

CITY OF POCATELLO
CITY COUNCIL BUDGET DEVELOPMENT MEETING

June 2, 2016 · 9:00 AM
Council Chambers | 911 N 7th Avenue

1. SANITATION DEPARTMENT
Arlyn Rasmussen, Superintendent

Documents: [SANITATION.PDF](#)

2. WATER DEPARTMENT
Justin Armstrong, Superintendent

Documents: [WATER.PDF](#)

3. WATER POLLUTION CONTROL
Jon Herrick, Superintendent

Documents: [WPC.PDF](#)

4. SCIENCE AND ENVIRONMENT
Hannah Sanger, Division Manager

Documents: [SCIENCE-ENV.PDF](#)

5. PUBLIC WORKS
Mike Jaglowski, Director

Documents: [PW.PDF](#)

6. UTILITY BILLING
Cindy Robbins, Director

Documents: [UB.PDF](#)

7. INFORMATION TECHNOLOGY
Chris Sorenson, Chief Information Officer

Documents: [IT.PDF](#)

8. LIABILITY AND WORKERS COMPENSATION
Kirk Bybee, Civil Attorney/Risk Manager

Documents: [LIABILITY-WC.PDF](#)

9. REVENUE FORECAST
Joyce Stroschein, CFO/Treasurer

Documents: [REVENUE.PDF](#)

Sanitation Fund		Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Personnel (wages, all types)		\$1,928,241	\$1,954,253	\$26,012	1.35%	
Benefits, Medical		\$502,823	\$497,590	-\$5,233	-1.04%	
Benefits, Other		\$579,521	\$556,497	-\$23,024	-3.97%	-\$2,245
Supplies		\$735,286	\$738,436	\$3,150	0.43%	
Professional Services		\$22,600	\$12,600	-\$10,000	-44.25%	
Repair Services		\$182,350	\$177,925	-\$4,425	-2.43%	
Utilities		\$1,011,350	\$1,165,270	\$153,920	15.22%	
Property Services		\$3,000	\$3,000	\$0		
Purchased Services		\$41,245	\$31,220	-\$10,025	-24.31%	
Loans		\$0	\$0	\$0		
Capital Outlay		\$901,700	\$960,000	\$58,300	6.47%	\$190,920
Debt Service		\$0	\$0	\$0		
Transfers		\$29,912	\$29,640	-\$272	-0.91%	
Interfund Charges		\$1,418,931	\$1,405,544	-\$13,387	-0.94%	
Other Miscellaneous		\$0	\$0	\$0		
Total		\$7,356,959	\$7,531,975	\$175,016	2.38%	

Sanitation Fund		Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Property Tax		\$0	\$0	\$0		
Property Tax Interest & Other		\$0	\$0	\$0		
Other Tax		\$0	\$0	\$0		
License & Permits		\$0	\$0	\$0		
Rentals & Leases		\$278,200	\$295,505	\$17,305	6.22%	Note1
Charges for Service		\$7,018,502	\$7,217,112	\$198,610	2.83%	Note 1
Inter-Government		\$0	\$0	\$0		
Fines & Foreit		\$0	\$0	\$0		
Interfund Revenues		\$0	\$0	\$0		
Miscellaneous		\$2,750	\$2,750	\$0	0.00%	
Other Financing Sources		\$8,021	\$262,473	\$254,452		
Total		\$7,307,473	\$7,777,840	\$470,367	6.44%	

Use of Cash Reserves \$49,486 -\$245,865 -\$295,351

Sanitation		Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Labor / Operating Split					
Labor (wages + all benefits)		\$3,010,585	\$3,008,340	-\$2,245	-0.07%
% of budget to labor		40.92%	39.94%		
Remainder (operating & capital)		\$4,346,374	\$4,523,635	\$177,261	4.08%

Employees		Budgeted FY16	Budgeted FY17	Difference	% change
Full Time		42	42	0	0.00%
Half-Time		0	0	0	N/A
Part-Time \$ in Administration		\$68,808	\$68,808	\$0	0.00%

Sanitation

Major End Items Requested

	Budgeted FY16	Budgeted FY17	Difference	% change	
Utility services - landfill	\$875,000	\$1,010,000	\$135,000	15.43%	
Utility services - recycling	\$100,000	\$120,000	\$20,000	20.00%	
Capital outlay - vehicles	\$901,700	\$960,000	\$58,300	6.47%	\$213,300
Interfund - Shop charge gas oil	\$449,352	\$277,248	-\$172,104	-38.30%	
Interfund - Insurance	\$97,835	\$60,370	-\$37,465	-38.29%	
Interfund - Information systems	\$130,681	\$132,320	\$1,639	1.25%	
Interfund - Administrative support	\$89,306	\$216,212	\$126,906	142.10%	
Interfund - Employee wellness	\$6,910	\$7,831	\$921	13.33%	
Interfund - Custodial labor	\$4,794	\$6,991	\$2,197	45.83%	
Interfund - Utility Billing support	\$258,509	\$283,539	\$25,030	9.68%	
Interfund - Right of way maintenanc	\$349,438	\$358,174	\$8,736	2.50%	
Interfund - Public Works Director	\$0	\$48,759	\$48,759		
Interfund - Retirement severance	\$9,912	\$9,640	-\$272	-2.74%	

Total highlighted \$3,491,084
 % of "remainder" 77%
 in this list

Of Note

1) reflects rate increases and increased volume

New rate study suggests FY17 increases of approx 3.00%

	FY16 Original	FY17 proposed	Difference	% change
96 gal cart service	\$16.94	\$17.45	\$0.51	3.01%
3-yard container service	\$75.91	\$78.19	\$2.28	3.00%
Roll-off box 30/32 yd rental	\$103.18	\$106.28	\$3.10	3.00%
Pickup charge per pull	\$173.40	\$178.61	\$5.21	3.00%

SANITATION

- Rate Study Plan
- Vehicle replacement plan for FY 2017
 - 2 commercial trucks
 - 2 residential trucks
 - 1 pick up
- Vehicles for yard waste program
 - Not programmed in rate study
 - Utilizing residential vehicles by not trading them in at replacement time moving into the yard waste program
- Training Operator A to Operator B positions
 - Eliminated the need for an additional Operator C position
 - In the future we may need additional part time dollars

Water Fund	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Personnel (wages, all types)	\$2,296,762	\$2,308,966	\$12,204	0.53%	
Benefits, Medical	\$558,118	\$587,001	\$28,883	5.18%	
Benefits, Other	\$617,883	\$619,757	\$1,874	0.30%	\$42,961
Supplies	\$839,536	\$863,386	\$23,850	2.84%	
Professional Services	\$870,800	\$686,730	-\$184,070	-21.14%	
Repair Services	\$226,490	\$195,955	-\$30,535	-13.48%	
Utilities	\$1,011,525	\$1,080,679	\$69,154	6.84%	
Property Services	\$107,550	\$102,350	-\$5,200	-4.83%	
Purchased Services	\$43,540	\$43,890	\$350	0.80%	
Loans	\$0	\$0	\$0		
Capital Outlay	\$3,488,000	\$1,995,000	-\$1,493,000	-42.80%	
Debt Service	\$0	\$0	\$0		
Transfers	\$759,397	\$758,869	-\$528	-0.07%	-\$1,619,451
Interfund Charges	\$1,495,803	\$1,672,311	\$176,508	11.80%	
Other Miscellaneous	\$3,000	\$3,000	\$0		
Total	\$12,318,404	\$10,917,894	-\$1,400,510	-11.37%	

