STATE PLANE EAST ZONE COORDINATE SYSTEM.

| LINE TABLE |               |          |
|------------|---------------|----------|
| #          | BEARING       | DISTANCE |
| L1         | N 82°39'12" E | 25.00'   |
| L2         | N 63°34'08" E | 15.00'   |
| L3         | N 40°50'38" E | 30.25'   |
| L4         | N 27°38'32" E | 33.09'   |
| L5         | S 68°59'37" W | 31.70'   |
| L6         | S 37°34'10" W | 42.43'   |
| L7         | S 52°25'50" E | 42.43'   |



RECEIVED  
APR 07 2016  
GRAPHIC SCALE  
1" = 100'

RECORDING INSTRUMENT NUMBER  
**CRESTVIEW ESTATES - DIVISION 1**  
LOCATED IN THE SOUTH 1/2 OF SECTION 7, TOWNSHIP 6 SOUTH, RANGE 35 EAST, BOISE MERIDIAN, BANNOCK COUNTY, IDAHO

**RMES**  
Engineers • Surveyors • Planners  
301 88th St., #138 & Williston, ND 58801 & (701) 673-0110  
600 E. Oak St. & Pocatello, ID 83201 & (208) 234-0110

REVISIONS  
1 SURVEYED BY: JJK, SRM, JCE  
2 OFFICE WORK BY: JJK, JPD, SOB  
FIELD BOOK NO: N/A  
PROJECT NO: 1504  
DATE: MARCH 2016  
DRAWING: RMES\Subdiv\04 Pkty and Crestview\Division 1 - 1504\SUBDIV.CAD  
SCALE: 1 INCH = 100 FEET

# CRESTVIEW ESTATES - DIVISION 1

LOCATED IN THE SOUTH 1/2 OF SECTION 7, TOWNSHIP 6 SOUTH, RANGE 35 EAST,  
OF THE BOISE MERIDIAN, BANNOCK COUNTY, IDAHO

### BOUNDARY DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTH HALF OF SECTION 7, TOWNSHIP 6 SOUTH, RANGE 35 EAST, BOISE MERIDIAN, BANNOCK COUNTY, IDAHO DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 7 BEING MARKED WITH A BLM BRASS CAP MONUMENT AS DESCRIBED IN CORNER PERPETUATION INSTRUMENT NUMBER 628488 IN THE OFFICIAL RECORDS OF BANNOCK COUNTY;

THENCE SOUTH 81°14'35" WEST A DISTANCE OF 2032.08 FEET TO THE POINT OF BEGINNING.

THENCE SOUTH 7°25'50" EAST A DISTANCE OF 548.40 FEET;

THENCE SOUTH 84°29'14" WEST A DISTANCE OF 1004.58 FEET TO A POINT ON THE EASTERLY BOUNDARY LINE OF CRESTVIEW PARK 1ST ADDITION SUBDIVISION, RECORDED IN THE RECORDS OF BANNOCK COUNTY AS INST. NO. 739054;

THENCE FOLLOWING THE EASTERLY BOUNDARY OF SAID CRESTVIEW PARK 1ST ADDITION OVER THE FOLLOWING TWO (2) CALLS:

1. NORTH 7°20'48" WEST (RECORDED AS SOUTH 8°10'05" EAST) A DISTANCE OF 280.00 FEET TO A POINT ON THE SOUTHERN RIGHT-OF-WAY OF LOIS LANE;
2. CONTINUING NORTH 7°20'48" WEST (RECORDED AS SOUTH 8°10'05" EAST) A DISTANCE OF 50.00 FEET TO A POINT ON THE NORTHERN RIGHT-OF-WAY OF LOIS LANE, SAID POINT BEING ON THE SOUTHERLY BOUNDARY OF CRESTVIEW PARK 2ND ADDITION RECORDED IN THE RECORDS OF BANNOCK COUNTY AS INSTRUMENT NO. 91007983;

THENCE FOLLOWING THE SOUTHERLY AND EASTERLY BOUNDARIES OF SAID CRESTVIEW PARK 2ND ADDITION OVER THE FOLLOWING TWO (2) CALLS:

1. NORTH 82°39'12" EAST A DISTANCE OF 25.00 FEET;
2. NORTH 7°20'48" WEST A DISTANCE OF 265.43 FEET;

THENCE NORTH 83°34'08" EAST A DISTANCE OF 15.00 FEET;

THENCE NORTH 24°03'56" EAST A DISTANCE OF 222.53 FEET;

THENCE NORTH 82°34'10" EAST A DISTANCE OF 517.30 FEET;

THENCE SOUTH 7°25'50" EAST A DISTANCE OF 269.81 FEET;

THENCE NORTH 82°34'10" EAST A DISTANCE OF 330.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 15.85 ACRES, MORE OR LESS.

