HISTORIC PRESERVATION COMMISSION
Wednesday, April 20, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

City Hall and the Council Chambers are accessible to persons with disabilities. Interpreters for persons with hearing impairments and/or taped information for persons with visual impairments can be provided upon three (3) days notice. For accessibility arrangements, please contact Dave Hunt, ADA Coordinator, at voice phone: 208.234.6248; fax: 208.233.5149; e-mail: dhunt@pocatello.us; mailing address: P.O. Box 4169, Pocatello, Idaho 83205-4169; physical address: 5815 S. 5th Avenue, Pocatello, Idaho.

AGENDA ITEM #1: ROLL CALL

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

AGENDA ITEM #3: APPROVAL OF MINUTES
The Commission may wish to approve the amended minutes from the February 17, 2016 regular meeting and minutes from the regular meeting on April 6, 2016.

AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS

A. Mark Dahlquist of NeighborWorks Pocatello requests a Certificate of Appropriateness to replace the existing Old Town Pocatello entrance sign on the east side of the Center Street Underpass.
B. Mark Dahlquist of NeighborWorks Pocatello requests a Certificate of Appropriateness for 12 new banners to hang on the lamp posts. Six of the banners will be hung on both sides of the Center Street Underpass and six banners will be hung on S. Main Street between Benton Street and W. Whitman Street.

AGENDA ITEM #5: HP MONTH
The Commission may wish to continue discussion and finalize plans for HP Month activities.

AGENDA ITEM #6: PROJECT UPDATE

A. Old Town Update – Latecia Herzog
B. Newsletter
C. Greyhound Bus Depot repairs and cleanup
D. Student Interns – Stephanie Christelow

AGENDA ITEM #7: CALENDAR OF EVENTS / STAFF COMMENTS
May 6 – First Friday Art Walk

(over)

Pocatello Historic Preservation Commission

Municipal Building, P.O. Box 4169, Pocatello, ID 83205
PHONE (208) 234-6184 - FAX (208) 234-6586

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

May 6 – "Invasion of the Single-story Menace! The Rise of Ranch Homes in the West" by Pete L'Orange at Marshall Public Library (4:30 pm)
May 7 – Opening Day for the Farmer's Market in Old Town
May 17 – "The Chief Theatre Project" by Randy Dixon, Lance Holladay and Jack McCurdy at the Bannock County Historical Museum (7:00 pm)
May 20-21 – HP Month activities

Pocatello Historic Preservation Commission

Municipal Building, P.O. Box 4169, Pocatello, ID 83205
PHONE (208) 234-6184 - FAX (208) 234-6586

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

HISTORIC PRESERVATION COMMISSION AGENDA # 3
Amended Minutes for February 17, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

The meeting began at 6:02 PM

PRESENT: Jacquee Alvord, Stephanie Christelow, Jeffrey Jimenez, Mary Kuehler, Nick Nielson, and Kelsey Stenersen.
EXCUSED: Latecia Herzog.
STAFF: Aceline McCulla and Terri Neu.
GUESTS: Councilman Michael Orr

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #2: CERTIFICATES OF APPROPRIATENESS

A. Stan Gates requests a certificate of appropriateness for a mural that has been painted on the north side of 226 N. Arthur Avenue, Fire Station One.

