HISTORIC PRESERVATION COMMISSION
Wednesday, April 6, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

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AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

AGENDA ITEM #2: CERTIFICATE OF APPROPRIATENESS

Rodger Sealey of NeighborWorks Pocatello requests a Certificate of Appropriateness for a new home that is to be constructed at 617 N. Garfield Avenue, within the Westside Residential Historic District.

AGENDA ITEM #3: INTERNS

This time has been set aside for the Commission to meet and talk with the prospective interns.

AGENDA ITEM #4: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the March 2 and March 16, 2016 regular meetings.

AGENDA ITEM #5: HP MONTH

The Commission may wish to continue discussion and finalize plans for HP Month activities.

AGENDA ITEM #6: PROJECT UPDATE

A. Old Town Update
B. Newsletter
C. Greyhound Bus Depot repairs and cleanup
D. Student Interns – Stephanie Christelow

AGENDA ITEM #7: CALENDAR OF EVENTS / STAFF COMMENTS

Pocatello Historic Preservation Commission

Municipal Building, P.O. Box 4169, Pocatello, ID 83205
PHONE (208) 234-6184 - FAX (208) 234-6586

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

AGENDA ITEM NO. 2

STAFF REPORT

APPLICANT/REPRESENTATIVE: NeighborWorks Pocatello
LOCATION OF REQUEST: 617 N. Garfield Avenue
ASSIGNED STAFF: Terri Neu

PROJECT REVIEW & BACKGROUND

NeighborWorks Pocatello, represented by Rodger Sealey (mailing address: 206 N. Arthur Avenue, Pocatello, ID 83204), requests to build a new single family home on the property at 617 N. Arthur Avenue. The site is located within the Westside Residential Historic District. Due to the fact that the home will be located within a historic district, the State Historic Preservation Office requests that the HPC review the exterior of the home to determine compatibility with the neighboring district.

The lot is current vacant; is 60 feet wide and 140 feet deep. This will provide for ample side yard setbacks. The applicant is designing a home that will fit with the property and the area. There won't be a garage associated with the home. There is an alley behind the home that can be accessed for a garage in the future. The lot is bounded by single family homes.

CONCLUSION/RECOMMENDATION

Based upon a review of the neighboring district and the existing homes, Planning Division staff finds that this proposal will be compatible with the area.

Attachments:
A – Certificate of Appropriateness application
B – Exterior elevations
C – Photos of surrounding homes

Attachment A

PLANNING & DEVELOPMENT SERVICES
PO Box 4169, 911 North Seventh Avenue
Pocatello, Idaho 83205
(208)234-6184 FAX (208)234-6586

Received on: _____

Application Deadline: _____

HPC Meeting: _____

Dates for public hearing will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
NEW CONSTRUCTION, DEMOLITION OR
BUILDING ALTERATION WITHIN THE
DOWNTOWN HISTORIC DISTRICT
(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 6:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 3-29-16 APPLICANT NAME: NeighborWorks Pocatello

MAILING ADDRESS: 206 North Arthur PHONE NUMBER: 208-232-9468

ADDRESS OF BUILDING/PROPOSED BUILDING: 617 N Garfield

TYPE OF WORK:
- ☑ New Construction
- ☐ Demolition*
- ☐ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
- ☐ Preliminary Only
- ☐ Final Approval
- ☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: Construct wood framed single level home; ADA accessible. Home will be crawl space with waterheater & furnace in lower space

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work.
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.

Attachment B

EAST ELEVATION
SCALE: 1/4"=1'-0"

SOUTH ELEVATION
SCALE: 1/4"=1'-0"

WEST ELEVATION
SCALE: 1/4"=1'-0"

NORTH ELEVATION
SCALE: 1/4"=1'-0"

CONTRACTOR

NeighborWorks® POCATELLO

New Home for:

617 N. Garfield
Pocatello, Idaho

BOOTH Architecture PLLC

340 East Clark Street, Suite A
Pocatello, Idaho 83201
Phone (208) 233-4548
Fax (208) 233-0263
email tedd@bootharchitecture.com