### SURVEYOR'S CERTIFICATE

I, JAY L. CORNELISON, A REGISTERED LAND SURVEYOR OF THE STATE OF IDAHO, DO HEREBY CERTIFY THAT A SURVEY WAS MADE UNDER MY DIRECTION OF THE LAND DESCRIBED IN THE ACCOMPANYING BOUNDARY DESCRIPTION AND THAT THE PLAT UPON WHICH THIS CERTIFICATION APPEARS WAS MADE UNDER MY DIRECTION. I FURTHER CERTIFY THAT THE ACCOMPANYING MAP CORRECTLY DEPICTS THE DIVISION OF THE LAND AS MARKED UPON THE GROUND, THAT THE MONUMENTS SHOWN CONFORMS WITH THAT SET OR FOUND UPON THE GROUND, AND THAT THE PERTINENT PROVISIONS OF THE STATUTES OF THE STATE OF IDAHO TOGETHER WITH ALL LOCAL ORDINANCES PERTAINING THERETO HAVE BEEN COMPLIED WITH.

JAY L. CORNELISON



DATE \_\_\_\_\_

### SANITARY RESTRICTIONS

A SANITARY RESTRICTION IS IN FORCE PER IDAHO CODE 50-1326 TO 50-1329 ON THIS PLAT.

SANITARY RESTRICTIONS ARE SATISFIED AND LIFTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

SOUTHEAST IDAHO PUBLIC HEALTH

### CULINARY WATER

ALL LOTS IN THIS SUBDIVISION ARE ELIGIBLE TO RECEIVE WATER FROM THE EXISTING CITY OF POCATELLO MUNICIPAL WATER SYSTEM.

### IRRIGATION WATER RIGHTS STATEMENT

IT HAS BEEN DETERMINED THAT THE PROPERTY INCLUDED IN THIS SUBDIVISION IS NOT LOCATED WITHIN THE BOUNDARIES OF AN EXISTING IRRIGATION DISTRICT.

### DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS

ARE RECORDED AS INSTRUMENT NUMBER \_\_\_\_\_ AND ARE HEREBY MADE A PART OF THE PLAT

### OWNERS CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF THE LAND DESCRIBED IN THE BOUNDARY DESCRIPTION HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO BLOCKS, LOTS AND STREETS AND DO HEREBY WARRANT AND SAVE THE CITY OF POCATELLO AND THE COUNTY OF BANNOCK HARMLESS FROM ANY EXISTING EASEMENTS OR ENCUMBRANCES. IT IS THE INTENTION OF WE THE OWNERS TO INCLUDE ALL OF THE LAND DESCRIBED IN THE BOUNDARY DESCRIPTION IN THIS PLAT. THE LOCATION AND THE DIMENSIONS OF THE BLOCKS, LOTS AND STREETS ARE TO BE AS SHOWN ON THE ACCOMPANYING MAP OF THE PROPERTY. THE STREETS ARE HEREBY DEDICATED TO THE PUBLIC. LOT 11, BLOCK 3 IS DEDICATED TO THE CITY OF POCATELLO FOR STORM WATER DETENTION, PUBLIC UTILITIES AND PUBLIC ACCESS EASEMENT. THE EASEMENTS SHOWN ARE GRANTED TO THE PUBLIC FOR PUBLIC UTILITIES, ROADWAY SLOPES, DRAINAGE OR FOR ANY OTHER USE DESIGNATED ON THE PLAT, AND NO STRUCTURES OTHER THAN THOSE FOR SUCH UTILITY PURPOSES ARE TO BE ERRECTED WITHIN THE LINES OF SAID EASEMENTS.

IN WITNESS WHEREOF WE OWNERS DO HEREUNTO SET OUR HANDS.  
SATTERFIELD REALTY AND DEVELOPMENT, INC. (AN IDAHO CORPORATION)

RYAN S. SATTERFIELD (PRESIDENT)    TARA A. SATTERFIELD (SECRETARY)

### ACKNOWLEDGMENT

STATE OF IDAHO, COUNTY OF BANNOCK

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, IN THE YEAR 20\_\_, BEFORE ME \_\_\_\_\_, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED RYAN S. SATTERFIELD, KNOWN OR IDENTIFIED TO ME TO BE THE PRESIDENT, AND TARA A. SATTERFIELD, KNOWN OR IDENTIFIED TO ME TO BE THE SECRETARY FOR SATTERFIELD REALTY AND DEVELOPMENT INC. (AN IDAHO CORPORATION), THE CORPORATION THAT EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME ON BEHALF OF THE CORPORATION.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SEAL THIS DAY AND THIS CERTIFICATE ABOVE WRITTEN.