Stephanie Palagi of Old Town Pocatello, representing Stan Gates, Pocatello, explained that the interior and exterior of the historic firehouse building was damaged from exposure and the brick could not be repointed. Gates had two options, a stucco siding finish or a concrete plastic cover and Gates chose to paint a mural instead of a solid color. Palagi was asking for a Certificate of Appropriateness after the fact, as the mural was already installed. **Alvord** asked Palagi why Gates did not come to the HPC prior to doing the work. Palagi stated that they had that discussion and for future projects, an application would be submitted in a timely manner. **Palagi** believed Gates did not think he needed to ask permission. **Alvord** made a personal comment that she thought a mural of the old firehouse would have been more appropriate than a herd of horses. **Nielson** noted Gates prominence in the downtown area, but wanted to know if this sort of thing would be done again in the future. Palagi clarified that Gates would apply for permission prior to doing future work. **Palagi** stated a meeting was held a few weeks ago with Mayor Blad, Lon Crowell, Lynn Transtrum, Stephanie Palagi, and Stan Gates and it was stressed to Gates that applications would need to be applied for and approved prior to any projects being done by Gates. **Alvord and Christelow** did not feel that the mural fit the integrity of the Historic Downtown. **Nielsen** stated this item was postponed so the HPC could speak with Mr. Gates at this evening's meetings. **Neu** stated Mr. Gates did not want to appear in front of the HPC, and Palagi was asked to represent Gates. **Palagi** stated Gates completed and signed the application and she was his representative. **Christelow** stated that if this were approved today it would need to be stated it was a one-time exception and may not happen again in the future. **Alvord** stressed that Palagi needed to inform property owners in the Downtown Historic District and Old Town Pocatello that renovating, painting, and building projects as well as signage requires an application to be heard by the HPC prior to beginning any work on buildings. **Neu** stated that murals could not be painted without permission and a sign exception approved by the Hearing Examiner in other parts of town. **Palagi** stated it could go through the chain of command to the City Council. **Nielson** asked if someone painted a mural outside the

Historic District what would happen. **Neu** stated that would fall under Code Enforcement. Once a complaint has been received, it is turned over to Code Enforcement. In the Downtown Historic District, the HPC is the first step in the Code Enforcement process. **Councilman Michael Orr** stated additional requirements were followed in the Downtown Historic District, and he asked if Gates or the City own that building. **Palagi** stated Gates purchased it 1 1/2 years ago. **Orr** stated he would approve the mural if it came to City Council.

Terri Neu, Assistant Planner, City of Pocatello, stated she had no additional comments.

Kuehler motioned and **Jimenez** seconded to deny the Certificate of Appropriateness. Those in favor: Christelow, Jimenez, Kuehler, and Nielson. Those against: Alvord and Stenersen. Motioned passed.

B. Dave Katzen of Sign Up Signs and Graphics, representing KVUI, requests a certificate of appropriateness and sign permit for a face change on the existing projecting sign at 101 S. Main Street, the Central Building.

Dave Katzen of Sign Up Signs and Graphics stated he represented KVUI and requested a certificate of appropriateness and sign permit to reface an existing sign. The sign is approximately 30 inches x 60 inches, is a solid panel opaque substrate with their logo, on a double-sided sign going into an existing cabinet. They will remove the previous company's signage and replace it with KVUI's new signage.

Terri Neu, Assistant Planner, City of Pocatello, stated staff requested the background of the sign be opaque to reduce light spillage. **Katzen** acknowledged staff's notes and changed the sign accordingly per staff's request.

Kuehler motioned and **Christelow** seconded to approve the signage as presented, per staff recommendations and conditions, and have Chair Nielson sign the Certificate of Appropriateness. Those in favor: Alvord, Christelow, Jimenez, Kuehler, Nielson, and Stenersen. Motion passed unanimously.

AGENDA ITEM #3: CALENDAR OF EVENTS

3/4 – Idaho Day – **Neu** stated that Alvord had spoken with Jim Johnston, who will make the proclamation on the fourth at City Hall, based on the theme of Hometown Heroes. It was recommended to honor James Johnson, Pocatello World War II Medal of Honor winner. Other possible candidates included Tom Whittaker, who climbed Mount Everest and started the CW HOGG program within ISU for disabled people and the community, Doug Milder, ISU Campus Recreation Director, and Carrie French, of Caldwell, Idaho, who received the posthumous award for first woman from Idaho to die in the Iraq War.

Lynn Murdock would represent the Bannock County Museum and she would get a member from the society to be a representative also, preferably Rulon Ellis.

Mike O'Donnell would write articles on Idaho Day and write separate articles on the heroes honored.

Lynn Murdock would set up a display at the Whitman Hotel.

Chairman Orr mentioned there was another woman to be considered as a hero, she was a nurse in Iraq. Orr could not recall her name but would do some research and get the information to Alvord.