Water Fund	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Property Tax	\$0	\$0	\$0		
Property Tax Interest & Other	\$0	\$0	\$0		
Other Tax	\$0	\$0	\$0		
License & Permits	\$0	\$0	\$0		
Rentals & Leases	\$2,400	\$2,400	\$0		
Charges for Service	\$11,381,166	\$11,836,295	\$455,129	4.00%	Programmed 4%
Inter-Government	\$0	\$0	\$0		
Fines & Foreit	\$0	\$0	\$0		
Interfund Revenues	\$0	\$0	\$0		
Miscellaneous	\$31,000	\$33,000	\$2,000	6.45%	
Other Financing Sources	\$15,000	\$20,000	\$5,000		
Total	\$11,429,566	\$11,891,695	\$462,129	4.04%	

Use of Cash Reserves	\$888,838	-\$973,801	-\$1,862,639	-209.56%	
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Water	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Labor / Operating Split					
Labor (wages + all benefits)	\$3,472,763	\$3,515,724	\$42,961	1.24%	
% of budget to labor	28.19%	32.20%			
Remainder (operating & capital)	\$8,845,641	\$7,402,170	-\$1,443,471	-16.32%	

Employees	Budgeted FY16	Budgeted FY17	Difference	% change	
Full Time	44	44	0	0.00%	
Half-Time	0	0	0	N/A	
Part-Time	\$65,824	\$65,824	\$0	0.00%	

Water Fund

Major End Items Requested	Budgeted FY16	Budgeted FY17		
Admin				
Office supplies	\$2,672	\$2,672	\$0	0.00%
Postage	\$5,014	\$6,014	\$1,000	19.94%
Hardware/software	\$14,000	\$6,000	-\$8,000	-57.14%
SRB adjudication legal fees	\$400,000	\$360,000	-\$40,000	-10.00%
Education cost refunds	\$0	\$5,000	\$5,000	
DEQ Drinking Water fees	\$50,500	\$50,800	\$300	0.59%
Facility plan update	\$120,000	\$100,000	-\$20,000	-16.67%
other services	\$19,000	\$19,000	\$0	0.00%
Maintenance agreements	\$38,390	\$38,405	\$15	0.04%
TXFR to Fund 61 for debt svc	\$727,645	\$727,386	-\$259	-0.04% debt service
3% RoW maint fee	\$357,981	\$366,931	\$8,950	2.50%
Interfund: IT support	\$82,895	\$84,650	\$1,755	2.12%
Interfund: admin support	\$105,738	\$278,708	\$172,970	163.58%
TXFR for engineering & Fd 17	\$109,549	\$119,752	\$10,203	9.31%
Billing admin to UB	\$396,883	\$396,093	-\$790	-0.20%
Public works support	\$55,012	\$57,659	\$2,647	4.81%
Interfund: Insurance	\$7,749	\$71,143	\$63,394	818.09%
Legal fees & lobbyist spt	\$60,520	\$32,000	-\$28,520	-47.12%
Transmission & Distribution				
Lube oil, antifreeze, AT fluid	\$15,000	\$15,000	\$0	0.00%
Hardware software supplies-tablet	\$4,500	\$4,500	\$0	0.00%
Tools: pipe saws, drill press, pumps	\$33,700	\$33,400	-\$300	-0.89%
Equipment, Snow plow, sander, backhoe Thumb, portable light plant	\$18,000	\$18,000	\$0	0.00%
Light vehicle:	\$0	\$24,000	\$24,000	
Building material	\$6,500	\$6,500	\$0	0.00%
Vehicle repair supplies	\$42,000	\$42,000	\$0	0.00%
Service line materials	\$100,000	\$100,000	\$0	0.00%
Meters & radio read equipment	\$72,600	\$72,600	\$0	0.00%
Mainline repair supplies	\$115,000	\$115,000	\$0	0.00%
Street materials patching trenches	\$50,000	\$51,000	\$1,000	2.00%
Equipment rentals & leases	\$101,700	\$95,000	-\$6,700	-6.59%
Miscellaneous repair supplies	\$3,500	\$4,000	\$500	14.29%
Training registration	\$4,700	\$4,700	\$0	0.00%
Fleet repair svcs	\$66,000	\$46,000	-\$20,000	-30.30%
Tires for fleet incl reclaimer	\$20,100	\$20,700	\$600	2.99%
Radios Maint Labor	\$2,400	\$3,900	\$1,500	62.50%
Mainline renovation	\$1,008,000	\$1,014,000	\$6,000	0.60% contractor work
Capital: AMR meter replacement	\$400,000	\$410,000	\$10,000	2.50% 2000 units
Cap: Machinery / equip	\$65,000	\$35,000	-\$30,000	-46.15%
<i>Consisting of:</i>				
ork lift replace #8515 (1992 Hyster)	\$35,000			
Cap: vehicles	\$220,000	\$208,000	-\$12,000	-5.45%
<i>Consisting of:</i>				
<i>Dump truck #8114</i>				
1/2 Ton 4x4 Extended Cab #8080	\$28,000			
4x4 cab #8018	\$35,000			
interfund: fuel	\$143,585	\$102,236	-\$41,349	-28.80%
Interfund: UB support	\$396,421	\$421,898	\$25,477	6.43%
Interfund: Public works support	\$55,012	\$58,851	\$3,839	6.98%
interfund: IT support	\$59,002	\$58,116	-\$886	-1.50%
interfund: insurance	\$98,804	\$30,307	-\$68,497	-69.33%
Interfund: ROW maintenance	\$357,981	\$366,931	\$8,950	2.50%