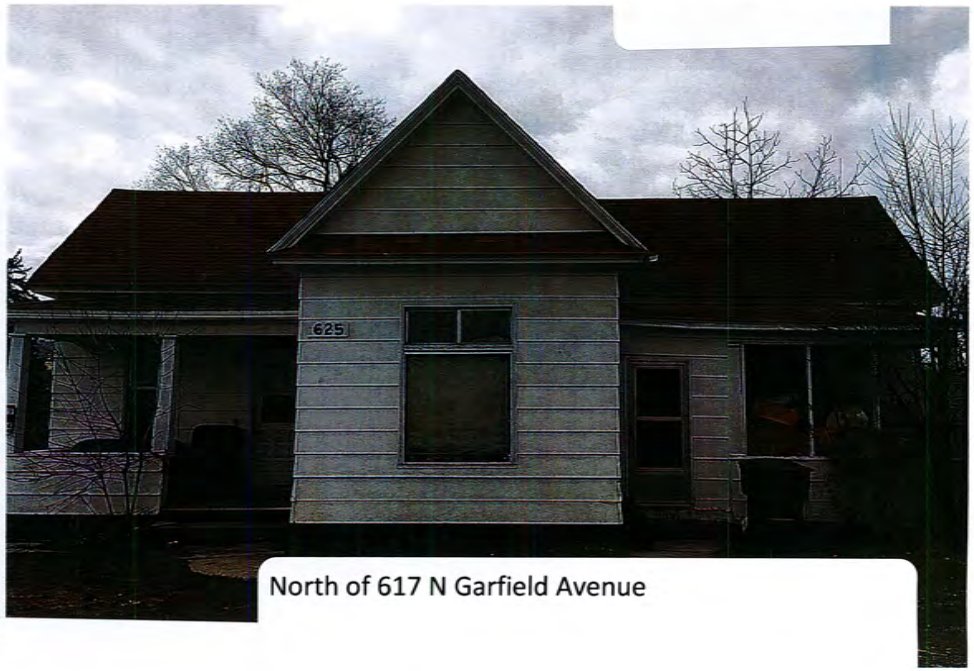
Elevations

Date
3/29/2016

Sheet No. A2.0

Attachment C

West side of street



North of 617 N Garfield Avenue

North of 617 N Garfield Avenue

East side of street

South of 617 N Garfield Avenue

East side of street

East side of street

AGENDA # 4

HISTORIC PRESERVATION COMMISSION
Minutes for March 2, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue

The meeting began at 6:02 PM.

PRESENT: Jacquee Alvord, Stephanie Christelow, Latecia Herzog (arrived at 6:03 PM) Jeffrey Jimenez (arrived at 6:03 PM), Mary Kuehler, Nick Nielson, Kelsey Stenersen and Michael L Orr.
STAFF: Aceline McCulla and Terri Neu

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
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None of the Commission members had anything to report.

AGENDA ITEM #2: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from the January 6, February 3, and February 17, 2016 regular meetings and the January 20, 2016, work session.

Motion was made by **Christelow** and seconded by **Alvord** to approve the January 6 Minutes. Motion passed unanimously.

Motion was made by **Christelow** and seconded by **Jimenez** to approve the February 3 Minutes. Motion passed unanimously.

Motion was made by **Kuehler** and seconded by **Alvord** to approve the February 17 Minutes. Motion passed unanimously.

Motion was made by **Christelow** and seconded by **Alvord** to approve the January 20 work session minutes. Motion passed unanimously.

AGENDA ITEM #3: IDAHO DAY
The Commission may wish to finalize plans for Idaho Day presentation.
Alvord stated the event was set up to begin **first** with Jim Johnston making the introduction. **Second,** Council President Steve Brown will present the proclamation to HPC Chair Nick Nielson. **Third,** Jacquee Alvord will explain what Idaho Day means and honoring Pocatello heroes. **Fourth,** Lynn Murdock will begin the honors and present to Rulon Ellis. **Fifth,** Mary Watkins will present to Idaho Purce. **Sixth,** Bob Ellis will present on Tom Whittaker. **Seventh,** Steve Blair will present to James Johnson. **Eighth,** Stephanie Palagi will discuss the First Friday Art Walk Idaho. Ninth, Jim Johnston will give closing remarks.

