HISTORIC PRESERVATION COMMISSION
Wednesday, January 6, 2016 - 6:00 p.m.
City Council Chambers
911 N. 7th Avenue
Pocatello, ID

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AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests in items on the agenda and disclose who was talked to, the basic substance of the conversation and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the December 16, 2015 regular meetings.

AGENDA ITEM #3: PROJECT UPDATE

A. Old Town Update
B. Newsletter
C. Greyhound Bus Depot repairs and cleanup
D. Student Interns
E. HP Month

AGENDA ITEM #4: ITEMS FROM STAFF/COMMISSION

AGENDA ITEM #5: CALENDAR OF EVENTS

1/20 – Jacquee Alvord's presentation on Early Transportation to New Knowledge Adventures (NKA) at 10:00-11:30 am

1/27 – Thornton Waite's presentation on History of the Railroad in Pocatello to NKA at 10:00-11:30 am

Pocatello Historic Preservation Commission

Municipal Building, P.O. Box 4169, Pocatello, ID 83205
PHONE (208) 234-6184 - FAX (208) 234-6586

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

AGENDA # 2

HISTORIC PRESERVATION COMMISSION
Minutes for December 16, 2015 - 6:00 p.m.
City Council Chambers
911 North 7th Avenue, Pocatello, ID

The meeting began at 6:07 P.M.

Present: Jacquee Alvord, Jeffrey Jimenez, Mary Kuehler, Nick Nielson, and Kelsey Stenersen.
Excused: Stephanie Christelow.
Unexcused: Latecia Herzog.
Staff: Aceline McCulla and Terri Neu.
Guests: City Councilman Jim Johnston and Channel Williams (ISU Student).

AGENDA ITEM #1: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT
None of the Commission members had anything to report.

AGENDA ITEM #2: APPROVAL OF MINUTES
The Commission may wish to approve the minutes from November 4, 2015 and December 2, 2015. It was motioned by **Kuehler** and seconded by **Alvord** to approve the minutes of November 4, 2015 and December 2, 2015. Unanimous

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS
Jeremy McLaughlin of Sign Up Signs and Graphics, representing All Under One Roof, requests a certificate of appropriateness and sign permit for a 7-foot tall new pole sign at the back of 234 N. Main Street (North Union Pacific Avenue), Christensen Bakery.

Shane Martin of Sign Up Signs and Graphics, 3275 Highway 30 West, Pocatello, handed out a sample of the suggested modifications for the pole sign. The sign would have a peaked roof shape with a light grey background color, and the posts would be treated wood, painted a blue color to match the light posts. The size 2-feet width x 4-feet length x 7-foot height remained the same.

It was motioned by **Kuehler** and seconded by **Jimenez** to approve the All Under One Roof sign as presented, and to have Chair Nick Nielsen sign the Certificate of Appropriateness. Unanimous.

AGENDA ITEM #4: PROJECT UPDATE

A. Old Town Update – **Neu** stated the Old Town Pocatello Committee had not met in a few months, so no updates were available.
B. Other projects
    1. Newsletter – **Neu** was working on the newsletter at this time, **Alvord** recommended that since Herzog was the expert and had information on the Brady Chapel that she would be a better fit to draft something on the Brady Chapel for the January newsletter. Alvord would write it if she had the information from Herzog.
    2. Greyhound Bus Depot repairs and cleanup – Neu stated there were no updates at this time. **Alvord** wanted the Depot to be listed on the National Register and that the Commission would come up with an activity for Historic Preservation month in May, maybe held at City Hall or ISU possibly. She recommended that she would contact other counties and have them come to Pocatello with their old buildings to share and each would give a short presentation on their building(s) they bring to present. **Nielsen** asked to add this to the next agenda.

AGENDA ITEM #5: ITEMS FROM STAFF/COMMISSION

Alvord sent out something on "This Place Matters" to nominate buildings in Pocatello to Palagi of Old town Pocatello. **Kuehler and Neu** stated it was done in the past without success; the Commission could try this again and put it on Face Book and the City website. **Alvord** volunteered the Commission to set up a table/booth at the 2016 Bannock County Environmental Fair. **Neu** stated she found a book *Sign Language* from 1979 with pictures of old signs and felt it was a great resource on the history of signs. **Alvord** mentioned she might have an article published in the Pocatello Magazine on the history of Pocatello Valley's transportation.

AGENDA ITEM #6: CALENDAR OF EVENTS

Kuehler – PRT Holiday Lights tour is 12/17 and 12/18; price is $5 per seat (children sitting on a parent's lap are free) and you need to sign up or purchase your ticket one day prior to the date you plan to tour.
Neu – no First Friday Art Walk in January

With no other business Kuehler motioned and Alvord seconded to adjourn the meeting at 6:30 P.M.

Submitted by: _____ Approved on: _____

Aceline McCulla, Secretary