Water Fund

Purification & storage

Chemicals: purification	\$30,000	\$30,500	\$500	1.67%	
Gas and oil direct	\$3,000	\$3,000	\$0	100.00%	on site generators
Propane	\$200	\$200	\$0	100.00%	
Other operating supplies	\$2,500	\$2,500	\$0	0.00%	
Building material	\$32,000	\$25,000	-\$7,000	-21.88%	
Electrical : upgrade boosters,	\$63,500	\$63,500	\$0	0.00%	
Painting supplies	\$5,000	\$15,000	\$10,000	200.00%	
Pressure valves, other supplies	\$125,000	\$125,000	\$0	0.00%	
Street supplies, curb, gutter	\$15,000	\$15,000	\$0	0.00%	
Eng svcs: test wells, etc	\$30,000	\$30,000	\$0	0.00%	
Water quality testing, other svcs	\$80,600	\$80,600	\$0	0.00%	
Maint: equipment repairs	\$53,000	\$40,000	-\$13,000	-24.53%	
Utility: electric svc	\$993,625	\$1,063,179	\$69,554	7.00%	
Interfund: Insurance	\$10,655	\$35,180	\$24,525	230.17%	
Capital:Satterfield well rollover project	\$250,000	\$250,000	\$0	0.00%	
Capital: Inactivate old Airport tank	\$1,500,000	\$50,000	-\$1,450,000	-96.67%	
Capital: vehicle 1/2 ton service truck	\$45,000	\$28,000	-\$17,000	100.00%	
Total highlighted		\$7,940,511			
% of "remainder" in this list		107%			

Of Note

New rate study increases at 4%

WATER FUND

- Rate Study Plan
- Completion of the Facility Plan Study
 - To identify system deficiencies and develop short term and long term growth plans
- Water Mitigation Plan
 - Adoption of plan
- Rebuild reserves from major project in FY 2016
 - Airport Well and Tank project

Water Pollution Control

(WPC)	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Personnel (wages, all types)	\$1,509,741	\$1,489,995	-\$19,746	-1.31%	
Benefits, Medical	\$302,090	\$309,439	\$7,349	2.43%	
Benefits, Other	\$391,875	\$389,305	-\$2,570	-0.66%	-\$14,967
Supplies	\$863,425	\$828,425	-\$35,000	-4.05%	
Professional Services	\$263,581	\$263,581	\$0	0.00%	
Repair Services	\$275,310	\$276,604	\$1,294	0.47%	
Utilities	\$600,113	\$650,113	\$50,000	8.33%	
Property Services	\$123,807	\$123,807	\$0	0.00%	
Purchased Services	\$41,458	\$40,278	-\$1,180	-2.85%	
Loans	\$0	\$0	\$0		
Capital Outlay	\$1,520,000	\$1,610,000	\$90,000	5.92%	
Debt Service	\$50	\$50	\$0		\$105,114
Transfers	\$3,128,076	\$3,084,823	-\$43,253	-1.38%	
Interfund Charges	\$1,352,404	\$1,632,210	\$279,806	20.69%	
Other Miscellaneous	\$500	\$500	\$0		
Total	\$10,372,430	\$10,699,130	\$326,700	3.15%	

Water Pollution Control (WPC)

	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Property Tax	\$0	\$0	\$0		
Property Tax Interest & Other	\$0	\$0	\$0		
Other Tax	\$0	\$0	\$0		
License & Permits	\$0	\$0	\$0		
Rentals & Leases	\$100,000	\$100,000	\$0		
Charges for Service	\$10,147,511	\$10,564,701	\$417,190	4.11%	programed 3%
Inter-Government	\$0	\$0	\$0		for inflation
Fines & Foreit	\$0	\$0	\$0		remainder increase d
Interfund Revenues	\$0	\$0	\$0		
Miscellaneous	\$48,000	\$48,000	\$0	0.00%	
Other Financing Sources	\$25,827	\$15,811	-\$10,016		
Total	\$10,321,338	\$10,728,512	\$407,174	3.94%	

Use of Cash Reserves \$51,092 -\$29,382 -\$80,474 -157.51%

WPC

Labor / Operating Split	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Labor (wages + all benefits)	\$2,203,706	\$2,188,739	-\$14,967	-0.68%
% of budget to labor	21.25%	20.46%		
Remainder (operating & capital)	\$8,168,724	\$8,510,391	\$341,667	4.18%

Employees	Budgeted FY16	Budgeted FY17	Difference	% change
Full Time	27	27	0	0.00%
Half-Time	0	0	0	
Part-Time	\$63,280	\$64,229	949	1.50%

WPC Fund

Major End Items Requested

Operation & Maintenance	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Chemicals (chlorine, sulfur dioxide, et	\$100,000	\$75,000	(\$25,000)	-25.00%
Gas & oil direct (generators)	\$75,000	\$65,000	(\$10,000)	-13.33%
Maint agreements (software, databas	\$32,556	\$33,850	\$1,294	3.97%
Electricity	\$450,000	\$500,000	\$50,000	11.11%
Capital: vehicle replacement 2ea	\$120,000	\$60,000	(\$60,000)	-50.00%
Interfund: public works support	\$51,166	\$69,644	\$18,478	36.11%
Interfund: 3% RoW maintenance fee	\$283,280	\$290,362	\$7,082	2.50%
TXFR debt service	\$3,078,250	\$3,057,274	(\$20,976)	-0.68%
Interfund: GIS and Environ Science	\$327,063	\$366,411	\$39,348	12.03%
Interfund: utility billing svcs	\$317,505	\$348,137	\$30,632	9.65%
Interfund: administrative support	\$86,907	\$286,164	\$199,257	229.28%
Interfund: Insurance	\$136,777	\$143,323	\$6,546	4.79%
Capital Outlay				
Consulting engineering services	\$0	\$0	\$0	
<i>HDR for phosphorus upgrade reported in fund 074</i>				
Other capital	\$1,035,000	\$975,000	(\$60,000)	-5.80%
<i>Consists of</i>				
<i>sewer & manhole problems 75,000</i>				
<i>42" pipe repair \$140,000</i>				
<i>Flandro Lift station \$150,000</i>				
<i>dian Hills force main replace \$76,000</i>				
<i>symond lift station 2nd pump \$34,000</i>				
<i>CIPP - 2 miles /year 500,000</i>				
Lift Stations				
Gas and oil	\$10,000	\$10,000	\$0	0.00%
Repair, maint supplies	\$131,200	\$131,200	\$0	0.00%
<i>includes pumps, compressors, generators @ 75,000</i>				
Other sewer line repair materials	\$15,000	\$15,000	\$0	0.00%
Sewer line repairs	\$20,000	\$20,000	\$0	0.00%
Electricity	\$45,000	\$45,000	\$0	0.00%
Capital: new camera van	\$465,000	\$300,000	(\$165,000)	-35.48%
Sludge Re-use				
gas oil direct	\$55,000	\$55,000	\$0	0.00%
Water rights litigation	\$75,000	\$75,000	\$0	0.00%
Biosolids land lease from airport	\$107,907	\$107,907	\$0	0.00%
Electricity	\$40,000	\$40,000	\$0	0.00%
Natural gas	\$40,000	\$40,000	\$0	0.00%
Capital: Biosolids truck and trailer	\$0	\$225,000	\$225,000	
Laboratory & pre-treatment				
lab supplies	\$20,000	\$20,000	\$0	0.00%
Chemicals	\$15,000	\$15,000	\$0	0.00%
Professional services, testing, etc.	\$75,000	\$75,000	\$0	0.00%
Total highlighted		<u>\$7,444,272</u>		
% of "remainder" in this list		87.47%		