NOTARY PUBLIC \_\_\_\_\_

RESIDING AT: \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_



### COUNTY SURVEYOR'S CERTIFICATE

I, \_\_\_\_\_, A REGISTERED LAND SURVEYOR IN AND FOR BANNOCK COUNTY, IDAHO, DO HEREBY CERTIFY THAT I HAVE CHECKED THIS PLAT AND COMPUTATIONS SHOWN HEREON, AND HAVE DETERMINED THAT THE REQUIREMENT OF IDAHO CODE 50-1305 HAVE BEEN MET, AND I APPROVE THE SAME FOR FILING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

REVIEWING SURVEYOR \_\_\_\_\_ NO. \_\_\_\_\_

### CITY SURVEYOR CERTIFICATE

THIS IS TO CERTIFY THAT I, MARK JENSEN, A REGISTERED LAND SURVEYOR, HAVE CHECKED THIS PLAT AND THE COMPUTATIONS SHOWN HEREON AND FIND NO DISAGREEMENTS WITH IDAHO CODE OR LOCAL ORDINANCES PERTAINING THERETO.

MARK JENSEN PLS 10343    DATE \_\_\_\_\_  
POCATELLO CITY SURVEYOR

### CITY OF POCATELLO

THE PLAT ON WHICH THIS CERTIFICATION APPEARS IS HEREBY APPROVED BY THE CITY OF POCATELLO, IDAHO, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

BRIAN BLAD, MAYOR    RUTH WHITWORTH, CITY CLERK

MERRIL QUAYLE, ENGINEER FOR THE CITY

### COUNTY TREASURER'S CERTIFICATE

PURSUANT TO 50-1308, IDAHO CODE, I, RADENE BARKER DO HEREBY CERTIFY THAT ALL COUNTY PROPERTY TAXES DUE ON THE PROPERTY BEING SUBDIVIDED, BOTH DELINQUENT AND CURRENT, HAVE BEEN PAID IN FULL.

THROUGH \_\_\_\_\_

RADENE BARKER    DATE \_\_\_\_\_

### COUNTY RECORDER'S CERTIFICATE

I, ROBERT POLEKI, CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF THE COUNTY OF BANNOCK, IDAHO ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_ AT \_\_\_\_\_ M. AT THE REQUEST OF \_\_\_\_\_ AND WAS DULY RECORDED

AS INSTRUMENT NO. \_\_\_\_\_

ROBERT POLEKI, COUNTY RECORDER

### **CRESTVIEW ESTATES - DIVISION 1**

**LOCATED IN THE SOUTH 1/2 OF SECTION 7,  
TOWNSHIP 6 SOUTH, RANGE 35 EAST, BOISE  
MERIDIAN, BANNOCK COUNTY, IDAHO**



301 58th St. W. #128 • Williston, ND 58801 • (701) 572-0110  
600 E. Oak St. • Pocatello, ID 83201 • (208) 234-0110

|                                                                                         |                              |
|-----------------------------------------------------------------------------------------|------------------------------|
| REVISIONS                                                                               | SURVEYED BY: JOK, SRM, JCE   |
| 1                                                                                       | OFFICE WORK BY: JC, JFD, SOB |
| 2                                                                                       | FIELD BOOK NO: N/A           |
| PROJECT NO: 15064                                                                       | DATE: MARCH 2016             |
| DRAWING: RUS/Satterfield Realty and Development/Crestview Estates Div. 1 - 15064SURVACD |                              |
| SCALE: 1 INCH = 100 FEET                                                                |                              |



Exhibit 2

# Memorandum

**To:** Matt Lewis, Planning Division Manager  
**From:** Merrill Quayle PE, Public Works/Development Engineer *MB*  
**Date:** June 6, 2016  
**Re:** Crestview Estates Division 1 – City Council Final Plat 6-16-16

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The Public Works Department has reviewed the preliminary plat application for the above mentioned project and submits that the following changes and items shall be addressed prior to final plat application.

## 1. Plat

- a. Prior to recording the Plat a more inclusive and comprehensive review shall be done, coordinate all plat correction through Mark Jensen, City of Pocatello City Surveyor.
- b. Subdivision plat shall conform to all state and local laws and ordinances.
- c. Notes on the plat shall be approved by the City of Pocatello City Surveyor and Legal Department prior to recording.
- d. Place City approved note protecting access through the easement from any obstructions such as but not limited to fences, trees, sheds and elaborate none typical landscaping that will limit access for maintenance.
- e. The boundary of the subdivision shall be marked with 5/8" rebar and stamped 2" aluminum cap.
- f. CCR's shall be submitted to the City for review and approval prior to recording.
- g. Provide adjoining property owners recorded deeds, a copy of all recorded easements and document(s) which grants the signatory to sign the plat on the behalf of the owner(s) to the City Surveyor for final review.
- h. The plat shall be black opaque ink, no gray scale or color.
- i. The plat shall be reproducible on an 8.5x11 sheet of paper per Bannock County instructions.

