HISTORIC PRESERVATION COMMISSION
Wednesday, February 17, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

City Hall and the Council Chambers are accessible to persons with disabilities. Interpreters for persons with hearing impairments and/or taped information for persons with visual impairments can be provided upon three (3) days notice. For accessibility arrangements, please contact Dave Hunt, ADA Coordinator, at voice phone: 208.234.6248; fax: 208.233.5149; e-mail: dhunt@pocatello.us; mailing address: P.O. Box 4169, Pocatello, Idaho 83205-4169; physical address: 5815 S. 5th Avenue, Pocatello, Idaho.

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

AGENDA ITEM #2: CERTIFICATES OF APPROPRIATENESS

A. Stan Gates requests a certificate of appropriateness for a mural that has been painted on the north side of 226 N. Arthur Avenue, Fire Station One.
B. Dave Katzen of Sign Up Signs and Graphics, representing KVUI, requests a certificate of appropriateness and sign permit for a face change on the existing projecting sign at 101 S. Main Street, the Central Building.

AGENDA ITEM #3: CALENDAR OF EVENTS

3/4 – Idaho Day

****ADJOURN TO WORK SESSION****

Anne Nichols, Assistant to the Mayor, will be in attendance to present training on being an advisory board to the Mayor and Council.

Pocatello Historic Preservation Commission

Municipal Building, P.O. Box 4169, Pocatello, ID 83205
PHONE (208) 234-6184 - FAX (208) 234-6586

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

AGENDA ITEM NO. 2a

TO: Historic Preservation Commission

FROM: Terri Neu, Assistant Planner

DATE: Meeting Date – February 3, 2016

RE: Certificate of Appropriateness request for a mural on the north wall at 226 N. Arthur Avenue, Fire Station One

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REQUEST

Stan Gates has submitted an application for a certificate of appropriateness for a mural to remain on the north wall of 226 N. Arthur Avenue, Fire Station One.

BACKGROUND

Christensen Bakery was built in 1902 and was considered "Contributory" when the Downtown Historic District was listed in the National Register of Historic Places in 1972. The Inventory-Nomination Form states, "The first story of this fire station has been stuccoed, but the garage door, the corbelled brick pilasters, and the second-floor double-hung sash windows all remain intact and visible. The station is two stories tall, constructed of red brick."

"Originally this building served as the west-side fire engine house."

ANALYSIS

Municipal Code 15.20.030, Definitions, states "DISPLAY: Attractions (such as graphic exterior paint treatments, searchlights, flags, murals, balloons, statues, sculptures, fountains, or other features) which do not clearly fall within the definition of a 'sign', but which for commercial or noncommercial purposes direct attention to an institution, organization, or business."

Municipal Code 15.20.140 governs displays. "All permanent displays (those over 90 days) shall be reviewed by the hearing examiner prior to the issuance of a permit."

Municipal Code Section 17.04.210(I)(1) provides the Commission standards for review: The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as to the surrounding neighborhood or district.

Municipal Code 17.02.800(C)(10) states "Under the procedures set forth in this chapter, review applications for certificates of appropriateness for new construction, alterations, signage, or demolition within designated local historic districts, and applications for historic building alteration certificates of appropriateness for historic properties or landmarks, and approve, approve with conditions, or deny the certificates, subject to appeal by the applicant to the City Council."

PLANNING & DEVELOPMENT SERVICES
PO Box 4169, 911 North Seventh Avenue
Pocatello, Idaho 83205
(208)234-6184 FAX (208)234-6586

A MUNICIPAL CORPORATION OF IDAHO

Application Deadline: _____
HPC Meeting: _____

Dates for public hearing or Comission will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS FOR NEW CONSTRUCTION, DEMOLITION OR BUILDING ALTERATION WITHIN THE DOWNTOWN HISTORIC DISTRICT

(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 7:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 1/12/16 APPLICANT NAME: Stan Gates

MAILING ADDRESS: Historic Fire House PHONE NUMBER: 380-3166

ADDRESS OF BUILDING/PROPOSED BUILDING: 200 Block N. Arthur

TYPE OF WORK:
- ___ New Construction
- ___ Demolition*
- ✓ Building Alteration (Exterior)

Other - Public Art

TYPE OF REVIEW BEING REQUESTED:
- ___ Preliminary Only
- ✓ Final Approval
- ___ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: Repair of brick on north wall to include art mural. Existing brick could not be re-painted due to excessive damage.

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings (10 color copies must be submitted).
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work (10 color copies must be submitted).
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.

(OVER)

5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

   A. A detailed structural analysis conducted by a licensed architect or structural engineer.

   B. The reasons for the building' s demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

   A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
      1. Changes to the defining characteristics of the building or site shall be minimized.
      2. Removal of historic materials and features of the building or site shall be minimized.
      3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

   B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

   C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

   D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

   E. The Historic Preservation Commission must consider the property's suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this landuse permit does not exempt applicant from the provisions of thefederal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Signature of Building/Property Owner(s): _____ 1-12-16

_____

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.