Of Note

New rate study suggests FY15 bulk increase of 29%, inflationary thereafter at 3%

WPC Construction	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Personnel (wages, all types)	\$0	\$0	\$0	
Benefits, Medical	\$0	\$0	\$0	
Benefits, Other	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	
Professional Services	\$0	\$0	\$0	
Repair Services	\$0	\$0	\$0	
Utilities	\$0	\$0	\$0	
Property Services	\$0	\$0	\$0	
Purchased Services	\$0	\$0	\$0	
Loans	\$0	\$0	\$0	
Capital Outlay	\$23,400,656	\$12,949,305	-\$10,451,351	
Debt Service	\$0	\$0	\$0	
Transfers	\$0	\$0	\$0	
Interfund Charges	\$0	\$0	\$0	
Other Miscellaneous	\$0	\$0	\$0	
Total	\$23,400,656	\$12,949,305	-\$10,451,351	

WPC Construction	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Property Tax	\$0	\$0	\$0	
Property Tax Interest & Other	\$0	\$0	\$0	
Other Tax	\$0	\$0	\$0	
License & Permits	\$0	\$0	\$0	
Rentals & Leases	\$0	\$0	\$0	
Charges for Service	\$0	\$0	\$0	
Inter-Government	\$0	\$0	\$0	
Fines & Forfeit	\$0	\$0	\$0	
Interfund Revenues	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	
Total	\$0	\$0	\$0	

Use of Cash Reserves	\$23,400,656	\$12,949,305	-\$10,451,351
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WATER POLLUTION CONTROL

- Rate Study Plan
- Completion of the Phosphorus project
- Replacement of Capital Equipment
 - Biosolids Truck and Trailer
 - Camera Van
 - 2 vehicles
- Repair, maintenance and replacement of infrastructure
 - CIPP – 2 miles for FY 2017
 - Lift Stations – Raymond and Indian Hills

Science & Environment	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Personnel (wages, all types)	\$180,068	\$142,273	-\$37,795	-20.99%	
Benefits, Medical	\$18,471	\$17,652	-\$819	-4.43%	
Benefits, Other	\$32,745	\$33,310	\$565	1.73%	
Supplies	\$7,474	\$33,124	\$25,650	343.19%	-\$38,049
Professional Services	\$110,860	\$110,860	\$0	0.00%	
Repair Services	\$12,600	\$12,600	\$0	0.00%	
Utilities	\$1,500	\$500	-\$1,000		
Property Services	\$0	\$0	\$0		
Purchased Services	\$9,950	\$9,450	-\$500	-5.03%	
Loans	\$0	\$0	\$0		
Capital Outlay	\$0	\$0	\$0		
Debt Service	\$0	\$0	\$0		
Transfers	\$876	\$900	\$24		\$24,150
Interfund Charges	\$14,745	\$30,802	\$16,057		
Other Miscellaneous	\$0	\$0	\$0		
Total	\$389,289	\$391,471	\$2,182	0.56%	

Science & Environment	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Property Tax	\$0	\$0	\$0		
Property Tax Interest & Other	\$0	\$0	\$0		
Other Tax	\$0	\$0	\$0		
License & Permits	\$0	\$1,000	\$1,000		
Rentals & Leases	\$0	\$0	\$0		
Charges for Service	\$0	\$0	\$0		
Inter-Government	\$68,000	\$53,000	-\$15,000		ITD, County, & Chubbuck
Fines & Foreit	\$0	\$0	\$0		
Interfund Revenues	\$325,779	\$337,471	\$11,692		
Miscellaneous	\$0	\$0	\$0		
Other Financing Sources	\$0	\$0	\$0		
Total	\$393,779	\$391,471	-\$2,308	-0.59%	

Use of Cash Reserves	-\$4,490	\$0	\$4,490	-100.00%	
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Science & Environment	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Labor / Operating Split				
Labor (wages + all benefits)	\$231,284	\$193,235	-\$38,049	-16.45%
% of budget to labor	59.41%	49.36%		
Remainder (operating & capital)	\$158,005	\$198,236	\$40,231	25.46%

Employees	Budgeted FY16	Budgeted FY17	Difference	% change
Full Time	2	2	0	0.00%

Major End Items Requested	Budgeted FY16	Budgeted FY17	Difference	% change
Office supplies and edu materials	\$3,224	\$4,724	\$1,500	46.53%
Safety supplies	\$250	\$250	\$0	100.00%
Printing & publicinfo pamphlets	\$3,000	\$4,500	\$1,500	50.00%
Dues and memberships	\$100	\$100	\$0	0.00%
Svcs including sample testing	\$103,000	\$103,000	\$0	0.00%
Light vehicles	\$0	\$20,000	\$20,000	100.00%
Repairs of monitoring equip	\$2,000	\$2,000	\$0	0.00%
Maintenance agreements	\$10,350	\$10,350	\$0	0.00%
Advertising /publicity stormwater	\$2,500	\$2,500	\$0	0.00%
cell phones & storm water monitor	\$2,000	\$1,500	-\$500	-25.00%
Travel & meals (for training)	\$5,000	\$5,000	\$0	0.00%
Interfund: IT support	\$5,851	\$5,764	-\$87	-1.49%
Interfund: Insurance	\$959	\$3,158	\$2,199	229.30%
Interfund: admin	\$6,434	\$20,513	\$14,079	218.82%
Total highlighted		\$183,359		
% of "remainder" in this list		92%		

Of Note

Overall funding is 14% partners (County, Chubbuck, ITD) & 86% city
City funding is 16% Water & 84% WPC

SCIENCE & ENVIRONMENT

- NPDES stormwater permit compliance annually
 - Mapping and modeling the stormwater system
 - Inspections and enforcement
 - Education and outreach (Environmental Fair)
 - Demonstration projects (MLK)

Public Works	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Personnel (wages, all types)	\$95,079	\$134,113	\$39,034	41.05%
Benefits, Medical	\$14,428	\$32,853	\$18,425	127.70% Note 1
Benefits, Other	\$21,695	\$32,263	\$10,568	48.71% \$68,027
Supplies	\$3,456	\$3,984	\$528	15.28%
Professional Services	\$67,025	\$68,825	\$1,800	2.69%
Repair Services	\$0	\$0	\$0	
Utilities	\$0	\$0	\$0	
Property Services	\$0	\$0	\$0	
Purchased Services	\$5,802	\$8,571	\$2,769	47.72%
Loans	\$0	\$0	\$0	
Capital Outlay	\$0	\$0	\$0	
Debt Service	\$0	\$0	\$0	\$5,097
Transfers	\$443	\$475	\$32	7.22%
Interfund Charges	\$15,676	\$20,457	\$4,781	30.50%
Other Miscellaneous	\$0	\$0	\$0	
Total	\$223,604	\$301,541	\$77,937	34.85%