## 2. Construction Plans/Infrastructure

- a. The 1997 uniform building code appendix chapter 33 section 3309 "excavation and grading" shall be followed. For example if grading is in excess of 5,000 cubic yards then a soils engineering report and engineering geology report shall be required at the time of final application.
- b. Filing of a notice of intent (NOI) and a formal Storm Water Pollution Prevention Plan (SWPPP) in accordance with the Environmental Protection Agency (EPA) Construction General Permit (CGP) shall be submitted if the project requires, if required then a copy shall be submitted to the City.
  - a. At the time of construction the sediment and erosion control plan must bear the signature and certification number of the individual who has successfully completed an approved training course and who has demonstrated competence, through education, training, and knowledge of the applicable laws and regulations in erosion and sediment. The sediment and erosion control plan shall meet the requirements of the federal construction general permit.
  - b. Stormwater design and construction shall meet the core elements in the Portneuf Valley Stormwater Design Manual such as but limited to; on site retention of the 95% storm, treatment

- design (volume, flow, and bypass), site passage of upland flow and site runoff, Operation and Maintenance Manual, access to pond and structures.
- c. Show the storm system design on the grading plans.
  - d. Provide pond details on the construction plans such as but not limited to construction limits, slope limits, structure location, piping, cross sections, pond access.
  - e. Add a profile sheet for ponds, piping and structures.
  - f. SDMH-12 at the intersection of Mariah and Lois shows a 3 foot depth. This may not work and meet the City standards for constructability.
  - g. Provide pipe anchors on all pipes that exceeds 20% grade.
  - h. Verify SDCB-10 will not be constructed in a driveway approach.
  - i. Provide access for maintenance to SDMH-19.
  - j. Submit for review and approval a sewer service table that can be used in the as-built drawings.
  - k. On sheet C-6.3 the 8 inch water line on Lois Lane appears to be in conflict with the 18 inch water main in Mariah.
  - l. As referenced in the temporary water line easement (#21301600), it was agreed that the line depths would be brought into compliance with the standards at the time of development for this area. Per this temporary easement and discussions the following has been agreed to between the City Staff and the Developer, the Water Department estimates that the cost of labor and materials for the work outlined above (lines 5 and 7) for completion by the Water Department is approximately \$5,520. Per the agreement reached in our meeting of 5/25/16, the Water Department will bear the cost of the portion of the work described below in lines 5 and 7, provided that Satterfield Development and their contractor(s) complete the other work described below and in approved development plans for Crestview Estates Division 1 in accordance with City of Pocatello Standards.
    1. Adjustment of the road alignment to result in depth of cover over the 18-inch transmission line of no greater than 8 feet has been incorporated into the Crestview Division 1 plans.
    2. A 30 foot minimum width permanent R.O.W. or easement centered over the 18-inch line throughout sections at depths greater than Pocatello Standard maximum depth of 6 feet will be provided to the City.
    3. Satterfield Development agrees to install a combination of 12-inch and 8-inch pipe, at standard depth of 5 to 6 ft. below finished grade, in a bypass configuration of the segment of the 8-inch mainline where depths exceed the standard maximum depth of 6 feet. The design and construction of this line shall incorporate chlorine injection and flushing points as needed to satisfy City Standards.
    4. The proposed lateral main to the east along Mariah Way will be connected to this new line via a tee located at or near the maximum elevation of the new pipe segment, obviating an air relief valve at the high point.
    5. The City of Pocatello Water Department will provide material and labor for the installation of the two required mainline taps with the associated tapping valves for the bypass pipeline.
    6. Subsequent to developer's contractor completing the flushing, disinfection, and successful pressure and bacterial testing of the Crestview Estates Division 1 water piping, including the referenced bypass line, the Water Department will complete the abandonment of the bypassed 8-inch mainline segment that lies at unmaintainable depth.
    7. The Water Department will cut and cap the existing piping to complete the abandonment of the unmaintainable mainline segment.
    8. Satterfield Development, through their contractor, will provide the following related directly to the installation of the pipe taps and cap/abandonment of the mainline segment: excavation, shoring and trench protection, thrust blocks, valve boxes, backfill and compaction, and surface restoration.