Alvord stated the Honoring Heroes Awards Committee's selection criteria considered candidates who had given back to Pocatello. **Christelow** asked Alvord if this was being publicized. **Alvord** stated that the Idaho State Journal interviewed her last week and that information was sent out with the press release by the City. **Christelow** commented she had not heard anything about it yet. **Herzog** asked if the luncheon would be held

in the City Council Chambers and clarified, it would be from 12 p.m. to 1 p.m. **Alvord** stated it would be and the presentation would begin as soon as most people were seated. She commented that set up would begin at 11 A.M. and that the funds for the luncheon were coming from the Idaho 150 Funds, the City would not be paying for the luncheon. **Alvord** needed help with table set up, **Nielson** offered to assist with table set up, and **Herzog** stated she would help with clean up.

AGENDA ITEM #4: PROJECT UPDATE

A. Old Town Update – **Neu** stated the next Design Review Committee meeting is next Thursday and Herzog will attend.
   Newsletter – **Neu** stated the next issue would be the spring issue and include the Fort Hall Replica and the Brady Chapel. The archivist at the library offered to help with projects and collect material and information. Due date is April 1. Neu asked Herzog if she would produce a write up on the Brady Chapel. **Herzog** mentioned Pete from the Cemetery Committee was very enthusiastic about the Brady Chapel. **Neu** agreed and commented she also had information. The archivist from the Marshall Library wanted to write a few articles and had information on the buildings in the Downtown district, and he would like to start with the Central Building. **Alvord** stated she had information on the Fort Hall Replica.
B. Greyhound Bus Depot repairs and cleanup – **Neu** spoke with Mayor Blad to clarify a project manager, she was waiting for this information to hopefully submit the grant by April 2016. **Kuehler** asked how the National Register listing application was coming along. **Neu** noted she had sent the application and materials to SHPO; it was in the initial review process. She was waiting to hear from them to complete the official form. The review meeting is April 2016, the application with materials needed to be submitted six weeks prior to the meeting, so we missed it for this year. We will be ready for next year, submit the application the first week of February 2017 for the meeting in April.
C. Student Interns - **Christelow** stated there are two students to work on five projects but wanted to begin the projects early May. She sent Neu the two people's contact information with the project information to present to City Council. The work will take approximately six months to complete.
D. Historic Preservation (HP) Month – **Alvord** stated she was continuing conversations with outlying cities and was trying to get others involved in the presentations. Comments were made to have the Brady Chapel tour prior to the presentation. **Neu** asked if a date was set for the event. **Alvord** did not set a date yet. She mentioned to do it the day Pete L'Orange would be here. **Herzog** clarified that Pete L'Orange would give a talk at the First Friday Art Walk on May 6 and L'Orange would discuss the HP Plan during the same visit. **Alvord** wanted to the have the event at the end of the month. **Neu** stated we were too late to get on the State's Event Calendar. **Herzog** stated she and Neu would give two trolley tours on May 11 at 3:30 PM and 5:15 PM and May 24 at 3:30 PM and 5:15 PM. She mentioned the tour script has been written and the HPC could book the trolley ourselves and we could do two tours, and include the Paradice buildings with the Westside tour. **Christelow** would like to turn this into a fundraiser and make it a two-day event. **Nielson** asked Neu if she would bring all the calendars together to coordinate dates of events and place this item on the next agenda.

AGENDA ITEM #5: CALENDAR OF EVENTS

3/4 – Idaho Day

3/4 – First Friday Art Walk – Lynn Murdock with the museum was working with Jerry at the Whitman for a rotating window display of art in conjunction with the Art walk.

With no other business **Kuehler** motioned and **Alvord** seconded to adjourn the meeting at 6:43 P.M. Motion passed unanimously.

Submitted by: _____ Approved on: _____

Aceline McCulla, Secretary

HISTORIC PRESERVATION COMMISSION
Minutes for March 16, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

AGENDA # 4

The meeting began at 6:06 PM.

PRESENT: Jacquee Alvord, Stephanie Christelow, Latecia Herzog, Jeffrey Jimenez, Mary Kuehler, Nick Nielson, and Kelsey Stenersen.
STAFF: Aceline McCulla and Terri Neu.