Public Works	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Property Tax	\$0	\$0	\$0	
Property Tax Interest & Other	\$0	\$0	\$0	
Other Tax	\$0	\$0	\$0	
License & Permits	\$0	\$0	\$0	
Rentals & Leases	\$0	\$0	\$0	
Charges for Service	\$0	\$0	\$0	
Inter-Government	\$0	\$0	\$0	
Fines & Foreit	\$0	\$0	\$0	
Interfund Revenues	\$223,604	\$301,051	\$77,447	34.64%
Miscellaneous	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	
Total	\$223,604	\$301,051	\$77,447	34.64%

Use of Cash Reserves \$0 -\$490 -\$490

Public Works	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Labor / Operating Split				
Labor (wages + all benefits)	\$131,202	\$199,229	\$68,027	51.85%
% of budget to labor	58.68%	66.07%		
Remainder (operating & capital)	\$92,402	\$102,312	\$9,910	10.72%

Employees	Budgeted FY16	Budgeted FY17	Difference	% change
Full Time	1	2	1	100.00%
Interfunds:				
Interfund: fuel	\$500	\$1,320	\$820	164.00%
Interfund: IT support	\$6,827	\$6,724	-\$103	-1.51%
Interfund: insurance	\$1,937	\$1,856	-\$81	-4.18%
Interfund: admin	\$5,089	\$10,366	\$5,277	103.69%

Of Note:

1) move administrative support position to Public Works from Engineering

Information Systems	Budgeted FY16	Budgeted	\$	%	
		FY17	Difference	Difference	
Personnel (wages, all types)	\$356,399	\$361,573	\$5,174	1.45%	
Benefits, Medical	\$65,796	\$68,158	\$2,362	3.59%	
Benefits, Other	\$84,021	\$85,346	\$1,325	1.58%	\$8,861
Supplies	\$146,261	\$131,870	-\$14,391	-9.84%	
Professional Services	\$83,450	\$91,325	\$7,875	9.44%	
Repair Services	\$142,300	\$140,950	-\$1,350	-0.95%	
Utilities	\$0	\$0	\$0		
Property Services	\$0	\$0	\$0		
Purchased Services	\$10,375	\$12,450	\$2,075	20.00%	
Loans	\$0	\$0	\$0		
Capital Outlay	\$25,000	\$20,905	-\$4,095	-16.38%	
Debt Service	\$0	\$0	\$0		-\$9,886
Transfers	\$2,092	\$1,782	-\$310	-14.82%	
Interfund Charges	\$114,249	\$65,016	-\$49,233	-43.09%	
Other Miscellaneous	\$0	\$0	\$0		
Total	\$1,029,943	\$979,375	-\$50,568	-4.91%	

Information Systems	Budgeted FY16	Budgeted	\$	%
		FY17	Difference	Difference
Property Tax	\$0	\$0	\$0	
Property Tax Interest & Other	\$0	\$0	\$0	
Other Tax	\$0	\$0	\$0	
License & Permits	\$0	\$0	\$0	
Rentals & Leases	\$0	\$0	\$0	
Charges for Service	\$0	\$0	\$0	
Inter-Government	\$0	\$0	\$0	
Fines & Foreit	\$0	\$0	\$0	
Interfund Revenues	\$960,849	\$979,375	\$18,526	1.93%
Miscellaneous	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	
Total	\$960,849	\$979,375	\$18,526	1.93%

Use of Cash Reserves	\$69,094	\$0	-\$69,094	-100.00%
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Information Systems	Budgeted FY16	Budgeted	\$	%
		FY17	Difference	Difference
Labor / Operating Split				
Labor (wages + all benefits)	\$506,216	\$515,077	\$8,861	1.75%
% of budget to labor	49.15%	52.59%		
Remainder (operating & capital)	\$523,727	\$464,298	-\$59,429	-11.35%

Employees	Budgeted FY16	Budgeted	Difference	% change
		FY17		
Full Time	6	6	0	0.00%
Half-Time				
Part-Time				

Major End Items Requested	Budgeted FY16	Budgeted	Difference		
		FY17			
Office supplies	\$4,361	\$3,500	-\$861	-19.74%	
Books and manuals	\$500	\$400	-\$100	-20.00%	
hardware/software PC replace	\$140,600	\$125,720	-\$14,880	-10.58%	Note 1
Clothing and accessories	\$500	\$450	-\$50	-10.00%	
training registration	\$7,200	\$6,650	-\$550	-7.64%	
city internet via Optix, programmin	\$68,550	\$77,005	\$8,455	12.33%	
Maintenance software agreements	\$140,450	\$139,100	-\$1,350	-0.96%	
Cell phones	\$1,200	\$2,000	\$800	66.67%	
Travel & meals for training	\$7,425	\$9,400	\$1,975	26.60%	
Capital: Hardware/Software	\$25,000	\$18,998	-\$6,002	-24.01%	Note 1
Interfund: Insurance	\$80,400	\$13,070	-\$67,330	-83.74%	
Interfund: Admin	\$28,333	\$50,205	\$21,872	77.20%	
Total highlighted		\$446,498			
% of "remainder" in this list		96%			

Of Note

1) requested reductions

Workmans Comp	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference	
Personnel (wages, all types)	\$0	\$0	\$0		
Benefits, Medical	\$0	\$0	\$0		
Benefits, Other	\$0	\$0	\$0		\$0
Supplies	\$100	\$100	\$0	0.00%	
Professional Services	\$156,000	\$156,000	\$0	0.00%	
Repair Services	\$0	\$0	\$0		
Utilities	\$0	\$0	\$0		
Property Services	\$0	\$0	\$0		
Purchased Services	\$1,040,000	\$1,040,000	\$0	0.00%	
Loans	\$0	\$0	\$0		
Capital Outlay	\$0	\$0	\$0		\$0
Debt Service	\$0	\$0	\$0		
Transfers	\$0	\$0	\$0		
Interfund Charges	\$5,991	\$16,695	\$10,704	178.67%	
Other Miscellaneous	\$0	\$0	\$0		
Total	\$1,202,091	\$1,212,795	\$10,704	0.89%	

Workmans Comp	Budgeted FY16	Budgeted FY17	\$ Difference	% Difference
Property Tax	\$0	\$0	\$0	
Property Tax Interest & Other	\$0	\$0	\$0	
Other Tax	\$0	\$0	\$0	
License & Permits	\$0	\$0	\$0	
Rentals & Leases	\$0	\$0	\$0	
Charges for Service	\$694,136	\$694,136	\$0	0.00%
Inter-Government	\$0	\$0	\$0	
Fines & Foreit	\$0	\$0	\$0	
Interfund Revenues	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	
Total	\$694,136	\$694,136	\$0	0.00%

Use of Cash Reserves	\$507,955	\$518,659	\$10,704	2.11%
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<i>Reserves as of September 2015</i>	<i>\$814,135</i>
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<i>Actual expenditures for FY 2015</i>	<i>\$565,062</i>
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WORK COMP