2/18 - Myers Anderson Open House, 4-7 p.m. at their new location.

Internship update - Christelow stated the History department found two qualified individuals for two of the HPC projects. The first project is to create a walking tour brochure of the Lincoln-Johnson district. The other is to write an article on Pocatello's diverse early history.

Chair Nielson adjourned the hearing to the work session at 6:51 P.M.

****ADJOURN TO WORK SESSION****

Anne Nichols, Assistant to the Mayor, will be in attendance to present training on being an advisory board to the Mayor and Council.

Anne Nichols started the work session by announcing she would cover changes to the advisory board policy guidelines. **First,** Nichols keeps the permanent records of board member's contact information such as your address and phone number, and this information is protected for all members except the Chair, as the public may contact the Chair to be placed on the agenda, therefore the Chair's phone number and email address are shared if asked. **Second**, if a Commission wanted to hold a special event in place of a public meeting that would be permitted, however, the address of the event needs to be published on the agenda. If any public shows up for the special event, they are welcome to attend, but you do not have to offer food or beverage. **Third**, media notices must be sent to Logan McDougall, Public Information Officer, and he has requested a two-week lead-time to review and prepare the release. McDougall will also help prepare you for media interviews. **Fourth,** if you are considering replacing members who miss too many meetings. Nichols stated that the Chair needed to notify the Mayor, by sending an email to Nichols and explain what has been happening. The Chair needs to ask the member if they are still interested in serving on the Commission and then document their response. If their behavior continues, the Chair may inform the Mayor of the current activities and events, and the Mayor will contact the member via written correspondence, and then make the decision to terminate their position and advertise for a replacement. **Fifth,** the HPC requires four members for a quorum. If a meeting does not have a quorum, the secretary needs to document who was present and absent, if those in attendance stayed to discuss any items on the agenda, and that no votes were taken during the discussion. *Business items on the agenda will need to be rescheduled for the next meeting for a vote.* **Sixth,** if the Commission has a website, it needs to be updated once or twice a week with new information on events. If you place personal opinions *that involve subjects associated with the City on your personal social media sites,* make sure you place a disclaimer that these comments are not the City's, but the author who posted the comment. **Seventh,** *at this time, using crowdfunding to fundraise is restricted. We hope to have this restriction lifted by December or January, but the Finance Department needs time to research how crowdfunding works with our financial system and audit. Until then, traditional methods of fundraising are allowed.* **Eighth,** guidelines on changing a motion and motion topics were being revised for the City Council and the Commissions may use them. The City Council is also working on guidelines and suggestions for the Chair to deal with controversial issues and other items that arise during the meetings.

With no other business **Kuehler** motioned and **Alvord** seconded to adjourn the meeting at 7:20 P.M.

Submitted by: _____ Approved on: _____

Aceline McCulla, Secretary

HISTORIC PRESERVATION COMMISSION AGENDA # 3
Minutes for April 6, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

The meeting began at 6:02PM.

PRESENT: Jacquee Alvord, Stephanie Christelow, Latecia Herzog, Jeffrey Jimenez, Mary Kuehler, Nick Nielson, and Kelsey Stenersen.
STAFF: Aceline McCulla and Terri Neu.

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

Stenersen recused herself from item #2, as she had a conflict of interest with NeighborWorks. None of the other Commission members had anything to report.

AGENDA ITEM #2: CERTIFICATE OF APPROPRIATENESS
Rodger Sealey of NeighborWorks Pocatello requests a Certificate of Appropriateness for a new home that is to be constructed at 617 North Garfield Avenue, within the Westside Residential Historic District.