AGENDA ITEM NO. 2b

TO: Historic Preservation Commission

FROM: Terri Neu, Assistant Planner

DATE: Meeting Date – February 18, 2016

RE: Certificate of Appropriateness request for a reface of the lower portion of the "Harrisons Jewelers" sign at 101 S. Main Street (Central Building)

REQUEST

Sign Up Signs and Graphics, representing KVUI, has submitted applications for a sign permit and certificate of appropriateness to reface the lower portion of the "Harrisons Jewelers" sign at 101 S. Main Street, Central Building.

The proposed sign is on a white background with blue and black lettering and with red trim.

BACKGROUND

The Central Building was built in 1929 and was considered "Contributory" when the Downtown Historic District was listed in the National Register of Historic Places in 1972. The Inventory-Nomination Form states, "The Central Building, designed by Pocatello architect Frank H. Paradice, was completed in the summer of 1929. The two-story commercial block's gold-brown brick contrasts with its black, blue, ivory, and gold terra cotta trim. Except for minor store-front and sign alterations, the building is unaltered."

ANALYSIS

The Harrisons Jewelers sign is one of the signs identified on the Historic District Sign Survey. The sign is back lit which isn't allowed in the Downtown Historic District. However, this sign was erected in 1966 and the back lit portion was part of the original sign.

Staff finds that Municipal Code Section 15.38.130(C) requires that the Commission consider the general compatibility of proposed work to the property itself as well as to the surrounding district. Exterior design, arrangement, proportion, detail, scale, color, texture and materials should be taken into consideration.

Municipal Code 15.20.230 governs size of signage within the Downtown Historic District as follows:

Building Frontage:	Approximately 45 feet
Total Sign Area Allowed:	47.5 square feet

Existing Signs:	None for this business (historic "Harrisons Jewelers" sign)
Sign Area Proposed:	12.5 square feet

RECOMMENDATION

If the Historic Preservation Commission chooses to approve the reface, staff recommends the background of the sign be opaque to reduce light spillage.

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Received on: _____

Application Deadline: _____

HPC Meeting: _____

Dates for public hearing will not be scheduled until plan review approval has been received.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
FOR
NEW CONSTRUCTION, DEMOLITION OR
BUILDING ALTERATION WITHIN THE
DOWNTOWN HISTORIC DISTRICT
(A Prerequisite to obtaining a Building or Sign Permit)

NOTE TO APPLICANTS: The Historic Preservation Commission generally meets the 1st and 3rd Wednesdays of each month at 6:00 p.m. In order to appear on the agenda, complete application materials must be submitted to the Planning & Development Services Department two (2) Thursdays prior to the meeting date. Complete applications will be considered by the HPC within twenty-one (21) days of receipt.

APPLICATION DATE: 1/29/16 APPLICANT NAME: KVUI 31

MAILING ADDRESS: 101 S. Main St. PHONE NUMBER: 208-233-2734

ADDRESS OF BUILDING/PROPOSED BUILDING: 101 S. Main St.

TYPE OF WORK:
- ☐ New Construction
- ☐ Demolition*
- ■ Exterior Building Alteration (Sign)

TYPE OF REVIEW BEING REQUESTED:
- ☐ Preliminary Only
- ■ Final Approval
- ☐ FILP Funding Assistance

*All demolitions require a public hearing in accordance with Section 17.04.210. All such hearings shall be set within forty-five days after receipt of an application. See #5 below.

BRIEF DESCRIPTION OF WORK: Changing sign faces to new tenants logo.

THIS APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING MATERIALS (pursuant to the Zoning Ordinance Section 17.04.210):

1. Photographs of existing conditions relative to adjacent buildings.
2. A clear statement and scope of the proposed work, to include such things as colors, materials, landscaping and signs. Must include samples of paint, materials, etc.
3. Colored drawings illustrating the size, height and completed appearance of the proposed work.
4. A site plan showing all existing and adjacent buildings and structures, as well as drawings of the proposed work.

5. In cases where the application is for demolition, the necessity for the demolition shall be justified in writing. This shall include at a minimum:

   A. A detailed structural analysis conducted by a licensed architect or structural engineer.

   B. The reasons for the building's demolition and the urgency for so doing.

6. Any other information deemed necessary by the Commission. This should include information and materials to assist the Commission in evaluating the proposal based on the following factors:

   A. Adverse impacts to the historical integrity of the property or structure shall be minimized.
      1. Changes to the defining characteristics of the building or site shall be minimized.
      2. Removal of historic materials and features of the building or site shall be minimized.
      3. Historic materials shall be retained where possible. Where not feasible, compatible materials shall be encouraged.