- Experience Rating at 59.6%
- Cost of 8% increase \$52,945
- Budget amendment to move \$300,000 from the Liability Fund to the Workman's Comp to build reserves

FY2017 Revenue Estimates & Selected Other Topics

City Council Budget Development Session

June 2 2016

Agenda

- ▶ Major non-property tax revenues
 - ▶ Sales Tax, Highway User, Franchises, etc. (10 items)
- ▶ Property Tax situation
- ▶ Inflation and Real Growth

Major 6-figure Tax Fund Revenue

Item	2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)	FY16 Budget	FY17 Budget
Sales Tax	\$3,450,901.69	\$3,647,102.60	\$3,918,803.14	\$4,067,130.86	\$4,233,210.29	\$4,268,645.53	\$4,200,000	TBD
Highway User	\$1,837,340.21	\$1,814,926.46	\$1,802,459.49	\$1,804,708.00	\$1,899,603.18	\$2,228,314.45	\$2,300,000	TBD
Building Permits	\$652,305.71	\$380,613.68	\$456,143.86	\$422,899.29	\$631,230.25	\$854,676.14	\$504,000	TBD
Nat. Gas Franchise	\$434,121.88	\$365,459.08	\$366,141.54	\$385,107.79	\$353,410.63	\$360,299.17	\$375,000	TBD
Liquor Tax	\$553,787.00	\$587,180.00	\$600,015.00	\$576,433.00	\$570,235.00	\$575,929.00	\$587,000	TBD
Gen Fund Interest	\$40,495.52	\$18,115.31	\$25,596.19	\$165,925.40	\$171,154.54	\$203,798.30	\$166,000	TBD
Cable Franchise	\$351,450.14	\$338,061.70	\$289,730.63	\$292,102.00	\$267,161.00	\$285,653.00	\$270,000	TBD
Magistrate Court	\$263,160.15	\$288,769.24	\$249,337.86	\$274,701.97	\$320,344.75	\$293,875.95	\$270,000	TBD
Electric Franchise	\$349,763.13	\$351,957.97	\$402,479.19	\$430,716.75	\$424,396.39	\$428,180.49	\$430,000	TBD
Cemetery Charges	\$260,385.00	\$277,840.00	\$284,105.00	\$330,955.00	\$273,190.00	\$296,525.00	\$300,000	TBD
Total For FY	\$8,193,710.43	\$8,070,026.04	\$8,394,811.90	\$8,750,680.06	\$9,143,936.03	\$9,795,897.03	\$9,402,000	\$0

We'll discuss each one

Sales Tax

- ▶ Replacement \$, not state aid
- ▶ 11.5% of tax (0.7 cents of the 6 cent tax) = Revenue Sharing

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$3,450,901.69	\$3,647,102.60	\$3,918,803.14	\$4,067,130.86	\$4,233,210.29	\$4,268,645.53

- State distribution 1.4% increase County Distribution 4.03% suggests increase of \$114,240
- AIC FY17 estimate = \$4,434,779-increase of \$234,779
- Prior 12 mo actual is safe; AIC estimates have been reliable
- Council Guidance _____

State-Collected City Sales Tax Revenue: Understanding the Basics



For each dollar sale subject to state sales tax...

The state collects 6 cents in revenue...



...Approximately seven-tenths of a cent is distributed to local governments...

56.4% through the State Distribution

43.6% through the County Distribution



State Distribution

County Distribution

28.2% Cities 28.2% Counties 35.9% Cities & Counties 7.7% Special Districts

State Distribution: the cities' portion is allocated based on assessed market value (50%) and population (50%).

County Distribution: the base is distributed based on the fourth quarter 1999 distribution plus 5%. The excess is distributed 50% to cities and 50% to counties. The cities' portion of the excess is distributed by population.

Revenue Sharing Formula

Highway User

- ▶ Local portion of 32 cent gas fee & registration fees
- ▶ 32.33% local; of which 70% to counties & Highway Districts
- ▶ Remaining 30% to cities based on population

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$1,837,340.21	\$1,814,926.46	\$1,802,459.49	\$1,804,708.00	\$1,899,603.18	\$2,228,314.45

- 7 Cent increase in Highway User Tax in July 2015
- Trailing 12 months with 1% increase \$2,323,000
- AIC estimate for FY17 = \$2,375,222
- Council Guidance _____

Bannock County Road and Bridge

- ▶ Remitted to the City through the Bannock County Property Tax remittance

Item	2013 actual	2014 actual	2015 actual	Budget 2016
Road and Bridge	\$390,174.00	\$365,921.00	\$ 599,732.75	\$390,174.00

- ▶ Exceeded FY 2016 YTD by \$226K
- ▶ July remittance will be second largest of the year - January remittance is the largest
- ▶ Recommendation \$
- ▶ Council Guidance _____

Building Permits

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$652,305.71	\$380,613.68	\$456,143.86	\$422,899.29	\$631,230.25	\$854,676.14

Building & Construction Activity							
	2010	2011	2012	2013	2014	2015	5 Year % Change
Permits Sold	2,545	2,345	2,259	2,294	2,391	2,515	-1.18%
Licenses & Permit Fees Collected	\$395	\$693	\$417	\$493	\$460	\$669	69.37%
Permit Valuation	\$25,063	\$208,035	\$32,555	\$34,590	\$30,069	\$63,339	152.72%
New 1-2 Family	77	42	44	59	51	79	2.60%
Inspections	7,775	5,760	5,663	5,387	4,747	4,927	-36.63%

dollar amounts expressed in thousands

- Building numbers compare to 2011 – increased residential and commercial growth
- Recommended range: Near FY11 actual (\$675K)
- FY 2016 Budget \$504,000 increase of \$171,000
- [Council Guidance](#)

Natural Gas Franchise

- ▶ 3% of gross revenues; fee for use of public right of way
- ▶ Revenue goes to General Fund in FY 2016 and FY 2017
- ▶ Influenced by natural gas commodity prices as well as growth & severity of winter season

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$434,121.88	\$365,459.08	\$366,141.54	\$385,107.79	\$353,410.63	\$360,299.17

- FY17 cost adjustment unknown as is weather. FY16 \$375,000
- Recommended range: \$365K (near FY12 and FY13 actuals)
- Council Guidance _____

State Liquor Tax

- ▶ After operating costs:
 - ▶ In FY17: 50% to the state; 50% remains
 - ▶ Of which 40% to counties, distribution based on sales
 - ▶ Of which 60% to cities; 90% to cities with liquor stores, based on sales
- ▶ Goes to the General Fund FY2016 budget \$587,000
- ▶ State “take” increased by 2% starting FY10 each year until it reached 50% (FY14)
- ▶ AIC does not make an estimate here; some influence of local sales

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$553,787.00	\$587,180.00	\$600,015.00	\$576,433.00	\$570,235.00	\$575,929.00

- Recommended range: \$575K (prior 12 mos) to \$587K (FY12 actual)