Nielson publically wanted thank Alvord for spearheading Idaho Day.

Nielson noted that Agenda Item #2 would be discussed after Agenda Item #4.

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
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None of the Commission members had anything to report.

AGENDA ITEM #2: HP MONTH
The Commission may wish to continue discussion and finalize plans for HP Month activities.

Alvord stated she reviewed other events that may have an impact on the Historical Preservation (HP) Day event, which included a series of NKA presentation series, the Chief Theater, Relight the Night, and the Greyhound Bus Depot, and recognition of the Trolley Tour and the Museum of Natural History were appropriate for inclusion for the HP Day event. The dates selected are 5/20 and 5/21. Alvord and Jim Johnston discussed ideas to be presented throughout the day. On Friday evening, she wanted to begin with streets named after people who had historic significance. On Saturday, Alvord recommended presentations targeting archeology areas. She wanted to determine how many sessions should be in the morning and afternoon and the length of each session. **Christelow** recommended 30-minute presentations, three in the morning and two after lunch. **Alvord** recommended four presentations in the morning and four presentations following lunch. The structure would be decided at the next meeting with Stephanie Palagi. She stated she wanted Nielson or Johnston to give the introduction. It was recommended that Ken Reed with the State Historic Preservation Office (SHPO) be the Keynote speaker. Reed could talk about the primary presentation. **Christelow** recommended a break after each hour of presentations, and follow the pattern in the afternoon. **Neu** suggested that people buy a ticket to the event, which would cover the cost of lunch and snacks. **Alvord** commented to utilize the local vendors and businesses for food options and not charge for the event. She also suggested discount tickets, if purchased in advance. She mentioned the Museum of Natural History was thinking about offering half- price tickets for attendees. Alvord would work on getting one discounted ticket to view all the museums in the immediate vicinity for attendees to purchase. **Christelow** mentioned that Kevin Marsh wanted to write a paper on the restoration of the Portneuf River, about its history and where it is going. She mentioned Christine Hunt wanted to write a paper on the arts and craft bungalows in Pocatello, and Andrew Dune wanted to do something on Minidoka.

Christelow asked what was happening in the evening at the cemetery. **Neu** stated she would talk to Martin Peace to obtain permission the use the Brady Chapel and cemetery to hold a reception, and if he would do a cemetery tour. **Herzog** stated she would put together a PowerPoint presentation about the Brady Chapel, place it on a 5-minute loop, and show the presentation on the back wall area of the Chapel. **Nielson** stated that he would review his paper and send Herzog what he had on Brady. **Neu** stated she would also send information that she had to Herzog. She would ask Martin if he had any photos and information also and forward the information on to Herzog. **Herzog** stated she needed all the Brady Chapel information from Neu and Martin by 3/30, and Nielson and other Commission members by 4/4. Herzog would pull everything together and present to the Commission on May 4. **Alvord** was going to ask Jerry Myers to do a presentation on the Whitman Building.

Nielson asked to begin at 9:30 a.m., Ken Reed as keynote speaker (45 minutes) 3 presentations (20 minutes) (10 min break), lunch 12:15 p.m., resume at 1:30 p.m., 3 more presentations (20 minutes each, and 10 minute break after each) and finish at 4 p.m. The evening reception will have the 5-minute presentation.

<u>5/20 Cemetery Reception</u>
6p - 7p Tour (maybe 2-4 groups of 10 people max, if attendance is large enough)
7p – 8p Reception in Brady Chapel

<u>Rough draft schedule of events on 5/21.</u>
9:30a – 9:40a Introduction
9:40a-10:10a keynote
10:30a-11a P1
11a – 11:15a break
11:15a-11:45a P2
11:45a -12:15 P3
12:15 – 1:30 p Lunch
1:30-2 P4
2p-2:30p P5
2:30p-2:45p break
2:45p-3:15p P6
3:15p-3:45p P7

Herzog asked if Neu could get the brochure from Palagi on restaurants in Old Town Pocatello to have available Friday evening and Saturday.

Alvord asked if one of the Commission members would be her back-up person to help with the Channel 12 interview to promote the event. **Christelow** stated she would assist her.