- m. Delineate vertical and horizontal separation between water, sewer and stormwater.
- n. Place note and clarification on plans that City to make all tapes on existing waterlines in use at the contractor's expense excluding the two new mainline taps found in item k.
- o. Turnarounds shall meet the 2012 International Fire Code appendix D requirements.
- p. Profile and plan views indicate vertical and horizontal bends in the pipe but there are some of the call outs missing for the fittings add fittings and call outs in the appropriate locations and as shown in the plan mark-ups.
- q. There are some road grades that show 10.1% and some without grade and show "???" please correct these grades and make sure that grades are 10.0% or less.
- r. A "will serve" letter from each serving utilities is required to be submitted to the City.
- s. Utility and street light approval is required by the City.
- t. US Mail box units required and location approved by the Post Master and the City of Pocatello. The mail box unit shall be ADA accessible including ADA ramps if needed to access both sides of the street.
- u. Text size on the plans needs to be enlarged, the size currently is hard to read or provide a full size set to review.
- v. As-Built Drawings shall be submitted on Arch D (24" x 36").
- w. Consider pre-grading lots with excessive material to be removed during home construction.
- x. City Council to consider granting an exception to municipal code 10.08.010 Method of Parking and 17.05.560 (E) Design and Construction Standard to allow parking other than parallel to the curb and allow vehicles to overhang or park in or over the public right-of-way or use public right-of-way for maneuver area at a trail head.
- y. Place the sidewalk at the trail head parking area on the trail side of the parking; this will remove the sidewalk from behind the vehicles.
- z. The developer has stated "The trail through Bluebird Gulch has been used for years by walkers and mountain bikers and is an unimproved trail. It is our intent to do some light grading through the trail area in order to maintain a dirt pathway trail system in the area that will be similar to the City Creek trails". Trail detail 801-E has dimensioning conflicts. Also the detail does not represent the entire trail according to the developer.
- aa. The plat indicates Lot 11 Block 3 is going to be dedicated to the City. If the City is to maintain the trail and trail head parking there needs to be discussion with the City on the financial impact to those department's budget.
- bb. Detail 801-D need to have an all-weather surface in the detail, detail to meet ISPWC SD-304, and as outlined in the Portneuf Stormwater Design Manual.
- cc. Provide stationing, correct scale, callouts for appurtenances, valves, fire hydrants, catch basins in plan and profile sheets. Some information is there but others are missing.
- dd. Provide the details for the design that are not currently shown on the plans and not found in the ISPWC details.
- ee. An additional review is required which results in additional fee of \$150.00 per fee resolution 2015-11.
- ff. Developer is responsible for effecting a "Fire Wise/ Fire Fuels Management Assessment and Evaluation" on all areas within the proposed subdivision. This Assessment and Evaluation must be completed by a local fire authority having jurisdiction (Pocatello Fire Department) and meet all current requirements of the City code. Developer must reduce fire fuels within the subdivision area on all vegetation to specifications provided by the Pocatello Fire Department. All Assessments and Evaluations as well as fuels reductions are at the developer's expense.
- gg. Provide a usable bench mark elevation for this project and show it on the construction drawings.
- hh. Provide a copy of the bid schedule of the infrastructure for the City's year end reporting.

**AGENDA**

**ITEM**

**NO. 10**



CITY OF POCA TELLO  
BEER/WINE PERMIT (ORD.12.36.060)

Name of Permittee Jessica Estes ID Verified  DOB: [REDACTED] 1980  
mm/dd/yyyy

Address 1615 Ammon St Poc. 83201 Phone (208) [REDACTED]

Date of Event Aug 27, 2016 City Time 2:00 Zip am (pm) to 10:00 am (pm)

Nature of Event Birthday Celebration

Location  Upper Ross Park  Bonneville Park  
 Lower Ross Park  Raymond Park  
 Other\* Name of Park (REQUIRED): Ammon Park  
\*(Requires special exception to City Codes)

1. Permittee shall be in attendance at the event;
2. This permit is not transferable or assignable;
3. Permit is valid only for the date and hours of the event as specified;
4. Permittee is 21 years of age or older;
5. Permittee is responsible for ensuring that all persons attending the event who consume alcoholic beverages are of legal age to do so according to local and state law;
6. Consumption of any beer/wine or possession of any can, bottle or other receptacle containing any beer/wine that has been opened, or a seal broken, or the contents of which have been partially removed, is not permitted in parking lots, or children's play areas;
7. Any sale of alcoholic beverages is prohibited; unless authorized through the state;
8. Permittee is responsible for the conduct of all attendees of the event;
9. The area utilized for the event must be left clean when the event is completed;
10. Disruptive or obnoxious behavior or excessive noise shall be prohibited and may result in immediate revocation of the permit and immediate termination of the event for which the permit was issued;
11. Park hours shall be observed; and;
12. This permit does not guarantee a reservation of any park facilities; park reservation must be made separate through the Parks & Recreation Department.