- Council Guidance _____

General Fund Interest

- ▶ Earnings from invested cash
- ▶ Most is in the state pool or bank money market funds
- ▶ Rates have remained low
- ▶ Capacity fee lawsuit prompted allocation change
- ▶ Utility interest income will go to general fund; prior years not comparable

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$40,495.52	\$18,115.31	\$25,596.19	\$165,925.40	\$171,154.54	\$203,798.30

- Best guide for FY 2017 is prior 12 month trend of \$204,000
- Council Guidance _____

Cable Franchise

- ▶ 5% of gross earnings
- ▶ Video Services Fund receives revenue

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$351,450.14	\$338,061.70	\$289,730.63	\$292,102.00	\$267,161.00	\$285,653.00

- FY 2016 budget - \$270,000
- The last three quarterly payments have average around \$60k to \$65k. Recommended range: \$240,000 to \$260,000
- Council Guidance _____

Magistrate Court

- ▶ City fines from court system
- ▶ Sent to General Fund

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$263,160.15	\$288,769.24	\$249,337.86	\$274,701.97	\$320,344.75	\$293,875.95

- FY13 actual was only \$249,337 (lowest on system, i.e. since FY98)
- County collection issues and # of citations
- Some improvement noted, but hard to predict.
- Recommended range: around \$294K (prior 12 mos)
- **Council Guidance** _____

Electric Franchise

- ▶ 1% of gross revenues
- ▶ Fee for use of right of way
- ▶ Street Fund in FY 2016 General Fund in FY 2017

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$349,763.13	\$351,957.97	\$402,479.19	\$430,716.75	\$424,396.39	\$428,180.49

- Revenues have remained consistent since FY 2014 actual
- Recommended range: prior 12 months \$428,000
- Council Guidance _____

Cemetery Charges

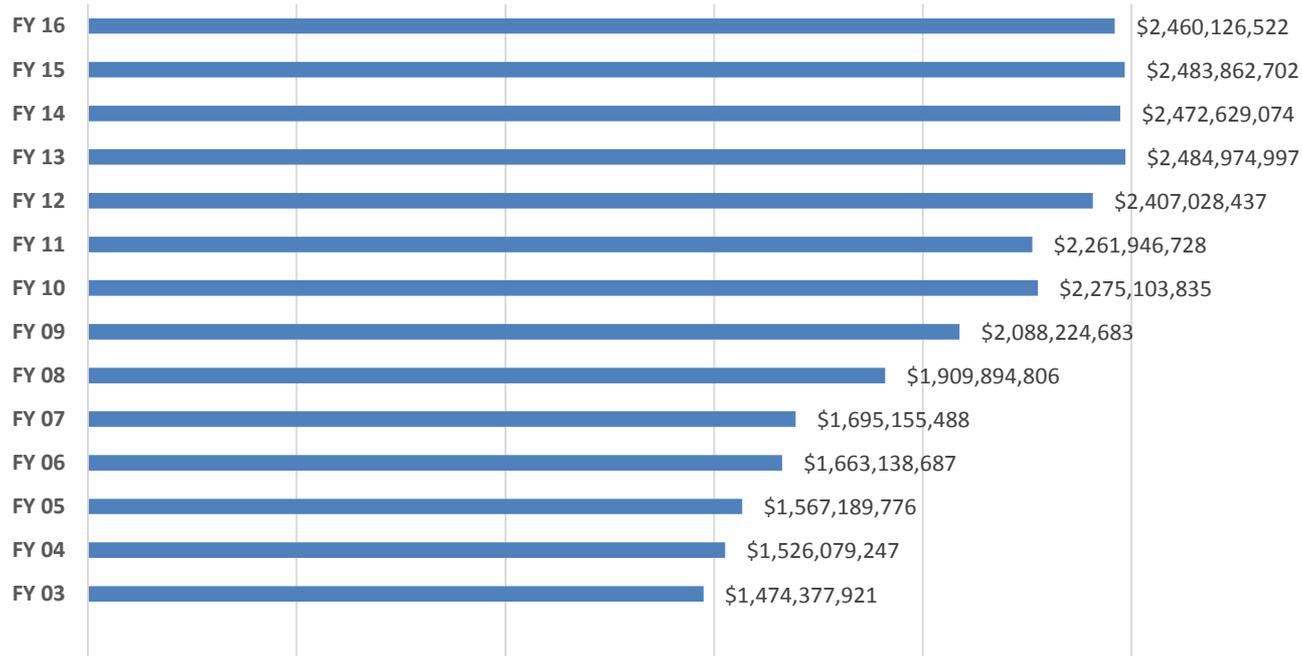
- ▶ Charges for open, close services and plot sales
- ▶ Sent to Cemetery Fund

2011 actual	2012 actual	2013 actual	2014 actual	2015 actual	Prior 12 mo (FY15/FY16)
\$260,385.00	\$277,840.00	\$284,105.00	\$330,955.00	\$273,190.00	\$296,525.00

- Impacted by rates, interments, plot vs. ash choices
- Impacted during recession, some rebound since
- FY 2016 budget \$300,000
- Recommended range: prior 12 months at \$296K.
- **Council Guidance** _____