Rodger Sealey, Construction Manager with NeighborWorks Pocatello, 206 North Arthur Avenue, Pocatello, stated a home is to be built at 617 North Garfield Avenue. The original home was burned, and Wells Fargo Bank donated the building to the nonprofit NeighborWorks Pocatello. He was requesting a Certificate of Appropriateness (COA) to build a new ADA accessible house. Sealey wanted to use materials salvaged from the existing home, which include porch supports, scroll corbels, and railings. **Herzog** asked Sealey what the lap size was going to be for the siding. **Sealey** stated 12 inch, they come in 8 or 12 inch. **Herzog** commented that was not historical. **Sealey** stated he would get 8, 10, or 12 inch. The upper section would resemble cedar shingles. **Herzog** recommended he stay in the six to eight inch lap to stay within the historic period. **Sealey** mentioned he was trying to make it maintenance free. **Herzog** asked Sealey if he planned to use metal wrapped soffits and facets matching the windows, and regular architectural asphalt shingles. **Sealey** replied yes to soffits, facets, and 30 or 50 architectural, cross-faced shingles.

It was motioned by **Herzog** and seconded by **Christelow** to approve the Certificate of Appropriateness for NeighborWorks of Pocatello, for the home at 617 North Garfield Avenue as presented by Sealey, consisting of wood clad windows, wood or composite siding with a 4 to 6 inch profile, porch materials consisting of corbels, rails, and porch posts, and the rest of the materials as presented. Motion passed unanimously.

AGENDA ITEM #3: INTERNS
This time has been set aside for the Commission to meet and talk with the prospective interns.

Christelow thanked the interns for coming and assisting with the projects. The Commission introduced themselves and gave their expertise pertaining to the HPC. Christelow will be the liaison with the ISU interns

Andy Dunn, would be completing his Bachelor of Arts in History in May 2016 and begin graduate school this fall. His main area of study has been the Japanese-American relocation during World War II, specifically Minidoka, which is near Twin Falls. He has selected the topic of the significance of Pocatello in early Idaho history. He was an intern for the National Park Service and has done tours and presentations on the Minidoka.

Kristine Hunt, graduate student in History and currently writing her thesis on Architecture of Pocatello, specifically the Craftsman bungalows, in the first three decades in twentieth Century. She focused on the Westside District, Lincoln-Johnson District, and the University District of the National Register historic place districts is her data set for her thesis. She has also been a freelance editor for 13 years, and a writer with a bachelor degree in English. She has given presentations and won several awards.

Dr. Paul Sivitz, Assistant Lecturer with the ISU History Department. He will write the paper on diversity in early Pocatello. One of his main teaching fields is race and slavery.

Christelow stated that CPI funds were available to Dunn, Credit was available to Hunt, and prestige was available to Sivitz. **Neu stated the a**greements needed to be approved by City Council, and once approved the Mayor would sign them by next week. Once Neu receives them, she will contact the volunteers to come in and sign them.

AGENDA ITEM #4: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from the March 2 and March 16, 2016 regular meetings.

Motion was made by **Jimenez** and seconded by **Christelow** to approve the minutes from March 2 and March 16. Motion passed unanimously.

AGENDA ITEM #5: HP MONTH
The Commission may wish to continue discussion and finalize plans for HP Month activities.

Alvord passed out the tentative schedule for Friday and Saturday and summarized the speakers. She commented that she wanted Ken Reid to be the main target for press releases. **Christelow** commented that Kevin Marsh had a powerful local draw and he should be mentioned as well. **Neu** can utilize CLG money to print the posters. **Alvord** stated the Idaho 150 funds were gone, but she will double check. **Herzog** asked Aceline if she would contact ISU and local restaurants to see about room availability and food/beverage.

Aceline – Event dates 5/20 & 5/21 days

1. Contact ISU and check the room sizes and availability (audiovisual set up, plug in laptop, etc.).
2. Verify if two rooms could be opened for a larger crowd.
3. Verify, if on ISU Campus, is Chartwells the only option for food / beverage.
4. Call Goody's and Elmer's for box lunch offers.

Neu stated Martin Peace was not excited to do an evening tour. She will see if he has a script and walk through the tour with a couple Commission members to teach them during a weekday afternoon.

Nielson asked two Commission members to volunteer, coordinate, and help with the cemetery tour event that would be held in the evening on the May 20. **Neu** and **Christelow** volunteered.

The cemetery event would require a separate group of people to run it, and Christelow and Alvord thought there should be a charge by purchasing a ticket to cover the costs. The Commission was asked to determine the ticket price.