   B. The proposed work shall be compatible with the property or structure itself, as well as the surrounding neighborhood or district. Consideration shall be given to exterior design, site layout, proportion, detail, scale, color, texture, and materials.

   C. Landscaping shall be compatible with the historic character of the property itself, as well as with the surrounding neighborhood or district.

   D. The style, materials, size and location of signs shall be compatible with the historic character and scale of the property or structure as well as the surrounding neighborhood or district.

   E. The Historic Preservation Commission must consider the property's suitability for preservation or restoration; educational value; cost for preservation or restoration; cost of acquisition, restoration, maintenance, operation, or repairs; possibilities for adaptive or alternative use of the property; appraised value and administrative and financial responsibility of an person or organization willing to underwrite all or a portion of such costs.

7. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

PLEASE NOTE: Issues relating to access to or encroachments upon public rights-of-way are not within the purview of the Historic Preservation Commission. Such matters must be reviewed and decided by separate application to the City Council.

The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.

This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.

I hereby acknowledge that I have read this application and state that the above information is correct and I agree to the above terms and conditions. I am also aware the applicant or a representative must be present at the Historic Preservation Commission meeting.

Print Building/Property Owner(s) Name:_____ Date: _____

Signature of Building/Propety Owner(S):_____

IMPORTANT: Should the Commission decline to issue this certificate, applicants may appeal to the City Council by written request submitted to the Planning & Development Services Department within forty-five days.

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APPLICATION FOR A FACE CHANGE PERMIT
(For Signs with Legal/Conforming Status)

Filing Fee - $26.00

Permit #:_____

Submittal Date:_____

Receipt #:_____

Staff Contact:_____

Receipt Date:_____

Sign Contractor:
Signup Signs & Graphics
Name
Dave Katzen
Address 3275 Hwy 30 W
Phone: 208-232-2938

Business/Site:
KVUI 31
Business Name
KVUI 31
Site Address 101 S. Main St.
Phone: 208-233-234

Zoning: Comm Historic District: Yes■ No☐

Type of sign(s): Metal Cabinet

Illumination Source: N/A

Dimension of Face(s): 30" x 60"

Change in Illumination? Explain N/A

Power Source: Existing☐ New☐ If new, Electrical Contractor's name: N/A
(Must be a City of Pocatello licensed electrician)

Height (from ground level to top of sign(s): 16'

Any change in height? Explain: N/A

Total Sign Area Existing on Site (include all painted wall signs, pole signs, and window signs): 25 sq ft

Building Frontage (per street front): 45'

Open Space (per street front):_____

Multi-Use Facility (more than one tenant in bldg.): Yes■ No☐

Does this signage overhang a public sidewalk or right-of-way? Yes■ No☐

Allowable Sign Square Footage permitted per site and street (staff use only): _____

THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION

1. A site plan which includes: the site with street locations, lot frontage dimensions, building location(s), building frontage dimension, open space dimension, landscaping, location of all existing and proposed signage with setback dimensions from property lines, and the dimensions of said signs.

2. Schematic drawings of the proposed sign(s) which indicate dimensions, height, colors, message, type of illumination, and construction materials.

3. Photographs of the site showing building and proposed location of sign(s).

The applicant and business person hereby agree to indemnify, protect, and save the City harmless from all costs, loss, or damage which may be sustained by reason of the erection, maintenance, use, or removal of the sign(s), and that the sign(s) may be removed as provided in the City ordinances. **The approval of this sign does not permit the violation of any section of this or other City ordinances**. We hereby acknowledge that we have read this application and certify that the information provided is correct. Further, we understand **that it is the sign contractor's responsibility to secure a sign permit prior to commencement of any work** including fabrication and installation of said signs. A permit should be available in the City Building Department three (3) days after submittal of a complete permit request. The sign contractor **must** call for a final inspection of the electrical work and general construction of the signage from the City Building Department (234-6158).

		Shane Martin Digitally signed by Shane Martin DN: cn=Shane Martin, o, ou=Signup, email=shanemsignus@gmail.com, c=US Date: 2016.01.29 08:09:56 -07'00'	1/29/16
Signature of Sign Owner	Date	Signature of Sign Contractor	Date

Signage should be completed within ninety days of obtaining a permit. Permits and exceptions are not transferrable.

SEE ATTACHED SIGN PERMIT CHECKLIST FOR CITY'S APPROVAL SIGNATURE AND STAFF COMMENTS AND/OR REQUIREMENTS FOR THIS SIGN PERMIT.

Staff Use Only below this line.

PERMIT INSPECTION – P&DS

Date: _____ By: _____

Status/Action: _____

SIGN & ELECTRICAL INSPECTION - BUILDING

Date: _____ By: _____

Status/Action: _____

KVUI 31

EAST IDAHO'S FAMILY CHANNEL