Herzog felt that $10 was a good price to cover the food with refreshments for the Cemetery Tour; the Commission agreed upon this.

Nielson asked Neu to add Cemetery Tour tickets to the next agenda. Should they be offered ahead of time?

AGENDA ITEM #3: PROJECT UPDATE

A. Old Town Update – **Neu** mentioned she was out of town last week, and noted that the Committee did not meet; they went to the Benton Street Overpass Open House. The Committee wanted to understand how the overpass would affect Old Town Pocatello.

B. Newsletter – **Neu** stated she had information on the Brady Chapel and would begin to write something the end of this week. She still needed something for the Fort Hall Replica. **Alvord** stated she had been busy. **Neu** planned to have the newsletter out by the first week of April.

C. Greyhound Bus Depot repairs and cleanup – **Neu** stated Dave Hunt from Pocatello Transit and Mori Byington from Bannock Transportation Planning Organization (BTPO) were working on the Federal Transportation Administration Grant, which needs to be submitted by April 15, 2016. The grant would be awarded December 2016 for the funds to be expended in 2017. They would submit the grant and find the match later, in order to make the deadline; there is only one cycle per year for this grant. **Nielson** asked if the grant would cover all the expenses. **Neu** stated it was an 80/20 match grant. She had received many calls for volunteer labor and in-kind services, so she did not feel it would be difficult to meet the 20% match. **Herzog** asked if the in-kind was needed upfront. **Neu** was not sure. She commented that Hunt and Byington were taking care of the grant by themselves and had not communicated with Neu on the details. Further discussion ensued on the grant.

D. Student Interns – **Stephanie Christelow** sent a letter to ISU faculty and acquired another student to take on project five (The significance of Pocatello in Idaho's early history). Christelow asked him to give the talk on Historic Preservation Day. She stated the two already confirmed were planning and getting ready to begin working with Commission members to collect information for their projects. She mentioned that one of the volunteers wanted a letter of recognition, and Christelow asked if the City Council would provide this upon completion of the work. **Neu** stated the City had a signed Volunteer Agreement that the Mayor would sign, and this would be going to the Council April 7. **Christelow** stated that was fine. **Nielson** asked Neu to place the volunteers on the April 6 Agenda to meet them and discuss the topics, length of presentations, and ideas for brochures.

AGENDA ITEM #4: CALENDAR OF EVENTS / STAFF COMMENTS

Herzog commented that Kiwanis could donate the funds, build a pavilion, put the name they desire on the pavilion, and not change the name of Bonneville park. (See attachment Alvord passed out)

With no other business **Jimenez** motioned and **Alvord** seconded to adjourn the meeting at 7:10 PM.

Submitted by: _____ Approved on: _____

Aceline McCulla, Secretary

Keep Bonneville Park

Benjamin Louis Eulalie de Bonneville (April 14, 1796 – June 12, 1878) was a French-born officer in the United States Army, fur trapper, and explorer in the American West. He is noted for his expeditions to the Oregon Country and the Great Basin, and in particular for blazing portions of the Oregon Trail.

During his lifetime, Bonneville was made famous by an account of his explorations in the West written by Washington Irving. Chapter 28 and 29 detail Bonneville's adventures, trapping, and encampments in the Portneuf Valley.

Bonneville's name is directly connected to the geologic history of Pocatello both from the Lake named for him and the flood that followed. Gilbert published a study of the former ancient Lake Bonneville in 1890 (the lake existed during the Pleistocene), of which the Great Salt Lake is a remnant. He named that lake after the army captain Benjamin L.E. de Bonneville, who had explored this region previously.

Bonneville was honored in Pocatello by Bonneville Grade School, now closed, and Bonneville Park.

In accordance with an overview of the Historic Preservation Act modern motivations for preservation can be summed up in four points:

- to retain diverse elements of past
- to perpetuate the distinctive identities of places
- to involve amateurs in landscape care
- to practice a conservation approach to environmental change

In keeping with historic preservation, it is recommended that the name Bonneville Park be retained based on the historic significance of Bonneville for his early exploration, fur trapping, the Oregon Trail, and Pocatello history.