AGENDA ITEM #6: PROJECT UPDATE

A. Old Town Update – **Neu** has a conflict next week. Herzog stated she would attend the Old Town Meeting next week.
B. Newsletter – **Neu** mentioned it would be out in a couple weeks.
C. Greyhound Bus Depot repairs and cleanup – **Neu** had no updates to report.
D. Student Interns –**Christelow –** discussed in item 3.

AGENDA ITEM #7: CALENDAR OF EVENTS / STAFF COMMENTS

Alvord asked about the letter in support of keeping the Bonneville Park's name per the previous meeting. Neu stated she would draft a letter of support and submit it, per the previous meeting comments and the Commission's agreement.

With no other business, **Kuehler** motioned and **Jimenez** seconded to adjourn the meeting at 7:07 PM.

Submitted by: _____ Approved on: _____

Aceline McCulla, Secretary

Historic Preservation Schedule
Friday, May 20, 2016

9:30-9:45 **"Welcome"**
Jim Johnston, Idaho Historical Society Trustee

9:45-10:15 **"The Historic Preservation Act"**
Ken Reid, State Archaeologist & Director, State Historic Preservation Office

10:15-10:45 **"Revising the River: Pocatello and the Portneuf, 1940-1980."**
Kevin Marsh, History Department Chair, ISU

10:45-11:00 ***Break***

11:00-11:30 **"Incarcerated in Idaho: Japanese Americans at the Minidoka Relocation Center."**
Andrew Dunn, History ISU

11:30-12:00 **"Pocatello Streets Preserve History"**
Jacquee Alvord, Member Pocatello Historic Preservation Commission

12:00-1:30 ***Lunch***

1:30-2:00 **"Tribal Historic Preservation"**
Sh0-Ban Tribes

2:00-2:30 **"Frank Paradice Pocatello Architect"**
Nick Neilson, Chair Pocatello Historic Preservation Commission

2:30-2:45 ***Break***

2:45-3:15 **"The Chief Theater and Grey Hound Bus Depot"**
Randy Dixon, Relight the Night Committee

3:15-3:45 **"Our Bungalow Dreams": Housing and Occupation in Pocatello, 1920."**
Kristine Hunt, History ISU

Saturday May 21, 2016

9:30-10:00 am

Andy Speer, Ph.D. Curator of Anthropology at IMNH

Wasden Folsom points

10:05-10:35 am

Sue Miller?

10 minute break

10:45-11:15 am

John Dudgeon, Ph.D. Director of CAMAS

Center for Archaeology, Materials and Applied Spectroscopy lab- What they do and What they can offer

11:20-11:50 am

Nick Clement, MA Assistant Manager at the Idaho Virturalization Lab (IMNH)

Rock Art around Pocatello, Idaho

Lunch 11:50 am – 1:00 pm

1:00-2:00 pm

Ken Reid

Bear River Massacre

2:05-2:35 pm

Tribe

10 minute break

2:45-3:15 pm

Ethan Kumm-ISU Student

"Mobility and Lithic Source Use a the Dean Site on the Snake River Plain"

AGENDA ITEM NO. 4A

TO: Historic Preservation Commission

FROM: Terri Neu, Assistant Planner

DATE: Meeting Date – April 20, 2016

RE: Certificate of Appropriateness request to replace the Old Town Pocatello entrance sign on the east side of the Center Street Underpass

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REQUEST

Mark Dahlquist of NeighborWorks Pocatello has submitted an application for a certificate of appropriateness to replace the Old Town Pocatello entrance sign on the east side of the Center Street Underpass.

The proposed sign is on a white background with blue, green, yellow and red lettering and graphics. The sign will not be lit.

ANALYSIS

The existing sign is owned by the City of Pocatello and has been maintained by the Historic Preservation Commission. The sign is not currently lit.

Staff finds that Municipal Code Section 15.38.130(C) requires that the Commission consider the general compatibility of proposed work to the property itself as well as to the surrounding district. Exterior design, arrangement, proportion, detail, scale, color, texture and materials should be taken into consideration.