Permit further agrees to defend, indemnify and hold the City, its officers, directors, employees, and representatives harmless from and against any and all actions, claims, demands, judgments, attorneys fees, costs, damages to persons or property, penalties, obligations, expenses or liabilities of any kind that may be asserted or claimed by any person or entity (including but not limited to any employee, agent or contractor of Permittee) in any way arising out of or in connection with this Permit or the event carried on by Permittee at the above identified park, or any area to which Permittee has access hereunder, whether or not there is concurrent active or passive negligence on the part of City, and/or acts for which the City would be held strictly liable, but excluding the sole active negligence and willful misconduct of City.

**IF APPROVAL IS GRANTED, THIS BEER PERMIT MUST BE IN POSSESSION OF THE APPLICANT AT THE STATED LOCATION, DATE (S) AND TIME STATED ON THIS PERMIT.**

Jessica Estes 6/3/2016  
Signature of Permittee Date

*For Official Use Only*  
Applicable Fee: \$50.00 Date Paid: 6/3/16

Approved  Denied\* Signature: \_\_\_\_\_ Date: \_\_\_\_\_

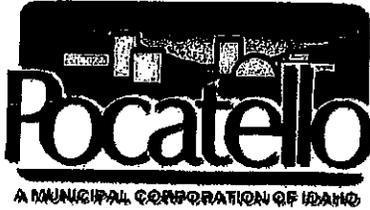
\*Reason for Denial: \_\_\_\_\_

Called for permit pick up: Date: \_\_\_\_\_ Initial: \_\_\_\_\_ Result: \_\_\_\_\_  
Date: \_\_\_\_\_ Initial: \_\_\_\_\_ Result: \_\_\_\_\_

**AGENDA**

**ITEM**

**NO. 11**



Application Submittal Approved: W 5/26/16

Date of Council consideration: \_\_\_\_\_  
(NOTE: To be scheduled only after departmental approvals have been obtained)

**CITY OF POCATELLO APPLICATION FORM  
REQUEST FOR TEMPORARY STREET CLOSURE**  
*(for non-construction related closures on streets classified as secondary or higher)*  
*If council approval is required, form must be received 45 days prior to event.*

Street(s) and Block Number(s): See Attached:

| Petitioner's Name(s)                            | Address(es)                    | Phone Number(s) |
|-------------------------------------------------|--------------------------------|-----------------|
| <u>Idaha Horay</u><br>General Coordinator (www) | <u>Ln #13 Apple Beaver Ln.</u> | <u>317-0478</u> |
| _____                                           | _____                          | _____           |
| _____                                           | _____                          | _____           |

Name and phone number of responsible party/contact: 317-0478

Dates and times of closure (include time needed for set-up and clean-up): 4pm to 9pm

Purpose for street closure, including all activities planned on the street: First Friday Art Walk,  
Simple Square Neighborhood Association, SEMA I CCS Artists, Underpass Gallery  
Painted People/walking Canvas, Family Feast, music  
Anticipated attendance: 100+ Safety First

Will alcohol be served during the event? No. If so, is a waiver of the prohibition against open containers on the street needed? No.

Names of vendor's/products with vehicles to be parked on the street, if any: Peoples No Vehicles,  
small vendors, Safety First.

Names/addresses of participating merchants or organizations, if applicable: \_\_\_\_\_

Pocatello Entrepreneurial Business Association, SEMA I Center/CS  
Simple Square Neighborhood Association, Win-Win way

Name/address/phone of parties providing security for the event: Same as that provided for Art walk,

Name/address/phone of parties providing traffic control for the event (a traffic control plan may be required).

\* See Attached plans: options 1, 2, or 3. Requesting best and  
pedestrian safe plan (probably # 2 or 3)

**ATTACH A SITE MAP SHOWING THE AREA**  
**ATTACH PROOF OF \$500,000.00 SPECIAL EVENTS LIABILITY INSURANCE COVERAGE**

*We wish to be treated like any other Neighborhood request*  
 All information is subject to verification prior to scheduling the application for City Council consideration.  
 Applicant will be notified of the date of the meeting. The approval of this application does not permit the violation of any section of the Building Code or other City ordinances.

I hereby certify that I have read this application, that the information herein is correct, and I agree to the above terms and conditions. I am also aware that I must be present at the City Council meeting, or arrange for a representative to appear in my place, to answer any questions.