Property tax

**Market Valuation
FY 2003 - FY 2016**



Property tax

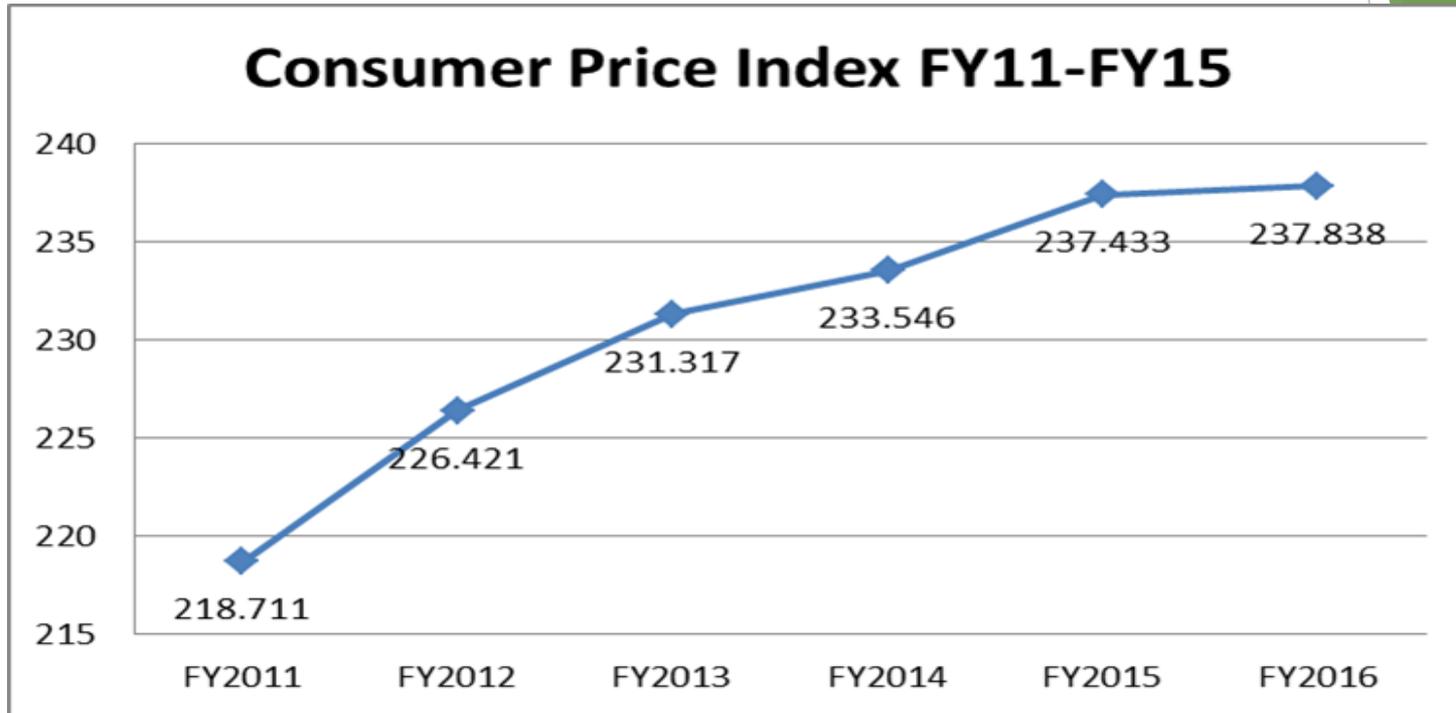
FY	Valuation	% Change
FY 03	\$ 1,474,377,921	4.02%
FY 04	\$ 1,526,079,247	3.51%
FY 05	\$ 1,567,189,776	2.69%
FY 06	\$ 1,663,138,687	6.12%
FY 07	\$ 1,695,155,488	1.93%
FY 08	\$ 1,909,894,806	12.67%
FY 09	\$ 2,088,224,683	9.34%
FY 10	\$ 2,275,103,835	8.95%
FY 11	\$ 2,261,946,728	-0.58%
FY 12	\$ 2,407,028,437	6.41%
FY 13	\$ 2,484,974,997	3.24%
FY 14	\$ 2,472,629,074	-0.50%
FY 15	\$ 2,483,862,702	0.45%
FY 16	\$ 2,460,126,522	-0.51%
FY 17	TBD	

Additional Property Tax Authority

- Prior Year “Foregone” \$1,460,725
- 3% allowance \$807,026
- New Construction allowance TBD (last year = \$222,262)
- Annexation allowance TBD (small)

Total \$2,267,751

Inflation



CPI growth for FY 2016 is 0.17% less than a quarter of one percent.

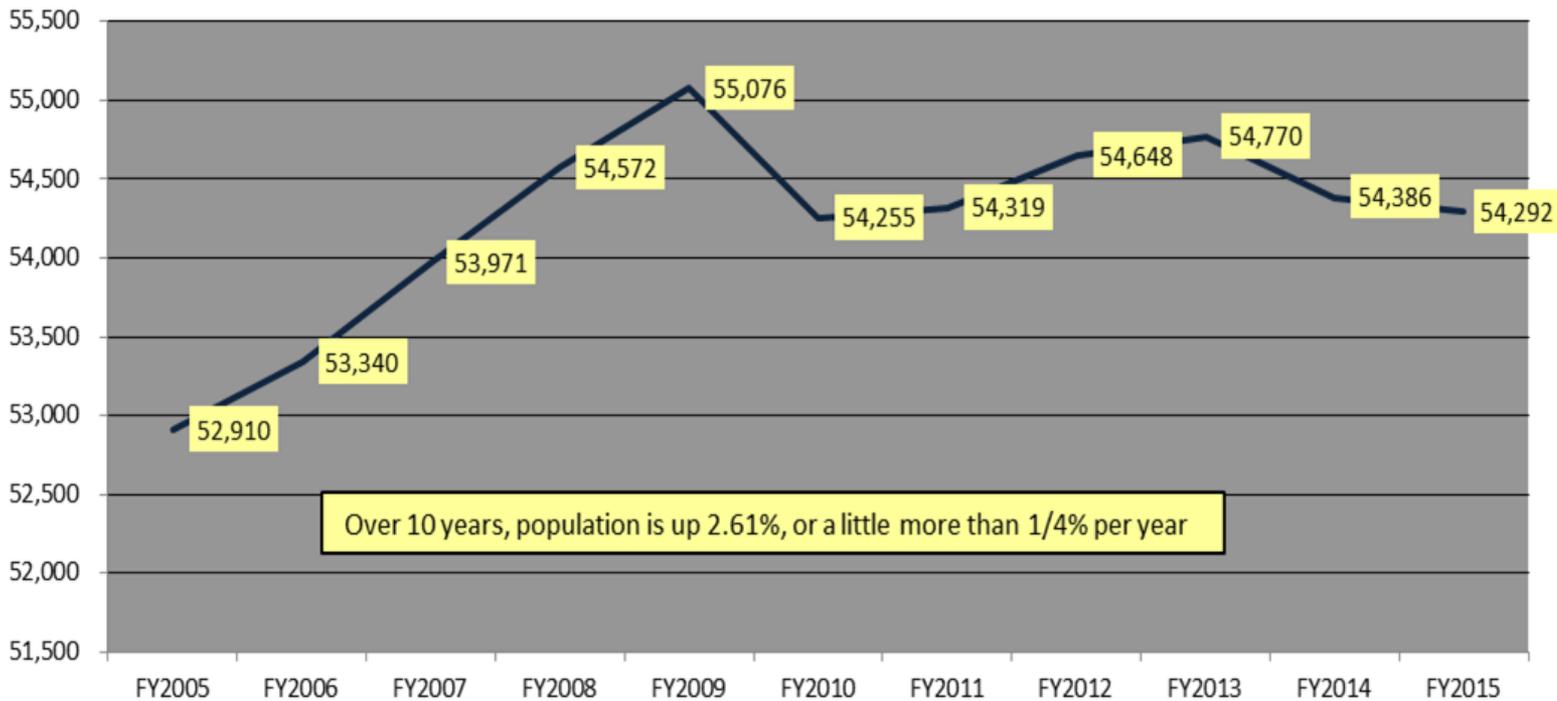
Slight growth in comparison to previous years

Population

City of Pocatello, Idaho Population Estimates FY2005-FY2015

Census estimate as of July 1*

*Estimates are typically released about 1 year in arrears; so the most recent data point for FY15 is the July 2014 estimate



FY15 Road Ahead

▶ Decision Sessions

- ▶ June 9 (9:00 am) follow-on to regular study session;
- ▶ June 16(9:00 am)
- ▶ June 30 (if needed)
- ▶ July 14 study session (final review)