RECOMMENDATION

Staff recommends approval with the following conditions:

1. The applicant works with City of Pocatello Parks and Recreation Department for placement and to ensure sprinklers are adjusted so they aren't sprinkling the sign.
2. A sign permit is issued to a licensed sign contractor.

PLANNING & DEVELOPMENT SERVICES
PO Box 4169, 911 North Seventh Avenue
Pocatello, Idaho 83205
(208)234-6184 FAX (208)234-6586

Received on: _____

Application Deadline: _____

HPC Meeting: _____

Dates for public hearing will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
NEW CONSTRUCTION, DEMOLITION OR
BUILDING ALTERATION WITHIN THE
DOWNTOWN HISTORIC DISTRICT
(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 6:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 4/8/2016 APPLICANT NAME: NeighborWorks Pocatello

MAILING ADDRESS: 206 N Arthur PHONE NUMBER: 208-232-9468

ADDRESS OF BUILDING/PROPOSED BUILDING: Lawn area on east side of Center St Underpass

TYPE OF WORK:
- ☐ New Construction
- ☐ Demolition*
- ■ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
- ☐ Preliminary Only
- ☐ Final Approval
- ☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: NeighborWorks Pocatello proposes the installation of a 48" x 48" sign advertising the Neighborhoods of Historic Old Town. This sign will replace the existing welcome to Old Town sign on the east side of the Center Street Underpass. Stephanie Palagi of Old Town Pocatello is aware of this new sign design and has no objections.

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work.
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.

5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

   A. A detailed structural analysis conducted by a licensed architect or structural engineer.

   B. The reasons for the building's demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

   A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
      1. Changes to the defining characteristics of the building or site shall be minimized.
      2. Removal of historic materials and features of the building or site shall be minimized.
      3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

   B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

   C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

   D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

   E. The Historic Preservation Commission must consider the property's suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Print Building/Property Owner(s) Name: Mark Dahlquist Date: 4/8/2016

Signature of Building/Propety Owner(S): Mark Dahlquist

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.

NeighborWorks Pocatello

Job Scope – Sign on East Side of Underpass

NeighborWorks Pocatello proposes to install a 48" x 48" sign that will contain the new overall logo of the Neighborhoods of Historic Old Town. This will replace the current "You Are Entering the Downtown Historic District" sign. This is a wood framed sign with a colorful laminate surface. The sign is being manufactured by Sign Up, Inc. The logo was created by Tracy Gosson of Sagesse, Inc. from Baltimore, MD. Much of Gosson's sign design was created with the input of several Old Town Residents and Stephanie Palagi of Old Town Pocatello, Inc. The colors match the existing Old Town color scheme and match the color scheme of the banners on the west side of the Underpass which are placed next to the hanging flower baskets.

Attached are the following illustrations:

Mock-up of new sign

Mock-up of new sign with existing landscaping

Existing Old Town sign that will be replaced

48"
48"
Welcome to The
Neighborhoods
of Historic
OLD TOWN
Wood Posts

Welcome to The
Neighborhoods
of Historic
OLD TOWN

Pocatello
Historic
Preservation
Commission
You Are Entering The
Downtown Historic District
Where The Past
Meets The Future

AGENDA ITEM NO. 4B

TO: Historic Preservation Commission

FROM: Terri Neu, Assistant Planner

DATE: Meeting Date – April 20, 2016

RE: Certificate of Appropriateness request for new decorative lamppost banners

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REQUEST

Mark Dahlquist of NeighborWorks Pocatello has submitted an application for a certificate of appropriateness for new decorative lamppost banners on both sides of the Center Street Underpass and on S. Main Street between Benton Street and Whitman Street.

The proposed banners will be 18" x 36" canvas banners. They will depict all five of the sub-neighborhoods of Historic Old Town. The logos will be the same colors and styles of the proposed sign at the Center Street Underpass with blue, green, yellow and red lettering and graphics.