Signature of Petitioner(s):

*Edcho Lorax* *5/26/2016*  
*General Coordinator - WWSU* DATE

\_\_\_\_\_  
 DATE

**Review by City Departments**

Indicate below your department's approval or disapproval of the proposed closure.

| Department        | Approval<br>Initial/Date | Approval w/ Conditions<br>Initial/Date   | Rejection<br>Initial/Date                |
|-------------------|--------------------------|------------------------------------------|------------------------------------------|
| Police            | _____                    | _____                                    | <i>[Signature]</i> <u><i>5/26/16</i></u> |
| Fire              | _____                    | <i>[Signature]</i> <u><i>5/26/16</i></u> | _____                                    |
| Street Operations | _____                    | _____                                    | <i>[Signature]</i> <u><i>5/26/16</i></u> |

Please note any conditions for approval or reasons for rejection.

*Fire: Option 3 - Closure of ONLY Center Street between UP Ave & Main is acceptable from an emergency response stand point. Access to and from Center Street under pass via UP Ave. Would need to be maintained. [Signature]*

*POLICE: THESE ARE MAJOR STREETS & THERE IS NO TRAFFIC SAFETY PLAN ATTACHED. THERE IS NO PLAN HOW THE ROADS ARE GONA TO BE CLOSED, NO ALTERNATE SPECIAL EVENTS. THE POLICE DEPT DOES NOT HAVE MANPOWER TO ASSIST WITH ANY TRAFFIC CONTROL.*

From Caterpillar to Butterfly – A Monarch Revival

Pocatello Entrepreneurial Business Association (PEBA)/Simplot Square -NA/SEMA'I Center - CCS  
Artists Block Street Party

TITLE: SUMMER FUN - Art Walk – First Friday and First of Summer Solstice Block Parties

DATES:

June 3<sup>rd</sup>, June 18<sup>th</sup>, July 1<sup>st</sup>, August 5<sup>th</sup>, and September 7<sup>th</sup> 2<sup>nd</sup>

TIMES: Including set-up, 4-9 PM Event time 3 hours 5-8 PM

AUDIENCE: Family Type

The "First of Summer - Solstice Block Party for the Center and Main Street Area takes communication. We are determined to have fun and support both our neighborhood, small businesses, and our art projects in the Center and Main Street area.

Entities involved: PEBA, Simplot Square NA, CCS Artists, and other musicians and artists.

Events are planned around the Whole Family venue, from 4 PM to 9 PM --considering put up and take down. No Street Alcohol will be provided.

The Proposed Temporary Street Closures sites are:

Option 1) Intersection of Main and Center.

Option 2) Both Center Street sections between Main and Union Pacific Way, and Main and Arthur.

Option 3) Center Street between Union Pacific Way and Main Street.

Bring back Pocatello Fun days where people could walk in the streets safely to muse, shop, talk, play music, and enjoy each others' company as we meet new people and old acquaintances.

PS: The SEMN'S Center's CCS-ARTISTS will be promoting the Underpass Gallery event, as well as the Painted People - Walking Canvases.

Sincerely, IL General Coordinator.



Street Operations  
1080 South 1<sup>st</sup> Avenue  
Pocatello, ID 83201  
(208) 234-6250  
(208) 234-6194  
Fax: (208) 478-7152

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## MEMORANDUM

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**TO:** MAYOR BLAD AND CITY COUNCIL

**CC:** TOM KIRKMAN, STREET SUPERINTENDENT  
MIKE JAGLOWSKI, PUBLIC WORKS DIRECTOR

**FROM:** MICHAEL NEVILLE, TRAFFIC OPERATIONS SUPERVISOR

**SUBJECT:** PROPOSED TEMPORARY STREET CLOSURES FOR MAIN AND CENTER STREETS ON  
JUNE 3<sup>RD</sup>, JUNE 18<sup>TH</sup>, JULY 1<sup>ST</sup>, AUGUST 5<sup>TH</sup>, AND SEPTEMBER 2<sup>ND</sup>

**DATE:** 6/2/2016

**Discussion:** We have reviewed a request for a Temporary Street Closure for Main and Center Streets for "SUMMER FUN – Art Walk – First Friday and First of Summer Block Parties", for June 3<sup>rd</sup>, June 18<sup>th</sup>, July 1<sup>st</sup>, August 5<sup>th</sup>, and September 2<sup>nd</sup>. Attached is the application.

Main Street is classified as a major arterial and services an average of nearly 8,700 vehicles per day. Center Street is classified as a minor arterial and services an average of nearly 4,000 vehicles per day. Friday between 4PM and 6PM is typically the busiest peak hours for traffic of the week. There is not a suitable route for a detour in the area, for the volume of traffic that would be displaced by the proposed closures.

No site map, traffic control plan, or proof of liability insurance was provided with the application, as is required with all closure requests on streets classified as secondary or higher.

**Recommendation:** Staff recommends a denial for the road closures based on the information submitted with the application. There are much more acceptable places within the City of Pocatello for public gatherings than at a major intersection that services an average of 12,700 vehicles per day. Friday afternoons are typically some of the busiest times of days for our roads. A less disruptive location for motorists, and businesses along Main and Center Streets, should be selected for the events.