ANALYSIS

Staff finds that Municipal Code Section 15.38.130(C) requires that the Commission consider the general compatibility of proposed work to the property itself as well as to the surrounding district. Exterior design, arrangement, proportion, detail, scale, color, texture and materials should be taken into consideration.

RECOMMENDATION

Staff recommends approval of the proposal.

PLANNING & DEVELOPMENT SERVICES
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Received on: _____

Application Deadline: _____

HPC Meeting: _____

Dates for public hearing will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
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APPLICATION DATE: 4/8/2016 APPLICANT NAME: NeighborWorks Pocatello

MAILING ADDRESS: 206 N Arthur PHONE NUMBER: 208-232-9468

ADDRESS OF BUILDING/PROPOSED BUILDING: Light posts on S. Main and on Center St Underpass

TYPE OF WORK:
- ☐ New Construction
- ☐ Demolition*
- ☒ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
- ☐ Preliminary Only
- ☐ Final Approval
- ☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: NeighborWorks Pocatello received a grant from the Ifft Foundation to install decorative banners (18" by 36" each) that depict the names of the five subneighborhoods of Historic Old Town Pocatello (Riverview, City Creek, Old Town, Foothill and Heritage Railroad). Six banners would be hung on both sides of the Center St. underpass and six more as you come off the Benton overpass between S. Main and Whitman.

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work.
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.

5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

   A. A detailed structural analysis conducted by a licensed architect or structural engineer.

   B. The reasons for the building's demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

   A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
      1. Changes to the defining characteristics of the building or site shall be minimized.
      2. Removal of historic materials and features of the building or site shall be minimized.
      3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

   B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

   C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

   D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

   E. The Historic Preservation Commission must consider the property's suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Print Building/Property Owner(s) Name: Mark Dahlquist Date: 4/8/2016

Signature of Building/Propety Owner(S): Mark Dahlquist

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.

NeighborWorks Pocatello

Job Scope – Neighborhood Banners

NeighborWorks Pocatello proposes to hang twelve 18" x 36" canvas banners on the wrought iron lamp posts near two of the entrances to Old Town. Specifically, the banners will be attached to the lamp posts on the Center Street Underpass (both sides) and along S. Main after you exit the Benton Street overpass and begin going into Old Town (between Benton and Whitman Streets). The banners will be the same size as the purple seasonal banners than currently hang along East Center and will made of the same material as the East Center Street banners. The twelve banners will be attached with the same size and style of brackets as are along East Center.

The five separate logos represent the five sub-neighborhoods of Historic Old Town, including City Creek, Riverview, Old Town, Foothill, and Heritage Railroad. There is also a sixth banner which will have all the five logos clustered together (the same overall logo we are proposing on the new sign on the east side of the underpass). The neighborhood logos were created by Tracy Gosson of Sagesse, Inc. from Baltimore, MD. Much of Gosson's sign design was created with the input of several Old Town Residents and Stephanie Palagi of Old Town Pocatello, Inc. The colors match the existing Old Town color scheme and match the color scheme of the banners on the west side of the Underpass which are placed next to the hanging flower baskets.

Attached are the following illustrations:

City Creek Neighborhood logo

Foothill Neighborhood logo

Heritage Railroad Neighborhood logo

Old Town Pocatello Neighborhood logo

Riverview Neighborhood logo

Photos of lampposts near S. Main and W. Whitman (2)

Photos of lampposts on Center Street Underpass (2)

Existing banner on East Center (which is of the same size and made of the same material as the banners proposed in this application)

18"

X

36"

CITY CREEK

Neighborhoods *of* Historic Old Town

18"

36"

FOOTHILL

Neighborhoods *of* Historic Old Town

18"

36"

HERITAGE RAILROAD

Neighborhoods *of* Historic Old Town

18"

X

36"

RIVERVIEW

Neighborhoods *of* Historic Old Town

Danners
WHITMAN ST
PIONEER
PAR
S. Main &
Whitman
Area

banners
S. Main
+
Whitman
Area

banner here
12 FT. 2 IN.
Underpass

KeyBank
12 FT. 2 IN.
Underpass

size of proposed signs to be this size. These are the current seasonal banners on E. Center