**AGENDA**

**ITEM**

**NO. 12**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POCATELLO, A MUNICIPAL CORPORATION OF IDAHO, ESTABLISHING A POLICY FOR RESERVES WITHIN THE CITY'S FUNDS IN ORDER TO PROVIDE FINANCIAL STRENGTH, FLEXIBILITY AND CASH FLOW MANAGEMENT WITHIN THE CITY OF POCATELLO.

WHEREAS, the City Council and Mayor have determined that it is prudent to establish a Reserve Policy that will enhance the City's financial strength, flexibility, and cash flow management for budgetary consistency and regulation; and

WHEREAS, the institution of a reserve policy will:

1. provide the ability to insulate general fund programs and current service levels from large and unanticipated one-time expenditure requirements, a revenue reduction due to a change in State or Federal legislation, adverse litigation or any similar unforeseen action; and

2. temporarily insulate general fund programs and current service levels from slower revenue growth that typically occurs during an economic recession; and

3. provide for the Enterprise Funds to build reserves in accordance with the City adopted Rate Study;

NOW, THEREFORE BE IT RESOLVED BY THE Mayor and Council of the City of Pocatello hereby adopts a Reserve Policy as follows:

1. The adoption of a Reserve Policy is a prudent practice that will enhance the City of Pocatello's financial strength, flexibility, and cash flow management.

2. The purpose of this Policy is to establish consistent standards and guidelines for the management of reserves.

3. This policy shall:

A. maintain and improve the City of Pocatello's working capital requirements; and

- B. provide for future operating and capital requirements; and
- C. provide for offsetting of unanticipated fluctuations in operation and capital activities which may be caused by unanticipated one-time expenditures, a revenue reduction due to a change in State or Federal legislation, adverse litigation or any similar unforeseen action; and
- D. temporarily insulate general fund programs and current service levels from slower revenue growth that typically occurs during an economic recession; and
- E. provide for the Enterprise Funds to build reserves in accordance with the City's adopted Rate Study.

4. All tax supported funds shall accumulate reserves equal to 25% of the ensuing fiscal year's expenditures. At the end of each fiscal year and after completion of the annual audit, any amount remaining above the required 25% reserve balance shall be available for use in the next fiscal year budget process for one-time capital needs or other improvements as approved by the Mayor and City Council. (See Idaho Code §50-1005).

5. The Sanitation, Water, and Water Pollution Control department funds shall accumulate reserves in accordance with their respective Financial Planning Study's rates, adopted by the City Council, in order to provide for planned operational and capital expenditures.

6. Capital Project, Debt Service and Grant Funds are not required to maintain reserves due to the expenditures being fulfilled with transfers and current grant monies unless the funds are required to do so to comply with a bonding requirement.

7. The Retirement Payout, Capital Acquisition, Building Renovation, Fire Apparatus and Street Capital funds shall build reserves for future needs as their budgetary balance allows.

8. The Workman's Compensation Fund Reserve Fund shall accumulate and maintain a balance of \$1,500,000.00 for the payment of potential worker's compensation claims covered by the City's partially self-insured program.

9. All reserve accounts shall be represented in a report and presented to the Council annually by the City's Chief Financial Officer and/or his/her designee.

10. Use of reserves must be approved by the City Council and the Mayor through the annual budget process and/or semi-annual budget amendment process.

11. All reserve balances shall be reviewed by the Chief Financial Officer at the end of each fiscal year and again at the completion of the annual audit to determine if the reserve balance is in excess of 25% of the ensuing fiscal year's expenditures. If an excess is identified, the excess amount shall, through an appropriate review and approval process by the City Council and Mayor, be either returned to surplus for said fund, be used for one time expenditures, or adjusted through the budget process. (See Idaho Code §50-1033).

12. Any borrowing of reserves from one fund to another fund shall be effectuated by a Resolution, adopted by the City Council, setting forth the amount to be borrowed and a date-specific repayment schedule between funds. Said Resolution shall be adopted prior to the transfer/borrowing of any monies.

13. The Mayor, City Council and Chief Financial Officer are responsible for developing accounting procedures for reserve transactions, in accordance with applicable state laws and current municipal policies and generally accepted accounting principles, and shall provide guidance to Departments in complying with the intent of this Policy.

14. This Resolution shall be effective as of the date of its adoption.

RESOLVED this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF POCA TELLO, a municipal  
corporation of Idaho

\_\_\_\_\_  
BRIAN C. BLAD, Mayor

ATTEST:

\_\_\_\_\_  
RUTH E. WHITWORTH, City Clerk